

SELINGSGROVE BOROUGH COUNCIL MEETING

Monday, April 1, 2024 – 7:00PM

COUNCIL MEMBERS PRESENT: C/P Richard Mease, C/P Bobbie J. Owens, C/P Sara Maul, C/P Todd Cox, C/P Christian Schlieder, C/P Scott M. Frost

OTHERS PRESENT: Mayor Jeff Reed, Solicitor Robert Cravitz, Borough Manager/Secretary Lauren Martz, Assistant Borough Manager/Treasurer Sheri Badman, Administrative Assistant Carrie Briggs, DH&L Assistant Chief Jason Kaufman, Daily Item Marcia Moore, Residents: Jason Rice, Catherine Rice & sons, Erik Viker, Chris Kalcich, Nick Jacobson, SU: Kelly Waldron, Faith Butler, Darin Martin

Others Absent: C/P Shane Hendricks

Zoom: Selingsgrove Police Chief Mitchell

President Mease called for a moment of silence and the Pledge of Allegiance.

REVIEW AND APPROVAL OF COUNCIL MINUTES FROM COUNCIL MEETING ON MARCH 4, 2024:

C/P Maul made a motion to accept the minutes for March 4th as written. C/P Cox seconded the motion.

AYES: SIX (6)

NAYS: NONE

MOTION CARRIED

GOVERNMENT AND NON-GOVERNMENTAL AGENCIES TO BE HEARD:

DH&L Fire Company: Assistant Fire Chief Jason Kaufman reported there were 23 calls in the Borough with no significant fire loss. There were approximately 180 kids at the annual Easter Open House. May 18th is the gun raffle and band event. Tower 80 is completed and is now in Pennsylvania. There will be training and tool mounting to be completed prior to placing the unit in service. They hope to have it in service by late summer. The truck which is being replaced by Tower 80 is currently for sale for \$125,000.00. Jason stated the fire department is no longer filling swimming pools due to DOT rules and liability.

DH&L Ambulance League: No report.

Selingsgrove Projects Inc: No report.

Selingsgrove Chamber of Commerce: No report.

Selingsgrove Area Recreation Inc: SARI is currently hiring for the 2024 pool season. There will be a fundraising event at 2PM on 4/21/24 at the VFW on SR522. On 6/8/24 at the Rotary Little League Field, SARI is partnering with SPI to hold a croquet fundraiser (see the SPI website for details).

Selingsgrove Flood Task Force: The grant agreement for the flood study has been completed. Gerilee Zeigler of SEDA-COG is working on the draft RFP to find the professional consultant who will develop the study.

Parks & Recreation Board: There are two new members on the Parks and Recreation Board. This brings the Board to a total of three members out of nine. Projects in the Borough parks include the recent expansion of the dog park, the walkability trail study, equipment replacement in the parks, and most recently there has been local resident interest in opening a pickleball court. Board member, Alex is interested in whatever needs to be done and Board member, Shellie is interested in the programing side of helping with parks and recreation.

OTHER PERSONS TO BE HEARD:

A. Chris Kalcich, Selingsgrove Farmer’s Market, asked for the Community Development Committee to look at how the Temporary Street Closure form can be clearer, or the communication can be improved. The current form says “do not just state – “left a message” but he received no confirmation back from the fire department that they saw the email and were ok with the event. Assistant Fire Chief Jason Kaufman stated he did not know he should respond back and now he is aware.

B. Nick Jacobson is running for the 85th House District for State Representative and wanted to introduce himself. He grew up on Eighth Street in Selingsgrove. He is interested in what residents think Harrisburg should be doing better. He thinks funding public schools, investing in healthcare access and affordability, and the promotion of economic development in the area working with small businesses are important topics to continue growing the area and to preserve the traditions that make this a beautiful place. He provided his website for those interested: nick4pa.com.

COMMITTEE/COMMISSION/BOARD REPORTS:

A. ADMINISTRATION/FINANCE COMMITTEE – BOBBIE OWENS, CHAIR

1. C/P Owens made a motion to pay and ratify the bills. C/P Frost seconded the motion.

AYES: SIX (6)

NAYS: NONE

MOTION CARRIED

2. Gelnett Trust Request: The Finance Committee has questions regarding potential purchases for which the REC may request funding so C/P Owens will send an email to get specific information for the application. The request

consideration will move to the May 6th agenda.

3. C/P Owens made a motion to approve the application allocation request for County Aid in the amount of \$4,390.00. C/P Frost seconded the motion.

AYES: SIX (6) NAYS: NONE MOTION CARRIED

4. The 1st Quarter Revenues & Expenditures were provided for Council to review.

5. C/P Owens made a motion to approve the 2024-25 insurance renewal at a 7.4% increase in the amount of \$203,108.00 as provided via email by Adam Purdy, Purdy Insurance Agency Inc. C/P Frost seconded the motion.

