

SELINGROVE BOROUGH COUNCIL MEETING

MONDAY, OCTOBER 5, 2015 - 7:00 P.M.

COUNCIL MEMBERS PRESENT: Pres. Brian Farrell, V. Pres. Pete Carroll, C/P Tim Charles, C/P Shane Hendricks, C/P Rich Mease, and C/P Erik Viker

COUNCIL MEMBERS ABSENT: C/P Marvin Rudnitsky

OTHERS PRESENT: Borough Manager/Secretary Paul Williams; Solicitor Bob Cravitz; Mayor Jeff Reed; Borough Treasurer/Assistant Borough Manager Sheri Badman; Recording Secretary Chele' Weaver; DH&L Fire Company Drew Heintzelman; Selingsrove Chamber of Commerce Kay Spigelmyer; Parks and Recreation Meg Will; Isle of Que Brewing Jeremy & Jodi Boyer, Jason & Diane Kinney, Sean Walborn and Mike Walter; Susquehanna University Becky Deitrick and Mike Coyne; Taste of Philly Matt & Kim Olson; Selingsrove Borough residents Jack Spigelmyer, Vincent Stoops and Bob Bickhart

OTHERS ABSENT: Jr. C/P Jonah Markle

CALL MEETING TO ORDER:

Pres. Farrell called the meeting to order at 7:00 P.M. Mgr. Williams called the roll, followed by a moment of silence and the Pledge of Allegiance.

REVIEW AND APPROVAL OF COUNCIL MINUTES FROM MEETINGS OF September 1, 2015 and September 14, 2015

Motion made by C/P Viker to approve the minutes as presented. Motion seconded by C/P Charles.

AYES: SIX (6)

NAYS: NONE

MOTION CARRIED

RECESS MEETING TO PUBLIC HEARING AT 7:00 P.M. ON CONDITIONAL USE for Mike Salter, Isle of Que Brew Crew, for leased property located at the rear of 34 South Market Street. The purpose of this meeting is to discuss the waiver of the required number of off-street parking spaces that cannot be provided on the same lot as per Zoning Ordinance.

Mgr. Williams stated that the building is owned by Darla and James Dunlap. The most recent use of the same space was a sign and graphic art business. It is common for this particular building to need relief – this building not only has a commercial space on Market Street but also has rear apartments. There is off-street parking provided for one (1) apartment only and it is to the rear alley. Mrs. Dunlap's building has a loading dock to the rear which had been used by the previous business.

The proposed use is a tasting room for Isle of Que Brew. They have only been allowed to produce so many gallons per year as a home brewery. This is basically a congratulations and a step up from a home-based hobby. The requirements of the PLCB will be met and hopefully this can be turned into a true business in the future.

Mike Salter and Jeremy Boyer took the floor. Mr. Salter stated that the PLCB requires them to have a minimum of 10 seats. The existing building code states that they can have up to 30 seats. They will need somewhere between 10 to 30 seats.

Mgr. Williams stated that for a tavern use the parking requirement is one (1) off-street parking space for each 1 ½ employees on the largest shift. There is also a requirement of one (1) parking space for every 3.75 seats by formula.

Mr. Salter stated that there should be a lot of foot traffic. There would be four (4) staff members working.

C/P Charles stated that half a block away there is a municipal parking lot that is not really used in the evenings. It is located at Sharon Lutheran Church on South Market Street.

Mgr. Williams asked if Mr. Salter knew the hours of operation and the days they will be open. Mr. Salter stated that by PLCB regulations they can be open to the public from 12 noon until 12 midnight. These are not the hours that they will be choosing. They will most likely start around 12 noon on Sunday – Thursday and end at 10 p.m. with possibly closing at 11 p.m. on Friday and Saturday. The business eventually will dictate the hours, but they must be closing by 12 midnight.

