

## SELINGSGROVE BOROUGH COUNCIL MEETING

Monday, April 3, 2023 – 7:00PM

**COUNCIL MEMBERS PRESENT:** Vice President Richard Mease, President Pro Tempore Bobbie J. Owens, C/P Sara Maul, C/P Scott M. Frost

**COUNCIL MEMBERS VIA ZOOM/TELEPHONE:** N/A

**COUNCIL MEMBERS ABSENT:** President Marvin Rudnitsky, C/P Sara Lauver, C/P Christopher Kalcich

**OTHERS PRESENT:** Mayor Jeff Reed, Solicitor Robert Cravitz, Borough Manager/Secretary Lauren A. Martz, Assistant Borough Manager/Treasurer Sharon Badman, Administrative Assistant Carrie Briggs, Daily Item Marcia Moore, DH&L Ambulance Brian Hipple, DH&L Fire Jason Kaufman & Sean Christine, SU Students: Brett Hernandez, Catie Hipple, Riley Harker, Sophie Watson, Emily Rose, Earth Day/Climate Plan: Michele Mitchell CCL, Kay Cramer CCL, All Saints Episcopal Church Reverend Canon Paul Donnecker, Resident Keith Lauver, SEDA-COG Tyler Dombroski

**OTHER PERSONS VIA ZOOM:** Selingsgrove Police Chief Shanee Mitchell, REC Kelly Feiler, Resident Stephen Feiler

**CALL MEETING TO ORDER:** Vice President Mease called the meeting to order at 7:00PM. Borough Manager/Secretary Martz called the roll and acknowledged a quorum, followed by a moment of silence and the Pledge of Allegiance.

### **REVIEW AND APPROVAL OF COUNCIL MINUTES FROM COUNCIL MEETINGS ON March 6, 2023:**

C/P Frost made a motion to approve the minutes from March 6, 2023, with the correction noted by C/P Maul to move the nine (9) motions made for temporary street closure listed under section *C. Community Development/Constituent Ombudsman* to section *B. Public Facilities, Services & Safety Committee* since that is where they were listed and presented under the agenda. C/P Maul seconded the motion.

**AYES: FOUR (4)**

**NAYS: NONE**

**MOTION CARRIED**

### **REVIEW AND APPROVAL OF COUNCIL MINUTES FROM COUNCIL MEETINGS ON March 15, 2023:**

C/P Frost made a motion to approve the minutes from March 12, 2023 as written. C/P Maul seconded the motion.

**AYES: FOUR (4)**

**NAYS: NONE**

**MOTION CARRIED**

### **GOVERNMENT AND NON-GOVERNMENTAL AGENCIES TO BE HEARD:**

**DH&L Fire Company:** Jason Kaufman reported 26 incidents in March with no significant fire loss. DH&L was awarded the DCED CFA LSA grant in the amount of \$100,000.00 to go toward the new aerial truck. Sean Christine, DH&L Treasurer, introduced the capital campaign for the new aerial truck. Contributions can be made to DH&L through Northumberland National Bank, online, and through the mail. He spoke about fundraising, donations, and municipal contributions (Selingsgrove Borough and Penn Township). To date, the truck account is currently at \$443,142.00, roughly 1/3 of the amount of the cost of the truck. Next year, DH&L will be celebrating its sesquicentennial (150 years) of service to the community.

**DH&L Ambulance League:** Brian Hipple reported for the month of March. There were 68 emergency calls in the Borough with a total of 217 calls for the month. DH&L Ambulance League is applying for a grant to do some renovations at the station. They are trying to gain a 501c3 designation by the time the grant is awarded or partner with a 501c3 willing to distribute the money to them if the grant is awarded. DH&L participated in the Selingsgrove Area School District Health Fair. There was a great turn out and several high school students expressed interest in volunteering.

**Selingsgrove Projects Inc:** Meeting minutes from February 21, 2023 were provided.

**Selingsgrove Chamber of Commerce:** Meeting minutes from February 28, 2023 were provided.

**Selinsgrove Area Recreation Inc:** Meeting minutes from January 9, 2023 and February 13, 2023 were provided.

**The REC:** No report.

**Selinsgrove Flood Task Force:** An estimate was received from Campbell Printing for printing an informational pamphlet for the approximately 1,000 homeowners in the flood zone. The pamphlet was provided in the packet for Council review.

**Parks & Recreation Committee:** No report.

OTHER PERSONS TO BE HEARD:

1. Michele Mitchell spoke about the upcoming Earth Day event at East Snyder Park on April 22, 2023 from 10:00AM to 2:00PM and to request a proclamation for the event. They would like to invite everyone to this annual event. Michele mentioned she and Kay Cramer met with Borough Manager/Secretary Lauren Martz to encourage the Borough of Selinsgrove to take advantage of some free assistance to develop a local Climate Plan. Penn State and DEP have a partnership to assist in the assessment of greenhouse gas emissions and ways to mitigate. To date, LCAP has trained 53 cities, townships, boroughs, counties, and regional organizations representing 380 municipalities across the state.

