

SELINGROVE BOROUGH COUNCIL MEETING

TUESDAY, SEPTEMBER 2, 2014 - 7:00 P.M.

COUNCIL MEMBERS PRESENT: Pres. Brian Farrell, V. Pres. Pete Carroll, C/P Tim Charles, C/P Shane Hendricks, C/P Rich Mease, and C/P Erik Viker

COUNCIL MEMBERS ABSENT: C/P Marvin Rudnitsky

OTHERS PRESENT: Borough Manager/Secretary Paul Williams; Solicitor Bob Cravitz; Mayor Jeff Reed; Borough Treasurer/Assistant Borough Manager Sheri Badman; Recording Secretary Chele' Weaver; DH&L Fire Company Gary Griner; Northumberland National Bank Michael F. Flock and Scott Shambach; Planning Commission Earl Moyer; Mandy's Miracle Bob Derr, Cathy Beeler and Tina Buckles and Selingsgrove Resident Vincent Stoops

OTHERS ABSENT: Jr. C/P Jonah Markle

CALL MEETING TO ORDER:

Pres. Farrell called the meeting to order at 7:00 P.M. Mgr. Williams called the roll, followed by a moment of silence and the Pledge of Allegiance.

REVIEW AND APPROVAL OF COUNCIL MINUTES FROM MEETING OF AUGUST 4, 2014

Motion made by C/P Charles to approve the minutes as presented. Motion seconded by C/P Mease.

AYES: SIX (6)

NAYS: NONE

MOTION CARRIED

PERSONS TO BE HEARD:

DH&L Fire Company – Gary Griner reported that for the month of August 2014 there were 41 incidents and they are as follows: Eleven (11) automatic alarms; one (1) CO alarm; one (1) false alarm; two (2) gas leaks; one (1) HazMat call; one (1) miscellaneous fire; one (1) pedestrian accident; five (5) medical assists; eight (8) motor vehicle accidents without extrication; two (2) public services; three (3) structure fires; one (1) tree down; one (1) traffic control; one (1) unauthorized burning; one (1) vehicle fire and one (1) water rescue/recovery.

Incidents by Township are as follows: One (1) in Adams Township; one (1) in the Borough of Freeburg; one (1) in Liverpool; seven (7) in Monroe Township; fifteen (15) in Penn Township; eleven (11) in Selingsgrove Borough; three (3) in Shamokin Dam Borough; one (1) in the City of Sunbury and one (1) in Union Township. The total incident count was 41 and total staff count was 229 for a grand total of 232.26 man hours.

Selingsgrove Area Recreation, Inc. – No Report

Selingsgrove Projects, Inc.

Meeting Minutes – Copy Provided

Mgr. Williams stated that there is still no net amount known from the Hops, Vines and Wines event. It is still being determined.

Mgr. Williams did state that the White Christmas Committee (partially comprised of Jayne Coyne and Marsha Lemons) has placed an order for the ornamental lights. Approval was received using Gelnett

monies. They will be a cool white color and 20 have been ordered. These will be affixed to the green ornamental streetlamps.

Selinsgrove Chamber of Commerce

Meeting Minutes – Copy Provided

Parks & Recreation Commission – Rocky Baer

Meeting Minutes – Copy Provided

Mgr. Williams stated that the new park sign has been installed at the Pump House Park. Parks and Recreation is asking for up to three (3) new signs for in their budget for 2015.

The five (5) signs have been received for Young Lungs at Play. They will be hung at Kidsgrove on the pavilion, the pavilion at Major Anthony Selin Park, two (2) at the small tot lot on Water Street and one (1) at the Rotary Field.

Jessie Runkle attended the meeting and gave her report. Her first free class was offered by dog trainer Bob Whitmer and was held at the dog park. Classes were well attended and possible additional classes will be provided in the fall. A fall activity guide was created by Ms. Runkle for additional classes such as exercising, jewelry making, healthy cooking, etc.

A request for the Park Board to submit a budget request was provided and will be due the first week of October 2014.

The Summer Kids Program saw an average attendance of 25 children per day. There was a suggestion by one (1) of the Board members to strongly look at hiring someone from Americorp. This person may be able to supplement PHEAA students.

