

**SELINGSGROVE BOROUGH COUNCIL MEETING**

**MONDAY, NOVEMBER 5, 2012 - 7:00 P.M.**

**COUNCIL MEMBERS PRESENT:** Pres. B. Farrell, V. Pres. P. Carroll, C/P D. Anderson, C/P T. Charles, C/P S. Hendricks and C/P R. Mease

**COUNCIL MEMBERS ABSENT:** C/P E. Viker

**OTHERS PRESENT:** Mayor Sean Christine; Junior C/P Maggie Lemons; Borough Manager Paul Williams; Borough Treasurer/Asst. Borough Manager Sheri Badman; Acting Recording Secretary Chele' Weaver; Deputy Zoning Office Janet Powers; Shade Tree Commission Joan & Bo Fasold; Main Street Manager Tim Musser; DH&L Fire Company Gary Griner & Dawayne Betzer; Civil Service Commission Dalton "Buzz" Savidge; Parks and Recreation Rocky Baer; Webelos Pack 3419, Selinsgrove; Susquehanna Valley Sound Ky Mahaffey; Shamokin Dam Borough Resident Jeremy Kline; Borough Residents Joseph Siro and Vincent Stoops

**OTHERS ABSENT:** None

**CALL MEETING TO ORDER:**

Pres. Farrell called the meeting to order at 7:00 P.M. Mgr. Williams called the roll, followed by a moment of silence and the Pledge of Allegiance.

**REVIEW AND APPROVAL OF COUNCIL MINUTES FROM MEETING OF OCTOBER 1, 2012:**

Motion by C/P Charles to approve the minutes as presented. Seconded by C/P Hendricks.

**AYES: SIX (6)**

**NAYS: NONE**

**MOTION CARRIED**

**PERSONS TO BE HEARD:**

**DH&L Fire Company** – Dawayne Betzer reported there were 31 alarms in October as follows: eight (8) in Monroe Twp.; eleven (11) in Penn Twp.; eight (8) in Selinsgrove Borough; three (3) in Shamokin Dam Borough and one (1) in Union Twp.

Mr. Betzer informed Council that they had the greatest fire loss in October. It was the biggest in the six (6) years since he has been the Chief of the Fire Dept. There was \$325,000.00 worth of loss in Penn Twp.

Mr. Betzer stated that there were eleven (11) automatic alarms; two (2) brush fires; one (1) CO alarm; one (1) stand-by assignment; two (2) good intent/service calls; one (1) HazMat call; four (4) medical assists; two (2) motor vehicle accidents without extrication; one (1) power line down; five (5) structure fires and one (1) vehicle fire. Total man hours was 1,560.46. Total staff utilized was 376.

Mr. Betzer said the Fire Co. would like to meet with the Budget Committee to discuss the current budget that was submitted to the Council. C/P Anderson asked if they would like to meet with the Council as a whole or just the Finance Committee? Mr. Betzer stated that he would meet with the Finance Committee. Treas. Badman stated the Finance Committee will be meeting next Wednesday, November 14 at 1:00 p.m. Mr. Betzer said they would like to be able to sit down and explain why they need more money. Every time we meet with the committee it seems like the money has already been allocated and we are not granted the amount that we are wishing, nor getting a chance to explain it in great detail. Mr. Betzer said he will see if Donnie Weirick, the Deputy Fire Chief, can attend. C/P Anderson said to call Mgr. Williams or Treas. Badman and let them know for sure.

**Selinsgrove Area Recreation, Inc. – No Report**

**Selinsgrove Projects, Inc. –** Tim Musser informed Council that the Selinsgrove Halloween Parade was held on Tuesday, October 16, 2012. Chris Kenawell reported that the parade was a success as usual.

White Christmas Decorating Day will be held on Monday, November 19, 2012 at 8:00 a.m. (rain date will be Tuesday, November 20, 2012). Anyone interested in volunteering should contact the Main Street Managers Office. The Tree Lighting Ceremony will be held on Tuesday, November 20, 2012 at 6:30 p.m. on the Selinsgrove Commons. Because of this, the November meeting of the Selinsgrove Projects Board will be moved up an hour to 5:00 p.m. from the usual 6:00 p.m.

