

SELINGROVE BOROUGH COUNCIL MEETING
MONDAY, February 5, 2024 – 7:00 P.M.

AGENDA

- I. CALL MEETING TO ORDER – Richard P. Mease, President of Council
 - A. Roll Call of Council Members Present To Establish A Quorum
(C/Ps Mease, Owens, Hendricks, Maul, Cox, Schlieder and Frost)
 - B. Identification of Others Present (others typically present to be recognized include Mayor Jeff Reed, Solicitor Robert Cravitz, Borough Manager/Secretary Lauren A. Martz, Borough Treasurer Sheri Badman, Administrative Assistant Carrie Briggs, Other Borough Employees, Persons Listed on Agenda, Others who have signed in and may or may not wish to address Council)
 - C. Moment of Silent Reflection / Pledge of Allegiance

- II. REVIEW AND APPROVAL OF COUNCIL MINUTES FROM MEETINGS OF January 2, 2024 (see attached).

- III. GOVERNMENT / NON-GOVERNMENTAL AGENCIES TO BE HEARD
(Name and Address to be given prior to comments and comments limited to 5 minutes, without prior notice)
(Visitors may indicate that they wish to comment on a specific Agenda item when brought up for discussion)
 - A. DH&L Fire Company/ DH&L Ambulance League
 - 1. Meeting Minutes – _____ - (to be provided at meeting)
 - B. Selingsgrove Projects, Inc.
 - 1. Meeting Minutes – No Meeting
 - C. Selingsgrove Area Chamber of Commerce
 - 1. Meeting Minutes – _____ (see attached)
 - D. SARI (Pool) – Richard Mease
 - 1. Meeting Minutes – _____ (see attached)
 - E. Selingsgrove Flood Task Force
 - F. Parks & Recreation Committee – no meeting
 - 1. Alex Donchak – Letter of Interest in joining Parks & Recreation
 - G. The REC (see attached newsletter)

- V. OTHER PERSONS TO BE HEARD – Public Comment Period
(Name and Address to be given prior to comments and comments limited to 5 minutes)
(Visitors may indicate that they wish to comment on a specific Agenda item when brought up for discussion)

- VI. COMMITTEE / COMMISSION / BOARD REPORTS:
 - A. ADMINISTRATION/FINANCE COMMITTEE – Bobbie Owens, Chairman
 - 1. Payment and Ratification of Bills
 - 2. Adopt Resolution 2024-02 Exonerating Tax Collector (see attached)
 - 3. Gelnett Trust Request
 - a. Selingsgrove Projects, Inc. – Request to use balance of 2022 funds for additional winter concerts (see attached)
 - b. Approve Payment to the REC (see attached)
 - 4. Update on Annual Gelnett Trust Meeting (2-5-24)
 - 5. Borough Building Borrowing Documents
 - a. Adopt Resolution 2024-03 Borrowing Authorizing the Issuance of a Nonelectoral General Obligation Note (attached)
 - b. Adopt Resolution 2024-04 Requested RFP for Borrowing (see attached)
 - c. Adopt Resolution 2024-05 Accepts Offer from NNB (see attached)
 - d. Approve Borrowing Note (see attached)
 - 6. Award Borough Cleanup (bid tab attached)

 - B. PUBLIC FACILITIES, SERVICES & SAFETY COMMITTEE – Sara Maul, Chairman
 - 1. Meeting Minutes – 1/26/24 (see attached)
 - 2. Authorize Solicitor to Prepare Updated Grease Trap Ordinance (see recommendations attached)
 - 3. Approve Dog Park Bid (see attached)
 - 4. Next Meeting – 2/21/24 @ 2 PM

 - C. COMMUNITY DEVELOPMENT/CONSTITUENT OMBUDSMAN – Scott Frost, Chairman
 - 1. Meeting Minutes – _____ (see attached)
 - 2. Approve Street Closure- DH&L Fire Company-5/18/24 (see attached)

 - D. PLANNING COMMISSION – Janet Powers, Chairman
 - 1. Meeting Minutes – _____ (no meeting)

- E. ZONING HEARING BOARD – Cyril Runkle, Chairman
 - 1. Meeting – _____ (no meeting)
- F. CIVIL SERVICES COMMISSION – Dalton Savidge, Chairperson
- G. SHADE TREE COMMISSION – _____, Chairperson
 - 1. Meeting Minutes – 1/10/24 (see attached)
 - 2. Next Meeting – _____

VII. BOROUGH ADMINISTRATIVE REPORTS:

- A. MAYOR – Jeff Reed
 - 1. Presentation of the Police Report for December 2023 (to be provided)
 - 2. Presentation of letter Officer Christopher Baker – 1 year (see attached)
 - 3. Requests Executive Session to discuss Personnel Matters
- B. BOROUGH SOLICITOR – Robert Cravitz, Esq
 - 1. Adopt Ordinance No. 871 – Cable TV Franchise Agreement (see attached)
 - 2. Market Street-Sewer Backup Problems
- C. BOROUGH ENGINEERS
 - 1. Stahl Sheaffer Engineering – Chad Shaffer
 - a. Engineers Report (see attached)
 - 2. Larson Design Group – Update on pending projects
 - a. Approve SRBA Consumptive Use Mitigation Grant Application for Leak Detection (see attached)
 - 3. CES Engineering – Update on pending projects
- D. BOROUGH TREASURER – Sharon Badman
 - 1. Review Treasurer’s Report for Month of December 2023 (see attached)
 - 2. 2024 Approved Budget with Actual 2023 Figures (see attached)
 - 3. Review Treasurer’s Report for Month of January 2024 (to be provided at meeting)
 - 4. 2023 System Water Loss Calculation – End of Year (see attached)
 - 5. Approve 2024 Recycling Schedule (see attached)
 - 6. Approve 2024 Street Cleaning & Borough Cleanup Schedules (see attached with limitations)
 - 7. Committee Organizational Chart (see attached)
 - 8. Service Electric Cable Rate Adjustments 3/1/24 (see attached)
 - 9. Approve Inspections (see attached)
- E. BOROUGH MANAGER / SECRETARY – Lauren A. Martz
 - 1. Manager’s Monthly Activity Report (no report)
 - 2. Statement of Financial Interest due by May 1, 2024 (complete and return to office)
 - 3. PSAB Annual Conference – June 4-7, 2023 – Hershey Lodge (see attached)
 - 4. CK COG 2023 Activity Log (see attached)
- F. ZONING – Lindsey Mull, Deputy Zoning Officer
 - 1. Update of Zoning, Sign, Demolition Permits Issued (no additional permits)
- G. EASTERN SNYDER COUNTY REGIONAL AUTHORITY – Shane Hendricks & Richard P. Mease, Borough Delegates
 - 1. Meeting Minutes – 1/17/2024 (see attached)
- H. NORTH-EASTERN SNYDER COUNTY JOINT AUTHORITY – Shane Hendricks and Dianne Mengel
- I. SELINGSGROVE MUNICIPAL AUTHORITY – Tim Charles, Chairman

- VIII. NEW BUSINESS:
 - A. COUNCIL MEMBERS
 - B. MAYOR
 - C. OTHERS

VIII. ADJOURNMENT

- Adjourn to Executive Session for discussion:
- 1. Pending Litigation
 - 2. Personnel Matters