

SELINGSGROVE BOROUGH COUNCIL MEETING
“TUESDAY”, January 2, 2024 – 7:00 P.M.

AGENDA

I. BI-ANNUAL REORGANIZATIONAL MEETING CALLED TO ORDER

(This portion of meeting to be conducted by Mayor Jeff Reed)

- A. Verification of Submission of Certificates of Election and Affidavit of Residency for Newly and Reelected Council Members and Mayor:
 - 1. Shane Hendricks – four-year term - received by Borough Office - VERIFIED
 - 2. Todd Cox – four-year term - received by Borough Office - VERIFIED
 - 3. Christian Schlieder – four-year term – received by Borough Office – VERIFIED
 - 4. Sara Maul – four-year term – received by Borough Office – VERIFIED
 - 5. Richard Mease – four-year term – received by Borough Office - VERIFIED
- B. Oaths of Office Administered to New and Reelected Council Members (Oath of Office forms to be provided)
- C. Roll Call of Council Members Present To Establish A Quorum
(C/Ps Mease, Owens, Hendricks, Maul, Cox, Schlieder, Frost and Mayor Reed)
- D. Election of Officers of Selingsgrove Borough Council
 - 1. President
 - 2. Vice President
 - 3. President Pro Tem

(Chair of meeting returned to President of Council)
- E. Identification of Others Present (others typically present to be recognized include Mayor Jeff Reed, Solicitor Robert Cravitz, Borough Manager/Secretary Lauren A. Martz, Borough Treasurer Sheri Badman, Administrative Assistant Carrie Briggs, Other Borough Employees, Persons Listed on Agenda, Others who have signed in and may or may not wish to address Council)
- F. Moment of Silent Reflection / Pledge of Allegiance

II. APPOINTMENTS

- A. Adopt Resolution 2024-01 Acknowledgement of the Terms of Office, Affirmation of Appointments, Modifications of Assignments and Other General Provisions for 2024 (see attached)

III. COMMITTEE ASSIGNMENTS (past practice has deferred this, as an action by the President of Council, to a later meeting, with all committee assignments of sitting Council Members remaining unchanged until such action)

IV. REVIEW AND APPROVAL OF COUNCIL MINUTES FROM MEETINGS OF DECEMBER 4, 2023 and RECONVENED MEETING OF DECEMBER 20, 2023 (see attached)

V. GOVERNMENT / NON-GOVENMENTAL AGENCIES TO BE HEARD

(Name and Address to be given prior to comments and comments limited to 5 minutes, without prior notice)
(Visitors may indicate that they wish to comment on a specific Agenda item when brought up for discussion)

- A. DH&L Fire Company/ DH&L Ambulance League
 - 1. Meeting Minutes – _____ (to be provided)
- B. Selingsgrove Projects, Inc.
 - 1. Meeting Minutes – November 21, 2023 (see attached)
- C. Selingsgrove Chamber of Commerce
 - 1. Meeting Minutes - _____ (nothing provided)
- D. SARI (Pool) – Richard Mease
 - 1. Meeting Minutes – October 9, 2023 (see attached)
 - 2. Meeting Minutes – November 13, 2023 (see attached)
- E. Selingsgrove Flood Task Force
 - 1. Meeting Minutes - _____ (no meeting)
- F. Parks & Recreation Committee
 - 1. Meeting Minutes - _____ (nothing provided)
- G. Shannon Rudy – Snyder County CDBG Grant Manager
 - 1. Approve CDBG FFY 2022 OBO Agreement (see attached)
- H. Others to be Heard

VI. COMMITTEE / COMMISSION / BOARD REPORTS:

A. ADMINISTRATION/FINANCE & BUDGET COMMITTEE – Bobbie Owens, Chairman

1. Payment and Ratification of Bills
2. Authorize internal borrowing of funds to cover expenses until tax revenue is received
3. Approve AED Grant (see attached)
4. Approve Gelnett Applications
 - a. Library – \$20,000.00 Mural (see attached)
 - b. Elderly Housing Improvements (see attached)
5. USDA Grant/Loan Eligibility (see attached)
6. Resignation of Ken Miller (insurance consultant) (see attached)