Selinsgrove Projects has sold 36 bricks so far for around the Selinsgrove Town Clock. The goal is 68.

**Parks & Recreation Commission –** Rocky Baer informed Council that there is not a lot to report this month, due to the fact that they did not have a meeting in October. Mr. Baer did state there are a few things, however, that he would like to report on.

Parks & Rec. did have a work party for the dog park. They were able to get all but two (2) pieces of apparatus installed. The use has been very well received. They keep getting compliments and comments from everyone around the committee. A TV Station out of Danville came in and interviewed C/P Hendricks and himself.

Mr. Baer also informed Council that the piece of apparatus at the Moose Playground has been fixed.

**East Snyder Community Garden – Jen Partica – No Report**

**Others to be Heard –**

**Heather Fogarty –** Brought Webelos Pack 3419 of Sharon Lutheran Church to the Council meeting. The Webelos are working on their Citizenship Badge and Mayor Sean Christine invited them to come see how Borough Council Meetings are run. Mayor Christine will also be visiting the Pack in two (2) weeks for the Pack meeting entitled "Your Vote Counts". The Webelos are going to be electing a Cub Master and Asst. Master and will vote to see who will be Cub Master for a day. The Mayor is going to officially help us with the "Your Vote Counts" project.

In two (2) weeks they will have a Food for Scouting Drive. They will be going out into the public and handing out flyers and then a week later they will be going around to the people in the community and pick up bags of food left on their front porches.

Ms. Fogarty informed Council that they participate in the Tree Lighting Ceremony each year. The boys do the flag ceremony and help in the singing. The boys always have a good time. Ms. Fogarty stated they also participate in Christmas caroling at Grayson View.

Pres. Farrell thanked the boys for all their volunteerism. He stated that Council appreciates it and he sure the community appreciates it also.

V/P Carroll asked Council if they would be interested in having a box setup in the lobby of the Borough Office/Library for donations of food? Mgr. Williams stated that it would be okay and Ms. Fogarty agreed also. Ms. Fogarty will see if Pack 3419 is allowed to bring a barrel to the Borough Office/Library. V/P Carroll asked that Ms. Fogarty keep in contact with Mgr. Williams. She agreed. The food bank, 5 Loaves and 2 Fishes, will be benefiting from this food drive.

**COMMITTEE / COMMISSION / BOARD REPORTS:**

**FINANCE & BUDGET COMMITTEE: C/P Anderson, Chair**

**Payment and Ratification of Bills**

Motion by C/P Anderson to pay the bills. Seconded by C/P Hendricks.

**AYES: SIX (6)                      NAYS: NONE                      MOTION CARRIED**

**Statewide Tax Recovery, Inc. - Exoneration Requests – None**

**Award the Proposal for Auditing Services for 2012, 2013 and 2014 submitted by Forgett & Kerstetter, P.C.**

Motion by C/P Anderson to accept bid for auditing services for the next three (3) years. Seconded by C/P Hendricks.

**AYES: SIX (6)                      NAYS: NONE                      MOTION CARRIED**

**Approve Insurance Replacement Costs Analysis Update \$2,600.00** – C/P Anderson said that whenever you get new property it is customary to have a specialist come and go through the property to make sure you are properly insured.

Motion by C/P Anderson to approve. Seconded by C/P Charles.

**AYES: SIX (6)                      NAYS: NONE                      MOTION CARRIED**

**Approve Contractor Payment Applications for Borough Building** – C/P Anderson stated she is going to read the motion that was worked out Monday, November 5, 2012. Everyone should remember that in paying for this building we were paying out 1/3 from the General Fund, 1/3 from the Sewer Fund and 1/3 from the Water Fund.

The motion reads as follows: Based upon prior agreement for the retainment of costs for the Borough Building construction distributing 1/3 each from General Fund, Water Fund and Sewer Fund, the Finance Committee recommends an expenditure of the Water and Sewer Funds to cover payment of contractor payment applications. The payments are recommended by Solicitor Cravitz. He recommends paying Palmer Construction \$85,736.96, TRA Electric \$27,590.86, Matchline Mechanical \$25,000.00 and LTS Plumbing \$28,000.00, for a total expenditure of \$166,327.82.

