

**SELINGSGROVE BOROUGH COUNCIL MEETING**  
**“TUESDAY”, September 3, 2024 – 7:00 P.M.**

**AGENDA**

- I. CALL MEETING TO ORDER – Richard P. Mease, President of Council
- A. Roll Call of Council Members Present To Establish A Quorum  
(C/Ps Mease, Owens, Maul, Cox, Schlieder, Frost, and Viker)
  - B. Identification of Others Present (others typically present to be recognized include Mayor Jeff Reed, Solicitor Robert Cravitz, Borough Manager/Secretary Lauren A. Martz, Borough Treasurer Sheri Badman, Administrative Assistant Carrie Briggs, Other Borough Employees, Persons Listed on Agenda, Others who have signed in and may or may not wish to address Council)
  - C. Moment of Silent Reflection / Pledge of Allegiance
- II. REVIEW AND APPROVAL OF COUNCIL MINUTES FROM MEETINGS OF August 5, 2024 (see attached).
- III. GOVERNMENT / NON-GOVERNMENTAL AGENCIES TO BE HEARD  
(Name and Address to be given prior to comments and comments limited to 5 minutes, without prior notice)  
(Visitors may indicate that they wish to comment on a specific Agenda item when brought up for discussion)
- A. DH&L Fire Company/ DH&L Ambulance League
    - 1. Meeting Minutes – to be provided at meeting
  - B. Selinsgrove Projects, Inc.
    - 1. Meeting Minutes – None Provided
  - C. Selinsgrove Area Chamber of Commerce
    - 1. Meeting Minutes – 1/24/24 (see attached)
    - 2. Meeting Minutes – 4/17/24 (see attached)
  - D. SARI (Pool) – Richard Mease
    - 1. Meeting Minutes – 7/9/24 (see attached)
  - E. Selinsgrove Flood Task Force – No Meeting
  - F. Parks & Recreation Committee –
    - 1. Meeting Minutes – No Meeting
  - G. The REC
    - 1. August Newsletter (see attached)
- IV. OTHER PERSONS TO BE HEARD – Public Comment Period  
(Name and Address to be given prior to comments and comments limited to 5 minutes)  
(Visitors may indicate that they wish to comment on a specific Agenda item when brought up for discussion)
- A. Amy Ward – Waiver Request for Water Bill Late Fee (see attached)
- V. COMMITTEE / COMMISSION / BOARD REPORTS:
- A. ADMINISTRATION/FINANCE COMMITTEE – Bobbie Owens, Chairman
    - 1. Payment and Ratification of Bills
    - 2. Authorize RFP for Audit Proposals (see attached)
    - 3. Approve MMO's for 2025 (see attached)
    - 4. Approve ESCRA Estimate for 2025 (see attached)
    - 5. Approve Healthcare/Vision/Dental Renewal for 2025 (see attached)
    - 6. Acknowledge Receipt of 2025 Budget Requests (see attached)
  - B. PUBLIC FACILITIES, SERVICES & SAFETY COMMITTEE – Sara Maul, Chairman
    - 1. Meeting Minutes – 8/22/24 (see attached)
    - 2. Next Meeting – 9/18/24 @ 2 PM
    - 3. Authorize Ordinance for 25 MPH speed limit on Industrial Park Road (see attached engineer recommendation)
    - 4. Approve \$10,409.00 for Pedestrian Markings at Route 522 & Broad Street (see attached)
    - 5. Approve Hometown Press Newsletter Preparation
    - 6. Discussion of Implementing a Property Transfer Inspection Ordinance (see attached)
    - 7. Discussion of Making West Chestnut Street One-Way only (from Market to High Street)
    - 8. Approve Lighting Change in Library (to be provided at meeting)
    - 9. Approve Lighting Contractor (to be provided at meeting)
  - C. COMMUNITY DEVELOPMENT/CONSTITUENT OMBUDSMAN – Scott Frost, Chairman
    - 1. Meeting Minutes – None Provided
    - 2. Next Meeting – 10/7/24 @ 3:00PM
    - 3. Temporary Street Closure Requests
      - a. SU Halloween on the Ave (see attached)
    - 4. Event Requests – none
    - 5. Banner Requests – none

- D. PLANNING COMMISSION – Janet Powers, Chairman
    - 1. Meeting Minutes – No Meeting
  - E. ZONING HEARING BOARD – Vacant, Chairman
    - 1. Meeting Minutes – No Meeting
    - 2. Appointment of Interested Residents to Vacant Zoning Hearing Board Positions (need two regular ZHB members and one alternate)
      - a. Appoint Dianne Mengel (see attached)
      - b. Appoint Gary Campell
      - c. Appoint Crystal Heshmat
  - F. CIVIL SERVICES COMMISSION – Dalton Savidge, Chairperson
    - 1. Meeting Minutes– No Meeting
  - G. SHADE TREE COMMISSION – Ed Slavishak, Chairperson
    - 1. Meeting Minutes – 8/21/24 (see attached)
    - 2. Fall Planting is in Early November and the Commission is Collecting Orders Now for Residents Interested in Receiving a Shade Tree.
- VI. BOROUGH ADMINISTRATIVE REPORTS:
- A. MAYOR – Jeff Reed
    - 1. Presentation of the Police Report for July 2024 (see attached)
    - 2. Chief's Report (to be provided at meeting or by email)
    - 3. Approval of In Car and Body Camera Policy for the Police Department
    - 4. Approval of Hiring 1 PT Officer (Yoder) (see attached)
  - B. BOROUGH SOLICITOR – Robert Cravitz, Esq
    - 1. Adopt Ordinance No. 872 Reduction of Planning Commission Members to 5 Members (previously provided)
    - 2. Adopt Ordinance No. 873 Reduction of Zoning Hearing Board Members to 3 Members (previously provided)
    - 3. Authorize Solicitor to Prepare Ordinance to Finalize the Closure at Strawberry Alley per the request of Seda Cog JRA (Railroad) and PennDOT.
  - C. BOROUGH ENGINEERS
    - 1. Stahl Sheaffer Engineering – Chad Shaffer
      - a. Engineers Report (see attached)
    - 2. Larson Design Group – Shawn Downey – n/a
  - D. BOROUGH TREASURER – Sharon Badman
    - 1. Review Treasurer's Report for Month of August 2024 (to be provided at meeting)
  - E. BOROUGH MANAGER / SECRETARY – Lauren A. Martz
    - 1. Manager's Monthly Activity Report (to be provided at meeting or by email)
    - 2. Newsletter September 2024 Issue (to be provided at meeting all edits due by noon on Friday, 9/6/24)
    - 3. Kick-Off Meeting – Resiliency Study (see attached)
    - 4. Update on Walkability/Trail Study RFP
  - F. ZONING – Lindsey Mull, Deputy Zoning Officer
    - 1. Update of Zoning and Sign Permits Issued (see attached)
  - G. EASTERN SNYDER COUNTY REGIONAL AUTHORITY – Richard P. Mease & Chris Schlieder, Borough Delegates
    - 1. Meeting Minutes – 7/17/24 (see attached)
  - H. NORTH-EASTERN SNYDER COUNTY JOINT AUTHORITY – **Vacant** and Dianne Mengel
    - 1. No meeting
  - I. SELINGROVE MUNICIPAL AUTHORITY – Tim Charles, Chairman
    - 1. No meeting
- VII. NEW BUSINESS:
- A. COUNCIL MEMBERS
  - B. MAYOR
  - C. OTHERS
- VIII. ADJOURNMENT

Adjourn to Executive Session for discussion:

A. Personnel Matters

(Any action necessary as a result of the Executive Session discussion.)