SELINSGROVE BOROUGH COUNCIL MEETING
Monday, April 6, 2026

COUNCIL MEMBERS PRESENT: C/P Scott M. Frost, C/P Bobbie J. Owens, C/P Richard Mease, C/P Sara Maul, C/P Todd Cox, C/P Christian Schlieder, C/P Alex Donchak
COUNCIL MEMBERS VIA ZOOM/TELEPHONE: N/A
COUNCIL MEMBERS ABSENT: N/A

OTHERS PRESENT: Mayor Michael Bolig, Solicitor Matthew Cravitz, Borough Manager/Secretary Lauren Martz, Assistant Borough Manager/Treasurer Sharon Badman, Administrative Assistant Carrie Briggs, Chief Petrovich, James Shepherd, Snyder County CDBG Shannon Rudy, Joe Durso, Jeff Reed, DH&L Fire Jason Kaufman, Nathan Morgan, Janet Bettlyn, Amy Hall, Helen Walter, Donna Wenrich, Corey Wenrich, Charlie Steininger, Chuck Steininger, Daily Item Marcia Moore

OTHERS ON ZOOM: N/A

CALL MEETING TO ORDER: President Frost called the meeting to order at 7:00PM. Borough Manager/Secretary Lauren Martz called the roll and acknowledged a quorum. President Frost called for a moment of silence and the Pledge of Allegiance.

REVIEW AND APPROVAL OF COUNCIL MINUTES FROM COUNCIL MEETINGS ON March 2 and March 12, 2026: C/P Maul made a motion to approve the minutes from March 2, 2026, as written and approval of the March 12, 2026 minutes pending an edit to reflect the motion which was made in Administration/Finance Committee, #1 stating, "C/P Owens made a motion to approve sanitary sewer repairs on IPR for $10,450.00. C/P Maul seconded the motion". C/P Cox seconded the motion
AYES: SEVEN (7) NAYS: NONE MOTION CARRIED

GOVERNMENT AND NON-GOVERNMENTAL AGENCIES TO BE HEARD:
DH&L Fire Company: Jason Kaufman reported 31 incidents in the month of March with no fire loss. He reminded everyone of the upcoming fundraising sportsman raffle and band event on May 16, 2026. DH&L took delivery of the truck purchased for Fire Police use. It should be ready for the Memorial Day event in the Borough. Jason asked what the process is for the trees behind the out-building on the property where the fire house sits. He stated there are many, mainly hemlocks, located on the property line which interfere with the overhanging utility lines as well as the out-building. He would like to have them removed if they are on Borough property. The Borough Manager will review this with Public Works and the Shade Tree Commission.
DH&L Ambulance League: Treasurer Donna Wenrich provided the March report for the Ambulance League. In February, DH&L Ambulance received 177 total calls with 45 in Selinsgrove Borough. The DH&L Ambulance League has purchased two used ambulances through loans at First National Bank which will be in service soon.
DH&L Fire Police: No report.
Selinsgrove Projects Inc (SPI): No report.
Selinsgrove Chamber of Commerce: Helen Walter reported that Chamber Cheer will now be called Community Cheer to help the public know that all are welcome to join the meeting. The next Community Cheer will be on April 22nd from 5:00PM to 7:00PM at the Kind Cafe. The Chocolate Stroll will be held on Saturday, April 11th.
Selinsgrove Area Recreation Inc.: C/P Mease reported that the pool is drained and is being cleaned in preparation for the 2026 season. There are several other projects happening to get the property ready. SARI

has purchased six new benches this season. The next fundraiser will be the annual Croquet Tournament on June 13th at the Rotary Field in partnership with SPI.

Selinsgrove Flood Task Force: No meeting.

Parks & Recreation Committee: No meeting.

R.E.C.: The April 1, 2026 edition of the REC News was provided. C/P Maul mentioned the number of printed pages included in the Borough Council packet due to the newsletter. She stated most people receive it via email and asked not to have it printed in the packet. President Frost stated he agrees with that and mentioned the REC specifically asked a while ago not to be included on the agenda unless they ask to speak or to be included.

