

SELINGSGROVE BOROUGH COUNCIL MEETING

Monday, March 6, 2023 – 7:00PM

COUNCIL MEMBERS PRESENT: Vice President Richard Mease, President Pro Tempore Bobbie J. Owens, C/P Christopher Kalcich, C/P Sara Maul, C/P Scott M. Frost

COUNCIL MEMBERS VIA ZOOM/TELEPHONE: N/A

COUNCIL MEMBERS ABSENT: President Marvin Rudnitsky, C/P Sara Lauver

OTHERS PRESENT: Mayor Jeff Reed, Solicitor Robert Cravitz, Borough Manager/Secretary Lauren A. Martz, Assistant Borough Manager/Treasurer Sharon Badman, Administrative Assistant Carrie Briggs, Selingsgrove Police Chief Shanee Mitchell, Daily Item Marcia Moore, DH&L Ambulance Brian Hipple, DH&L Fire Jason Kaufman, Residents: Stephen Feiler, Lynn Buck, Shane Hendricks, REC Board Member Tyler Shields, Students: Brett Hernandez, Riley Harker, Sophie Watson, Emily Rose, Nick Williams

OTHER PERSONS VIA ZOOM: REC Kelly Feiler

CALL MEETING TO ORDER: Vice President Mease called the meeting to order at 7:00PM. Borough Manager/Secretary Martz called the roll and acknowledged a quorum, followed by a moment of silence and the Pledge of Allegiance.

REVIEW AND APPROVAL OF COUNCIL MINUTES FROM COUNCIL MEETINGS ON February 6, 2023:

C/P Frost made a motion to approve the minutes from February 6, 2023, with two corrections: spelling of C/P Maul's last name on page 2, #3A and change to the Public Facilities next meeting on February 22nd on page 3, B1. C/P Kalcich seconded the motion.

AYES: FIVE (5)

NAYS: NONE

MOTION CARRIED

GOVERNMENT AND NON-GOVERNMENTAL AGENCIES TO BE HEARD:

DH&L Fire Company: Jason Kaufman reported 27 incidents in February with no significant fire loss. The aerial truck is still on track for delivery around December 2023 or early 2024.

DH&L Ambulance League: Brian Hipple reported for the month of February. There were 58 emergency calls in the Borough with a total of 177 calls for the month. All units are now in service with new lift systems recently added.

Selingsgrove Projects Inc: No report.

Selingsgrove Chamber of Commerce: No report.

Selingsgrove Area Recreation Inc:

C/P Frost made a motion to approve the Borough draft a letter to the Selingsgrove Area School District stating that in the event the Selingsgrove Area Community Pool would close, and the Selingsgrove Area Recreation Inc. (SARI) would disband, the Borough of Selingsgrove would take responsibility of maintaining the drainage system SARI is working to have installed. C/P Maul seconded the motion.

AYES: FIVE (5)

NAYS: NONE

MOTION CARRIED

The REC: A February report was provided.

Selingsgrove Flood Task Force: Continuing to prepare a pamphlet for the approximately 1,000 homeowners in the flood zone.

Parks & Recreation Committee: No report.

Council Member Chris Kalcich: C/P Kalcich referenced an email he sent on February 7, 2023 to Council for consideration concerning changes he would like to see to the Gelnett Trust Application. He would like to have discussion and see a potential change allowing operational expenses to be included for all applicants requesting Gelnett funding.

C/P Kalcich made a motion to open Gelnett up to funding operational budgets. C/P Maul seconded the motion. **AYES: TWO (2)** **NAYS: THREE (3)** **MOTION DENIED**
(Kalcich/Maul) (Owens/Mease/Frost)

OTHER PERSONS TO BE HEARD: None

COMMITTEE/COMMISSION/BOARD REPORTS:

A. ADMINISTRATION/FINANCE COMMITTEE – BOBBIE OWENS, CHAIR

1. C/P Owens made a motion to pay the bills. C/P Frost seconded the motion.

AYES: FIVE (5) **NAYS: NONE** **MOTION CARRIED**

2. C/P Owens made a motion to award the proposal for the 2023 Borough Cleanup to Hometown Disposal of Selinsgrove, PA in the amount of \$350.00 a ton to include 2 packer trucks with drivers and operators, as well as, a 20 yd container at the price of \$185.00 per load plus \$78.00 a ton. C/P Frost seconded the motion. **AYES: FIVE (5)** **NAYS: NONE** **MOTION CARRIED**

3. C/P Owens made a motion to award bid for roof replacement at Well #4 to Weatherproof Roofing, Inc. in the amount of \$6,410.00. C/P Kalcich seconded the motion.

