

SELINGSGROVE BOROUGH COUNCIL MEETING

Monday, June 1, 2026

COUNCIL MEMBERS PRESENT: C/P Scott M. Frost, C/P Bobbie J. Owens, C/P Richard Mease, C/P Todd Cox, C/P Sara Maul, C/P Alex Donchak, C/P Christian Schlieder

COUNCIL MEMBERS VIA ZOOM/TELEPHONE: N/A

COUNCIL MEMBERS ABSENT: N/A

OTHERS PRESENT: Mayor Michael Bolig, Solicitor Matthew Cravitz, Borough Manager/Secretary Lauren Martz, Assistant Borough Manager/Treasurer Sharon Badman, Administrative Assistant Carrie Briggs, Chief Petrovich, Jason Kaufman, Matt Smith, Beth & Tut Woelfel, David G. Wilson DMD, Lynn Siler, Emily Johnson, Deborah Filanowski, Arden Miller, Lisa Jones, John Walter, Rick Bailey, Martha Blessing, Paul C. Donecker, Mike & Becky Zalznock, Shannon Rudy, Kathleen Herb, Bob & Linda Derr, Carol Norwood, Helen Walter, Jean Plymette, Raven Rudnitsky, Mary Markle, Chris Markle, Margaret Siro, Tony Butto, Pam White, Will Magee, Chris Magee, Kathy Boushie, Elizabeth & Gary Fin, Kay Cramer, Bob Walter, Nathan Morgan, Jeff Reed, Corey Boar, Dietmar Plajer, Jane Campbell, Dan Kurnha, Laura Wolfberg, Kelli Shaffer, Bruce Burkhart, Amber Hawke, James Hawke, Sam Day, Lois Bruno, Pat Bruno, Yesenia Charriez, Palmer Simpson, Kay Myofsky, Carol Handlan, Maria Munoz, Analicia Zazcone Kinget, Robert A. Kidd, Colby Kratzer, Doreen Kidd, Melissa Frame, J. Andrew Hubbell, Vicki Murray, Leslie Jenkins, Whitney Anderson, Peter Puperon, Lisa Simpson

OTHERS ON ZOOM: Sara Lauver, two others listed as La Lauver, Kelly Feiler

CALL MEETING TO ORDER: President Frost called the meeting to order at 7:00PM. Borough Manager/Secretary Lauren Martz called the roll and acknowledged a quorum. President Frost called for a moment of silence and the Pledge of Allegiance.

PLEASE TAKE NOTE THESE MINUTES MAY TAKE PLACE OUT OF ORDER AS LISTED ON THE AGENDA.

REVIEW AND APPROVAL OF COUNCIL MINUTES FROM COUNCIL MEETINGS ON May 11, 2026:

C/P Cox made a motion to approve the minutes as written from May 11, 2026. C/P Donchak seconded the motion.

AYES: SEVEN (7)

NAYS: NONE

MOTION CARRIED

RECESS MEETING TO PUBLIC HEARING AT 7:02PM WITH SHANNON RUDY FOR THE FIRST PUBLIC HEARING OF CDBG FUNDING: This hearing is for the purpose of making application for the 2026 Community Development Block Grant Funding. The hearing concluded at 7:17PM.

GOVERNMENT AND NON-GOVERNMENTAL AGENCIES TO BE HEARD:

DH&L Fire Company: Jason Kaufman provided a report for May. There were thirty-two incidents in May. The new Fire Police truck was brought to the meeting to show everyone present the results of two months of fundraising.

DH&L Ambulance League: No report.

DH&L Fire Police: No report.

Selinsgrove Projects Inc (SPI): No report.

Selinsgrove Chamber of Commerce: Helen Walter reported on Chamber events. The new 'Discover Selinsgrove' brochure was completed and highlights the upcoming events for Downtown Selinsgrove. The brochure was completed in collaboration with Selinsgrove Projects Inc.

Selinsgrove Area Recreation Inc.: C/P Mease reported on the starting week at the Selinsgrove Area Community Pool. It is now open full-time for the summer season. The next project will be paving since the Selinsgrove Area School District has approved the upgrade.