OTHER PERSONS TO BE HEARD:

A. Cathy Hall requested a waiver of the penalty on the quarter 4, 2025 utility bill which was due February 20th. She stated she had made her payment via her bank bill pay and the payment was mailed on February 6th. The Borough did not receive the check until March 3rd. Ms. Hall was able to verify proof of the mailing, and the Borough can show the date received and cashed.

C/P Owens made a motion to waive the penalty for Cathy Hall on the quarter 4, 2025 billing which was due February 20, 2026. C/P Mease seconded the motion.

AYES: SEVEN (7) NAYS: NONE MOTION CARRIED

B. Charlie Steininger, owner of 2 S. High Street, has plans to build an accessory dwelling unit in the backyard of the property. He currently has approved zoning and building permits for the plan. The original plan was to tie the water and sewer into the existing lines for the main building. Prior to construction, he was informed by the Borough that he would need to pay for a separate water and sewer hookup. Mr. Steininger requested a waiver of the separate connection due to it being cost prohibitive of the planned project. C/P Owens stated this topic was brought to the Planning Commission, and the Solicitor assured the Commission this is a special circumstance and would not set a precedent for future projects in the Borough. However, approval would require a deed restriction on the property that cannot be subdivided into two parcels after the waiver.

C/P Owens made a motion to grant the waiver of the required separate water and sewer connection with a noted deed restriction for no subdivision of the property in the future at 2 S. High Street. C/P Schlieder seconded the motion.

AYES: SEVEN (7) NAYS: NONE MOTION CARRIED

C. Resident Joe Durso, 409 Orange Street, brought a parking concern to Council focusing on the section of S. Liberty Alley from W. Spruce Street to W. Mill Street. When vehicles are parked on the blacktop, there is no room for traveling vehicles to get through the alley. He would like to see signage prohibiting parking on the blacktop to avoid being blocked in a driveway as well as allowing a clear path of travel. C/P Maul and the Public Facilities & Services Committee will discuss the situation. C/P Maul told Mr. Durso the Committee will meet April 16, 2026, at 2:00PM and it is open to the public.

D. Shannon Rudy, Snyder County CDBG

a. C/P Owens made a motion to approve the CDBG budget modification for fiscal year 2024 moving $25,000.00 from the Elderly Housing Upgrades Phase 3 to the 100-year floodplain reinvestment. C/P Maul seconded the motion.

AYES: SEVEN (7) NAYS: NONE MOTION CARRIED

b. C/P Owens made a motion to approve the CDBG budget revision for fiscal year 2025 with the notation that the numbers be adjusted to reflect the reallocation amount for fair share with the revised budget of $3,238.00 for the Boiler at AAA, $878.00 for the Boiler at Senior Center Selinsgrove, and $79,350.00 for the

100 Year Floodplain SBA Bough Street. C/P Mease seconded the motion.
AYES: SEVEN (7) NAYS: NONE MOTION CARRIED

COMMITTEE/COMMISSION/BOARD REPORTS:

A. ADMINISTRATION/FINANCE COMMITTEE – BOBBIE OWENS, CHAIR

1. C/P Owens made a motion to pay the bills. C/P Mease seconded the motion.
AYES: SEVEN (7) NAYS: NONE MOTION CARRIED

2. Gelnett Trust: The topic will be pushed to the May meeting.

3. C/P Owens made a motion to approve the Application for County Aid in the amount of $4,390.00 for the Industrial Park Road Reconstruction Project. C/P Maul seconded the motion.

