

SELINGSGROVE BOROUGH COUNCIL MEETING
Monday, November 4, 2024 – 7:00PM

COUNCIL MEMBERS PRESENT: C/P Richard Mease, C/P Sara Maul, C/P Todd Cox, C/P Scott M. Frost, C/P Viker, C/P Bobbie J. Owens, C/P Christian Schlieder

COUNCIL MEMBERS ABSENT: n/a

OTHERS PRESENT: Mayor Jeff Reed, Solicitor Robert Cravitz, Borough Manager/Secretary Lauren Martz, Assistant Borough Manager/Treasurer Sheri Badman, Officer In Charge/Sgt. Petrovich, Reverend Paul Donecker, Civil Service Chair Dalton Savidge, REC Shellie McCurdy, Daily Item Marcia Moore, SU Destiny Shaffer, Residents Catherine Rice & children, Jason Rice, DH&L Ambulance Brian Hipple

ZOOM: n/a

President Mease called for a moment of silence and the Pledge of Allegiance.

Please note the minutes will follow the topics in the order presented which does not necessarily follow the order on the provided agenda.

REVIEW AND APPROVAL OF COUNCIL MINUTES FROM COUNCIL MEETING ON October 7, 2024:

C/P Viker made a motion to accept the minutes for October 7, 2024, with the amendment of the next meeting date for the Community Development/Constituent Ombudsman Committee as January 6, 2025. C/P Frost seconded the motion.

AYES: SEVEN (7) NAYS: NONE MOTION CARRIED

GOVERNMENT AND NON-GOVERNMENTAL AGENCIES TO BE HEARD:

DH&L Fire Company: No report.

DH&L Ambulance League: Chief Brian Hipple gave the report for the month of October. The total number of calls for the month was 224 with 75 in the Borough of Selingsgrove. One of the four ambulances is currently out of service.

Selingsgrove Projects Inc: No report.

Selingsgrove Chamber of Commerce: No report.

Selingsgrove Area Recreation Inc: Minutes were provided from the 9/9/2024 meeting.

Selingsgrove Flood Task Force: No report.

Parks & Recreation Board: No report

REC: Shellie McCurdy provided a monthly report for October. Attendance in October was at 1033 students for the after-school Drop-In Program with an average daily attendance of 51.7. There are 217 total students registered and 10 newly registered for the month. Planned activities for October included the Lewisburg Children's Museum, Teen U, Big Brother Big Sister Movie Night, and trunk or treat. She reported there is a streetlight out at the parking lot along Mill Street.

OTHER PERSONS TO BE HEARD:

1. Reverend Paul Donecker reported the All Saints Episcopal Church recently celebrated its 125th anniversary. He thanked Mayor Reed for being present and reading a proclamation for the celebratory event held at the church.
2. Dalton Savidge, Chair of the Civil Service Commission, presented a letter with a summary of the duties of the Selingsgrove Police Chief from the Borough Ordinances as it pertains to the hiring of a full-time officer.

COMMITTEE/COMMISSION/BOARD REPORTS:

A. ADMINISTRATION/FINANCE COMMITTEE – BOBBIE OWENS, CHAIR

1. C/P Owens made a motion to pay and ratify the bills. C/P Frost seconded the motion.

AYES: SEVEN (7) NAYS: NONE MOTION CARRIED

2. C/P Owens mentioned the Service Electric Cablevision rate increase and directed Council to the notice of information for their review which was included in their packets.

3. C/P Owens acknowledged receipt of the 2025 budget requests provided to Council at their seats for review. The Finance Committee will meet for the budget workshop on Wednesday, November 13, 2024 at 1:30PM. The full Council review workshop will be held Monday, November 18, 2024 at 6:30PM.

4. C/P Owens made a motion to approve proposal #EST-3262 from Utilitac Equipment & Upfitting for the purchase of a laptop for the 2023 police car in the amount of \$2,999.23. C/P Viker seconded the motion.

AYES: SEVEN (7) NAYS: NONE MOTION CARRIED

5. C/P Cox made a motion to approve proposal #EST-3762 from Utilitac Equipment & Upfitting for the purchase of a printer for the 2017 police car in the amount of \$2211.10. C/P Schlieder seconded the motion.