AYES: FIVE (5) **NAYS: NONE** **MOTION CARRIED**

4. C/P Kalcich made a motion to authorize payments to Borough Employees for Healthcare Reimbursement moneys not used in 2022. C/P Maul seconded the motion.

AYES: FIVE (5) **NAYS: NONE** **MOTION CARRIED**

5. C/P Frost made a motion to approve the Gelnett Request for DH&L Ambulance League in the amount of \$25,000.00 to be used to purchase two (2) Lifepack 15 V4 heart monitor/Defibrillators purchased through CoStars. C/P Owens seconded the motion.

AYES: FIVE (5) **NAYS: NONE** **MOTION CARRIED**

B. PUBLIC FACILITIES, SERVICES & SAFETY COMMITTEE – SARA MAUL, CHAIR

1. Committee meeting notes provided from the February 22, 2023, meeting. Next meeting March 22, 2023 at 2:30 PM in Borough Council Chambers.

2. C/P Kalcich made a motion to approve the Temporary Street Closure for the REC 5K to be held on Saturday, May 6, 2023 per the map included contingent on barricades where required by law with spotters at every intersection, a possible alternate route for the race as long as all safety procedures are followed (any route change would need to be provided to Borough Council prior to the event), and a more substantial notification other than email of the application to the Fire Police and Selinsgrove Borough Police Department (preferably a meeting with all parties because it is a first time event). C/P Frost seconded the motion.

AYES: FIVE (5) **NAYS: NONE** **MOTION CARRIED**

3. C/P Maul made a motion to approve the Temporary Street Closure on W. Pine Street from Market Street to N. High Street and on University Avenue from Market Street to S. High Street for the annual Memorial Day Service to be held Monday, May 29, 2023. C/P Kalcich seconded the motion.

AYES: FIVE (5) **NAYS: NONE** **MOTION CARRIED**

4. C/P Maul made a motion to approve the Temporary Street Closure at N. Union Alley from W. Pine Street to Gelnett Way for the Selinsgrove Farmers' Market to be held each Saturday from May 13, 2023 to December 9, 2023 from 9:00 AM to 1:00 PM. C/P Owens seconded the motion.

AYES: FOUR (4) **NAYS: NONE** **MOTION CARRIED**

C/P Kalcich abstained due to being a paid vendor at the event.

5. C/P Maul made a motion to approve the Temporary Street Closure at N. Union Alley from W. Pine Street to Gelnett Way for the Rudy Gelnett Music Series to be held each Thursday from June to December 2023 from 5:30 PM to 8:15 PM. C/P Kalcich seconded the motion.

AYES: FIVE (5) **NAYS: NONE** **MOTION CARRIED**

6. C/P Maul made a motion to approve the Temporary Street Closure at University Avenue from W. Pine Street to Broad Street for the Selinsgrove Brewfest to be held on Saturday, July 15, 2023 from 6:00 AM to Mayor Reed’s newly requested end time of 8:00 PM. C/P Frost seconded the motion.

AYES: FIVE (5) NAYS: NONE MOTION CARRIED

7. C/P Maul made a motion to approve the Temporary Street Closure at North and South Market Street between Sassafras Street and Snyder Street for the Market Street Festival to be held on Saturday, September 23, 2023 from 6:00 AM to 6:00 PM. C/P Owens seconded the motion.

AYES: FOUR (4) NAYS: NONE MOTION CARRIED

C/P Kalcich abstained due to being a paid vendor at the event.

8. C/P Maul made a motion to approve the Temporary Street Closure at Market Street between Bridge Street and Sassafras Street for the Halloween Parade to be held on Tuesday, October 17, 2023 from 6:45 PM to 9:00 PM. C/P Frost seconded the motion.

AYES: FIVE (5) NAYS: NONE MOTION CARRIED

9. C/P Maul made a motion to approve the Temporary Street Closure at the unnamed street in front of the DH&L Fire Company between Bridge Street and Sugar Maple for the DH&L Fire Company Music & Gun Raffle Fundraising Event to be held on Saturday, May 20, 2023 between 11:00 AM and 11:00 PM. C/P Frost seconded the motion.

AYES: FIVE (5) NAYS: NONE MOTION CARRIED

10. C/P Maul made a motion to approve the Temporary Street Closure at Market Street from Mill Street to Sassafras Street for the Selinsgrove Area Rotary Annual ‘Wheels in the Grove’ event to be held on Thursday, August 10, 2023 from 4:30 PM to 9:00 PM. C/P Frost seconded the motion.

