

SELINGROVE BOROUGH COUNCIL MEETING

Monday, July 10, 2023 – 7:00PM

COUNCIL MEMBERS PRESENT: President Richard Mease, Vice President Bobbie J. Owens, President Pro Tempore Scott M. Frost, C/P Sara Maul, C/P Mary Bannon, C/P Erik Viker, C/P Shane Hendricks

COUNCIL MEMBERS VIA ZOOM/TELEPHONE: N/A

COUNCIL MEMBERS ABSENT: N/A

OTHERS PRESENT: Mayor Jeff Reed, Solicitor Robert Cravitz, Borough Manager/Secretary Lauren A. Martz, Assistant Borough Manager/Treasurer Sharon Badman, Administrative Assistant Carrie Briggs, Daily Item Marcia Moore, DH&L Ambulance Brian Hipple, All Saints Episcopal Church Reverend Canon Paul Donecker, Residents/Business Owners: Bot’s Tavern Donna Schuck, Jeff Ries, REC Kelly Feiler, Steve Feiler, Selingsrove Police Department: Officer Chris Baker, Officer Gregory Hoffman, Civil Service Dalton Savidge, SPI Carol Handlan, Others: Tim Bower, Katiemae Hoffman, Albert Hoffman, Sharon Hoffman

OTHER PERSONS VIA ZOOM: Selingsrove Police Chief Shanee Mitchell, DH&L Jason Kaufman

CALL MEETING TO ORDER: President Mease called the meeting to order at 7:03PM. Borough Manager/Secretary Martz called the roll and acknowledged a quorum, followed by a moment of silence and the Pledge of Allegiance.

REVIEW AND APPROVAL OF COUNCIL MINUTES FROM COUNCIL MEETINGS ON May 1, 2023 (REVISED and June 5, 2023:

C/P Hendricks made a motion to approve both the revised minutes from May 1, 2023 which added the missing information about his appointment to Borough Council as well as the minutes from June 5, 2023 as written. C/P Maul seconded the motion.

AYES: SEVEN (7)

NAYS: NONE

MOTION CARRIED

GOVERNMENT AND NON-GOVERNMENTAL AGENCIES TO BE HEARD:

DH&L Fire Company: Jason Kaufman reported on June events and will get it to Sharon Badman.

DH&L Ambulance League: The DH&L Ambulance League Monthly Report for June was provided. Brian Hipple reported 44 emergency calls in the Borough with a total of 208 calls for the month. The league was awarded a Lowe’s hometown project grant to make repairs and updates to the station.

Selingsrove Projects Inc: No report.

Mayor Reed officiated the official oath of office for the newest full-time Police Officer Gregory Hoffman.

Selingsrove Chamber of Commerce: No minutes were provided.

Selingsrove Area Recreation Inc: Minutes were provided for the April 10, May 8, and June 12 meetings.

The REC: No report.

Selingsrove Flood Task Force: No report.

Parks & Recreation Committee: No report.

OTHER PERSONS TO BE HEARD:

1. Donna Schuck spoke on behalf of her and her husband Richard Schuck, Owners of Bot’s Tavern, and landlord to the upstairs tenants of their 7 S. Market Street business. They have a concern with the 11 S. Market Street property next to them due to trash buildup, a broken-down truck, trash/sewer smells, and people living in the property which is tagged by CK-COG. They have complaints from customers, and it is impacting their outdoor dining as well as the tenants who live at their 9 S. Market Street property.

2. A. Tim Bower of LB Water was present to discuss the request for temporary street closure at S. High

Street on October 7, 2023.

C/P Viker made a motion to approve the request for temporary street closure at South High Street directly in front of LB Water's entrance at 591 S. High Street for the LB Water Appreciation Day. C/P Frost seconded the motion.

