

1 North High Street, Selinsgrove, PA 17870

570-374-2311

RESOLUTION No. 2024-06

A RESOLUTION OF SELINGROVE BOROUGH, SNYDER COUNTY, PENNSYLVANIA, ADOPTING RULES AND REGULATIONS GOVERNING THE INSTALLATION AND OPERATION OF GREASE TRAPS IN CERTAIN RESIDENTIAL AND COMMERCIAL ESTABLISHMENTS CONNECTED TO THE SELINGROVE BOROUGH PUBLIC SEWER SYSTEM.

WHEREAS, the duly elected Council of the Selinsgrove Borough, Snyder County, Pennsylvania (“the Borough”) enacted Selinsgrove Borough Ordinance No. 781 (“Ordinance”) governing the installation and regulation of grease traps in establishments connected to the Selinsgrove Borough public sewer system; and

WHEREAS, the Ordinance was duly codified into the Selinsgrove Borough Code as Section 18-415; and

WHEREAS, pursuant to Subsection 2. Of Section 18-415, the Borough, by duly adopted resolution, may from time to time promulgate rules and regulations for the installation and operation of grease traps, which said rules and regulations shall have the full force and effect as part of the Ordinance; and

WHEREAS, to assure the safe and uniform regulation and operation of establishments serving food, commercial food preparation facilities, and any other establishment where food is prepared and/or served, including, but not limited to, hotels, restaurants, boarding houses, cafeterias, fraternity houses and sorority houses serving food, church and other non-profit entities’ kitchens serving food, and clubs or other social organizations serving food, whether or not for sale, the Borough shall promulgate and adopt rules and regulations set forth hereinbelow; and

NOW, THEREFORE, be it hereby **RESOLVED**, that the Borough authorize, and it hereby authorizes, as follows:

RESOLVED, THAT Selinsgrove Borough hereby promulgates and adopts the rules and regulations for the installation and operation of grease traps attached hereto as Exhibit No. 1 and incorporated herein by this reference as if set forth at length;

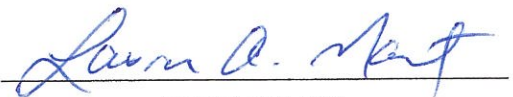
RESOLVED, THAT copies of such rules and regulations adopted hereby shall be distributed to all hotels, restaurants, boarding houses, cafeterias, fraternity houses and sorority houses serving food, church and other non-profit entities’ kitchens serving food, clubs or other social organizations serving food, commercial food preparation facilities, and any other establishment where food is prepared and/or served within fifteen business days of the date hereof and post the same on the Borough’s official website; and

AND RESOLVED FINALLY, THAT the rules and regulations governing grease traps shall take effect on July 1, 2024.

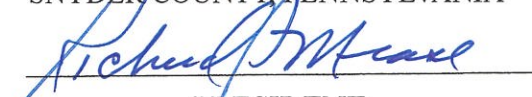
ADOPTED by the Council of Selinsgrove Borough, Snyder County, Pennsylvania, this 1st day of July, 2024.

ATTEST:

SELINGSGROVE BOROUGH,
SNYDER COUNTY, PENNSYLVANIA



SECRETARY



PRESIDENT

(Selinsgrove Borough Seal)

APPROVED Resolution No. 2024-06 this 1st day of July, 2024.



MAYOR

CERTIFICATION

AND NOW this 1st day of July, 2024, I, Lauren Martz, as the Secretary of Selinsgrove Borough, Snyder County, Pennsylvania, hereby certify that the foregoing Selinsgrove Borough Resolution No. 2024-06 was duly adopted by the Borough Council at its regular meeting on July 1, 2024.



Lauren Martz – Selinsgrove Borough Secretary

(Selinsgrove Borough Seal)

**RULES AND REGULATIONS FOR THE OPERATION, INSTALLATION, USE,
MAINTENANCE, RECORD KEEPING, INSPECTION, DISPOSAL, AND REMOVAL
OF GREASE TRAPS WITHIN THE BOROUGH OF SELINGSGROVE**

Pursuant to Selingsgrove Borough Resolution No. 2024-06, Selingsgrove Borough Council hereby approves and adopts the following rules and regulations for grease traps within certain commercial and residential buildings within the Borough:

1. Purpose for Rules and Regulations. Public sewers in Pennsylvania and throughout the United States of America annually sustain back-ups caused by clogs in the sewer mains which cause numerous sewer overflows. According to the United States Environmental Protection Agency sewer main blockages are the leading cause of sewer overflows and that accumulated grease is the primary cause of sewer blockages in the United States. In addition to blockages and sanitary sewer overflows, accumulated grease can disrupt wastewater utility operations and increase operational and maintenance requirements and expenses. The Selingsgrove Borough public sewer system has repeatedly experienced sewer main blockages caused by accumulated grease thereby leading to sewage overflows and back-ups into the basements of commercial and residential establishments. The installation and proper maintenance of grease traps in establishments serving food to the public to a significant degree abates the accumulation of grease within the public sewer mains.