The connection that the Borough is attempting to make between the shed on Sassafras Street and Major Anthony Selin Park has been slow in progress. However, between Sol. Cravitz and Attorney Michael Finio, Mgr. Williams is hoping the two (2) of them will come up with satisfactory language that Council would be able to accept. This hopefully will be on the agenda for October 2014.

Parks and Recreation is looking at a piece of apparatus at the mini playground for potential repair or replacement.

Mgr. Williams stated that at the ice rink Parks and Recreation is looking to add clay over the area that was removed for the buried pipe that went through the rink area.

Kidsgrove will be having a booth and fundraiser at the Market Street Festival. This will help to provide for the upgrades to their new restroom facilities.

Others in Attendance –

Northumberland National Bank – Mike Flock and Scott Shambach

Adopt Resolution 2014-21 Preliminary Land Development Plan for Northumberland National Bank - Copy Provided

Motion made by C/P Viker to adopt Resolution 2014-21 with the changes that Mgr. Williams outlined. Motion seconded by C/P Hendricks.

AYES: SIX (6)

NAYS: NONE

MOTION CARRIED

Vince Stoops – Stated he would like to talk about wasteful spending. Mr. Stoops feels the Borough is wasting a whole lot of money and is using public tax dollars to offset Susquehanna University's costs. He stated the Main Street Manager does not do her job. It is a running joke on South Market Street that she does not know where South Market Street is. If Council does not believe him, go and talk to the other people who live, work and own businesses on South Market Street. The Borough just approved \$60,000.00 and the community is seeing nothing. What does the Borough have but a bunch of broken down pianos.

Mr. Stoops would like to see more oversight – ask for hour's logs, etc. Just taking Selinsgrove Project Incorporated's (SPI) word for it – what is it getting the Borough – nothing.

SPI does not care if the Main Street Manager does not leave her office on Susquehanna University's campus. The tax payers are paying for an office on the third floor of First National Bank. It never gets used. The community can call and leave a message there and it will go several weeks before a call is ever returned. The people are paying for this every year and it is yielding nothing. SPI expanded to get an Administrative Assistant and what did it get the Borough? More cost with less work done, less transparency and no one really knows what is going on with the money SPI is bringing in – but they keep coming to the Borough with hat in hand and asking the tax payers to foot the bill for them.

C/P Viker stated that there doesn't have to be just one (1) downtown revitalization organization in Selinsgrove. Mr. Stoops and this group of people he keeps referencing should perhaps consider becoming a non-profit tax exempt organization for the purpose of doing downtown revitalization and in the best spirit of competition try to get the same grants.

Mr. Stoops asked Pres. Farrell that at the last SPI meeting that they both attended was it stated that the Board is okay with the majority of the façade grant money going to members of the Board. Pres. Farrell replied that some of the people on the Board thought this was not a problem. C/P Viker asked if there has been any indication from the government that this is a problem. Mr. Stoops stated that an email from DCED that went directly to the Main Street Manager (which all the Council members have received from Mr. Stoops) that specifically stated that it is a direct conflict of interest for members of the Board. C/P Viker stated wasn't this addressed before. Sol. Cravitz stated that this was his understanding. Mr. Stoops stated that once again he is not claiming that there is illegal behavior, but simply no oversight of public money by the Borough's public officials.

Bob Derr – Mandy's Miracle – Copy Provided

Mr. Derr stated he is here in front of Council for awareness. Amanda "Mandy" Eisenhower is currently in Geisinger Medical Center. This is a Selinsgrove family that last year lost their son and Mandy lost her brother to cystic fibrosis (CF). Mandy is awaiting a lifesaving lung transplant (the average waiting time is about 18 months and she was included on the list about three (3) weeks ago) and also has a younger sister with CF. This is very rare to have three (3) people with CF in the same family.

Mr. Derr stated that they are working with the Children's Organ Transplant Association (COTA) to raise approximately \$40,000.00 to cover costs that aren't paid by insurance. They have currently just passed \$5,000.00 being raised. They are asking for businesses and people to donate or run a fundraiser for Mandy's Miracle. They will help with publicity and anything they can do to spur the effort on.

V/P Carroll stated that Ashley Brubaker has been doing a fundraiser up at the mall for 10 years and she indicated that 2014 is her last year for doing this fundraiser. They raised just over \$30,000.00 this past summer – this could be a good time to fill this void since she is leaving.