AYES: SIX (6) NAYS: NONE MOTION CARRIED

C/P Frost stated there is no longer a personal conflict of interest with Purdy Insurance.

6. Sale of Borough Equipment:

a. C/P Frost made a motion to approve the sale of the 2013 Chevy 2500 Silverado Truck and Transfer Title in the amount of \$12,600.00 to Anthony Frydlewicz. C/P Schlieder seconded the motion.

AYES: SIX (6) NAYS: NONE MOTION CARRIED

b. C/P Frost made a motion to approve the sale of the 2008 Chevy 2500 Silverado Truck and Transfer Title in the amount of \$4,900.00 to Ray Repman. C/P Maul seconded the motion.

AYES: SIX (6) NAYS: NONE MOTION CARRIED

c. C/P Frost made a motion to approve the sale of the 1992 recycling dump trailer and transfer title in the amount of \$4,710.00 to Steve Shenenberger. C/P Maul seconded the motion.

AYES: SIX (6) NAYS: NONE MOTION CARRIED

d. C/P Frost made a motion to approve the sale of the pallet forks in the amount of \$650.00 to Troys Auto Sales Stiely. C/P Cox seconded the motion.

AYES: SIX (6) NAYS: NONE MOTION CARRIED

e. C/P Frost made a motion to approve the sale of the pressure washer in the amount of \$1,550.00 to Troys Auto Sales Stiely. C/P Cox seconded the motion.

AYES: SIX (6) NAYS: NONE MOTION CARRIED

f. C/P Frost made a motion to approve the sale of the water heater in the amount of \$12.00 to Ralph Croman. C/P Schlieder seconded the motion.

AYES: SIX (6) NAYS: NONE MOTION CARRIED

g. C/P Frost made a motion to approve the sale of Homelite saw in the amount of \$100.00 to Dale Festerman. C/P Cox seconded the motion.

AYES: SIX (6) NAYS: NONE MOTION CARRIED

h. C/P Frost made a motion to approve the sale of the Wacker (ground tamper) in the amount of \$170.00 to Dale Festerman. C/P Schlieder seconded the motion.

AYES: SIX (6) NAYS: NONE MOTION CARRIED

7. C/P Maul made a motion to approve the estimate for a gate and fencing with install in the amount of \$3,400.00 from Buffalo Valley Fence Supply for the Compost Site on Strawberry Alley. C/P Frost seconded the motion.

AYES: SIX (6) NAYS: NONE MOTION CARRIED

The compost site is for Borough residents only and will have posted hours from 7:30AM – 3:00PM Monday through Friday (closed holidays) and 8:00AM – noon the 1st and 3rd Saturdays of the month.

B. PUBLIC FACILITIES & SERVICES COMMITTEE – SARA MAUL, CHAIR

1. Minutes were provided from the March 21, 2024 meeting.

2. The next meeting will be held April 17, 2024 at 2PM

3. C/P Maul made a motion to approve the request by the Joint Rail Authority to close the railroad crossing at Strawberry Alley. C/P Cox seconded the motion.

AYES: FIVE (5) NAYS: ONE (1) MOTION CARRIED

C/P Frost

C. COMMUNITY DEVELOPMENT/CONSTITUENT OMBUDSMAN – SCOTT FROST, CHAIR

1. No minutes provided.

2. C/P Frost made a motion to approve the temporary street closure on W. Pine between Market and High Streets and High Street between Chestnut Street and University Avenue for the Memorial Day Service on May 27, 2024. C/P Maul seconded the motion.

AYES: SIX (6) NAYS: NONE MOTION CARRIED

3. C/P Frost made a motion to approve the temporary street closure on Union Alley between W. Pine Street and

Gelnett Way for the Selinsgrove Farmer's Market each Saturday between May 11, 2024 and December 7, 2024. C/P Schlieder seconded the motion.

AYES: SIX (6) NAYS: NONE MOTION CARRIED

D. PLANNING COMMISSION – JANET POWERS, CHAIR

1. Minutes were provided for the March 20, 2024 meeting.

E. ZONING HEARING BOARD – CYRIL RUNKLE, CHAIR: No meeting.

F. CIVIL SERVICES COMMISSION – DALTON SAVIDGE, CHAIR: No meeting.

G. SHADE TREE COMMISSION – ED SLAVISHAK, CHAIR

1. No meeting.

2. Next meeting is April 17, 2024 at 5:30PM.

BOROUGH ADMINISTRATIVE REPORTS:

A. MAYOR – JEFF REED

1. The February 2024 police report was presented.

2. Chief Mitchell provided a monthly report.

3. C/P Schlieder made a motion to accept the donation of the used ENRADD Device valued at \$600.00 which was donated by Matt Keller. C/P Frost seconded the motion.