Mgr. Williams asked Mr. Salter to inform Council of any other limitations or restrictions that have been imposed upon them by the PLCB for instance, product for sale. Mr. Boyer stated that the restrictions have been somewhat lessened by the PLCB for what they intend to do. Prior to the spring of 2015 in order to manufacture a malt beverage for on-site consumption, people had to have both a manufacturer's license as well as a brew pub license. In addition to the brew pub license, part of that would incorporate having a kitchen and on premise food sales prepared on-site. The PLCB is now allowing manufacturers (which they intend to be) to sell for on-site consumption without the food kitchen. They are required to have light snacks available. They intend to incorporate other area businesses and make their food available from direct purchases from these businesses through the Isle of Que Brew.

Mr. Salter stated they will be considered a tap room (not a full bar) there will be no liquor sales, they will only be selling their own products.

Mgr. Williams asked what the length of term that Isle of Que Brew would need to be a tap/tasting room by PLCB before it can evolve into the next step in evolution of the business. Mr. Boyer stated there is no limit and their business model is only incorporating the on-site consumption. The space doesn't lend itself to a much larger manufacturing operation. This is not something that they are interested in at this time.

Mgr. Williams asked about sales. Mr. Boyer stated that they are permitted to sell in any quantity (with the license they will obtain) from a draft beer up to a half barrel of beer. They will not be producing anything for sale beyond that which can be consumed on-site or purchased in growlers.

Sol. Cravitz stated that 11 spaces are needed for parking – not including the apartment. There would be three (3) for employees and eight (8) for patrons.

Pres. Farrell asked if there were any other questions from the public or Borough Council. There were none.

Meeting reconvened at 7:12 p.m.

Motion made by C/P Viker to authorize the waiver and all waiver activity as necessary to grant this request to the Isle of Que Brew. Motion seconded by C/P Charles.

AYES: SIX (6)

NAYS: NONE

MOTION CARRIED

PERSONS TO BE HEARD:

DH&L Fire Company/DH&L Ambulance League

Drew Heintzelman reported that for the month of September 2015 there were 25 incidents by Township and they are as follows: One (1) Lewistown Borough – phone call request wanting to look at DH&L's specs for their ladder truck to see if they would need it for an emergency; five (5) in Monroe Township; one (1) in Northumberland Borough; eight (8) in Penn Township; one (1) in Perry Township; eight (8) in Selinsgrove Borough and one (1) in Upper Augusta Township.

The alarms are as follows: Six (6) automatic alarms; two (2) good intent/service calls; one (1) gas leak; five (5) medical assists; one (1) motor vehicle accident without extrication; two (2) power lines down; one (1) rescue call; two (2) structure fires; two (2) traffic controls; two (2) vehicle fires and one (1) water rescue/recovery.

Mr. Heintzelman stated that the total staff count was 85 for a grand total of 101.18 man hours.

Selinsgrove Projects, Inc.

Board Meeting Minutes – Copy Provided

Mgr. Williams stated that the net profit from the Hops, Vines and Wines Festival was \$54,090.23. Mgr. Williams stated that the Market Street Festival was successful and the Business Incubator has entered into a lease agreement to be located on the third floor of a property on North Market Street. There is networking taking place to provide business furniture for the establishment of the business incubator.

SARI (Pool) – Richard Mease

C/P Mease stated that there are several different projects that SARI will be working on this winter. The pumps, new roofs/gutters/downspouts and windows. The total projected costs will be approximately \$20,000.00. SARI has approximately 80% of this money on hand.

Selinsgrove Parks & Recreation Commission – Megan Will

Little Norway II – Parks & Recreation (PnR) is ready to purchase a new pump which would bring creek water onto the rink to freeze. They would also like to purchase an Ice Dragon which would smooth out the ice and clear the snow. These items are included in the budget with the amount of money that PnR received from the Go Fund Me account.