AYES: SEVEN (7) NAYS: NONE MOTION CARRIED

6. C/P Owens acknowledged receipt of the 2023 audit provided to all Council members.

B. PUBLIC FACILITIES & SERVICES COMMITTEE – SARA MAUL, CHAIR

1. Minutes were provided for the 10/24/24 committee meeting.
2. The next Public Facilities & Services Committee meeting will be held 11/21/24 at 2PM.

C. COMMUNITY DEVELOPMENT/CONSTITUENT OMBUDSMAN – SCOTT FROST, CHAIR

1. Meeting recap.
2. The next Community Development/Constituent Ombudsman meeting will be held 1/6/25 at 3:00PM.

3. TEMPORARY STREET CLOSURE REQUEST: None

4. EVENT REQUEST:

C/P Frost made a motion to approve the Selinsgrove Chamber of Commerce: Holiday Pet Parade along the sidewalk on Market Street Saturday, December 7, 2024 from 2:00PM – 2:45PM. C/P Maul seconded the motion.

AYES: SEVEN (7) NAYS: NONE MOTION CARRIED

5. BANNER REQUESTS: None

D. PLANNING COMMISSION – JANET POWERS, CHAIR: No meeting.

E. ZONING HEARING BOARD – VACANT, CHAIR: No meeting.

F. CIVIL SERVICES COMMISSION – DALTON SAVIDGE, CHAIR:

1. No meeting.
2. The status of the full-time officer replacement was discussed by Dalton Savidge in the “Other Persons To Be Heard” section of the meeting.

G. SHADE TREE COMMISSION – ED SLAVISHAK, CHAIR:

1. Notes provided from the 10/16/24 meeting. There was not a quorum.
2. Borough Manager/Secretary Martz mentioned volunteers will gather Saturday, November 9, 2024 for the Annual Fall Planting. She will reach out to Ed Slavishak to ask about the meeting place.

BOROUGH ADMINISTRATIVE REPORTS:

A. MAYOR – JEFF REED

1. The September 2024 police report was presented.
2. Officer In Charge, Sergeant Petrovich provided a monthly report for September.

B. BOROUGH SOLICITOR – ROBERT CRAVITZ, ESQ.: No report.

C. BOROUGH ENGINEERS

1. Stahl Sheaffer Engineering
 - a. Report provided from project progress from October 2, 2024 – October 30, 2024.
 - b. The Susquehanna University Wet Meadow Site Review report was provided to the Council in their packets.
2. Larson Design Group
 - a. C/P Viker made a motion to approve the well meter replacement proposal provided by Shawn Downey of Larson Design in the amount of \$19,926.00 for the equipment and installation (combination of equipment purchases and RustyH2O for install), SCADA Integration by Martz Technologies in the amount of \$3,399.36, and the metering plan revision by GeoServices in the amount of \$1,150.00.

D. BOROUGH TREASURER – SHARON BADMAN

1. Treasurer’s report provided for October.

E. BOROUGH MANAGER/SECRETARY – LAUREN MARTZ

1. The monthly Borough Manager’s report was provided at the meeting.
2. The Flood Resiliency Study Stakeholder Meetings are scheduled for November 21 & 22, 2024.

F. ZONING – LINDSEY MULL

1. Zoning and Sign Permit report provided.

G. EASTERN SNYDER COUNTY REGIONAL AUTHORITY (ESCRA)– CHRISTIAN SCHLIEDER & RICHARD P. MEASE, BOROUGH DELEGATES

1. Minutes were provided for the 9/18/24 meeting.

H. NORTH-EASTERN SNYDER COUNTY JOINT AUTHORITY – VACANT AND DIANNE MENGEL

1. Next meeting is 11/7/24 at 6:30PM.

I. SELINGROVE MUNICIPAL AUTHORITY – TIM CHARLES, CHAIR

1. No meeting.

NEW BUSINESS:

COUNCIL MEMBERS: None.

MAYOR: None.

OTHERS: None.

Adjourn to Executive Session for discussion of potential litigation and personnel matters at 7:34PM.

Adjourn Executive Session at 8:15PM with no action taken.

C/P Viker asked for and received clarification from President Mease that the appointment of a Police Chief will be added to the November 18, 2024 Borough Council Meeting and Budget Work Session Agenda.

C/P Maul made a motion to adjourn at 8:16PM. C/P Cox seconded the motion.

AYES: SEVEN (7)

NAYS: NONE

MOTION CARRIED

Minutes Transcribed by Administrative Assistant Carrie Briggs

Reviewed by Borough Manager/Secretary Lauren Martz with final submission by Administrative Assistant Carrie Briggs.