C/P Anderson said we will have further discussions, but not at this point. We reserved enough money to take care of liquidated damages no matter how we figured them. This was based on the advice from our solicitor.

Motion by C/P Anderson to approve. Seconded by C/P Hendricks.

**AYES: SIX (6)                      NAYS: NONE                      MOTION CARRIED**

**PUBLIC FACILITIES & SERVICES COMMITTEE: C/P Hendricks, Chair** – C/P Hendricks told Council he will be referring to Mgr. Williams to discuss the status of the reservoir project and Council should see in the Engineers report comments concerning the salt shed.

Mgr. Williams told Council the reservoir project is complete with the exception of some “closeout” and punch list items. The work has had oversight of a third party Engineering firm. During the course of construction, while the reservoir was in a drawn down condition and mostly emptied there were some tears that were discovered in the liner and were repaired. There was also some sedimentation that was cleared out of the reservoir at the same time, by way of a change order request. With the onset of the hurricane, the reservoir was being filled/replenished. However, it was being replenished in a concentrated, chlorinated condition. It wasn’t sanctioned for consumption by DEP. Mgr. Williams spoke with Richard Kline on Sunday afternoon with regard to the condition of the reservoir, if in the event that it

had to be put to use. Mr. Kline said that if need be for an emergency, it would be approved by DEP. It could also be treated with some tablets to mitigate the chlorine. Mr. Kline referred to the tablets as essentially like Vitamin C. Before the water was put into a drinkable state it is laboratory tested (which was done for five (5) consecutive days. At the present time it could be put back into service. Had an emergency arisen, we would have been ready.

Mgr. Williams stated the salt shed is completed. Once again, there is an outstanding punch list of items to be completed.

Mgr. Williams stated there is one other project he would like to mention. We had a kickoff meeting this past Friday, November 2, 2012 for the upgrade of the SCADA system. This was done by Josh Owens of the Larson Design Group. This is another project that will be underway shortly. The completion of this project does run into the next calendar year, somewhere around March of 2013. We will not be seeing anything initially because there is fabrication required of the instruments and controls and software development.

**BOROUGH ADMINISTRATION / PROPERTY AND EQUIPMENT: V/P Carroll, Chair** – V/P Carroll informed everyone attending that “we are finally in!” V/P Carroll would like to thank Mgr. Williams, Asst. Mgr./Treasurer Badman, the office staff and especially our Director of Public Works, Corby Bowersox and all the guys on the Borough crew. They did a fantastic job in helping to move the office back over from the bank. He informed Council that we are seeing the light at the end of the tunnel.

The ribbon cutting is being headed up by Mayor Sean Christine. Mayor Christine stated that the ceremony will be held on Tuesday, November 13, 2012 at 4:00 p.m. in front of the Borough Office, as long as the weather permits. The American Legion will perform the official ceremony to raise the flags out front, followed by the ribbon cutting that will open the Borough building in its entirety. The library will then have a small ribbon cutting for their side of the building.

**COMMUNITY ACTIVITIES AND PUBLIC AFFAIRS: C/P Mease, Chair** – C/P Mease informed Council that the committee has decided on a fee of \$20.00 to rent the Community Room or for a fee of \$30.00 it would include the kitchen. This room will be open Monday-Saturday. It will not be rented on Sundays.

Motion by C/P Mease to approve. Seconded by C/P Charles.

Additionally, C/P Mease said a written agreement will be ready for the January 2013 meeting. V/P Carroll asked with the bi-fold doors, is each section of the Community Room \$20.00? C/P Mease answered yes and \$30.00 if they want the kitchen. C/P Anderson asked, so if I rented all three (3) rooms it would be \$60.00 and an extra \$10.00 if I wanted the kitchen included? That would bring the total to \$70.00. C/P Mease answered yes. C/P Anderson asked C/P Mease how the committee arrived at this amount? C/P Mease said the committee looked at the past amounts received for the other rooms and tried to compare it and come up with something feasible. C/P Anderson said that after a years experience this amount could be revised either up or down.