Mayor Reed stated he could help with the proclamation this year but requested a bit more notice in the future, so he is sure to get it on his calendar. He also pointed out he believes the new police car is a hybrid vehicle.

COMMITTEE/COMMISSION/BOARD REPORTS:

**A. ADMINISTRATION/FINANCE COMMITTEE – BOBBIE OWENS, CHAIR**

1. C/P Owens made a motion to pay the bills. C/P Frost seconded the motion.

**AYES: FOUR (4)                      NAYS: NONE                      MOTION CARRIED**

2. C/P Maul made a motion to approve the annual insurance premium in the amount of \$175,399.00 for 2023, an increase of 5.5% from 2022. C/P Owens seconded the motion.

**AYES: THREE (3)                      NAYS: NONE                      MOTION CARRIED**

C/P Frost abstained due to having a family member who works for Purdy Insurance.

3. A) A \$50,000.00 Gelnett request from the American Legion Victory Post 25 and Veterans of Foreign Wars Post 6631 Honor Guard to receive funds for a van replacement was denied due to PA Consolidated Statutes, Title 8 – Boroughs and Incorporated Towns, Chapter 12 – Corporate Powers, Section 02 – Specific Powers. There is no specific power which permits the Borough to spend money for this use.

3. B) C/P Owens made a motion to approve the informational flood specific mailing with \$1,339.00 to print 1,000 color copies – 8 page folded and tabbed mailing on 60# white paper and \$632.16 to print 100 color copies flood information fliers printed on 8pt waterproof plastic stock. C/P Frost seconded the motion. **AYES: FOUR (4)                      NAYS: NONE                      MOTION CARRIED**

4. The first quarter revenues & expenditures report was provided to Borough Council at the meeting.

5. C/P Owens made a motion to revise the FFY2020-CV CDBG Covid Funds Contract C000075487 by moving \$13,227.00 from the Kidsgrove Food Pantry to the Kidsgrove Park Improvements to expend the funds by the May 31, 2023 deadline. C/P Frost seconded the motion.

**AYES: FOUR (4)                      NAYS: NONE                      MOTION CARRIED**

**B. PUBLIC FACILITIES, SERVICES & SAFETY COMMITTEE – SARA MAUL, CHAIR**

1. Committee meeting notes provided and discussed from the March 22, 2023, meeting. Next meeting April 19, 2023 at 1:30 PM in Borough Council Chambers.

**C. COMMUNITY DEVELOPMENT/CONSTITUENT OMBUDSMAN – RICHARD MEASE, CHAIR:**

1. No meeting.

2. C/P Frost made a motion to approve the hanging of the “Congratulations Graduates” banner on the cable across Market Street between Subway and Isabella’s restaurants from May 18<sup>th</sup> through May 23<sup>rd</sup>, 2023. C/P Owens seconded the motion.

**AYES: FOUR (4)                      NAYS: NONE                      MOTION CARRIED**

3. C/P Frost made a motion to approve the hanging of the Fallen Hero Banners and Hometown Hero Banners for May 15<sup>th</sup> through July 30<sup>th</sup>, 2023. C/P Maul seconded the motion.

**AYES: FOUR (4)                      NAYS: NONE                      MOTION CARRIED**

4. C/P Frost made a motion to approve the Temporary Street Closure at W. Snyder Street for Antiques on the Avenue on Sunday, July 9, 2023 from 5:00AM to 5:00PM. C/P Maul seconded the motion.

**AYES: FOUR (4)                      NAYS: NONE                      MOTION CARRIED**

5. C/P Frost made a motion to approve the Chamber of Commerce’s 3<sup>rd</sup> Annual Plein Air Art Event from 9:30AM to 12:00PM and a possible Savory Stroll from 12:00PM to 4:00PM on Saturday, September 16, 2023 with an auction at 4:30PM. C/P Owens seconded the motion. President Mease asked for this to be added to the annual event list for January pre-approval.

**AYES: FOUR (4)                      NAYS: NONE                      MOTION CARRIED**

6. The Temporary Street Closure Form is currently under review for updates and has been tabled at this time.

**D. PLANNING COMMISSION – JANET POWERS, CHAIR:** No report.

**E. ZONING HEARING BOARD – CYRIL RUNKLE, CHAIR:** Minutes provided from the March 2, 2023 meeting.

**F. CIVIL SERVICES COMMISSION – DALTON SAVIDGE, CHAIR:** No report. Next meeting date to be determined.

**G. SHADE TREE COMMISSION – VACANT, CHAIR:** No report. Next meeting April 19, 2023

**BOROUGH ADMINISTRATIVE REPORTS:**

**A. MAYOR – JEFF REED:**

1. February 2023 police report presented.
2. The Mayor has agreed to read a Proclamation for the Local Climate Action Committee on Saturday, April 22, 2023 at East Snyder Park.