AYES: FIVE (5) NAYS: NONE MOTION CARRIED

C. COMMUNITY DEVELOPMENT/CONSTITUENT OMBUDSMAN – RICHARD MEASE, CHAIR: No report.

D. PLANNING COMMISSION – JANET POWERS, CHAIR: No report.

E. ZONING HEARING BOARD – CYRIL RUNKLE, CHAIR: No report.

F. CIVIL SERVICES COMMISSION – DALTON SAVIDGE, CHAIR: No report.

G. SHADE TREE COMMISSION – VACANT, CHAIR:

1. There will be no spring planting, but residents can contact the Borough Office to get on the list for a shade tree for the Fall 2023 planting.
2. The next meeting will be held April 19, 2023.

BOROUGH ADMINISTRATIVE REPORTS:

A. MAYOR – JEFF REED:

1. January 2023 police report presented.
2. The Chief Mitchell submitted a matching grant for body cameras but has not received a response yet.
3. Mayor Jeff Reed requested an Executive Session.

B. BOROUGH SOLICITOR – ROBERT CRAVITZ:

1. C/P Kalcich made a motion to approve for the Solicitor to prepare and advertise for the Borough to vacate the unnamed alley between Union Alley and High Street just off of 111 N. High Street at the request of Michael Savidge. C/P Maul seconded the motion.

AYES: FIVE (5) NAYS: NONE MOTION CARRIED

C. BOROUGH ENGINEERS

1. Stahl Sheaffer Engineering
 - a. Report provided.
 - b. C/P Owens made a motion to approve the March 6, 2023 revised proposal from SSE for the Survey & Roadway Design Services of Walnut Street Stormwater & Roadway Drainage Improvements for curbing and sidewalks in the amount of \$43,000.00. C/P Frost seconded the motion.

AYES: FIVE (5) NAYS: NONE MOTION CARRIED

c. C/P Maul made a motion to approve the proposal for the Industrial Park Road Utility Impact Coordination in the amount of \$20,940.00. C/P Frost seconded the motion.

AYES: FIVE (5) NAYS: NONE MOTION CARRIED

2. Larson Design – Nothing to report at this time.
3. CES Engineering – The decorative streetlights on W. Pine Street are expected to be installed by the end of March 2023.

D. BOROUGH TREASURER – SHARON BADMAN

1. Treasurer’s report presented for January 2023.
2. A report was provided from the Snyder County Tax Collection Committee Meeting on February 22, 2023.
3. C/P Owens made a motion to approve the USDA grant application submission for a new mower in the amount of \$34,000.00 and a police car in the amount of \$60,000.00. C/P Frost seconded the motion.

AYES: FIVE (5) NAYS: NONE MOTION CARRIED

4. C/P Frost made a motion to approve the 2023 Recycling flier, Street Cleaning/Cleanup Flier, and the March 2023 newsletter with all edits due by Friday, March 10, 2023. C/P Kalcich seconded the motion.

AYES: FIVE (5) NAYS: NONE MOTION CARRIED

E. BOROUGH MANAGER/SECRETARY – LAUREN MARTZ

1. The monthly Manager Report was provided at the Council meeting.
2. Borough Manager/Secretary Martz reminded Council Members to complete and turn in their Statement of Financial Interest Form by May 1, 2023.
3. Borough Manager/Secretary Martz reminded the PSAB Annual Conference will be held at the Hershey Lodge June 4-7, 2023 in case anyone wants to attend.

F. ZONING – LINDSEY MULL: One (1) permit issued; report provided.

G. EASTERN SNYDER COUNTY REGIONAL AUTHORITY (ESCRA)– SHANE HENDRICKS & RICHARD P. MEASE, BOROUGH DELEGATES

1. Meeting minutes provided from January 18, 2023, and February 15, 2023, were provided.

H. NORTH-EASTERN SNYDER COUNTY JOINT AUTHORITY – SHANE HENDRICKS AND DIANNE MENGEL:

1. Business meeting notes from the February 15, 2023 reorganization meeting were provided.

I. SELINGSGROVE MUNICIPAL AUTHORITY – TIM CHARLES, CHAIR: No report.

NEW BUSINESS:

A. COUNCIL MEMBERS: none

B. MAYOR: none

C. OTHERS: none

Recess to Executive Session at 8:49 PM to discuss possible litigation and personnel matters.

Reconvene to public session at 11:03PM. No action taken.

C/P Kalcich made a motion to authorize Solicitor Cravitz to proceed with settlement negotiations with Officer Grove’s attorney and make a selection for an arbitrator if necessary. C/P Owens seconded the motion.

AYES: FIVE (5) NAYS: NONE MOTION CARRIED

Vice President Mease made a motion to recess this Council meeting to March 15, 2023 at 5:30 PM.

Respectfully submitted by Carrie Briggs