

**SELINGROVE BOROUGH COUNCIL MEETING**

**Monday, August 5, 2024 – 7:00PM**

**COUNCIL MEMBERS PRESENT:** C/P Richard Mease, C/P Sara Maul, C/P Todd Cox, C/P Christian Schlieder, C/P Scott M. Frost, C/P Viker, C/P Bobbie J. Owens

**OTHERS PRESENT:** Mayor Jeff Reed, Solicitor Robert Cravitz, Borough Manager/Secretary Lauren Martz, Assistant Borough Manager/Treasurer Sheri Badman, Administrative Assistant Carrie Briggs, Reverend Paul Donecker, Shannon Rudy, Residents: Jason Rice, Christine Rice & Family, Tim Weikel, Chris Kalcich, Joe Herb, Crystal Heshmat

**ZOOM:** DH&L Fire Jason Kaufman, Sergeant Petrovich, Chief Mitchell

President Mease called for a moment of silence and the Pledge of Allegiance.

**REVIEW AND APPROVAL OF COUNCIL MINUTES FROM COUNCIL MEETING ON July 1, 2024:**

C/P Cox made a motion to accept the minutes for July 1, 2024, as written. C/P Schlieder seconded the motion.

**AYES: SEVEN (7)                      NAYS: NONE                      MOTION CARRIED**

**RECESS MEETING TO PUBLIC HEARING AT 7:02PM.**

Solicitor Cravitz stated the municipality’s planning code requires a public hearing prior to any revisions to the planning or zoning ordinances. In this case, Ordinances 872 and 873 have both been submitted to and reviewed by the Selingsgrove Borough Planning Commission and the Snyder County Planning Commission. Solicitor Cravitz received no adverse comments from either body pertaining to the requested change to reduce the required number of members from five (5) to three (3) on both the Selingsgrove Borough Planning Commission and the Selingsgrove Borough Zoning Hearing Board.

**President Mease concluded the hearing for Ordinances 872 and 873 at 7:04PM due to no comments or concerns from anyone.**

C/P Viker made a motion to authorize the Solicitor to advertise Ordinance 872 to reduce the members of the Planning Commission from five (5) to three (3). C/P Owens seconded the motion.

**AYES: SEVEN (7)                      NAYS: NONE                      MOTION CARRIED**

C/P Viker made a motion to authorize the Solicitor to advertise Ordinance 873 to reduce the members of the Zoning Hearing Board from five (5) to three (3). C/P Owens seconded the motion.

**AYES: SEVEN (7)                      NAYS: NONE                      MOTION CARRIED**

**GOVERNMENT AND NON-GOVERNMENTAL AGENCIES TO BE HEARD:**

**DH&L Fire Company:** Assistant Fire Chief Jason Kaufman reported for the month of July. There were 25 incidents with no significant fire loss. Firefighters are still training on the new tower truck. The truck will be taken to have the tools mounted in the next few weeks and it will take about 30 days to complete. DH&L Fire is asking for a waiver on the grease trap ordinance requirement. The kitchen is only used by the firefighters who aren’t really cooking but just use it mainly for drinks and snacks. They do not use it for any commercial food use.

C/P Viker made a motion to approve a waiver/exemption for DH&L Fire Department regarding the grease trap ordinance because they are not doing any activities to need one. C/P Maul seconded the motion.

Solicitor Cravitz pointed out that if the circumstances change and social events include serving of food out of the kitchen then the waiver/exemption would need to be revisited.

**AYES: SEVEN (7)                      NAYS: NONE                      MOTION CARRIED**

Assistant Chief Kaufman asked who maintains the trees from the neighboring property overhanging the DH&L Fire Department property. Solicitor Cravitz stated anything overhanging the property can be maintained/trimmed by the lease holder, DH&L Fire Department. The Borough owns the land. Solicitor Cravitz advised to get approval from the tree owner in writing before trimming the tree. Jason Kaufman said they planned to approach the neighbor with the tree.

**DH&L Ambulance League:** No report.

**Selingsgrove Projects Inc:** No report.

**Selingsgrove Chamber of Commerce:** Reverend Paul Donecker reported on behalf of Helen Walter that the Antiques in the Grove event went well. Participants liked the new location at Rotary Field and the foot-traffic was steady throughout the event. Approval for the Plein Air Art Contest on 9/21/24, is on this evening’s agenda for approval.

**Selingsgrove Area Recreation Inc:** Minutes provided for the 6/11/2024 meeting. The last day for the season will be 8/18/24, due to staff returning to school. The solar panel project will begin on 8/19/24.

**Selinsgrove Flood Task Force:** No report.

**Parks & Recreation Board:** No report.

**REC:** The 7/12/24 REC Newsletter was provided in the Council packets.

Please note the minutes will follow the topics in the order presented which does not necessarily follow the order on the provided agenda.

**OTHER PERSONS TO BE HEARD:**

C. Resident Joe Herb urged the Council to rescind the decision and reinstate providing an initial warning for residents who forgot to move their cars on evenings of street sweeping. Assistant Borough Manager Badman and C/P Cox both stated the decision came from Selinsgrove Borough Police Department. Mr. Herb says he has spoken to many stakeholders, and nobody can agree where the decision was made. Mr. Herb stated that nobody is taking responsibility for making this change. Chief Mitchell stated the decision was made because of the safety concern for officers having their heads down checking the card warning system. C/P Viker asked if she and Sgt. Petrovich could consider using a spreadsheet to log the warnings or use another system that could both keep the officers safe and still give opportunities for the warning to be reinstated. Chief Mitchell stated this was discussed last year and it was presented as part of the software package so officers could use ALPR Scanners which can read checks on vehicles automatically when a police car is driving alongside it. She stated that it was denied when presented. C/P Viker asked the Chief to send the quote on the software package back to Council for further consideration since residents are concerned with the warnings being removed. Chief Mitchell said the software package is part of her submission for the next budget year for reconsideration.

