

SELINGSGROVE BOROUGH COUNCIL MEETING

Monday, February 6, 2023 – 7:00PM

COUNCIL MEMBERS PRESENT: President Marvin Rudnitsky, Vice President Richard Mease, President Pro Tempore Bobbie J. Owens, C/P Christopher Kalcich, C/P Sara Maul, C/P Scott M. Frost, C/P Sara Lauver

COUNCIL MEMBERS VIA ZOOM/TELEPHONE: N/A

COUNCIL MEMBERS ABSENT: N/A

OTHERS PRESENT: Mayor Jeff Reed, Solicitor Robert Cravitz, Borough Manager/Secretary Lauren A. Martz, Assistant Borough Manager/Treasurer Sharon Badman, Administrative Assistant Carrie Briggs, Selingsgrove Police Chief Shanee Mitchell, Chamber of Commerce and All Saints Church Paul Donecker, Daily Item Marcia Moore, DH&L Ambulance Brian Hipple, DH&L Fire Jason Kaufman, Flood Task Force Jim Charles, Kathy Baker, Clayla & Robert Baker, Leann Fogel, Gleair Fogel, SU Students: Brett Hemenser, Riley Harker, Sophie Watson, Emily Rose, Nick Williams, Selingsgrove Police Department: Francis Petrovich, Chele Weaver, Chris Baker

OTHER PERSONS VIA ZOOM: N/A

CALL MEETING TO ORDER: President Rudnitsky called the meeting to order at 7:00PM. Borough Manager/Secretary Martz called the roll and acknowledged a quorum, followed by a moment of silence and the Pledge of Allegiance.

REVIEW AND APPROVAL OF COUNCIL MINUTES FROM COUNCIL MEETINGS ON January 3, 2023:

C/P Maul made a motion to approve the minutes from January 3, 2023, as written. C/P Mease seconded the motion.

AYES: SEVEN (7)

NAYS: NONE

MOTION CARRIED

REVIEW AND APPROVAL OF COUNCIL MINUTES FROM COUNCIL MEETINGS ON January 9, 2023:

C/P Maul made a motion to approve the minutes from January 9, 2023, as written. C/P Mease seconded the motion.

AYES: SEVEN (7)

NAYS: NONE

MOTION CARRIED

GOVERNMENT AND NON-GOVERNMENTAL AGENCIES TO BE HEARD:

DH&L Fire Company: Jason Kaufman reported 24 incidents in January with no fire loss. DH&L was able to get some training in an available building scheduled to be torn down in Penn Township. Fundraisers are set and have been given to the Borough office to add to the spring newsletter.

DH&L Ambulance League: Brian Hipple reported for the month of January. There were 204 emergency calls, 64 of which were in the Borough. All ambulance units are back in operating order. The Ambulance League will be sending out letters looking for donations and help updating the outdated indoor building space.

Selingsgrove Projects Inc: No report.

Selingsgrove Chamber of Commerce: Minutes were provided from the October 25, 2022, and January 15, 2023, meetings.

Selingsgrove Area Recreation Inc: Minutes were provided from the December 12, 2022, meeting.

The REC: Minutes were provided from the January 19, 2023, meeting.

Selingsgrove Flood Task Force: No report.

Parks & Recreation Committee: No report.

OTHER PERSONS TO BE HEARD: None

COMMITTEE/COMMISSION/BOARD REPORTS:

A. ADMINISTRATION/FINANCE COMMITTEE – BOBBIE OWENS, CHAIR

1. C/P Owens made a motion to pay the bills. C/P Frost seconded the motion.

AYES: SEVEN (7) NAYS: NONE MOTION CARRIED

2. C/P Owens made a motion to exonerate Michael B. Bolig, Tax Collector, on the list submitted by him, 2022 Selinsgrove Borough Delinquent Real Estate and Fire Protection Taxes of \$24,777.42. C/P Mease seconded the motion.

AYES: SEVEN (7) NAYS: NONE MOTION CARRIED

3. Gelnett Trust Requests:

A. C/P Mease made a motion to approve SPI's request to carry over the 2022 Gelnett funds balance of \$5,759.16 for the 2023 concerts. C/P Maul seconded the motion.