Mr. Derr stated they will be having a home and kitchen bingo at the VFW on Route 522 on Friday, December 5, 2014. Doors will open at 5:30 p.m. and bingo starts at 7:00 p.m.

Matthew Lysiak – Email Provided

Mgr. Williams stated that Mr. Lysiak is a resident of the Borough and has two (2) daughters. They are interested in doing some fundraising for an alumni of Selinsgrove High School from the class of 2001. His name is Hernan Feliciano and he was in an accident and is now a quadriplegic. The girls would like to do a fundraiser to help Mr. Feliciano purchase a van for mobility. They would like to sell colored rainbow loom bracelets. They would like to setup a table in downtown Selinsgrove on the Friday nights that there are home football games. The hours would be 3:30 p.m. to 7:00 p.m.

The Borough does have a Vendors License and an Ordinance. Mgr. Williams has spoken to Mr. Lysiak and made a suggestion to look elsewhere where there would be more foot traffic like the new Weis Markets. Another suggestion was to come downtown on a Saturday morning and use the Farmer's Market.

The request, if they had come to Council tonight, was to receive a waiver of the Solicitation License. Sol. Cravitz did state that the fee is usually waived for charity work.

Motion made by C/P Viker to authorize Mgr. Williams to waive the Solicitation License as described in this request. Motion seconded by C/P Charles.

AYES: FOUR (4) NAYS: TWO (2) – C/P Hendricks and V/P Carroll
MOTION CARRIED

COMMITTEE / COMMISSION / BOARD REPORTS:

FINANCE & BUDGET COMMITTEE – Tim Charles, Chairman

Payment and Ratification of Bills

Motion made by C/P Charles to approve. Motion seconded by C/P Hendricks.

AYES: SIX (6) NAYS: NONE MOTION CARRIED

Statewide Tax Recovery, Inc. – Exoneration Requests

C/P Charles stated there is one (1) exoneration request. It was for a duplicate bill in the name of David E. Snyder for the year 2010 for \$5.50.

Motion made by C/P Charles to approve. Motion seconded by C/P Hendricks.

AYES: SIX (6) NAYS: NONE MOTION CARRIED

Authorize Renewal of Highmark Health Insurance Company – Copy Provided

C/P Charles stated that the Borough uses the Christine Miller Insurance Agency, LLC. The Borough's bill has gone up 28% for the year 2014. The Finance Committee met on Wednesday, August 20, 2014 with Christine Miller to go over all the options, the pros and cons and after a lengthy meeting and discussion the committee is recommending that the Borough go with the option of PPO Sharing \$2,000.00 Rx C. This does include the prescription plan and it would come in at roughly 11%. The deductible will be increased (this is where the savings is coming from).

Motion made by C/P Charles to approve. Motion seconded by C/P Hendricks.

AYES: SIX (6) NAYS: NONE MOTION CARRIED

2015 Budget Requests – Copy Provided

C/P Charles stated that the work session will be on Monday, November 17, 2014 at 6:30 p.m.

PUBLIC FACILITIES & SERVICES COMMITTEE – Shane Hendricks, Chairman – No Report

BOROUGH ADMINISTRATION / PROPERTY AND EQUIPMENT – Pete Carroll, Chairman – No Report

COMMUNITY ACTIVITIES AND PUBLIC AFFAIRS – Richard P. Mease, Chairman

Approve Street Closure Request of Market Street (from Snyder Street to Sassafras Street) for Market Street Festival – Copy Provided

Motion made by C/P Mease to approve. Motion seconded by C/P Viker.

AYES: SIX (6) NAYS: NONE MOTION CARRIED

C/P Mease informed Council that since he will be taking over as President of Selinsgrove Area Recreation Incorporated (SARI) he has attended the Board of Supervisors meeting at Monroe Township and has asked them for a donation to the Selinsgrove Pool. They did seem fairly receptive to this. They will be looking at this in their 2015 budget. C/P Mease stated that Penn Township does donate every year, but he will attend their meeting tomorrow night Wednesday, September 3, 2014 as a formality and ask them to continue donating. He will also be going to Shamokin Dam Borough on Monday evening, September 8, 2014 to approach them. C/P Mease will also be asking for anyone who lives in these municipalities to join the Board so they will be represented.