A. Tim Weikel came to request a waiver to pave the section of the street in front of his property at 202 E. Pine Street to reinstate the UGI gas service which was once supplied at the same location.

C/P Owens made a motion to grant the one-time waiver for Tim Weikel and UGI at the 202 E. Pine Street residence only if using the same exact cut line existing in the street to reopen. C/P Frost seconded the motion.

**AYES: SEVEN (7)                      NAYS: NONE                      MOTION CARRIED**

B. The resident was not in attendance.

E. Shannon Rudy, Grant Manager for Snyder County, was present to speak with the Council concerning the 2024 CDBG Application Resolution 2024-10 which authorizes the county to apply on behalf of the Borough of Selinsgrove for the CDBG funding.

C/P Owens made a motion to adopt Resolution 2024-10 authorizing the County of Snyder to apply for funding of \$111,915.00 through the Community Development Block Grant (CDBG) FFY 2024 Program on behalf of Selinsgrove Borough. C/P Frost seconded the motion.

**AYES: SEVEN (7)                      NAYS: NONE                      MOTION CARRIED**

**COMMITTEE/COMMISSION/BOARD REPORTS:**

**A. ADMINISTRATION/FINANCE COMMITTEE – BOBBIE OWENS, CHAIR**

1. C/P Owens made a motion to pay and ratify the bills. C/P Frost seconded the motion.

**AYES: SEVEN (7)                      NAYS: NONE                      MOTION CARRIED**

2. See E. under OTHER PERSONS TO BE HEARD.

3. C/P Frost made a motion to approve the Larson Design Proposal to complete a study of the water and sewer infrastructure for \$28,500.00. C/P Schlieder seconded the motion.

**AYES: SEVEN (7)                      NAYS: NONE                      MOTION CARRIED**

4. C/P Owens made a motion to award the professional services contract to develop the Flood Resiliency Study to AKRF, Inc. for \$97,100.00. C/P Frost seconded the motion.

**AYES: SEVEN (7)                      NAYS: NONE                      MOTION CARRIED**

5. C/P Owens made a motion to approve the lease and purchase of a police car for \$54,865.64 with an agreement to make annual payment for five years with plans of paying it off in three years. C/P Viker seconded the motion.

**AYES: SEVEN (7)                      NAYS: NONE                      MOTION CARRIED**

**B. PUBLIC FACILITIES & SERVICES COMMITTEE – SARA MAUL, CHAIR**

1. Minutes were provided for the 7/17/24 meeting.

2. The Weiser Run/Liberty Alley dredging project has been started by PennDOT on the Borough's property as part of the agility agreement with the Borough. The dredging will continue with other property owners who are already on alert to complete their part once PennDOT finishes the Borough's section.

3. The next Public Facilities & Services Committee meeting will be held 8/22/24 at 2PM.



**D. BOROUGH TREASURER – SHARON BADMAN**

1. Treasurer’s report provided for July.

**E. BOROUGH MANAGER/SECRETARY – LAUREN MARTZ**

1. July report provided.

**F. ZONING – LINDSEY MULL**

1. Zoning and Sign Permit report provided.

**G. EASTERN SNYDER COUNTY REGIONAL AUTHORITY (ESCRA)– VACANT & RICHARD P. MEASE, BOROUGH DELEGATES**

1. No meeting minutes provided.

2. C/P Frost made a motion to appoint Councilperson Schlieder to the vacancy on the ESCRA Board. C/P Cox seconded the motion.

**AYES: SIX (6)                      NAYS: NONE                      MOTION CARRIED**

C/P Schlieder abstained from the vote since the ESCRA members receive a stipend of money for service.

**H. NORTH-EASTERN SNYDER COUNTY JOINT AUTHORITY – VACANT AND DIANNE MENGEL**

1. No meeting minutes provided.

2. C/P Maul is interested in speaking with someone with knowledge on serving the North-Easter Snyder County Joint Authority and may volunteer for the vacancy.

**I. SELINGSGROVE MUNICIPAL AUTHORITY – TIM CHARLES, CHAIR**

1. No meeting minutes provided.

**NEW BUSINESS:**

**COUNCIL MEMBERS:** None.

**MAYOR:**

The Mayor wanted to acknowledge that the Selingsgrove Borough Police Department handed out popsicles at the Selingsgrove Area Community Pool on August 1<sup>st</sup>. The department also held active shooter training at SU and SASD. The Mayor reported many thanks for the quality of the training.

**OTHERS:**

Chris Kalcich asked Mayor Reed to read a proclamation at the Selingsgrove Market for National Farmer’s Market Week to which he agreed.

Adjourn to Executive Session for discussion of personnel matters at 8:15PM.

Adjourn Executive Session at 8:46PM with no action taken.

C/P Frost made a motion to comply with the order. C/P Viker seconded the motion.

**AYES: SEVEN (7)                      NAYS: NONE                      MOTION CARRIED**

Agenda Item: Section V. letter D.

C/P Viker made a motion to waive the late penalty this one time for Crystal Heshmat on her water/sewer/recycling bill since it is her first delinquent payment. C/P Maul seconded the motion.

**AYES: FIVE (5)                      NAYS: TWO (2)                      MOTION CARRIED**

**C/P Owens & C/P Frost**

C/P Frost made a motion to adjourn at 8:53PM. C/P Viker seconded the motion.

**AYES: SEVEN (7)                      NAYS: NONE                      MOTION CARRIED**

Minutes Transcribed by Administrative Assistant Carrie Briggs

Reviewed by Borough Manager/Secretary Lauren Martz with final submission by Administrative Assistant Carrie Briggs.