AYES: SEVEN (7) NAYS: NONE MOTION CARRIED

B. C/P Owens made a motion to approve the release of 2023 budgeted contribution to Selinsgrove Area Recreation Inc. for the community pool. C/P Maul seconded the motion.

AYES: SEVEN (7) NAYS: NONE MOTION CARRIED

4. C/P Owens provided an update on the Gelnett Trust.

5. C/P Frost made a motion to authorize the RFP (Requests for Proposal) for Spring Cleanup. C/P Maul seconded the motion.

AYES: SEVEN (7) NAYS: NONE MOTION CARRIED

6. C/P Owens made a motion to approve depositing the additional allocation of pension state aid funds in the amount of \$11,383.27 to the general fund. C/P Mease seconded the motion.

AYES: SEVEN (7) NAYS: NONE MOTION CARRIED

7. C/P Owens made a motion to approve the purchase of three (3) Model 2330 Mechanical Dual Cylinder Scales for Wells 1, 2, and 4 for \$2,406.40 each and totaling \$7,219.20 to fulfill a DEP (Department of Environmental Protection) requirement. C/P Kalcich seconded the motion.

AYES: SEVEN (7) NAYS: NONE MOTION CARRIED

8. C/P Maul made a motion to approve a water line leak detection survey to include the main and service lines to be conducted by Fluid Pinpointing Services, Inc. at the hourly rate of \$230.00 portal to portal with the compensation amount not to exceed \$11,500.00. C/P Mease seconded the motion.

The last time the survey was completed was in 2011. The survey was completed in five (5) days and eight (8) water leaks were detected. The current system-wide water loss is at 40% and the Borough must be under 25%.

AYES: SEVEN (7) NAYS: NONE MOTION CARRIED

9. C/P Owens made a motion to approve the hiring of Brett Hummel at the rate of \$19.00 per hour with benefits available immediately to fill the Public Works full-time laborer position. C/P Frost seconded the motion.

AYES: SEVEN (7) NAYS: NONE MOTION CARRIED

10. C/P Owens made a motion to approve the subrecipient agreement with Kidsgrove providing CDBG (COMMUNITY DEVELOPMENT BLOCK GRANT) funds from funding year 2020-CV of \$19,000.00 for additional playground equipment. C/P Mease seconded the motion.

AYES: SEVEN (7) NAYS: NONE MOTION CARRIED

B. PUBLIC FACILITIES, SERVICES & SAFETY COMMITTEE – SARA MAUL, CHAIR

1. Committee meeting notes provided from the January 18, 2023, meeting. Next meeting February 22, 2023 at 1:30 PM in Borough Council Chambers.
2. There was discussion about brochures and information on flooding to be available for residents and businesses in the flood zone.

C. COMMUNITY DEVELOPMENT/CONSTITUENT OMBUDSMAN – RICHARD MEASE, CHAIR:

1. Committee meeting notes provided from the January 18, 2023, meeting.
2. C/P Frost made a motion to approve a change to the Temporary Street Closure Form. The change would require individuals or groups requesting approval of an event to submit the form at least 90-days prior to the event. C/P Kalcich seconded the motion.

AYES: SEVEN (7)

NAYS: NONE

MOTION CARRIED

D. PLANNING COMMISSION – JANET POWERS, CHAIR:

1. Meeting notes provided from the January 18, 2023, meeting.
2. C/P Owens made a motion to adopt Resolution 2023-05, The Final Approval of the Minor Subdivision Plan, 301 N. Broad Street and 320 W. Snyder Street for Kenneth and Gloria Miller. C/P Maul seconded the motion.

AYES: SEVEN (7)

NAYS: NONE

MOTION CARRIED

E. ZONING HEARING BOARD – CYRIL RUNKLE, CHAIR: No report.

F. CIVIL SERVICES COMMISSION – DALTON SAVIDGE, CHAIR:

1. C/P Owens made a motion to approve the request of the Civil Service Commission to retain Attorney Michael Miller of Eckert Seamans with a financial cap not to exceed \$1,000.00. C/P Frost seconded the motion.