AYES: SEVEN (7) NAYS: NONE MOTION CARRIED

4. C/P Maul made a motion to approve advertising the sale of the 2014 Kubota mower on Municibid. C/P Cox seconded the motion.
AYES: SEVEN (7) NAYS: NONE MOTION CARRIED

5. C/P Owens made a motion to approve the insurance renewal in the amount of $210,547. C/P Donchak seconded the motion.
AYES: SEVEN (7) NAYS: NONE MOTION CARRIED

6. The 1st Quarter Budget Comparison was provided to Council.

7. C/P Owens made a motion to approve payment to DB Construction for the bathroom renovations at the Police Department in the total amount of $7,582.04. C/P Schlieder seconded the motion.

AYES: SEVEN (7) NAYS: NONE MOTION CARRIED

B. PUBLIC FACILITIES & SERVICES COMMITTEE – SARA MAUL, CHAIR

1. Meeting minutes from March 19, 2026 were provided.
2. The next Public Facilities meeting will be on April 19, 2026 at 2:00 PM

C. COMMUNITY DEVELOPMENT/CONSTITUENT OMBUDSMAN – RICHARD MEASE, CHAIR:

Recap of the meeting earlier in the day: C/P Mease stated the Committee met today and discussed the sidewalk repairs needed along Market Street in the Downtown Business District. He mentioned there will need to be some discussion with the Shade Tree Commission concerning the trees in the same area. C/P Owens stated PennDOT is scheduled to do repairs on Market Street in 2027. C/P Mease stated he had spoken with PennDOT concerning the trees and was told that part is up to the Borough. C/P Owens asked if SPI is still part of the Main Street Program. She mentioned if they were, there are a lot of grants out there to help pay for the sidewalk repairs.

1. C/P Mease made a motion to approve the temporary street closure of W. Pine Street from Market Street to High Street for the Memorial Day Services, May 25, 2026 from 8:30AM to 9:45AM. C/P Cox seconded the motion.
AYES: SEVEN (7) NAYS: NONE MOTION CARRIED

2. C/P Mease made a motion to approve the temporary street closure from 5:30AM – 4:30PM on Tenth Street from Mill Street to Penn Street and on Mill Street from Tenth Street to Broad Street for the Antiques in the Grove Show on July 19, 2026. C/P Maul seconded the motion.
AYES: SEVEN (7) NAYS: NONE MOTION CARRIED

3. C/P Mease made a motion to approve the temporary street closure from 6:00AM – 8:00PM on University Avenue from Broad Street to W. Pine Street for the 18th Annual Selinsgrove Brewfest on July 18, 2026. C/P Donchak seconded the motion.
AYES: SEVEN (7) NAYS: NONE MOTION CARRIED

4. SPI provided an email naming all 2026 SPI events in the Borough which require temporary street closure.
5. The next quarterly meeting will be held July 6, 2026 at the new time of 6:30PM in the Borough Council Chambers.

D. PLANNING COMMISSION – JANET POWERS, CHAIR:

1. Meeting minutes provided for the March 18, 2026 meeting.

2. C/P Owens made a motion to approve Resolution 2026-05 which will grant a Land Development waiver for Charlie Steininger at 2 S. High Street. C/P Mease seconded the motion.

AYES: SEVEN (7) NAYS: NONE MOTION CARRIED

3. C/P Owens made a motion to approve Resolution 2026-06 the preliminary plan for a new residential/commercial building at 204 – 208 N. Market Street (the empty lot next to the Selinsgrove Inn) for the property owner, Celso Leite. C/P Mease seconded the motion.

AYES: SEVEN (7) NAYS: NONE MOTION CARRIED

E. ZONING HEARING BOARD – ED MANN, CHAIR:

1. No meeting.

F. CIVIL SERVICE COMMISSION – NATHAN MORGAN, CHAIR:

1. Meeting date April 2, 2026
2. The Civil Service Commission deferred action on an eligibility list.
3. C/P Cox made a motion approving to readvertise and extend the search for the vacant Full Time Police Officer position. C/P Schlieder seconded the motion.

