

SELINGSGROVE BOROUGH COUNCIL MEETING

Tuesday, September 8, 2026

COUNCIL MEMBERS PRESENT: C/P Scott M. Frost, C/P Bobbie J. Owens, C/P Richard Mease, C/P Todd Cox, C/P Sara Maul, C/P Alex Donchak

COUNCIL MEMBERS VIA ZOOM/TELEPHONE: N/A

COUNCIL MEMBERS ABSENT: C/P Christian Schlieder

OTHERS PRESENT: Mayor Michael Bolig, Solicitor Matthew Cravitz, Borough Manager/Secretary Lauren Martz, Chief Francis Petrovich, Administrative Assistant Carrie Briggs, Nathan Morgan, Peter Duperon, Jason Kaufman, Paul Donecker, Barry Isett & Associates Inc. Jeremiah Lenker

OTHERS ON ZOOM: N/A

CALL MEETING TO ORDER: President Frost called the meeting to order at 7:00PM. Borough Manager/Secretary Lauren Martz called the roll and acknowledged a quorum. President Frost called for a moment of silence and the Pledge of Allegiance.

PLEASE TAKE NOTE THESE MINUTES MAY TAKE PLACE OUT OF ORDER AS LISTED ON THE AGENDA BUT ARE NOTED IN THE ORDER THEY WERE DISCUSSED FOR THESE MINUTES.

REVIEW AND APPROVAL OF COUNCIL MINUTES FROM COUNCIL MEETINGS ON August 3, 2026:

C/P Maul made a motion to approve the minutes from August 3, 2026 as written. C/P Cox seconded the motion.

AYES: SIX (6)

NAYS: NONE

MOTION CARRIED

GOVERNMENT AND NON-GOVERNMENTAL AGENCIES TO BE HEARD:

DH&L Fire Company: Jason Kaufman provided the August report noting 34 incidents with 9 of them in the Borough. DH&L Fire Department is requesting a letter of support from Selingsgrove Borough as DH&L applies for a grant to build a training facility on site at the Fire Department.

DH&L Ambulance League: No report.

DH&L Fire Police: No report.

Selingsgrove Projects Inc (SPI): No report.

Selingsgrove Chamber of Commerce: Paul Donecker reminded everyone of the 6th annual 'Canvas the Grove Plein Air Event' in Selingsgrove Borough event on September 19 .

Selingsgrove Area Recreation Inc.: Meeting minutes were provided from the July 13th meeting. SARI President Mease reported that the inside walls of the bathhouse are being repainted by SARI Board members. Once the wall painting is complete, the floors will be refinished by a contracted company to include grinding them down to the original concrete to prep for the repainting.

Selingsgrove Flood Task Force: No meeting.

Parks & Recreation Committee: No meeting.

President Frost reviewed the participation rules for any speakers and gallery participants.

OTHER PERSONS TO BE HEARD:

1. Antonio Gissi was not present; however, Vice President Owens reported that Gissi's meter had been replaced and the removed meter was sent for testing. The testing results came back from the third-party testing company and revealed that the meter failed and is moving too slowly. The bill will stand and Mr. Gissi has been contacted via email concerning the results and payment requirement.

2. Jeremiah Lenker of Barry Isett & Associates Inc, a multi-discipline engineering and consulting firm,

attended the meeting to present an unsolicited proposal to Selinsgrove Borough Council. He discussed the types of services Barry Isett & Associates can offer as well as provided their 2026 fee schedule for the Uniform Construction Code (UCC).

3. Peter Duperon asked if there had been any progression with the walkability study which was worked on in 2025. Borough Manager/Secretary Martz gave an overall summary of why the study was done and how it works in moving forward with grant applications and future infrastructure projects.

COMMITTEE/COMMISSION/BOARD REPORTS:

A. ADMINISTRATION/FINANCE COMMITTEE – BOBBIE OWENS, CHAIR

1. C/P Owens discussed the bills which are ready and how she would like to pull some out to discuss. There are currently bills for an emergency, over-night water service repair from August 11th which is currently around \$14,000.00 and once all bills have been received will likely be over \$20,000.00. There will now be bills for a second service line break which happened on August 29th in another location near the August 11th break. She wanted to break these bills away for discussion, so everyone understands the urgency of the infrastructure repairs needing to be done.