Walt Nichols who volunteers at Little Norway II would also like to request buying a small refrigerator to store hot dogs, sodas, etc. Treas. Badman suggested checking with Lowe's or Sears to see if they have scratch and dent items – they may donate it. Mr. Nichols would also like base and overhead cabinets. Pres. Farrell has offered to donate one (1).

Mr. Nichols would also like to paint the interior of the building and the deck. Mgr. Williams stated that Cole's Hardware has donated the paint for the interior.

Ms. Will stated that another item to be added to the budget request is pole lights at the southern end of the rink along with speakers on the poles. The old speakers need replaced.

Kayak Launch/Pump House Park/Little Tot Lot – The icons have been chosen for two (2) of the three (3) new signs. C/P Hendricks asked if the street address needs to be included on the signs. Mgr. Williams stated the Borough does not have to include the street address but he feels this is important for people who are making an emergency phone call if there were an injury, etc. Mgr. Williams feels these signs should be able to be ordered by the end of 2015.

Major Anthony Selin Park – A Revolutionary soldier silhouette has been chosen for the new sign at the park.

Dog Park – C/P Hendricks has gotten a price of \$1,968.00 to install the new fencing. PnR does need to borrow or rent some equipment and they are in the process of talking with the Derr's (they raised monies the last time because they wanted to have a dog park). A spring install is anticipated because of the impending weather.

Boat Launch – Ms. Will informed Council that Ecology Day was held in August 2015 and it was fabulous. She also reminded Council members about the River Town Designation ceremony being held Wednesday, October 7, 2015 at 5:30 p.m. at the boat launch. She hopes to see everyone there.

There has been a concern about people using e-cigarettes at the boat launch. Ms. Will wanted to know if Sol. Cravitz could add something to the Ordinance about the use of e-cigarettes at public parks. Sol. Cravitz stated it can be done.

Moose Playground – Mgr. Williams informed Council that the Moose came to the Borough Office and stated that they are upgrading their cameras to a higher resolution. There will be no need for PnR to purchase cameras.

Supervised Summer Playground Program – Ms. Will stated that there were over 75 children registered this past summer. There was an average of 20-30 children attending every day. Field trips had been planned this year and they were a huge hit. There was a concern from a parent about being notified about field trip days. They only wanted their child to come to camp on field trip days. The field trip days were planned as a reward for the children who attended several times a week. They will continue to plan field trips for next year the same as they did for 2015. There is concern that camp would see a significant amount of children showing up on just field trip days because it is FREE.

PnR Coordinator Jess Runkle suggested having a fee for camp. PnR will be discussing this in the future. Any suggestions or thoughts from Council would be greatly appreciated.

Kidsgrove – Their Fall Festival will be held on Saturday, October 17, 2015. Quite a few vendors will be participating. An inflatable slide and a bounce house will be there. Approximately 50 gift baskets for a raffle have been donated. They are still looking for more volunteers. V/P Carroll suggested contacting Jr. C/P Jonah Markle about getting volunteers from the high school.

A junior member from PnR will be attending the next Council meeting. Her name is Cierra Medina and she is a sophomore at Selinsgrove Area High School. She is interested in community service.

Others in Attendance

Vince Stoops – Mr. Stoops stated that he tries to attend as many Council meetings as possible. In September 2015 there was a unique situation that resulted in the actual meeting being held on a non-standard night. Mr. Stoops missed it because he had another meeting. However, September's meeting was continued to another night. The only way the public would have known about the second meeting was if you attended the September 1, 2015 meeting.

He would like Council to adopt a resolution tonight that would commit Council to advertising public meetings on the calendar on-line even if they are recessed/continued meetings and to consider attaching the agenda for that meeting also. V/P Carroll stated that all the meetings are advertised in January of the current year. Council does recess at times because of important issues that need to be followed up on. This was an oversight on the Borough's part. Mgr. Williams stated that yes this was an oversight and it can be added to the Borough calendar on-line along with the agenda (with the understanding that the agenda will be in draft form because of possible changes taking place till the actual meeting is held).

