

**SELINGSGROVE BOROUGH COUNCIL MEETING**  
**MONDAY, May 1, 2023 – 7:00 P.M.**

**AGENDA**

- I. CALL MEETING TO ORDER – Richard P. Mease, President of Council**
- A. Roll Call of Council Members Present To Establish A Quorum  
(C/Ps Owens, Maul, Viker, Bannon and Frost)
  - B. Identification of Others Present (others typically present to be recognized include Mayor Jeff Reed, Solicitor Robert Cravitz, Borough Manager/Secretary Lauren A. Martz, Borough Treasurer Sheri Badman, Administrative Assistant Carrie Briggs, Other Borough Employees, Persons Listed on Agenda, Others who have signed in and may or may not wish to address Council)
  - C. Moment of Silent Reflection / Pledge of Allegiance
  - D. Verification of Submission of Affidavit of Residency and Registered Elector for Newly Appointed Council Member to fill vacancies created by resignations:
    - 1. Shane Hendricks
  - E. Mayor: Oaths of Office Administered to Newly Appointed Council Member (Oath of Office forms to be provided)
- II. REVIEW AND APPROVAL OF COUNCIL MINUTES FROM MEETINGS OF April 3, 2023 and April 12, 2023. (see attached).**
- III. GOVERNMENT / NON-GOVERNMENTAL AGENCIES TO BE HEARD**  
(Name and Address to be given prior to comments and comments limited to 5 minutes, without prior notice)  
(Visitors may indicate that they wish to comment on a specific Agenda item when brought up for discussion)
- A. DH&L Fire Company/ DH&L Ambulance League
    - 1. Meeting Minutes – \_\_\_\_\_ - (to be provided at meeting)
  - B. Selingsgrove Projects, Inc.
    - 1. Board Meeting Minutes – 3/21/23 (see attached)
    - 2. Meeting Agenda – 4/18/23 (see attached)
  - C. Selingsgrove Area Chamber of Commerce
    - 1. Meeting Minutes – 3/28/23 (see attached)
  - D. SARI (Pool) – Richard Mease
    - 1. Meeting Minutes – \_\_\_\_\_ (to be provided at meeting)
  - E. The REC
    - 1. Meeting Minutes – \_\_\_\_\_ (to be provided at meeting if available)
  - F. Selingsgrove Flood Task Force
  - G. Parks & Recreation Committee
- IV. OTHERS TO BE HEARD – Public Comment Period**  
(Name and Address to be given prior to comments and comments limited to 5 minutes)  
(Visitors may indicate that they wish to comment on a specific Agenda item when brought up for discussion)
- A. Others
- V. COMMITTEE / COMMISSION / BOARD REPORTS:**
- A. ADMINISTRATION/FINANCE COMMITTEE – Bobbie Owens, Chairman
    - 1. Virtual Meeting with Gelnett Trustee-Sheri Leo, Fulton Bank
    - 2. Payment and Ratification of Bills
    - 3. Award 2023 Street Program (bid tab attached)
    - 4. Approve 2023 County Aid Application (see attached)
    - 5. Approve Non-Uniformed Pension Plan Amendment (see attached)
    - 6. Approve Gelnett Application – Parks & Recreation Repairs (see attached)
    - 7. Recommend Ken Miller-Continue as Insurance Consultant (see attached)
  - B. PUBLIC FACILITIES, SERVICES & SAFETY COMMITTEE – Sara Maul, Chairman
    - 1. Committee Meeting – 4/19/23 (see attached)
    - 2. Approve MOU for SU Grant (see attached)
    - 3. Approve Wireless Agreement Review by Cohen Law Group (see attached)
  - C. COMMUNITY DEVELOPMENT/CONSTITUENT OMBUDSMAN – Vacant, Chairman
    - 1. Committee Meeting – \_\_\_\_\_ (see attached)
    - 2. New Council Committee Assignments (for review and comments)
    - 3. Review Revised Street Closure Permit (see attached)

- D. PLANNING COMMISSION – Janet Powers, Chairman
  - 1. Meeting Minutes – \_\_\_\_\_ (no meeting)
- E. ZONING HEARING BOARD – Cyril Runkle, Chairman
  - 1. Meeting – \_\_\_\_\_ (no meeting)
- F. CIVIL SERVICES COMMISSION – Dalton Savidge, Chairperson
  - 1. Recommendation (to be provided at meeting)
- G. SHADE TREE COMMISSION – \_\_\_\_\_, Chairperson
  - 1. Meeting – No Quorum (update)
  - 2. Tree City USA Recognition (see attached)

VI. BOROUGH ADMINISTRATIVE REPORTS:

- A. MAYOR – Jeff Reed
  - 1. Presentation of the Police Report for March 2023 (see attached)
  - 2. Proclamation – EMS Week Proclamation (see attached)
  - 3. Proclamation – Gun Violence Awareness Day (see attached)
- B. BOROUGH SOLICITOR – Robert Cravitz, Esq
  - 1. Adopt Ordinance No.865 – Vacating Alley for M. Savidge
  - 2. Adopt Ordinance No.866 - 2023 Street Assessments (see attached)
  - 3. Approve Time Extension for 2023 Street Assessments
- C. BOROUGH ENGINEERS
  - 1. Stahl Sheaffer Engineering – Chad Shaffer
    - a. Engineers Report (see attached)
    - b. Release of Bond for Scott Shaffer-214 N. Market Street (see attached)
  - 2. Larson Design Group – Update on pending projects
    - a. Approve GIS Updates \$22,400.00 (see attached)
    - b. Approve Martz Technology Upgrades/Security to Wells \$43,635.00 (see attached)
  - 3. CES Engineering – Update on pending projects
    - a. Update West Pine Street Decorative Street Lighting and ADA Curb Ramp Project
    - b. Approve Invoice (to be provided at meeting)
- D. BOROUGH TREASURER – Sharon Badman
  - 1. Review Treasurer’s Report for Month of April 2022 (to be provided at meeting)
- E. BOROUGH MANAGER / SECRETARY – Lauren A. Martz
  - 1. Manager’s Monthly Activity Report (to be provided by email)
  - 2. PSAB Annual Conference – June 4-7, 2023 – Hershey Lodge (see attached)
- F. ZONING – Lindsey Mull, Deputy Zoning Officer
  - 1. Update of Zoning, Sign, Demolition Permits Issued (see attached – only Zoning Permits)
- G. EASTERN SNYDER COUNTY REGIONAL AUTHORITY – Shane Hendricks & Richard P. Mease, Borough Delegates
  - 1. Meeting Minutes – 3/15/23 (see attached)
- H. NORTH-EASTERN SNYDER COUNTY JOINT AUTHORITY – Shane Hendricks and Dianne Mengel
  - 1. Meeting Minutes – \_\_\_\_\_ (see attached)
- I. SELINGSGROVE MUNICIPAL AUTHORITY – Tim Charles, Chairman

VII. NEW BUSINESS:

- A. COUNCIL MEMBERS
- B. MAYOR
- C. OTHERS

VIII. ADJOURNMENT

Adjourn to Executive Session for discussion on pending litigation, arbitration & personnel matters.