C/P Owens made a motion to pay and ratify the bills. C/P Mease seconded the motion.

AYES: SIX (6) NAYS: NONE MOTION CARRIED

2. C/P Owens made a motion to approve the hiring of Ezra Ellis to Public Works effective September 1, 2026. C/P Maul seconded the motion.

AYES: SIX (6) NAYS: NONE MOTION CARRIED

3. C/P Owens made a motion to approve the 2027 MMO for Selinsgrove Borough Municipal Employees. C/P Donchak seconded the motion.

AYES: SIX (6) NAYS: NONE MOTION CARRIED

4. C/P Maul made a motion to approve the 2027 MMO for Selinsgrove Borough Municipal Police. C/P Cox seconded the motion.

AYES: SIX (6) NAYS: NONE MOTION CARRIED

5. C/P Owens made a motion to approve the 2027 ESCRA flow estimates. C/P Mease seconded the motion.

AYES: SIX (6) NAYS: NONE MOTION CARRIED

6. C/P Owens made a motion to approve the 2026-2027 healthcare/vision/dental renewal proposal from the Sholley Agency for all Borough employees and Borough Police Officers. C/P Maul seconded the motion.

AYES: SIX (6) NAYS: NONE MOTION CARRIED

7. C/P Maul made a motion to approve the fee increase from \$150.00 to \$175.00 per pull by LCRMS (Lycoming County Resource Management Services) for the Recycling Drop-Off Service Agreement. C/P Mease seconded the motion.

AYES: SIX (6) NAYS: NONE MOTION CARRIED

B. PUBLIC FACILITIES & SERVICES COMMITTEE – SARA MAUL, CHAIR

1. Meeting minutes from August 20, 2026 were provided.

2. The next Public Facilities meeting will be on September 23, 2026, at 2:00 PM

C. COMMUNITY DEVELOPMENT/CONSTITUENT OMBUDSMAN – RICHARD MEASE, CHAIR:

1. Temporary Street Closures (TSC) – n/a

2. The next quarterly meeting will be held on October 5, 2026, at 6:30 PM in the Borough Council Chambers.

D. PLANNING COMMISSION – JANET POWERS, CHAIR:

1. No meeting.

E. ZONING HEARING BOARD – ED MANN, CHAIR:

1. No meeting.

F. CIVIL SERVICE COMMISSION – NATHAN MORGAN, CHAIR:

1. No meeting.

G. SHADE TREE COMMISSION – ED SLAVISHAK, CHAIR:

1. Meeting minutes from August 19, 2026 were provided.

2. Next meeting October 21, 2026, at 5:30PM

3. Fall planting is anticipated to be in early November, and the order cutoff date is September 15, 2026.

BOROUGH ADMINISTRATIVE REPORTS:

A. MAYOR – MICHAEL BOLIG

1. Mayor Bolig stated that since being sworn in, the Chief has shared continual concerns about vehicle problems and wear of vehicles due to idling.

B. POLICE CHIEF – FRANCIS PETROVICH

1. The Police Report for July 2026 was provided.

C. BOROUGH SOLICITOR – MATTHEW CRAVITZ

1. C/P Owens made a motion to adopt Resolution 2026-12 LGUDA Local Government Unit Debt Act Private Non-Revolving Line of Credit for Industrial Park Road. C/P Mease seconded the motion.

AYES: SIX (6)

NAYS: NONE

MOTION CARRIED

2. C/P Owens made a motion to adopt Resolution 2026-13 to award the borrowing of \$1,000,000.00 through a non-revolving line of credit from First National Bank for the Industrial Park Road Project. C/P Mease seconded the motion.

AYES: SIX (6)

NAYS: NONE

MOTION CARRIED

3. The advertisement for updating the Water Ordinance is tabled until the October Council meeting.

D. BOROUGH ENGINEERS

1. Stahl Sheaffer Engineering:

a. C/P Maul made a motion to approve PennDOT ECMS Project #111618 Estimate #006 in the amount of \$127,116.53. C/P Owens seconded the motion.

AYES: SIX (6)

NAYS: NONE

MOTION CARRIED

b. C/P Maul made a motion to approve PennDOT ECMS Project #111618 Estimate #007 in the amount of \$94,099.37. C/P Owens seconded the motion.