AYES: SEVEN (7) NAYS: NONE MOTION CARRIED

G. SHADE TREE COMMISSION – ED SLAVISHAK, CHAIR:

1. No meeting.

BOROUGH ADMINISTRATIVE REPORTS:

A. MAYOR – MICHAEL BOLIG

B. POLICE CHIEF – FRANCIS PETROVICH

1. February 2026 Police report was provided.

C. BOROUGH SOLICITOR – MATTHEW CRAVITZ

D. BOROUGH ENGINEERS

1. Stahl Sheaffer Engineering:
   a. The Industrial Park Road project began on April 6, 2026.
   b. C/P Owens made a motion to approve regular payment applications as submitted throughout the IPR project to ensure timely payment to the contractor. C/P Maul seconded the motion.
   AYES: SEVEN (7) NAYS: NONE MOTION CARRIED
   c. C/P Owens made a motion to approve Change Order #2 for IPR. C/P Schlieder seconded the motion.
   AYES: SEVEN (7) NAYS: NONE MOTION CARRIED
2. Larson Design Group (LDG): Continuing to work on an Ordinance update.

E. BOROUGH TREASURER – SHARON BADMAN

1. The Treasurer's end-of-month report for March 2026 was provided.

F. BOROUGH MANAGER/SECRETARY – LAUREN MARTZ

1. The monthly Manager Report for March 2026 was provided.
2. A reminder was given for the Statement of Financial Interest which is due May 1, 2026.
3. Service Electric cable rate increases begin May 1, 2026.

G. ZONING – LINDSEY MULL:

1. The updated Zoning & Sign Permit list provided for March 2026.

H. EASTERN SNYDER COUNTY REGIONAL AUTHORITY (ESCRA)– RICHARD P. MEASE & CHRIS SCHLIEDER

1. Minutes were provided for the February 18, 2026 meeting.

I. NORTH-EASTERN COUNTY JOINT AUTHORITY – DIANNE MENGEL AND VACANCY:

1. No meeting.

J. SELINSGROVE MUNICIPAL AUTHORITY – TIM CHARLES, CHAIR:

1. Minutes were provided from the meeting on March 12, 2026 at 7:00PM.

NEW BUSINESS:

COUNCIL MEMBERS:

C/P Schlieder mentioned parking dangers at the Water Street and E. Pine Street intersection as well as on S. Market Street from Sassafras, moving South to the antique store. C/P Maul stated these are areas her committee will be discussing. There was discussion concerning the signs for no parking.

C/P Owens stated the Borough Manager would like to start a discussion on adding a "Quality of Life" Ordinance.

MAYOR: The Mayor stated he received an email concerning the water rising in Weiser Run.

OTHERS: Helen Walter brought forward concerns of the big trailers and trucks parked along both sides of S. Third Street. Helen also asked Council to consider some temporary repairs on the downtown sidewalk until the major repairs are completed. C/P Owens mentioned if the Borough doesn't look into grants and start working with landscaping architects to work on the design which has already been looked at, then the downtown business district could start being piecemealed and lose its aesthetic value.

ADJOURNMENT:

The meeting adjourned to the Executive Session at 8:17PM for discussion of personnel and Civil Service matters. The Public session was reconvened at 8:34PM with no action taken.

C/P Owens made a motion to approve signatures in the agreement with a mutual release between Selinsgrove Borough and Susquehanna University. As stated in the agreement with a settlement amount of $156,800.00 to be paid by the University to the Borough by June 30, 2026, as well as adherence to the terms and conditions of this agreement. C/P Mease seconded the motion.

AYES: SIX (6) **NAYS: NONE** **ABSTAIN: ONE (1)** **C/P Donchak** **MOTION CARRIED**

C/P Cox made a motion to adjourn at 8:35PM. C/P Donchak seconded the motion.

AYES: SEVEN (7) **NAYS: NONE** **MOTION CARRIED**

Minutes transcribed by Administrative Assistant Carrie Briggs
Reviewed by Borough Manager Martz with final submission by Administrative Assistant Carrie Briggs