

SELINGSGROVE BOROUGH COUNCIL MEETING
MONDAY, "July 10, 2023" – 7:00 P.M.

AGENDA

- I. CALL MEETING TO ORDER – Richard P. Mease, President of Council
- A. Roll Call of Council Members Present To Establish A Quorum
(C/Ps Owens, Maul, Viker, Bannon Hendricks and Frost)
 - B. Identification of Others Present (others typically present to be recognized include Mayor Jeff Reed, Solicitor Robert Cravitz, Borough Manager/Secretary Lauren A. Martz, Borough Treasurer Sheri Badman, Administrative Assistant Carrie Briggs, Other Borough Employees, Persons Listed on Agenda, Others who have signed in and may or may not wish to address Council)
 - C. Moment of Silent Reflection / Pledge of Allegiance
- II. REVIEW AND APPROVAL OF COUNCIL MINUTES FROM MEETINGS OF May 1, 2023 (Revised) and June 5, 2023. (see attached).
- III. GOVERNMENT / NON-GOVERNMENTAL AGENCIES TO BE HEARD
(Name and Address to be given prior to comments and comments limited to 5 minutes, without prior notice)
(Visitors may indicate that they wish to comment on a specific Agenda item when brought up for discussion)
- A. DH&L Fire Company/ DH&L Ambulance League
 - 1. Meeting Minutes – _____ - (nothing provided)
 - B. Selingsgrove Projects, Inc.
 - 1. Board Meeting Minutes – _____ (nothing provided)
 - 2. Meeting Agenda – _____ (nothing provided)
 - C. Selingsgrove Area Chamber of Commerce
 - 1. Meeting Minutes – _____ (nothing provided)
 - D. SARI (Pool) – Richard Mease
 - 1. Meeting Minutes – April 10, 2023 (see attached)
 - 2. Meeting Minutes – May 8, 2023 (see attached)
 - 3. Meeting Minutes – June 12, 2023 (see attached)
 - E. The REC
 - 1. Meeting Minutes – _____ (nothing provided)
 - F. Selingsgrove Flood Task Force
 - G. Parks & Recreation Committee
- IV. OTHERS TO BE HEARD – Public Comment Period
(Name and Address to be given prior to comments and comments limited to 5 minutes)
(Visitors may indicate that they wish to comment on a specific Agenda item when brought up for discussion)
- A. Tim Bower – Representative from LB Water
 - 1. Approve Street Closure – S. High Street (LB Water Employee Appreciation Day) 10-7-23 (see attached)
 - 2. Authorize Preparation of Ordinance to Abandon Stauffer Avenue (from High Street to ditch) - requested by L/B Water (see attached)
 - B. The REC (as requested by Kelly Feiler)
- V. COMMITTEE / COMMISSION / BOARD REPORTS:
- A. ADMINISTRATION/FINANCE COMMITTEE – Bobbie Owens, Chairman
 - 1. Payment and Ratification of Bills
 - 2. Award Walnut Street Curb & Sidewalk Replacement Project-pending SEDA-COG approval (bid tab attached)
 - 3. Adopt Resolution 2023-10 Funding for IPR \$255,912.00
 - 4. Authorize Submission for FEMA/PEMA Elevation Grant of 310 & 320 S. Front St. (see attached)
 - a. Bank Account Verification (see attached)
 - b. FFATA Form (see attached)
 - c. Drug-Free Form (see attached)
 - d. Lobbying Form (see attached)
 - e. SF-242 Construction Form (see attached)
 - f. Resolution 2023-11 – Designation of Agent (see attached)
 - 5. Budget Over & Under for 2nd Quarter 2023 (see attached)
 - 6. Approve Tax Refund to Weis Markets (\$22,170.99) (see attached)
 - 7. Approve Application to USDA for Mower & Police Car (see attached)
 - a. Approve USDA Combined Form PA PN334 (see attached)
 - B. PUBLIC FACILITIES, SERVICES & SAFETY COMMITTEE – Sara Maul, Chairman
 - 1. Committee Meeting – 6/21/23 (see attached)

- C. COMMUNITY DEVELOPMENT/CONSTITUENT OMBUDSMAN – Scott Frost, Chairman
 - 1. Committee Meeting – _____ (nothing provided)
 - 2. FYI – Antiques on the Avenue (postponed to 7/16/23-see attached)
- D. PLANNING COMMISSION – Janet Powers, Chairman
 - 1. Meeting Minutes – 6/21/23 (see attached)
 - 2. Authorize Advertising Ordinance for Wireless Communications Facilities (see attached)
- E. ZONING HEARING BOARD – Cyril Runkle, Chairman
 - 1. Meeting – _____ (no meeting)
- F. CIVIL SERVICES COMMISSION – Dalton Savidge, Chairperson
 - 1. Appoint Robert Derr-Alternate
- G. SHADE TREE COMMISSION – _____, Chairperson
 - 1. Meeting – 6/21/23 (no quorum)

VII. BOROUGH ADMINISTRATIVE REPORTS:

- A. MAYOR – Jeff Reed
 - 1. Presentation of the Police Report for May 2023 (see attached)
 - 2. Official Oath of Office – Gregory Hoffman
- B. BOROUGH SOLICITOR – Robert Cravitz, Esq
- C. BOROUGH ENGINEERS
 - 1. Stahl Sheaffer Engineering – Chad Shaffer
 - a. Engineers Report (see attached)
 - 2. Larson Design Group – Update on pending projects (see attached)
 - 3. CES Engineering – Update on pending projects
 - a. Grant Closeout to be completed by June 30th
- D. BOROUGH TREASURER – Sharon Badman
 - 1. Review Treasurer’s Report for Month of June 2023 (to be provided at meeting)
 - 2. Approve Letter for Service Termination for Non-Compliance with DEP Request (see attached)
- E. BOROUGH MANAGER / SECRETARY – Lauren A. Martz
 - 1. Manager’s Monthly Activity Report (to be provided by email)
 - 2. Snyder County Elections (see attached)
- F. ZONING – Lindsey Mull, Deputy Zoning Officer
 - 1. Update of Zoning, Sign, Demolition Permits Issued (see attached)
- G. EASTERN SNYDER COUNTY REGIONAL AUTHORITY – Shane Hendricks & Richard P. Mease, Borough Delegates
 - 1. Meeting Minutes – 5/17/23 (see attached)
 - 2. Meeting Minutes – 6/21/23 DRAFT (see attached)
 - 3. Approve EDU Conveyance
 - a. Michael Savidge (see attached)
- H. NORTH-EASTERN SNYDER COUNTY JOINT AUTHORITY – Shane Hendricks and Dianne Mengel
 - 1. Meeting Minutes – _____ (see attached)
- I. SELINGSGROVE MUNICIPAL AUTHORITY – Tim Charles, Chairman
 - 1. Appoint Janet Powers to fill vacancy
 - 2. Meeting 7/13/23 @ 7 PM

VIII. NEW BUSINESS:

- A. COUNCIL MEMBERS
- B. MAYOR
- C. OTHERS

VIII.ADJOURNMENT

Adjourn to Executive Session for discussion on pending litigation, arbitration & personnel matters.