C/P Viker does not feel a resolution is necessary.

COMMITTEE / COMMISSION / BOARD REPORTS:

FINANCE & BUDGET COMMITTEE – Tim Charles, Chairman

Payment and Ratification of Bills

Motion made by C/P Charles to approve payment of the bills. Motion seconded by C/P Viker.

AYES: SIX (6)

NAYS: NONE

MOTION CARRIED

Award Auditing Services for 2015, 2016 and 2017 – Copy Provided

C/P Charles stated that Forgett & Kerstetter, P.C. are the low bidders.

Motion made by C/P Charles to award the bid to Forgett & Kerstetter. Motion seconded by C/P Hendricks.

AYES: SIX (6)

NAYS: NONE

MOTION CARRIED

Authorize Professional and Administrative Service Agreement with SEDA-COG for 2014 CDBG Funds – Copy Provided

C/P Charles stated this is to administer the grant for \$19,390.00.

Motion made by C/P Charles to award the Professional & Administrative Services Agreement to SEDA-COG. Motion seconded by C/P Hendricks.

AYES: SIX (6)

NAYS: NONE

MOTION CARRIED

PUBLIC FACILITIES & SERVICES COMMITTEE – Shane Hendricks, Chairman

C/P Hendricks stated that the committee met on Thursday, September 17, 2015 at 9:30 a.m. in the Keystone Room. The purpose of the meeting was to discuss the upcoming budget request for infrastructure projects for next year.

BOROUGH ADMINISTRATION / PROPERTY AND EQUIPMENT – Pete Carroll, Chairman

Approve Second Amendment to Lease Agreement with Cingular Wireless pending SMA approval – Copy Provided

Mgr. Williams stated that on Thursday, October 8, 2015 the Municipal Authority will meet and authorize this lease agreement. This is in regards to the co-location of the AT&T cell tower on the Borough's elevated water tank at 751 University Avenue. The Borough has benefited from them being on the water tower because it is a revenue source. For the year 2015, the Borough will be receiving revenue in the area of \$28,889.10 from this lease agreement. The Borough is paid annually even though the lease agreement states it is based on a monthly basis. This proposal would increase the revenue by \$300.00/month or \$3,600.00/year. Next year the Borough can expect \$32,489.10 plus a 3% increase per annum. every year for the term of this agreement.

Negotiations started approximately one (1) year ago and there was an entity representing AT&T by the name of Black Dot. Mgr. Williams was authorized to utilize special counsel in these negotiations. The Cohen Law Group out of Pittsburgh, PA was used. It did not culminate into an agreement. During the current year these same negotiations were picked up by a different third party/vendor by the name of Highlander Construction. It culminated in this agreement.

There was an outstanding expense of legal and engineering costs that have been reimbursed in the amount of \$3,940.00. This was to offset negotiations that the Borough had previously and also some review by Borough Engineer Coukart. By entering into this agreement the Borough will also receive \$1,000.00 payment to offset any new legal and engineering costs as well as additional monthly rent.

The existing agreement did not permit AT&T to upgrade its facilities. This agreement will allow them modify, supplement or upgrade their utilities/antennae that are affixed to the tank. What are the

Borough's concerns? It is the affixing to the Borough's water tank – concern about weight/load, the number of welds and the color coordination.

C/P Mease asked for information only - how close is the nearest residential house to this tower? Treas. Badman stated she does not know.

COMMUNITY ACTIVITIES AND PUBLIC AFFAIRS – Richard P. Mease, Chairman

Approve Street Closure Request of Market Street (from Bridge Street to Sassafra Street) for the Halloween Parade – Copy Provided

Motion made by C/P Mease to approve. Motion seconded by C/P Viker.

AYES: SIX (6) NAYS: NONE MOTION CARRIED

Approve Street Closure Request of University Avenue (from Broad Street to Pine Street) for "Halloween on the Avenue" sponsored by Susquehanna University – Copy Provided

Motion made by C/P Mease to approve. Motion seconded by C/P Charles.