B. PUBLIC FACILITIES & SERVICES COMMITTEE – Sara Maul, Chairman

1. Meeting Minutes – December 20, 2023 (see attached)
2. Approve RFP for Spring Cleanup (see attached)
3. Next Meeting -January 26, 2024 at 10 AM
4. Discussion on penalty for Non-Compliance of Lead & Copper Survey
 - a. Authorize Solicitor to prepare resolution/ordinance

C. COMMUNITY DEVELOPMENT/CONSTITUENT OMBUDSMAN – Scott Frost, Chairman

1. Establish appropriate conditions/limitations/waivers necessary for the conduct of special community events as contained within the list enclosed (see attached)

D. PLANNING COMMISSION – Janet Powers, Chairman

1. Meeting Minutes - _____ (no meeting)

E. ZONING HEARING BOARD – Cyril Runkle, Chairman

1. Meeting Minutes - _____ (no meeting)

F. CIVIL SERVICES COMMISSION – Dalton Savidge, Chairperson

1. Meeting Minutes - _____ (no meeting)

G. SHADE TREE COMMISSION – _____, Chairperson

1. Meeting Minutes - _____ (no meeting)
2. Next Meeting – 1/10/24 at 4:00PM in Council Chambers

VII. BOROUGH ADMINISTRATIVE REPORTS:

A. MAYOR – Jeff Reed

1. Presentation of the Police Report for November 2023 (see attached)
2. Approve OAG Drug Task Force Agreement (see attached)
3. Approve Hiring of Part Time Officer (to be provided)

B. BOROUGH SOLICITOR – Robert Cravitz, Esq.

1. Authorize Ordinance for Cable TV Agreement (previously provided)
2. Authorize Ordinance for Borough Building Loan with Northumberland Natl. Bank (to be provided)
3. Authorize preparation of policy on common cell phone use
4. Authorize preparation of policy on common emails

C. BOROUGH ENGINEERS

1. Stahl Sheaffer Engineering – Chad Shaffer
 - a. Engineers Report (see attached)
2. Larson Design Group – Update on pending projects
3. CES Engineering – Update on pending projects

D. BOROUGH TREASURER – Sharon Badman

1. Review Treasurer's Report for Month of December 2023 (copy to be provided after year-end closing)
2. CK COG 2024 Fee Schedule (see attached)
3. CK COG Adopting Firearms/Weapon Policy – 1/25/24 @ 7 PM (see attached)

E. BOROUGH MANAGER / SECRETARY – Lauren A. Martz

1. Manager's Monthly Activity Report (no report)
2. Statement of Financial Interests – due May 1, 2024 (see attached)

F. ZONING – Lindsey Mull, Deputy Zoning Officer

1. Update of Zoning, Sign, Demolition Permits Issued

- G. EASTERN SNYDER COUNTY REGIONAL AUTHORITY – Shane Hendricks & Rich Mease, Borough Delegates
 - 1., Meeting Minutes – 11/15/23 (see attached)
 - 2. Approve 1 EDU for 202 E. Pine Street (David Bowersox construction)
- H NORTH-EASTERN SNYDER COUNTY JOINT AUTHORITY – Shane Hendricks and Dianne Mengel
 - 1. Meeting Minutes - _____ (no meeting)
- I. SELINGSGROVE MUNICIPAL AUTHORITY – Tim Charles, Chairman
 - 1. Meeting Minutes - _____ (no meeting)
- VIII. NEW BUSINESS:
 - A. COUNCIL MEMBERS
 - B. MAYOR
 - C. OTHERS
- IX. ADJOURNMENT

Executive Session

- 1. Personnel Litigation Regarding SPOA