PERSONNEL MANAGEMENT COMMITTEE – Marvin Rudnitsky, Chairman

Pres. Farrell stated that Chief Garlock is requesting a conditional offer of a part time officer and needs Council approval.

Motion made by C/P Viker to approve. Motion seconded by C/P Charles.

AYES: SIX (6) NAYS: NONE MOTION CARRIED

PUBLIC SAFETY COMMITTEE – Erik Viker, Chairman – No Report

PLANNING COMMISSION – Earl Moyer, Chairman

Mgr. Williams informed Council the meeting consisted of the review of Northumberland National Bank and also the Report of a Survey. Both Janet Powers and Tom Walker are responsible for putting the summary together. The Planning Commission has had a chance to review it and they are making an advisory recommendation to Borough Council to approve it. The Summary of Findings is incorporated into the September 2014 Borough Newsletter.

Mgr. Williams told Council that there is a vacancy on the Planning Commission. He is not asking for Council's consideration tonight, but there is someone interested and his name is John Wert. Mgr. Williams would like to invite him to a Planning Commission meeting to see if he may be interested in joining. Mr. Wert was previously employed by EI Associates and is a registered architect. Years ago he served on the Zoning Hearing Board for Selinsgrove. Mgr. Williams stated that he did receive a resume and Mr. Wert does have an interest. The unexpired term would run through 12/31/15 because of the resignation of Bob Derr.

ZONING HEARING BOARD – Cyril Runkle, Chairman

Mgr. Williams did state that there is a matter that needs to be addressed on Thursday, September 4, 2014. It is a variance request for an addition at a property on Ninth Street. It is a setback issue and the alternative is to exceed the impervious coverage ratio.

CIVIL SERVICES COMMISSION – Dalton Savidge, Chairman – No Report

SHADE TREE COMMISSION – Bo and Joan Fasold – No Report

BOROUGH ADMINISTRATIVE REPORTS:

MAYOR – Jeff Reed

Presentation of the Police Report for July 2014 – Copy Provided

Mayor Reed informed Council that the Director of Public Safety at Susquehanna University is leaving. C/P Viker stated that Assistant Director of Public Safety Don Weirick will be filling in while the national search goes on for a replacement for the Director of Public Safety.

BOROUGH SOLICITOR – Robert Cravitz, Esq.

Email about PNG – Copy Provided

Sol. Cravitz stated that PNG was on Broad Street to put a new gas main in. PNG negotiated with the Borough about their project and road opening permit. Instead of doing a full width recovery with regard to the paving, they would do a half width and then contribute \$40,000.00 for the cost of paving. There had been a fee charged of \$18,975.00 for additional cuts, etc. Mgr. Williams stated that this amount has been reduced to \$11,975.00 because part of the project was underground directional boring.

Sol. Cravitz stated PNG has come back and stated that they would like to do some additional laterals because of customers either abandoning sections of the line or else making new connections to residential areas. An additional bill was generated for \$7,232.50. Sol. Cravitz stated he got a call from Mark Morrow of UGI wanting to know why they are getting another bill for \$7,232.50. What PNG is looking for is that the Borough will say \$51,000.00 is enough and they will not be coming after PNG for the \$7,232.50.

Mgr. Williams stated they are separate and distinct. He has confidence that the measurements and the scoping of the project that have been done are correct. Mgr. Williams would still like to try to collect the additional money. If PNG got any break at all, it was from having to pave 1/2 of the road.

Treas. Badman stated she estimated \$18,975.00 based on a two (2) foot cut the entire length of Broad Street. Dave Fisher from UGI came back and said no they are going to do directional bore and these are the cuts that he anticipates for them to have. This then brought the total down to \$11,975.00 and at that time Mr. Fisher gave Treas. Badman an email that said when PNG completes the project, to measure them up and PNG will straighten it out. This is the measuring up and straightening out. They owe the Borough \$7,232.50.

Motion made by V/P Carroll to let Sol. Cravitz and Mgr. Williams resolve the issue. Motion seconded by C/P Charles.