AYES: SEVEN (7) NAYS: NONE MOTION CARRIED

B. LB Water requests control of Stauffer Avenue from S. High Street west to the tributary of Penns Creek (between Parcel ID 15-11-033 owned by LB Water and Parcel Id 15-11-024 owned by My Storage Depot, LLC owned by Robert Grayston). As noted in the provided letter from Tim Bower, Facility Manager of LB Water, Robert Grayston, the owner of My Storage Depot, LLC and LB Water have discussed the right-of-way and have agreed on a joint right-of-way for both companies to own and maintain.

C/P Frost made a motion to approve the Borough Solicitor to prepare an Ordinance to vacate Stauffer Avenue from S. High Street west to the tributary of Penns Creek as long as Robert Grayston agrees upon notification from the Solicitor. C/P Viker seconded the motion.

AYES: SEVEN (7) NAYS: NONE MOTION CARRIED

3. Kelly Feiler asked when the REC can expect notification of a decision on the request for funding since the additional information requested by the Finance Committee has been received. C/P Frost stated the response could be provided in the August meeting since the information was just received Friday, July 7, 2023 and the Solicitor did not get it until Monday morning. C/P Viker asked if the timeline to receive a response would hold up any services. Kelly stated the REC would not announce the availability of the Drop-In Program until they are sure the funds are available. C/P Viker asked if there was an amount that could help keep things moving until all of this is settled. Kelly stated that all other questions should be directed to the attorney representing the REC.

COMMITTEE/COMMISSION/BOARD REPORTS:

A. ADMINISTRATION/FINANCE COMMITTEE – BOBBIE OWENS, CHAIR

1. C/P Owens made a motion to pay the bills. C/P Frost seconded the motion.

AYES: SEVEN (7) NAYS: NONE MOTION CARRIED

2. C/P Owens made a motion to award the Walnut Street Curb and Sidewalk Replacement Project bid to Big Rock Paving from Mount Wolf, PA in the amount of \$274,374.00. C/P Frost seconded the motion.

AYES: SIX (6) NAYS: NONE MOTION CARRIED

C/P Hendricks abstained from the vote since he owns property on that street.

3. C/P Owens made a motion to approve Resolution 2023-10 authorizing the Borough Manager to apply for DCED multimodal transportation grant funding in the amount of \$255,912.00 from the Commonwealth Financing Authority to be used in the reconstruction and widening of Industrial Park Road. C/P Hendricks seconded the motion.

AYES: SEVEN (7) NAYS: NONE MOTION CARRIED

4. C/P Viker made a motion to authorize the Submission for FEMA/PEMA Elevation Grants for 310 and 320 S. Front Street. The forms include: bank account verification, FFATA form, Drug-Free form, Lobbying form, SF-242 Construction form, and Resolution 2023 -11 (Designation of Agent). C/P Frost seconded the motion.

AYES: SEVEN (7) NAYS: NONE MOTION CARRIED

5. The Budget Over & Under for the 2nd quarter was provided for information purposes only.

6. C/P Frost made a motion to approve the tax refund to Weis Markets in the amount of \$22,170.99 for the tax years 2021 and 2022. C/P Hendricks seconded the motion.

AYES: SEVEN (7) NAYS: NONE MOTION CARRIED

7. C/P Maul made a motion to approve the application to the USDA on the USDA Combined Form PN334 for a mower and a police car. C/P Hendricks seconded the motion.

AYES: SEVEN (7) NAYS: NONE MOTION CARRIED

B. PUBLIC FACILITIES, SERVICES & SAFETY COMMITTEE – SARA MAUL, CHAIR

1. Committee meeting notes provided and discussed from the June 21, 2023, meeting. Next meeting July 26, 2023 at 1:30 PM in Borough Council Chambers.

C. COMMUNITY DEVELOPMENT/CONSTITUENT OMBUDSMAN – SCOTT FROST, CHAIR:

1. No meeting.
2. Antiques on the Avenue was postponed one week and will now happen on Sunday, July 16, 2023 due to inclement weather expected on Sunday, July 9, 2023. C/P Frost requested we add a rain date option to the Temporary Street Closure form and the Event form.