C/P Anderson asked if there was any distinction made yet as to who it is we will rent to? C/P Mease said there was discussion and we do not want to rent to personal parties, birthday parties, etc. These are usually done at the Pump House. The people who would be interested need to call the Borough and they will decide if they can use the Community Room. C/P Charles asked if we have something in writing for the previous Community Room? C/P Hendricks said that was taken care of by the library.

**AYES: SIX (6)**

**NAYS: NONE**

**MOTION CARRIED**

**PERSONNEL MANAGEMENT COMMITTEE: C/P Charles, Chair**

**Approve Non-Uniformed Service Anniversary Recognition Payment of 2012** – C/P Charles said that the committee recommends that we have a program commencing after five (5) years of continuous service, each full-time non-uniformed employee will receive a service anniversary recognition payment in

the amount of \$100.00 for every year of service. Payment will be made in a lump sum at the first pay after the conclusion of the anniversary date. Subsequent service anniversary recognition payments will be made at five (5) year intervals.

Motion made by C/P Charles to approve. Seconded by C/P Anderson.

**AYES: FIVE (5)      NAYS: ONE (1) – C/P HENDRICKS      MOTION CARRIED**

C/P Charles said after talking to Asst. Mgr./Treasurer Badman and looking at the budget for 2012 the committee recommends a payment made at the end of the year for the current employees. The program would start in December of 2012. All employees will get a one-time recognition payment at their lowest five (5) years. If someone has 23 years, they would get a payment for 20 years. It amounts to \$14,000.00. Five-thousand nine hundred dollars (\$5,900.00) comes out of the general budget and some comes out of the water, sewer, recycling and parks & recreation budgets. The payment would be made in December 2012.

Motion made by C/P Charles to approve. Seconded by C/P Anderson.

**AYES: SIX (6)      NAYS: NONE      MOTION CARRIED**

**PUBLIC SAFETY COMMITTEE: C/P Viker, Chair** – Mgr. Williams informed Council that Mr. Viker has an illness this evening. Mgr. Williams said he and Mayor Christine attended the Public Safety meeting. He recalled some of the items that were discussed, no action was taken. Therefore, most of those items will be heard at another meeting. They spoke about such things as establishment of speed limits and traffic calming.

**PLANNING COMMISSION: Earl Moyer, Chair** – Mgr. Williams said the Chairman was not present and in his absence, the meeting was conducted by Mr. Pete Carroll. There will be further information available for Council under Janet Powers report.

**ZONING HEARING BOARD: Cyril Runkle, Chair** – No Report

**CIVIL SERVICE COMMISSION: Dalton Savidge, Chair** – Mr. Savidge said he and Mgr. Williams had met and that Mgr. Williams will take over the conversation from here. Mgr. Williams said it has been on our minds to update the Civil Service Commission Rules and Regulations. We did seek proposals to do this. We had a consultant proposal that was not approved. Mgr. Williams tried to get some other consultants interested in this proposal, it didn't really lead anywhere. He stated that the hiring of a Police Officer, be it part-time or even next year at full-time, is on our radar for budgetary purposes.

Mgr. Williams stated he had a discussion with Mayor Christine concerning trying to accomplish the update of the rules and regulations. From time to time Mgr. Williams does run into Civil Service Commission members in town and he had a discussion with Solicitor Cravitz recently and they reviewed the proposal once again from the consultant. The problem was the consultant wanted the Borough to indemnify himself from his recommendations. It was really hard to do that. This person is a general lay person and has some expertise in the area of Civil Service Commission, having been employed by the Commonwealth.

When Mgr. Williams spoke to Solicitor Cravitz he made another suggestion in whatever this consultant would have provided to us would have had to ultimately been reviewed by legal council anyway. Solicitor Cravitz made a recommendation of a Labor Attorney, rather than himself because he felt as though they should be more familiar with labor laws and civil service rules than he.

Mr. Savidge and Mgr. Williams met with the Attorney today. He is from the Harrisburg firm of Rhoads & Sinon. It is the second largest law firm in Harrisburg. His name is Corey Iannacone. Mgr. Williams said they did discuss the scope of the project, which would be updating the rules and regulations, looking at the existing rules and regulations and looking at a draft that was not enacted, but was done by Mr.