AYES: SEVEN (7)

NAYS: NONE

MOTION CARRIED

G. SHADE TREE COMMISSION – VACANT, CHAIR:

1. There was no December meeting, and the next meeting will be held February 15, 2023.

BOROUGH ADMINISTRATIVE REPORTS:

A. MAYOR – JEFF REED:

1. December 2022 police report presented.
2. C/P Frost made a motion to approve the request from the Chief of Police to submit a matching grant for body cameras. C/P Owens seconded the motion.

AYES: SEVEN (7)

NAYS: NONE

MOTION CARRIED

3. Mayor Jeff Reed administered the official oath of office to the newest Borough Police Officer, Christopher Baker.

B. BOROUGH SOLICITOR – ROBERT CRAVITZ: The Solicitor requests an Executive Session to discuss a pending grievance.

C. BOROUGH ENGINEERS

1. Stahl Sheaffer Engineering
 - a. Report provided.
 - b. The approval of the engineering fees for Walnut Street curbing and sidewalks is on hold.
 - c. C/P Owens made a motion to approve the SSE engineering design fees in the amount of \$11,900.00 for the 2023 Street Program. C/P Maul seconded the motion.

AYES: SEVEN (7)

NAYS: NONE

MOTION CARRIED

2. Larson Design Group – working on water system items mandatory for DEP and SRBC
3. CES Engineering – work continues with the decorative street project on W. Pine Street

D. BOROUGH TREASURER – SHARON BADMAN

1. Treasurer’s report presented for December 2022.
2. Council received the 2023 approved budget to include the actual 2022 figures.
3. Treasurer’s report presented for January 2023.
4. Council acknowledged receipt of the letter of thanks from the Commonwealth of Pennsylvania regarding fluoride being provided in the Borough’s drinking water.

E. BOROUGH MANAGER/SECRETARY – LAUREN MARTZ

1. The monthly Manager Report was provided for December.
2. Borough Manager/Secretary Martz reminded Council Members to complete and turn in their Statement of Financial Interest Form by May 1, 2023.
3. The October 13, 2022, minutes from the general membership meeting of CK-COG (Central Keystone Council of Governments) that Lauren Martz and Bobbie Owens attended were provided along with the 2023 CK-COG Final Budget (modified) and the 2023 CK-COG Permit Fee Schedule.
4. Borough Manager/Secretary Martz reminded the PSAB Annual Conference will be held at the Hershey Lodge June 4-7, 2023.

F. ZONING – LINDSEY MULL: No updates.

G. EASTERN SNYDER COUNTY REGIONAL AUTHORITY (ESCRA)– SHANE HENDRICKS & RICHARD P. MEASE, BOROUGH DELEGATES

1. Meeting minutes provided from December 14, 2022, and January 18, 2023, were provided.

H. NORTH-EASTERN SNYDER COUNTY JOINT AUTHORITY – SHANE HENDRICKS AND DIANNE MENGEL:

1. The Pond Test Results from 2022 were provided.

I. SELINGSGROVE MUNICIPAL AUTHORITY – TIM CHARLES, CHAIR: No report.

NEW BUSINESS:

A. COUNCIL MEMBERS: C/P Kalcich asked if there has been any update to the Gelnett request form to include operational costs to be approved at the Council’s discretion. President Rudnitsky stated he would like to see a review of the application to see if improvements can be made for the 2024 applications.

B. MAYOR: none

C. OTHERS: Jim Charles stated he would like to see crosswalk lines and signs at the Isle of Que Boat Launch.

Adjourn to Executive Session at 8:02 PM to discuss pending grievance.

Reconvene to public session at 8:42 PM.

C/P Frost made a motion to support the mayor’s decision to deny the SPOA grievance. C/P Mease seconded the motion.

AYES: SEVEN (7)

NAYS: NONE

MOTION CARRIED

ADJOURNMENT: C/P Frost made a motion to adjourn at 8:44 PM. C/P Maul seconded the motion.

AYES: SEVEN (7)

NAYS: NONE

MOTION CARRIED

Respectfully submitted by Carrie Briggs