D. PLANNING COMMISSION – JANET POWERS, CHAIR:

1. Meeting minutes provided from June 21, 2023.
2. C/P Owens made a motion to authorize advertisement for the Wireless Communications Facilities Ordinance. C/P Bannon seconded the motion.

AYES: SEVEN (7) NAYS: NONE MOTION CARRIED

E. ZONING HEARING BOARD – CYRIL RUNKLE, CHAIR: No meeting.

F. CIVIL SERVICES COMMISSION – DALTON SAVIDGE, CHAIR:

1. C/P Viker made a motion to appoint Robert Derr as an alternate on the Civil Service Commission. C/P Frost seconded the motion.

AYES: SEVEN (7) NAYS: NONE MOTION CARRIED

G. SHADE TREE COMMISSION – VACANT, CHAIR:

Borough Council expressed concern with the lack of attendance at the meetings. C/P Viker stated Council can authorize the Borough Manager asking Commission members to commit to the Commission or tender a resignation so seats can be opened for those that would like to attend and participate.

BOROUGH ADMINISTRATIVE REPORTS:

A. MAYOR – JEFF REED:

1. May 2023 police report presented.
2. Official Oath of Office – completed earlier in the meeting

B. BOROUGH SOLICITOR – ROBERT CRAVITZ, ESQ.

C. BOROUGH ENGINEERS

1. Stahl Sheaffer Engineering
a. Report provided dated July 5, 2023.
2. Larson Design Group–
a. Water Authority Meeting Thursday, July 13th at 7:00PM. Shawn Downey, PE, will provide a report to discuss new rates and pump-related information for the wells.
3. CES Engineering –
a. Borough Manager/Secretary Martz stated the grant closeout for the W. Pine Street Lighting Project is almost complete and should be finalized within the month.

D. BOROUGH TREASURER – SHARON BADMAN

1. Treasurer's report presented for June 2023.
2. C/P Frost made a motion to approve letters to property owners for service termination concerning non-compliance with DEP required repairs. C/P Viker seconded the motion.

AYES: SEVEN (7) NAYS: NONE MOTION CARRIED

E. BOROUGH MANAGER/SECRETARY – LAUREN MARTZ

1. The monthly Manager Report was provided.
2. The letter received from the Snyder County Elections and Voter Registration dated June 23, 2023 and

addressed to the both the Snyder County Democratic and Republican Committees concerning the resignations of Council Members and the nominations of 2 – 2-year terms allowed for each committee on the November ballot was provided to the current Borough Council Members.

F. ZONING – LINDSEY MULL: Report provided.

G. EASTERN SNYDER COUNTY REGIONAL AUTHORITY (ESCRA)– SHANE HENDRICKS & RICHARD P. MEASE, BOROUGH DELEGATES

1. Meeting minutes provided from May 17, 2023 and draft minutes from June 21, 2023.
2. C/P Hendricks made a motion to approve the EDU conveyance upon ESCRA’s approval for capacity from Michael Savidge’s Pheasant Ridge Land Development at Parcel #08PN211. C/P Maul seconded the motion.

AYES: SEVEN (7) NAYS: NONE MOTION CARRIED

H. NORTH-EASTERN SNYDER COUNTY JOINT AUTHORITY – SHANE HENDRICKS AND DIANNE MENGEL

I. SELINGROVE MUNICIPAL AUTHORITY – TIM CHARLES, CHAIR

1. C/P Hendricks made a motion to appoint Janet Powers to fill the vacancy on the Municipal Authority. C/P Bannon seconded the motion.

AYES: SEVEN (7) NAYS: NONE MOTION CARRIED

NEW BUSINESS:

- A. COUNCIL MEMBERS:** none
- B. MAYOR:** none
- C. OTHERS:** none

Recess to Executive Session at 8:08PM to discuss pending litigation.

Reconvene to public session at 8:22PM. No action taken.

C/P Viker made a motion at 8:23PM to adjourn the meeting. C/P Frost seconded the motion.

AYES: SEVEN (7) NAYS: NONE MOTION CARRIED

Respectfully submitted by Carrie Briggs