Savidge. He put this together as the result of looking at the model standards, which is available from the State and also from his attendance at different seminars. He took a chance at putting together what he thought would be a good draft, but it was never enacted. The consultant is going to look at what we hand out now to any applicant for the position of Police Officer. There was a consultation with Mr. Iannacone today, Mgr. Williams knows the Borough wants to accomplish this as soon as possible. The amount of money that was authorized for the Civil Service Commission in the past was \$1,100.00. Mr. Iannacone said he could work within this figure to give us some comments. Mgr. Williams said he really doesn't need a motion to authorize this expenditure because this was already authorized. What he is looking for is a concurrence that this work can be performed by an Attorney that is recommended by our own Solicitor and that this person does have labor law expertise.

Mgr. Williams is asking that Council entertain a motion to appoint Corey Iannacone from the Law Firm of Rhoads & Sinon for the update of the Rules and Regulations of the Civil Service Commission.

Motion made by C/P Anderson to approve. Seconded by V/P Carroll.

**AYES: SIX (6)**

**NAYS: NONE**

**MOTION CARRIED**

**SHADE TREE COMMISSION: Joan Fasold, Chair** – Mrs. Fasold informed Council that Thursday, November 1, 2012 we received 29 bare root trees from the PATrees Program run by the PA Foresters, which allows municipalities the ability to purchase trees as a group, and at a low price. The committee would like to thank Corby Bowersox, Don Ulrich and Bo Fasold for receiving and placing the trees around town.

On Friday, November 2, 2012 fifteen (15) trees were planted on Market Street & West Pine Street by Hawks Nursery. They were staked and watered and the dirt was replaced in the holes.

On Saturday, November 3, 2012 a volunteer group planted 14 more trees at other places in Selinsgrove. Mrs. Fasold would like to thank Derek Straub, Josh Cimino, Jason Cole, Cassie Jensen, Delaina Pearson and Tommy Tomlin from Susquehanna University. Vickie King and Don Ulrich from the Selinsgrove Community and Shade Tree Commissioners Don Rowe and Bo & Joan Fasold were also thanked.

On Sunday, November 4, 2012 we watered the trees to remove the air pockets. The committee would like to thank Gary Griner, Tyler Fetterman and the Dauntless Hook & Ladder Company for bringing the fire truck and helping to water the trees.

The committee would also like to thank Helen Keiser, who gave us a donation. Part of the money was used to purchase the downtown trees on Market & West Pine Streets.

And last, but not least, we would like to thank Borough Council for the funds that allowed up to purchase the rest of trees and fund the rest of the work we've done this year.

**POLICE CONTRACT NEGOTIATIONS COMMITTEE: C/P Anderson, Chair** – Will go into Executive Session at the end of the meeting as requested by C/P Anderson.

#### **BOROUGH ADMINISTRATIVE REPORTS:**

**MAYOR: Sean Christine** - Mayor Christine wanted to thank the Cub Scouts for coming to tonight's meeting.

**Presentation of the Police Report for September 2012** – There are no anomalies. This month was almost identical to September of 2011.

**Halloween Parade** – The parade was held on Tuesday, October 16, 2012. It went very well and was one of the larger parades. We received a lot of good comments from the community.

**Emergency Services Banquet** – The banquet was held on Saturday, October 20, 2012. There were about 100 people in attendance. We honored roughly 60 emergency services workers for their volunteerism in the community. They raised a little over \$3,000.00 to go back to the fire company.

**Trick or treat night** - Originally scheduled for October 31, 2012, was moved to Saturday, November 3, 2012 due to Hurricane Sandy. Mayor Christine heard it was one of the higher attended trick or treat nights in Selinsgrove. The Police Department again handed out glow in the dark necklaces and bracelets. They had somewhere around 1,000 of each and we ran out of each one.

**Hurricane Sandy** - Mayor Christine said he is very proud of the Borough Office and Borough Crew for planning for the worst. We had a really bad storm roughly this time last year that caused a lot of damage. This year the Borough Crew really stepped up and we were super prepared. We had a good meeting with the Fire Company the night before the event. We may want to continue this practice in the future.