Selinsgrove Flood Task Force: No meeting.

Parks & Recreation Committee: No meeting.

President Frost reviewed the participation rules for any speakers and gallery participants.

OTHER PERSONS TO BE HEARD:

A. C/P Owens stated that Antonio Gissi was unable to be at the meeting tonight but did attend the Administration/Finance Committee meeting earlier in the day to continue discussion on a meter issue for which he is requesting reprieve on the penalty until the meter issue is restored.

C/P Owens made a motion to waive the penalty temporarily of \$373.70 for the first quarter of 2026 at 532 S. Market Street pending review of the meter issue. C/P Mease seconded the motion

AYES: SEVEN (7)

NAYS: NONE

MOTION CARRIED

B. Bob Walter asked who maintains the traffic light at the green bridge on Route 11/15 and was told Monroe Township oversees it. He also asked about a speed bump discussed. President Frost mentioned it is not a speed bump, but a four-way stop to help with visibility issues at two points on Water Street. C/P Owens mentioned there will be a review of intersections throughout the Borough to identify areas with visibility issues needing corrected.

President Frost stated that due to the amount of public participation on the Federal U.S. Immigration and Customs Enforcement 287(g) Program there will be a separately scheduled meeting to discuss the topic further. The location will be larger to accommodate the number of participants and to provide seating beyond the capacity of the current space. The date, time, and location will be advertised.

C/P Owens stated that about three weeks ago there was a review on how to help fill a financial burden for which the funding opportunities are significantly reduced or are no longer available to help meet the needs of police car replacement and other budgetary needs for the Police. When budgeting for cars, the amount budgeted has now doubled to cover the cost of purchase and outfitting of police vehicles. Due to the costs, it was decided to go into municipal lease agreements to stay on a five-year replacement schedule and to budget for the costs annually in smaller amounts to absorb the increase over time. The Borough tax base is just under 55% tax exempt. That puts the burden on the remaining tax base. As Chair of the Finance Committee, a responsibility is to look at other opportunities to fund municipal needs. That is where the Federal U.S. Immigration and Customs Enforcement 287(g) Program came into discussion. It meets some urgent needs, but there is a lot to it and a great deal needs to be considered. There are a lot of questions about the program that still need to be answered. C/P Owens also stated that she has reached out to the Governor's office to get Selinsgrove Borough's tax disadvantage burden on the radar of the state officials.

C. Raven Rudnitsky thanked the Administration/Finance Committee for their time to discuss the Federal U.S. Immigration and Customs Enforcement 287(g) Program today. She discussed some details she has found on municipalities footing the bill for lawsuits brought for unlawful detainment. C/P Cox asked for the source of the material cited. She stated she can provide everything she brought and everything she has is available online.

D. Kathy Boushie said she appreciates the meeting being planned for a larger space with dedicated time and asked how the public would be notified. C/P Owens stated it would be advertised in the Snyder County Times, Daily Item, as well as on the Borough website. Ms. Boshie asked about social media. Although the Borough does not have social media, SPI, Selinsgrove Chamber of Commerce, and the Selinsgrove Police Department all have social media and stated they would also share the information. She also asked what the

Council is doing about abandoned houses and the owners not taking care of the properties to prevent vagrants. C/P Owens stated that the committee that will be discussing the topic has not met since the topic was brought up at the May 11th meeting.

E. Kelli Shaffer stated she fully supports the Selinsgrove Borough Police Department and stated they should be funded properly, and other Borough enhancement projects seem to be taking up time and financial commitment. Additionally, she would like to see less harsh language on delinquent utility billings and less price increases to help keep people in the Borough.

F. Yesenia Charriez stated the Borough could let residents know if there are financial hardships so they can help in finding funding opportunities. She does not want to see residents afraid due to bringing in the Federal U.S. Immigration and Customs Enforcement 287(g) Program.