AYES: SIX (6) NAYS: NONE MOTION CARRIED

Approve Street Closure Request for Santa Run 5K on December 5, 2015 sponsored by Selinsgrove Chamber of Commerce Santa Fest – Copy Provided

C/P Mease stated that this is the exact route that another 5K had run earlier in the year.

Motion made by C/P Mease to approve. Motion seconded by C/P Viker.

AYES: SIX (6) NAYS: NONE MOTION CARRIED

PERSONNEL MANAGEMENT COMMITTEE – Marvin Rudnitsky, Chairman

C/P Charles stated that Chief Garlock has submitted a memorandum to Borough Council and the Mayor. This is requesting authorization from the Borough to hire another part-time police officer. The candidate is Monte Anders who is retired from the PA State Police. When Mr. Anders meets the approval of the PA Municipal Police Officers' Training and Education Commission then he can be hired part-time.

Motion made by C/P Charles to hire Monte Anders part-time at \$19.00/hour upon completion of his PA Municipal Police Officers' Training and Education Commission requirement. Motion seconded by C/P Viker.

AYES: SIX (6) NAYS: NONE MOTION CARRIED

PUBLIC SAFETY COMMITTEE – Erik Viker – No Report

PLANNING COMMISSION – Earl Moyer, Chairman

Mgr. Williams stated that Matt Sauers has left Central Keystone Council of Governments (CK COG). He was anticipating receiving a "No Competition Clause" meaning he could not provide planning services as an independent contractor. Mr. Sauers is interested in continuing to work with the Borough to finish what he started when he was employed by CK COG on the Borough's sign and billboard ordinance. Mgr. Williams is hoping to bring forth some type of contractual agreement to Council for their Monday, November 2, 2015 meeting.

ZONING HEARING BOARD – Cyril Runkle, Chairman

Meeting Minutes – Copy Provided

Mgr. Williams stated that the meeting has been continued to Thursday, November 5, 2015 at 7:00 p.m. This will be in regards to Horvath Communications (proposed cell tower at the Selinsgrove Pool) and a variance request by Leann Mischel for a property she owns at 310 N. High Street.

CIVIL SERVICE COMMISSION – Dalton Savidge, Chairman

Civil Service Commission passed Motion to Void Eligibility List at Meeting of 9/23/15 – Mgr. Williams stated there were up three (3) names remaining on the eligibility list and in addition the Chief of Police has now sent registered return receipt request letters to the same three (3) persons that were remaining on the list. A letter has been received from one (1) candidate stating that they are no longer interested in a position with the Borough.

Authorize Solicitor to Advertise Ordinance No. 808 Revision – Copy Provided

Mgr. Williams stated that a recommendation to Borough Council has been made by the Civil Service Commission that they would like to amend and have advertised a change in their rules and regulations – which means an Ordinance change. They would like the following amendment: a candidate would have to receive as a passing grade a 75% rather than a 70%. This figure actually appears in four (4) different places in the Ordinance. It is a written and oral score. The commission is looking for the best possible candidate and not just a minimum passing score.

Motion made by C/P Hendricks to authorize the Solicitor to prepare the Ordinance. Motion seconded by C/P Mease.

AYES: FIVE (5)

NAYS: ONE (1) – C/P Carroll MOTION CARRIED

SHADE TREE COMMISSION – Bo and Joan Fasold

Meeting Minutes – Copy Provided

Mgr. Williams stated that the commission will be ordering about 20 trees. These are dry root trees and will be planted sometime in early November 2015.

Some tree removal has been done through contractors on Market Street. There were also seven (7) trees removed at Pump House Park. They were all the same variety - Kwanzan cherry trees. The commission will be introducing a variety of species to replace these trees for diversity.