**B. BOROUGH SOLICITOR – ROBERT CRAVITZ:**

1. Request for Executive Session.
2. The SPOA Arbitration is set for June 27, 2023 at 10:00AM.
3. The Solicitor announced he received three (3) memorandums combined with three (3) letters of resignation from Marvin J. Rudnitsky, Sara Lauver, and Christopher Kalcich today at 4:00PM today. Each had asked for the memorandum to be read during a public meeting. Each memorandum was read as requested. Council has been left with three (3) vacancies for which they have thirty (30) days to fill. If not filled, then there is another fifteen (15) days for which the Vacancy Board has to fill the vacancies; and, if necessary, by way of petition it would go to the Court of Common Pleas for Snyder County and the President Judge would appoint to fill the vacancies. The resignations are not considered effective until the Council accepts them by formal motion. The thirty (30) days do not begin until that formal motion is made.
4. C/P Frost asked the Solicitor about the letters from the March meeting which he is signing at the current meeting. Solicitor Cravitz stated the letters were formal letters of apology to Mrs. Badman and Ms. Martz for their personnel files. The letters have been signed by each member of Council except C/P Lauver.
5. C/P Frost made a motion to add the acceptance of the letters of resignation from C/P’s Rudnitsky, Lauver, and Kalcich as an emergency agenda item to the current agenda. C/P Owens seconded the motion.

**AYES: FOUR (4)                      NAYS: NONE                      MOTION CARRIED**

6. C/P Frost made a motion to formally accept the letters of resignation from C/P's Rudnitsky, Lauver, and Kalcich. C/P Maul seconded the motion.

**AYES: FOUR (4)                      NAYS: NONE                      MOTION CARRIED**

C/P Maul noted she would like to thank Marvin J. Rudnitsky, Sara Lauver, and Christopher Kalcich for the years they have put in on Borough Council.

**C. BOROUGH ENGINEERS**

1. Stahl Sheaffer Engineering - Report provided dated March 30, 2023.
2. Larson Design – There is potentially a significant repair to Well #1 which this meeting would need to be recessed to address once more information on pricing is gathered.
3. CES Engineering – C/P Owens made a motion to approve paying an invoice from G&R Charles in the amount of \$179,870.96 for work done on the W. Pine Street Decorative Street Lighting Project. C/P Frost seconded the motion.

**AYES: FOUR (4)                      NAYS: NONE                      MOTION CARRIED**

**D. BOROUGH TREASURER – SHARON BADMAN**

1. Treasurer's report presented for February 2023.

**E. BOROUGH MANAGER/SECRETARY – LAUREN MARTZ**

1. The monthly Manager Report was provided at the Council meeting.
2. Borough Manager/Secretary Martz reminded Council Members to complete and turn in their Statement of Financial Interest Form by May 1, 2023.
3. Borough Manager/Secretary Martz reminded the PSAB Annual Conference will be held at the Hershey Lodge June 4-7, 2023 in case anyone wants to attend.
4. As discussed earlier in the meeting, DH&L Fire was awarded the DCED CFA LSA Grant in the amount of \$100,000.00.
5. C/P Frost made a motion to allow Borough Manager Martz to apply for the Electric Vehicle Grant which is due by May. C/P Owens seconded the motion.

**AYES: FOUR (4)                      NAYS: NONE                      MOTION CARRIED**

6. There is potential COVID funding left to complete two (2) home elevations which Tom Hughes from PEMA reached out to Teri Provost of SEDA-COG to get fresh photos of the properties that had applied for the funds repeatedly in the past.

**F. ZONING – LINDSEY MULL:** Report provided.

**G. EASTERN SNYDER COUNTY REGIONAL AUTHORITY (ESCRA)– SHANE HENDRICKS & RICHARD P. MEASE, BOROUGH DELEGATES**

1. Meeting minutes provided from February 15, 2023, and March 15, 2023, were provided.

**H. NORTH-EASTERN SNYDER COUNTY JOINT AUTHORITY – SHANE HENDRICKS AND DIANNE MENGEL:**

1. No meeting.

**I. SELINGSGROVE MUNICIPAL AUTHORITY – TIM CHARLES, CHAIR:** No report.

**NEW BUSINESS:**

**A. COUNCIL MEMBERS:** none

**B. MAYOR:** none

**C. OTHERS:** none

Recess to Executive Session at 8:08PM to discuss personnel matters.

Reconvene to public session at 8:54PM. No action taken.

C/P Owens made a motion to appoint Rich Mease as President of Borough Council. C/P Maul

seconded the motion.

**AYES: FOUR (4)**

**NAYS: NONE**

**MOTION CARRIED**

C/P Frost made a motion to appoint Bobbie Owens as Vice President of Borough Council. C/P Maul seconded the motion.

**AYES: FOUR (4)**

**NAYS: NONE**

**MOTION CARRIED**

C/P Owens made a motion to appoint Scott Frost as President Pro-Tempore of Borough Council. C/P Maul seconded the motion.

**AYES: FOUR (4)**

**NAYS: NONE**

**MOTION CARRIED**

The Council meeting recessed to April 12, 2023 at 4:30 PM.

Respectfully submitted by Carrie Briggs