AYES: SIX (6)

NAYS: NONE

MOTION CARRIED

c. Borough Manager/Secretary Martz gave an update on the master agreement discussion with UGI regarding payment in lieu of paving for strategic locations in the Borough where water infrastructure needs to be updated. UGI will work with the Borough engineers to determine the amount of funds to be paid to the Borough which will be held in escrow until the water infrastructure project is completed and ready for final pave.

d. C/P Owens made a motion to approve the pre-application to Luzerne County Flood Protection Authority to apply for Wyoming Valley Levee Raising Project funds to be able to move the Borough Compost Site to higher ground behind the Borough Public Works Building off W. Sassafras Street. C/P Maul seconded the motion.

AYES: SIX (6)

NAYS: NONE

MOTION CARRIED

2. Larson Design Group (LDG):

a. President Frost acknowledged receipt of the water system improvement plan completed by Larson Design Group effective August 2026.

b. C/P Owens made a motion to approve the proposal from Larson Design Group in the amount of \$584,100.00 for design and permitting work for the upcoming large water infrastructure improvement project. C/P Mease seconded the motion.

AYES: SIX (6)

NAYS: NONE

MOTION CARRIED

c. C/P Owens made a motion to approve the quote from Martz Technologies for the VFD Variable Frequency

Drive that the SRBC is requiring at Well #3 for the pump motor in the amount of \$23,736.00. C/P Maul seconded the motion.

AYES: SIX (6) NAYS: NONE MOTION CARRIED

d. C/P Owens made a motion to approve quote #2240991 dated August 24, 2026 from LB Water in the amount of \$125,932.95 for large and small meters with radio reads for the Selinsgrove Water Authority. C/P Cox seconded the motion.

AYES: SIX (6) NAYS: NONE MOTION CARRIED

e. Fluoride removal was effective September 1, 2026. C/P Cox would like to know how much was paid each year. Borough Manager/Secretary Martz said she will speak with Borough staff to get the complete answer.

E. BOROUGH TREASURER – SHARON BADMAN

1. The Treasurer's end-of-month report for August 2026 was provided.

F. BOROUGH MANAGER/SECRETARY – LAUREN MARTZ

1. The monthly Manager Report for August 2026 was provided.

2. Borough Manager/Secretary reviewed the highlights for the 2027 budget request memo and budget calendar.

3. C/P Cox made a motion to approve Resolution 2026-11 Disposition of Records. C/P Donchak seconded the motion.

AYES: SIX (6) NAYS: NONE MOTION CARRIED

G. ZONING – LINDSEY MULL:

1. The updated Zoning & Sign Permit list provided for August 2026.

2. The CK-COG Building Permit Report for July 2026 was provided.

H. EASTERN SNYDER COUNTY REGIONAL AUTHORITY (ESCRA)– RICHARD P. MEASE & CHRIS SCHLIEDER

1. Minutes were provided for the July 8, 2026 meeting.

I. NORTH-EASTERN COUNTY JOINT AUTHORITY – DIANNE MENGEL AND VACANCY:

1. No meeting.

J. SELINGSGROVE MUNICIPAL AUTHORITY – TIM CHARLES, CHAIR:

1. No meeting.

NEW BUSINESS:

COUNCIL MEMBERS: C/P Owens would like to explore the option of tablets to receive documents for Council business. Borough Manager/Secretary Martz also encouraged all elected officials to sign up for a Borough issued email address.

President Frost would like to see some updates to the Public Speaking Policy at the meetings. Solicitor Cravitz said he will review it and make suggested edits.

MAYOR: Mayor Bolig brought forward concern about the property at 205 N. Market Street. He stated there are critters going in and out of the abandoned property.

OTHERS: None.

ADJOURN TO EXECUTIVE SESSION:

Adjourned to Executive Session at 8:01PM. Council reconvened to public session at 8:16PM with no action taken.

ADJOURNMENT:

C/P Maul made a motion to adjourn at 8:16PM. C/P Owens seconded the motion.

AYES: SIX (6) NAYS: NONE MOTION CARRIED

Minutes transcribed by Administrative Assistant Carrie Briggs

Reviewed by Borough Manager Martz with final submission by Administrative Assistant Carrie Briggs