AYES: SIX (6)

NAYS: NONE

MOTION CARRIED

BOROUGH ENGINEER

Update on pending projects – Coukart & Associates, Inc. – Copy Provided

Construction of Downtown Streetscape – Phase III – based on an updated cost estimate, Engineer Coukart is recommending that the Borough delete the portion of Chestnut Street from the bid document. PennDOT will be bidding the project. Engineer Coukart is estimating the project to come in around \$340,000.00. Mgr. Williams stated that he received an email from Jonathan A. Ranck, District III

Transportation Planning Specialist and the funds have been obligated for the project. This is a milestone achievement.

Weis Markets has been working on their initial punch list items.

The traffic signal at Mill and Market Streets is waiting closeout documents.

The 2014 Street Program - final submission for payment has not been received yet.

The 2014 Public Works Project – the Borough has received a small amount of retainage until they can get the easement satisfied for the Musser property.

Mgr. Williams informed Council that G&R Charles has stood behind and replaced the cracked sidewalks from last year's project on West Penn Street.

Update on pending projects – Larson Design Group – No Report

Mgr. Williams stated that Larson is still active in completing the reservoir. The coating still needs to be completed and the Borough's Public Works Department patched those areas of the cement wall that were failing. It has been found to be acceptable by Larson. The Borough is ready to sign a contract with Platinum Painting from Lewisburg. There will be a three (3) year warranty and will cost \$4,283.00.

BOROUGH TREASURER – Sharon M. Badman

Approve Treasurer's Report for Month of August 2014 – Copy Provided

Motion made by C/P Viker to accept. Motion seconded by C/P Hendricks.

AYES: SIX (6) NAYS: NONE MOTION CARRIED

Approve September 2014 Newsletter and Tree Trimming Insert – Copy Provided

Motion made by C/P Viker to approve. Motion seconded by C/P Charles.

AYES: SIX (6) NAYS: NONE MOTION CARRIED

BOROUGH MANAGER / SECRETARY – Paul A. Williams

Manager's Monthly Activity Report – Copy Provided

Mgr. Williams stated that from the beginning of August to August 15, 2014 there were three (3) projects on Broad Street. They were all being done by Eastern Industries. The restoration work was already completed by UGI but the goal was to have all the contractors done by Friday, August 15, 2014 or certainly no later than Wednesday, August 20, 2014 – the first day of school.

Mgr. Williams attended the ribbon cutting ceremony at Weis Markets on Saturday, August 23, 2014.

Mgr. Williams stated that on Monday, August 25, 2014 Jessie Runkle began her dual positions as Deputy Zoning Officer and Recreation Coordinator.

Pres. Farrell thanked Mgr. Williams for all his hard work on the Weis Markets Project.

Full Membership Meeting of the Central Keystone COG – Copy Provided

Mgr. Williams informed Council that Terry Matrey, Office Manager at Central Keystone Council of Governments, has invited them to their annual membership meeting on Thursday, October 9, 2014 at 7:00 p.m. at the Union County Government Center in Lewisburg.

ZONING – Deputy Zoning and Permit Officer – Jessie Runkle

Update of ZONING, SIGN & DEMOLITION PERMITS ISSUED – Copy Provided

PARKS & RECREATION COORDINATOR – Jessie Runkle

Monthly Report – Copy Provided

SELINGROVE MUNICIPAL AUTHORITY – Donald Bottiger, Chairman – No Report

EASTERN SNYDER COUNTY REGIONAL AUTHORITY – Ed Mann

Monthly Minutes – Copy Provided

NORTH-EASTERN SNYDER CO. JOINT AUTH. – Bill Hetherington/Dianne Mengel – No Report

NEW BUSINESS:

COUNCIL MEMBERS -

Pres. Farrell stated he had received a phone call about a Zoning issue that had to do with the Main Street Manager. Apparently she had told a business owner from downtown that it was okay to rent the space and use it as a conference center. The space is on East Pine Street underneath the building. There is only one (1) entrance going in and this is not acceptable. Perhaps it would be a good idea for the Main Street Manager to speak with the Borough's Zoning Office.

Recess to Executive Session at 8:51 p.m.

Meeting reconvened at 9:12 p.m. – No action taken.

ADJOURNMENT:

Motion made by V/P Carroll to adjourn meeting at 9:13 p.m.

Respectfully submitted by

Chele' Weaver
Recording Secretary