AYES: SIX (6) NAYS: NONE MOTION CARRIED

4. C/P Owens made a motion to authorize the sale of the 2013 police car. C/P Frost seconded the motion.

AYES: SIX (6) NAYS: NONE MOTION CARRIED

5. C/P Owens made a motion to approve the advertisement for part-time officers. C/P Frost seconded the motion.

AYES: SIX (6) NAYS: NONE MOTION CARRIED

B. BOROUGH SOLICITOR – ROBERT CRAVITZ, ESQ.:

1. C/P Maul made a motion to accept, with appreciation for all he has done, the resignation of C/P Shane Hendricks from Selinsgrove Borough Council, Parks and Recreation, Eastern Snyder County Regional Authority, and North-Eastern Snyder County Joint Authority. C/P Owens seconded the motion.

AYES: SIX (6) NAYS: ONE (1) MOTION CARRIED

C/P Frost

C/P Frost made a motion to appoint Erik Viker to the term remaining through December 2025. C/P Owens seconded the motion.

AYES: SIX (6) NAYS: NONE MOTION CARRIED

The mayor will swear Erik Viker in at the May 6, 2024 meeting.

2. The loan signing has been completed.

3. The Solicitor provided a resolution draft which should be ready to be resolved by the May 6, 2024 meeting.

4. As relates to the Maintenance Procedures of Weiser Run, the Solicitor recommended the Borough not offer maintenance assistance or care for the waterways on property that is not owned by the Borough. If the Borough takes on this responsibility, then the Borough will be responsible for the maintenance of the waterway in full to the discharge at Penn's Creek. This would be a costly process for the Borough as a whole. The Solicitor recommends that property owners should maintain their own section of Weiser Run in relation to their property and work with DEP on any concerns they may have with maintenance of the waterway. As it pertains to the request of eradicating specific wildlife around Weiser Run per the letter received by Council, there could be consequences if unnatural eradication happens to the wildlife in that area because the Fish and Boat Commission in PA protects animals that are not in an open season to hunt.

C. BOROUGH ENGINEERS

1. Stahl Sheaffer Engineering

a. Report provided dated March 27, 2024.

2. Larson Design Group

D. BOROUGH TREASURER – SHARON BADMAN

1. Treasurer's report provided for March.

E. BOROUGH MANAGER/SECRETARY – LAUREN MARTZ

1. Report provided at the meeting.

a. Selinsgrove Borough was just notified of an award for a DCED CFA Multimodal Transportation Fund grant for the Industrial Park Road Project in the amount of \$130,000.00. This award helps close the gap of needed funding for the project to \$125,912. These amounts are based on the engineers' estimate. Due to fluctuation in costs, the actual cost of the construction of this project will not be known until it is put out to bid.

2. Complete the Statement of Financial Interest by May 1, 2024.

3. The PSAB Annual Conference will be in Hershey Lodge on June 4-7. Any member of Council wanting to attend should contact Borough office staff to sign up.

F. ZONING – LINDSEY MULL

1. Zoning and Sign Permit report provided.

G. EASTERN SNYDER COUNTY REGIONAL AUTHORITY (ESCRA)– SHANE HENDRICKS & RICHARD P. MEASE, BOROUGH DELEGATES

1. Meeting minutes provided from January 17, 2024 and February 21, 2024.

2. ESCRA did approve the connection and conveyance capacity for the project at 305 E. Pine Street. C/P Owens made a motion to approve two EDUs for 305 E. Pine Street. C/P Maul seconded the motion.

AYES: SIX (6) NAYS: NONE MOTION CARRIED

H. NORTH-EASTERN SNYDER COUNTY JOINT AUTHORITY – SHANE HENDRICKS AND DIANNE MENGEL -

No meeting.

I. SELINGSGROVE MUNICIPAL AUTHORITY – TIM CHARLES, CHAIR – No meeting.

NEW BUSINESS:

COUNCIL MEMBERS: None

MAYOR: None

OTHERS: None

Adjourn to Executive Session for discussion of pending litigation and personnel matters at 7:46PM.

Adjourn Executive Session at 8:28PM with no action taken.

C/P Owens made a motion that the final offer previously extended to Officer Grove to absolve the arbitration proceedings is on the table and Borough Council accepts it with a memorandum of understanding which Council authorizes the Borough Solicitor prepare. C/P Cox seconded the motion.

AYES: SIX (6) NAYS: NONE MOTION CARRIED

Adjourn to Executive Session for discussion of additional personnel matters at 8:29PM.

Adjourn Executive Session at 8:40PM with no action taken.

C/P Owens made a motion to retroactively carry through an additional \$100.00 per pay period to Administrative Assistant Carrie Briggs for additional duties. C/P Schlieder seconded the motion.

AYES: SIX (6) NAYS: NONE MOTION CARRIED

C/P Owens made a motion to adjourn at 8:41PM. C/P Schlieder seconded the motion.

AYES: SIX (6) NAYS: NONE MOTION CARRIED

Minutes Transcribed by Administrative Assistant Carrie Briggs

Reviewed by Borough Manager/Secretary Lauren Martz with final submission by Administrative Assistant Carrie Briggs.