2. Definitions. Certain words and phrases used in these rules and regulations shall have the following meanings:

Borough – The Borough of Selingsgrove, Snyder County, Pennsylvania.

Borough Council – The Borough Council of the Borough of Selingsgrove, Snyder County, Pennsylvania.

Borough Code – The Selingsgrove Borough Code as amended.

Establishment – Any dwelling, building, or other structure connected to the public sewer system of the Borough serving food, commercial or large scale food preparation facilities, and any other establishment where food is prepared and/or served, including, but not limited to, hotels, restaurants, boarding houses, cafeterias, fraternity houses and sorority houses serving food, church and other non-profit entities' kitchens serving food, and clubs or other social organizations serving food, whether or not for sale.

Grease – Fats, oils, greases, food and other solids (“FOGS”) which result from or caused by cooking and/or food preparation in the kitchen or other food preparation or processing area of an Establishment. Brown grease is a combination of rotted food solids and FOGS.

Grease Trap – A plumbing device designed to intercept greases and solids from an establishment before they enter the wastewater disposal system of the public sewer.

Person – Any and all natural person, business cooperation, non-profit cooperation, limited liability company, partnership, association, or other business or social entity.

Plumbing Device – Those plumbing appliances specified by the American Society of Mechanical Engineers (“ASME”) under ASME A112.14.3 designed to reduce, if not eliminate, the amount of FOGS that are or would enter the public sewer. The device consists of containments boxes within the drainpipe that flows between the sinks in a kitchen or other food preparation area and the Borough Sewer. The boxes can be constructed of stainless steel, plastics, concrete and cast iron, among other materials, and shall only contain kitchen or food preparation wastewater.

Public Sewer – The mains, laterals, and other underground pipes owned and operated by the Borough for the conveyance of sewage for the treatment and disposal of the same.

3. Grease Traps Required. No establishment shall prepare and/or serve food without having installed and using a grease trap or traps of appropriate capacity for the volume of food being served and/or prepared thereat. All Establishments located within the Borough shall install, use, and maintain grease traps in accordance with the standards and requirements of ASME A112.14.3. As of the effective date of this Resolution, Establishments with existing grease traps shall have their grease traps inspected by the personnel of the Central Keystone-Council of Governments (“CK-COG”), or other equally qualified inspection entity, and, if necessary, modify such grease traps so that they conform to the requirements of the ASME standards for that particular facility. A Grease Trap Sizing Calculator, marked Attachment #1 is attached hereto for reference purposes only and the actual required size for the Establishment shall be determined by the person or persons owning the Establishment or their installer.

4. Maintenance Records Required. All Establishments with grease traps shall perform weekly inspections of their grease traps for proper operation and document in writing the results of such inspection and the maintenance, including, but not limited to, date and time, name of personnel involved, cleaning performed, method of disposal of grease, defects and maintenance concerns noted for the grease trap, and recommendations, if any, for its future operation and maintenance. Such inspection records shall be maintained in a secure location of the Establishment and be readily available for review and duplication, if necessary. Cell phone photographs are recommended but not required for the inspections. Maintenance reports shall be submitted to the Borough administrative office on a quarterly basis. Such reports shall be on a form, whether written or electronic, created by the Borough for such purposes. Grease trap inspection records shall be maintained by the Establishment for four (4) years.

5. Random Borough Inspections. At the sole discretion of the Borough administrative office, the Borough, or its designee, may enter any Establishment during its regular business hours, for the purposes of the examination of the Establishment’s written inspection records and of the inspection of the grease trap or traps for compliance with the standards of ASME A112.14.3 for the condition, upkeep, maintenance, and care of the same. The Borough may perform such random inspections as it deems appropriate without limitation as to frequency and/or duration. Upon completion of the inspection, the Borough, or its designee, shall deliver a written copy of it findings, noted deficiencies and/or violations, if any, and recommendations for remedial actions, if any. Any violation or violations may be appealed in writing to the Borough Council within 30 days of the date of such citation. The

actions of the Borough Council shall be subject to the due process procedures set forth in the Pennsylvania Local Administrative Agency Law, as amended.

6. Disposal of Grease. No Establishment shall discharge grease into the public sewer system of the Borough. All grease from an Establishment shall be disposed of in accordance with the rules, regulations, standards and recommendations of ASME, the Pennsylvania Department of Environmental Protection, Sewer Chapter of the Selinsgrove Borough Code, and the Eastern Snyder County Regional Authority (“ESCRA”). All grease shall be confined in a watertight container on the premises of the Establishment until the same is disposed of in accordance with these Rules and Regulations. Brown grease shall be pumped from the grease trap by grease pumping trucks and disposed of at licensed landfills for the disposal of the same. The Establishment shall maintain written receipts for such disposal for at least two (2) years from date of disposal.

7. Removal of Grease Trap. When a grease trap is removed from service for whatever reason, such trap itself and the contents thereof shall be disposed of in accordance with the rules and regulations of ASME and/or similar agencies. Any replacement grease trap shall conform to the same rules and regulations of ASME and/or those of the Borough and ESCRA, which rules and regulations are incorporated herein by reference.