G. David Lawer asked why the Borough needs three police cars when there is only one officer on at a time. President Frost stated the replacement schedule helps bring in newer cars and selling the older ones in a timely manner to get the most money out of them to put toward another car. C/P Owens stated the Police Department is currently not at full staffing, and there are applications with the Civil Service Commission to get up to full staff.

COMMITTEE/COMMISSION/BOARD REPORTS:

A. ADMINISTRATION/FINANCE COMMITTEE – BOBBIE OWENS, CHAIR

1. C/P Owens made a motion to pay the bills. C/P Schlieder seconded the motion.

AYES: SEVEN (7)

NAYS: NONE

MOTION CARRIED

2. C/P Owens stated there was discussion concerning the hybrid schedule for Borough administration office staff during the Administration/Finance Committee Meeting today. C/P Mease shared he would like to see office staff physically in the office more to be present for the residents who walk in. No motion was made. Carol Handlan asked to speak concerning this topic. She stated she feels there is a disconnect between the Borough Office and the downtown businesses. She would like to see a presence in the office for walk-ins. C/P Owens stated the current Borough Manager is saving the Borough a lot of money by writing the grants at the Borough level instead of hiring grant writers who often take 22% in administration fees.

3. C/P Owens made a motion to proceed with the \$1 million line of credit with FNB holding a fixed rate of 4.59%, floating 4.1%, a \$500.00 one-time fee, 24-month interest only payment, no prepayment or early termination fee, and it requests a meaningful deposit relationship which the Borough has already satisfied by holding accounts with FNB. C/P Schlieder seconded the motion.

AYES: SEVEN (7)

NAYS: NONE

MOTION CARRIED

C/P Owens made a follow-up motion to authorize the Solicitor to draft the documents to enter the line of credit with FNB for the IPR Project. C/P Schlieder seconded the motion.

AYES: SEVEN (7)

NAYS: NONE

MOTION CARRIED

4. C/P Owens made a motion to approve the purchase of the Edmunds Financial software upgrade to be an online platform hosted in the cloud in the amount of \$15,700.00 which covers the subscription services, hosting services, professional services/implementation, hardware, and hardware maintenance. This will save future server costs and allow faster real time financial information for staff. C/P Cox seconded the motion.

AYES: SEVEN (7)

NAYS: NONE

MOTION CARRIED

B. PUBLIC FACILITIES & SERVICES COMMITTEE – SARA MAUL, CHAIR

1. Meeting minutes from May 21, 2026 were provided.

2. Penn DOT meeting minutes were provided to inform the Borough of current and upcoming Penn DOT projects.

3. The committee will be reviewing a Food Truck Pilot Program.
4. The next Public Facilities meeting will be on June 18, 2026 at 2:00 PM

C. COMMUNITY DEVELOPMENT/CONSTITUENT OMBUDSMAN – RICHARD MEASE, CHAIR:

1. No temporary street closure requests were presented.
2. The next quarterly meeting will be held July 6, 2026 at the new time of 6:30PM in the Borough Council Chambers.

Property owner, Rick Bailey, asked when the rest of the public who had hands up will be able to speak.

President Frost stated the Public Comment Period ended prior to the Committee/Commission/Board Reports. There were others who raised concern with the close of public comment, so President Frost opened the Public Comment Period again to allow others who wanted to speak the opportunity to be heard.

1. Rick Bailey questioned whether Borough Council was aware that the Borough Manager does not live in the Borough, to which C/P Mease stated that requirement was waived in the initial hiring offer. Mr. Bailey, who works for a neighboring municipality, suggested the Zoning staff should handle grass complaints, not the Police. He made additional comments regarding the hybrid work schedule.

2. Kelli Shaffer asked to speak again, and President Frost gave her the opportunity to ask one question. She wanted to know what a Constituent Ombudsman was and did for the Borough, referring to the committee for which C/P Mease is the Chair. C/P Mease stated it means the committee advocates for the residents' concerns.