Mayor Christine informed Council that he received an email from Carrie Adams of Shamokin Dam. She made Mayor Christine aware of something that was going on and he just happened to see it in Sunday's newspaper about the flood wall that is supposed to be going up in Bloomsburg. Last year we had the flooding in September and one of theories that we heard from our Borough Manager at that time was that downstream flooding seems to get worse and worse as time goes on as more communities upstream put in flood walls. Bloomsburg is looking at putting in a pretty significant flood wall to protect their assets. The question is, what does that mean to us?

Going forward it is something that Mayor Christine would recommend that Council take a look at. Lou Barletta, the State Representative that serves Bloomsburg, said that he will address concerns to Sunbury and how it might impact them. Sunbury does have a wall. What does that mean to us? Would we want to address this issue with Lou Barletta or our own State Representative as to what we can or should be doing to protect ourselves downstream if flood walls upstream continue to concentrate the waters.

C/P Anderson said good point. After the last flood when they raised the levee in the Wilkes-Barre/Scranton area to save them, we had a lot of information and the impact was supposedly not significant. Well, as it turned out, it changed our whole floodplain regulations. I can't imagine what it would do if Danville did it.

Pres. Farrell said it could impact residents too and what they pay for insurance. Our floodplain map changed greatly increasing the area of the flood plain. If that happens again, it will likely create a larger and larger flood plain for Selinsgrove.

Mayor Christine said he can see why Bloomsburg is interested in it and why they would push to get this to go through and do it as soon as possible. We need to take action, sooner rather than later, because once it goes up you are not going to take a wall down. State Representative Barletta has shown his support in having this project go through for Bloomsburg because this is in his district and he is already hearing concerns from Sunbury. If Sunbury is concerned, I would say we have even more reason to be concerned.

C/P Anderson said we need to communicate to our own legislature. If Ms. Adams email is accurate, that there was a study conducted to see what effect the project would have in Northumberland County, I don't know why we wouldn't have been aware of a study all the way downstream.

Ms. Powers asked if the floodwall would be for the Susquehanna River or Fishing Creek? C/P Charles said it is for their business district. They have several large businesses that they were afraid were going to leave if they didn't build a wall around these businesses to protect them. C/P Charles doesn't actually think they are coming down Fishing Creek. Mayor Christine said the way the article is written it makes it sound like the wall will be coming down portions of both the Susquehanna and Fishing Creek. If Danville would put in a wall we would have walls all the way down from Bloomsburg.

Borough Resident Vincent Stoops asked what kind of generator the Borough would use in an emergency to help run the wells and what would the cost be? Mgr. Williams said for the water system it would be a 60KW and for the Borough Building it would be 80KW. C/P Charles said what is interesting is that it is a 3 phase 240 volt and none of the local contractors use them. You need to travel a good distance to find one.

**Accept Letter of Resignation from Part Time Officer Curt Brown -**

Motion by C/P Anderson to approve. Seconded by C/P Charles.

**AYES: SIX (6)                      NAYS: NONE                      MOTION CARRIED**

**BOROUGH SOLICITOR: Robert Cravitz, Esq.**

**Adopt Ordinance No. 802 – Accepting Deed of Dedication for West Spruce Street, Gelnett Way and Bough Street Emergency Access -** Mgr. Williams made a suggestion that this be taken into Executive Session.

- a. Wesley United Methodist Church comments – Executive Session.

**Adopt Resolution 2012-13 pertaining to the Five-County Regional Solid Waste Management Plan**

Motion by V/P Carroll to adopt Resolution 2012-13. Seconded by C/P Hendricks.

**AYES: SIX (6)                      NAYS: NONE                      MOTION CARRIED**

**BOROUGH ENGINEER: J. A. Coukart & Associates**

**Update on pending projects –** Mgr. Williams informed Council that most of the items have already been highlighted. There is an update on the traffic signal, 2012 Capital Improvement Project, Isle of Que Boat Launch, some field work on the 18<sup>th</sup> Street Commons and the 2013 Capital Improvement Projects. Mr. Coukart was also in attendance at the Planning Commission Meeting.

**Update on Wastewater Sampling Program – Larson Design Group –** Mgr. Williams asked Council to just acknowledge receipt and hopefully they will have time to review it and digest it.

**BOROUGH TREASURER: Sharon Badman**

**Review Treasurer’s Report for October 2012 -** Pres. Farrell asked if there were any questions on the Treasurer’s report. Hearing none, he stated that it is on file for audit.