8. Violations and Penalties. Any violation or failure to comply with the provisions of these rules and regulations shall constitute a summary offense and prosecution for every offense shall be according to the practices of summary convictions before the District Magistrate. Any violator, upon conviction, shall be sentenced to pay a fine of not less than Two Hundred Dollars (\$200.00) nor more than One Thousand Dollars (\$1,000.00) for each offense. Each day that an Establishment is in violation of a provision or provisions of these Rules and Regulations shall constitute a separate offense punishable under this section.

9. Notice. A true and correct copy of these Rules and Regulations and the Resolutions adopting the same shall be served upon each Establishment within the Borough by certified mail, return receipt requested, or by personal delivery by an employee of the Borough within 30 days following their adoption with a return of service being noted on the office copy of the same. Any Establishment commencing operations hereafter shall also be served with a true and correct copy of the Rules and Regulations and the Resolution enabling the same at the same time as its zoning permit is issued or when its sewer/water accounts are opened with the Borough, whichever occurs first..

10. Amendment. This Resolution shall be subject to amendment by motion duly made, seconded, and carried, at any future public meeting of the Borough Council.

11. Effective Date. This Resolution shall take immediate effect upon the date of its adoption at a public meeting of the Borough Council.

Duly adopted this 1st day of July 2024.

Grease Trap Sizing Calculator

Determine the flow rate of your sink:

1. Calculate the capacity of the sink in cubic inches (measurements of one compartment), and multiply that total by the number of compartments:

$$\square \text{ Length (Inches)} \times \square \text{ Width (Inches)} \times \square \text{ Depth (Inches)} = \square \text{ Cubic Inches}$$

2. Convert the capacity from Total cubic inches to gallons per minute (GPM):

$$\square \text{ Number of Compartments} \div 231 = \square \text{ GPM}$$

3. Adjust for displacement (displacement takes into consideration the actual useable capacity of your sink):

$$\square \text{ GPM} \times 0.75 = \square \text{ GPM}^* \times 2 = \square \text{ Flow Rate Capacity (lbs.)}$$

* The resulting GPM is the required flow rate to drain the sink in one minute. You would then choose a grease trap with a GPM flow rate close to this number.

If Draining Multiple Sinks Into One Grease Trap

1. Determine the flow rate for each sink to be serviced by the grease trap using the same calculations as a single sink.
2. Add together 100% of the largest flow rate, 50% of the second largest, and 25% of all others.
3. The result is the recommended flow rate (in GPM) of the grease trap.

Grease Trap Cleaning Log.xlsx

Business Name:			
Address:			
Telephone:			
Size of Grease Trap:			
<u>Month</u>	<u>Date of Service</u>	<u>Name of Cleaning Service or Employee</u>	<u>Typical Quantity</u> <u>Method of Disposal</u>
January	1st Week		
	2nd Week		
	3rd Week		
	4th Week		
	5th Week		
February	1st Week		
	2nd Week		
	3rd Week		
	4th Week		
	5th Week		
March	1st Week		
	2nd Week		
	3rd Week		
	4th Week		
	5th Week		
<p>I certify that this document was prepared under my direction and supervision. The information submitted is, to the best of my knowledge and belief, true, accurate and complete. All records of maintenance and cleaning shall be retained for 5 years. Failure to provide copies of maintenance and cleaning logs during an inspection by the Selingsgrove Borough Maintenance Department may result in fines or other penalties.</p>			
Name:		Title:	
Signature:		Date:	

Business Name:		
Address:		
Telephone:		
Size of Grease Trap:		
Month	Date of Service	Name of Cleaning Service or Employee
April	1st Week	
	2nd Week	
	3rd Week	
	4th Week	
	5th Week	
May	1st Week	
	2nd Week	
	3rd Week	
	4th Week	
	5th Week	
June	1st Week	
	2nd Week	
	3rd Week	
	4th Week	
	5th Week	
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Name:		Title:
Signature:		Date:

Business Name:			
Address:			
Telephone:			
Size of Grease Trap:			
Month	Date of Service	Name of Cleaning Service or Employee	Typical Quantity Method of Disposal
July	1st Week		
	2nd Week		
	3rd Week		
	4th Week		
	5th Week		
August	1st Week		
	2nd Week		
	3rd Week		
	4th Week		
	5th Week		
September	1st Week		
	2nd Week		
	3rd Week		
	4th Week		
	5th Week		
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Name:		Title:	
Signature:		Date:	

Business Name:			
Address:			
Telephone:			
Size of Grease Trap:			
<u>Month</u>	<u>Date of Service</u>	<u>Name of Cleaning Service or Employee</u>	<u>Typical Quantity</u> <u>Method of Disposal</u>
October	1st Week		
	2nd Week		
	3rd Week		
	4th Week		
	5th Week		
November	1st Week		
	2nd Week		
	3rd Week		
	4th Week		
	5th Week		
December	1st Week		
	2nd Week		
	3rd Week		
	4th Week		
	5th Week		
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Name:		Title:	
Signature:		Date:	