BOROUGH ADMINISTRATIVE REPORTS:

MAYOR – Jeff Reed

Presentation of the Police Reports for August 2015 – Copy Provided

BOROUGH SOLICITOR – Robert Cravitz, Esq.

Sol. Cravitz stated that the Borough has filed their answer/counter claim/new matter to the ESCRA complaint against the Borough. Sol. Cravitz received a call from Atty. Potter asking for a 14 day extension to file their response to the Borough's counter claim. Atty. Potter wanted an opportunity to meet with their Board to discuss where the Borough goes from here. The Borough had asked them for an extension because Sol. Cravitz was on vacation and it was granted.

Motion made by C/P Hendricks to extend the response time. Motion seconded by C/P Charles.

AYES: SIX (6)

NAYS: NONE

MOTION CARRIED

BOROUGH ENGINEER

Update on pending projects – Coukart & Associates, Inc. – Copy Provided

Mgr. Williams informed Council that the 2015 Street Program, 2015 Curb Ramp Project and the 2015 Public Works Project are all nearing completion.

Engineer Coukart is monitoring construction at Northumberland National Bank and the Selinsgrove Area School District-Middle School. Both locations are missing their orifice plates for storm water management. This will need to be followed up on.

Engineer Coukart was also involved in the review of Susquehanna University's Admissions Building.

Mgr. Williams stated that the ornamental street lamps has seen a request sent to PennDOT this is two-fold. A second request has been made to be able to use the proprietary poles so the Borough can match what already exists. A waiver had been granted once before to the Borough. The manufacturer can actually design and engineer the base of the lamp to the pole of the lamp as an engineer drawing might show, but it is not possible to physically achieve this in the manufacturing process. The Borough is asking for another waiver for this technical requirement from the Department's Shop Inspection. Treas. Badman did find a letter stating that this request was granted once before in 2005.

Mgr. Williams is asking that this be considered again so the Borough can move forward with the re-bid of this project.

C/P Viker stated that he has a question on the Public Works Project. C/P Viker sees that the contractor of as this writing 9/30/15 had not asked for a written request for a time extension. Has anything been received to date from G&R Charles? Mgr. Williams stated no that the project was completed on Thursday, October 1, 2015 and demobilized on Friday, October 2, 2015. The Finance Committee had a discussion concerning them being in default and the Borough can actually (for no additional written paperwork) ask for a penalty. A discussion will be held with G&R Charles in the upcoming days.

C/P Viker stated there may be some history that is relevant in that this same provider has in the past been forgiven for a much more substantial amount of running late in the past. They may be thinking they can do it again – C/P Viker doesn't know – just be aware that it was before the time Mgr. Williams joined the Borough staff.

Update on pending projects – Larson Design Group

Memo on JRZ Dairy, Sampling Manhole & FOG Control – Copy Provided

Mgr. Williams stated that JRZ Dairy, otherwise known as Ethnogenesis, has had two (2) points of discharge from their plant. One (1) is for domestic waste (this would be typical household waste that the employees use during the daytime while they are occupying the building). The other is processed water (the water that is used in the process of what is manufactured there – yogurt). The Borough has knowledge that it is a cultured milk product.

Recently, JRZ Dairy has installed their own holding tank. The Borough has asked them for documentation, before giving them a credit on their sewer bill, for the amount of gallons that is pumped and hauled from their facility.

Mr. Zeigler's letter states that if this is satisfied it may not be necessary for JRZ Dairy to install a monitoring manhole. If it does not satisfy the Borough, we can still require them to do this or perhaps the Borough may want to do this.

Memo on Consistent Monitoring Program – Copy Provided

Mgr. Williams stated that this is a follow-up to Mr. Zeigler’s memorandum that he wrote to Borough Council approximately two (2) months ago with seven (7) recommendations. Some of the recommendations resulted in the Borough asking for a budget amount to consider so we might know what we are agreeing to.

