

SELINGSGROVE BOROUGH COUNCIL MEETING
MONDAY, April 1, 2024 – 7:00 P.M.

AGENDA

- I. CALL MEETING TO ORDER – Richard P. Mease, President of Council
 - A. Roll Call of Council Members Present To Establish A Quorum
(C/Ps Mease, Owens, Hendricks, Maul, Cox, Schlieder and Frost)
 - B. Identification of Others Present (others typically present to be recognized include Mayor Jeff Reed, Solicitor Robert Cravitz, Borough Manager/Secretary Lauren A. Martz, Borough Treasurer Sheri Badman, Administrative Assistant Carrie Briggs, Other Borough Employees, Persons Listed on Agenda, Others who have signed in and may or may not wish to address Council)
 - C. Moment of Silent Reflection / Pledge of Allegiance

- II. REVIEW AND APPROVAL OF COUNCIL MINUTES FROM MEETINGS OF March 4, 2024 (see attached).

- III. GOVERNMENT / NON-GOVERNMENTAL AGENCIES TO BE HEARD
(Name and Address to be given prior to comments and comments limited to 5 minutes, without prior notice)
(Visitors may indicate that they wish to comment on a specific Agenda item when brought up for discussion)
 - A. DH&L Fire Company/ DH&L Ambulance League
 - 1. Meeting Minutes – to be provided at meeting
 - B. Selingsgrove Projects, Inc.
 - 1. Meeting Minutes – none provided
 - C. Selingsgrove Area Chamber of Commerce
 - 1. Meeting Minutes – none provided
 - D. SARI (Pool) – Richard Mease
 - 1. Meeting Minutes – none provided
 - E. Selingsgrove Flood Task Force – no meeting
 - F. Parks & Recreation Committee –
 - 1. Meeting 3/20/24 (no typed minutes) – The two newly elected members attended as well as Borough Manager/Secretary Martz.
 - 2. There are currently 6 available seats on Parks & Recreation due to member Elda Hricko moving out of state.

- IV. OTHER PERSONS TO BE HEARD – Public Comment Period
(Name and Address to be given prior to comments and comments limited to 5 minutes)
(Visitors may indicate that they wish to comment on a specific Agenda item when brought up for discussion)

- V. COMMITTEE / COMMISSION / BOARD REPORTS:
 - A. ADMINISTRATION/FINANCE COMMITTEE – Bobbie Owens, Chairman
 - 1. Payment and Ratification of Bills
 - 2. Gelnett Trust Requests:
 - 3. Approve Application for County Aid (see attached)
 - 4. Review 1st Quarter Revenues & Expenditures (to be provided at meeting)
 - 5. Approve Insurance Renewals (see attached)
 - 6. Approve Sale of Equipment (see attached Municibid listing)
 - a. 2013 Chevy 2500 Silverado Truck and Transfer Title
 - b. 2008 Chevy 2500 Silverado Truck and Transfer Title
 - c. 1992 Recycling Dump Trailer and Transfer Title
 - d. Pallet Forks
 - e. Pressure Washer
 - f. Water Heater
 - g. Homelite Saw
 - h. Wacker - (Ground Tamper)
 - 7. Approve Estimate - Gate and Fencing for Compost Site at Strawberry Alley (see attached)
 - a. Hours to be 7:30 am to 3 pm – Monday through Friday
 - b. Hours to be 8 am to noon – 1st & 3rd Saturdays
 - B. PUBLIC FACILITIES, SERVICES & SAFETY COMMITTEE – Sara Maul, Chairman
 - 1. Meeting Minutes – 3/21/24 (see attached)
 - 2. Next Meeting – 4/17/24 at 2:00PM
 - 3. Approve Railroad Crossing Closure at Strawberry Alley (see attached)

- C. COMMUNITY DEVELOPMENT/CONSTITUENT OMBUDSMAN – Scott Frost, Chairman
 - 1. Meeting Minutes – none provided
 - 2. Approve Street Closure – VFW Memorial Day Service, Mon. May 27th (see attached)
 - 3. Approve Alley Closure – Farmers Market (see attached)

- D. PLANNING COMMISSION – Janet Powers, Chairman
 - 1. Meeting Minutes – 3/20/24 (see attached)

- E. ZONING HEARING BOARD – Cyril Runkle, Chairman
 - 1. Meeting Minutes– no meeting

- F. CIVIL SERVICES COMMISSION – Dalton Savidge, Chairperson
 - 1. Meeting Minutes– no meeting

- G. SHADE TREE COMMISSION – Ed Slavishak, Chairperson
 - 1. Meeting Minutes – 2/21/24 cancelled, no business
 - 2. Next Meeting – 4/17/24 at 5:30PM

- VI. BOROUGH ADMINISTRATIVE REPORTS:
 - A. MAYOR – Jeff Reed
 - 1. Presentation of the Police Report for February 2024 (see attached)
 - 2. Chief's Report (see attached)
 - 3. Accept Donation of ENRADD Device
 - 4. Authorize Sale of 2013 Police Car
 - 5. Approve Advertising for Part-Time Officers

 - B. BOROUGH SOLICITOR – Robert Cravitz, Esq
 - 1. Council Member Resignation (see attached)
 - 2. Approve Signing of Loan Documents
 - 3. Adopt Grease Trap Resolution - (see attached) - (Exhibit 1 by email)
 - 4. Weiser Run Maintenance Procedure – in response to resident complaint (see attached)

 - C. BOROUGH ENGINEERS
 - 1. Stahl Sheaffer Engineering – Chad Shaffer
 - a. Engineers Report (see attached)
 - 2. Larson Design Group – no update

 - D. BOROUGH TREASURER – Sharon Badman
 - 1. Review Treasurer's Report for Month of March 2024 (to be provided at meeting)

 - E. BOROUGH MANAGER / SECRETARY – Lauren A. Martz
 - 1. Manager's Monthly Activity Report (emailed)
 - 2. Statement of Financial Interest due by May 1, 2024 (complete and return to office) – updated list 3/27/24
 - 3. PSAB Annual Conference – June 4-7, 2024 – Hershey Lodge

 - F. ZONING – Lindsey Mull, Deputy Zoning Officer
 - 1. Update of Zoning and Sign Permits Issued (see attached)

 - G. EASTERN SNYDER COUNTY REGIONAL AUTHORITY – Shane Hendricks & Richard P. Mease, Borough Delegates
 - 1. Meeting Minutes – January 17, 2024 (see attached)
 - 2. Meeting Minutes – February 21, 2024 (see attached)
 - 3. Approve 1 EDU – Eaton @ 305 E. Pine Street (see attached)

 - H. NORTH-EASTERN SNYDER COUNTY JOINT AUTHORITY – Shane Hendricks and Dianne Mengel

 - I. SELINGSGROVE MUNICIPAL AUTHORITY – Tim Charles, Chairman

- VII. NEW BUSINESS:
 - A. COUNCIL MEMBERS
 - B. MAYOR
 - C. OTHERS

VIII. ADJOURNMENT

Adjourn to Executive Session for discussion:

1. Pending Litigation
2. Personnel Matters: Discussion regarding Officer and his pending grievance.
3. Personnel Matters

Any action necessary pertaining to Officer and his grievance as a result of the Executive Session discussion.