D. PLANNING COMMISSION – JANET POWERS, CHAIR:

1. No meeting.

E. ZONING HEARING BOARD – ED MANN, CHAIR:

1. Minutes were provided for the May 7, 2026 meeting.

F. CIVIL SERVICE COMMISSION – NATHAN MORGAN, CHAIR:

1. The Civil Service Commission met on May 28, 2026.

G. SHADE TREE COMMISSION – ED SLAVISHAK, CHAIR:

1. No meeting.

BOROUGH ADMINISTRATIVE REPORTS:

A. MAYOR – MICHAEL BOLIG

1. No report.

B. POLICE CHIEF – FRANCIS PETROVICH

1. April 2026 Police report was provided.
2. Chief Petrovich read a statement he had prepared for residents and Council concerning the consideration and potential authorization for participation in the Federal 287(g) Program.

C. BOROUGH SOLICITOR – MATTHEW CRAVITZ

1. C/P Maul made a motion to authorize the Solicitor to advertise Ordinance 889: no parking on N. Liberty Alley between Spruce Street and Mill Street and as well as along S. Market Street west of the right-of-way line of Sassafras Street heading 67 feet from the intersection of S. Market Street and Sassafras Street. C/P Schlieder seconded the motion.

AYES: SEVEN (7)

NAYS: NONE

MOTION CARRIED

2. C/P Maul made a motion to authorize the Solicitor to prepare an Ordinance adding additional stop signs. The first at E. Spruce Street and N. Water Street as well as a second at E. Pine Street and N. Water Street. C/P Schlieder seconded the motion.

AYES: SEVEN (7)

NAYS: NONE

MOTION CARRIED

D. BOROUGH ENGINEERS

1. Stahl Sheaffer Engineering:

- a. The Industrial Park Road project began on April 6, 2026 and is currently still in progress.
- b. C/P Owens made a motion to approve estimate #2 for the IPR Project in the amount of \$266,798.60. C/P Maul seconded the motion.

AYES: SEVEN (7)

NAYS: NONE

MOTION CARRIED

2. Larson Design Group (LDG): No report.

E. BOROUGH TREASURER – SHARON BADMAN

1. The Treasurer's end-of-month report for May 2026 was provided.

F. BOROUGH MANAGER/SECRETARY – LAUREN MARTZ

1. The monthly Manager Report for May 2026 was provided.

G. ZONING – LINDSEY MULL:

1. The updated Zoning & Sign Permit list provided for May 2026.

H. EASTERN SNYDER COUNTY REGIONAL AUTHORITY (ESCRA)– RICHARD P. MEASE & CHRIS SCHLIEDER

1. Minutes were provided for the April 15, 2026 meeting.

I. NORTH-EASTERN COUNTY JOINT AUTHORITY – DIANNE MENGEL AND VACANCY:

1. No meeting.

J. SELINGSGROVE MUNICIPAL AUTHORITY – TIM CHARLES, CHAIR:

1. No meeting.

NEW BUSINESS:

COUNCIL MEMBERS: None

MAYOR: The Mayor stated he would be interested in serving on the Shade Tree Commission; however, the commission is currently full. The meetings are public, so anyone can attend.

OTHERS: None

ADJOURNMENT:

The meeting adjourned to the Executive Session at 8:32PM for discussion of personnel and Civil Service matters. The Public session was reconvened at 8:47PM with no action taken.

1. C/P Owens made a motion to amend the agenda for an item which came in writing related to Borough Police personnel and Civil Service matter, related to a 2-week notice to retire. C/P Schlieder seconded the motion.

AYES: SEVEN (7)

NAYS: NONE

MOTION CARRIED

2. C/P Owens made a motion to accept with great thanks Sgt. Scott Grove's resignation request for retirement. C/P Schlieder seconded the motion.

AYES: SEVEN (7)

NAYS: NONE

MOTION CARRIED

3. C/P Owens made a motion to adjourn at 8:49PM. C/P Mease seconded the motion.

AYES: SEVEN (7)

NAYS: NONE

MOTION CARRIED

Minutes transcribed by Administrative Assistant Carrie Briggs

Reviewed by Borough Manager Martz with final submission by Administrative Assistant Carrie Briggs