Things have changed and the Borough has been the recipient of the filing of the civil complaint by ESCRA. Whether or not some of these are appropriate at this time – Mgr. Williams is not so sure – at a minimum Mgr. Williams is going to recommend that some continuity be kept and retained (V/P Carroll and C/P Charles have attended the moderated meeting in the past) and have some further discussion about these recommendations with Mr. Zeigler.

Sol. Cravitz stated that given the complexity of this issue the Borough should have the committee look at this and then come back to Council and make a recommendation based on this memo.

BOROUGH TREASURER – Sharon M. Badman

Approve Treasurer’s Report for Month of September 2015 – Copy Provided

Motion made by C/P Viker to accept this report as presented. Motion seconded by C/P Hendricks.

AYES: SIX (6) NAYS: NONE MOTION CARRIED

BOROUGH MANAGER / SECRETARY – Paul A. Williams

Manager’s Monthly Activity Report – Copy Provided

Resolution Acknowledging Service of Masters Intern Shawn Park – Copy Provided

Mgr. Williams stated that the minimum requirement for Mr. Park to satisfy for his Masters of Public Administration from West Chester University was 300 hours. Mgr. Williams proceeded to read the Resolution.

Motion made by C/P Viker to approve. Motion seconded by C/P Charles.

AYES: SIX (6) NAYS: NONE MOTION CARRIED

Fee Schedule for Continuations of Hearings – Copy Provided

Mgr. Williams stated that V/P Carroll inquired about the Borough’s fee schedule and how do they recoup the expense that the Borough incurs. V/P Carroll recommended that the Borough take a look at their fee schedule and perhaps recommend an amendment to Borough Council for the New Year.

The Borough cannot recoup 100% of its expenses from an applicant. It is in accordance with the municipalities planning code that the Solicitor for the Zoning Hearing Board (ZHB) is an expense to the Borough. However, other reasonable fees can be covered by the applicant such as: compensation for the secretary and members of the ZHB (currently the Borough’s ZHB is not compensated), notice and advertising costs, administrative overhead (the time that is spent upon receipt of the application: preparing/sending out notices and posting the property) – this is an estimated expense. The appearance fee for a stenographer is to be shared equally by the applicant and the Board.

The Borough’s current Application Fee is \$100.00 – should the applicant desire to have the stenographer in attendance it will be another \$50.00.

Mr. Horvath from Horvath Communications has agreed verbally that he will remit to the Borough \$100.00/meeting. Mr. Horvath will reimburse the Borough for the expense of advertising. He does understand the cost of the stenographer is what it is - 50/50 shared expense.

ZONING – Deputy Zoning and Permit Officer – Jessie Runkle

Update of ZONING, SIGN, OCCUPANCY & DEMOLITION PERMITS ISSUED – Copy Provided

PARKS & RECREATION COORDINATOR – Jessie Runkle

Monthly Report – Copy Provided

Mgr. Williams stated that Miss Runkle would love to see all the Council members attend the River Town Designation ceremony that will be held on Wednesday, October 7, 2015 at the Isle of Que Boat Launch – 5:30 p.m.

SELINGROVE MUNICIPAL AUTHORITY – Donald Bottiger, Chairman – No Report

EASTERN SNYDER COUNTY REGIONAL AUTHORITY – Ed Mann

Meeting Minutes – Copy Provided

NORTH-EASTERN SNYDER CO. JOINT AUTH. – Bill Hetherington/Dianne Mengel – No Report

NEW BUSINESS:

OTHERS

Mgr. Williams stated that a letter of thanks was received from the Senior Action Center on Water Street. It was thanking the Borough for installing the security lighting at the municipal parking lot on North Water Street.

Vince Stoops also informed Council that on Saturday, October 24, 2015 a FREE community breakfast will be held at All Saints Episcopal Church on North Market Street beginning at 9:00 a.m.

ADJOURNMENT:

The meeting adjourned at 8:35 p.m.

Respectfully submitted by

Chele' Weaver
Recording Secretary