Motion by C/P Anderson for approval. Seconded by V/P Carroll.

**AYES: SIX (6)                      NAYS: NONE                      MOTION CARRIED**

**Reminder of Upcoming Meetings:**

- a. Wednesday, November 14, 2012 at 1 PM in Borough Office – Finance and Budget Committee review on 2013 Budget
- b. Monday, November 19, 2012 at 6:30 PM – Council Budget Work Session – C/P Charles informed Council he will not be there. Treas. Badman told Council they should have received a copy of all the requests she has received. C/P Anderson stated it will be very helpful to everybody if they would read this before November 19, 2012.

**BOROUGH MANAGER / SECRETARY: Mgr. Williams**

**Manager’s Monthly Activity Report -** Mgr. Williams told Council the lions share was the logistics of moving into the new Borough Office and activities related to Hurricane Sandy.

**Request for the Holiday Shoe Box sponsored by the SASD** – Mgr. Williams told Council there is a list of the items to be collected if Council would like to participate. They are looking to fill 100 shoe boxes.

**Update on Use of Alcohol (PLCB)** – Mgr. Williams told Council this is pertaining to the use of alcohol in a public building or a public space like the park system. He spoke with a number of people and it really got its genesis because the Library was actually entertaining the idea, during the course of their sneak preview, that they would like to serve alcohol.

Mgr. Williams did speak to the PA Liquor Control Board and former Councilperson Carol Handlan and her involvement in the Hops, Vines and Wines Festival. The Borough receives its police powers via the Borough Code. The Council does have the authority to enact Ordinances/Resolutions, establish policies and rules and regulations. This is all granted to you by the General Assembly.

Our rental agreement has a reverse/back side. It does mention alcohol and it says “alcohol is strictly prohibited from all Borough property and within all Borough facilities – NO EXCEPTIONS!” The Hops, Vines and Wines Festival does not require anything special from the PLCB because it is for “sampling” or “taste testing”. They are not making any sales. Mgr. Williams thought the festival may be under a Special Occasion Permit. Mrs. Handlan said they are exempt. She actually has a letter from the PLCB’s legal department stating so.

Another type of permit can be issued by the PLCB and that is to a caterer. This may be a nice situation, from a liability perspective, in that the Library wanted to go forward with the serving of alcohol. The question comes up as to who is going to tend bar? Who will assume the liability?

Carol Handlan pointed out some Council Minutes from March 5, 2007 that stated it was under a discussion of Prohibition of Smoking. It had to do with the establishment of a no smoking policy. Perhaps there may have been some signs posted down at the parks. On page six (6) of twelve (12) of those minutes it speaks of addressing the rules and regulations pertaining to the use of Borough facilities. Manager Bickhart stated that the No Tobacco Policy would echo the No Alcohol Policy. This has been in effect for a long time.

Mgr. Williams could not find by Resolution or by Ordinance, when or where the institution of no alcohol came into being. You as a Council might have a different philosophy or policy than the preceding Council or maybe even the next Council. There is no reason why you could not revisit the policy at any time or on an event by event basis. There are some mechanisms that alcohol could be served by a recognized process of the PLCB subject to Council allowing it within your premises here or a park property.

C/P Anderson stated that Council should leave it the way it is. This could open up all kinds of not good possibilities. V/P Carroll stated he felt Council didn’t need to add alcohol to the mix. Mayor Christine asked Council that they may want to entertain the idea on a case by case basis. V/P Carroll stated we should go back and take a look at what the lease says and then run it by the Solicitor. Mayor Christine said according to PLCB that the Fire Company could qualify for Special Occasion Usage. The Fire Company is not going to operate as a bar it could for special events as a fundraiser. So Mayor Christine’s questioned if we can exclude them from that provision. V/P Carroll replied Council will need to take a look at this and address it at a later time.

Mgr. Williams said a sub-committee of SPI has been entertaining the idea of having a clam bake and jazz fest at a location on the Isle of Que. The event will be held on private property. The question came up as to the use of The Borough Parking lot. Does the Borough acknowledge that it is an event? Does the Borough acknowledge such an event by issuing a Road Closure Permit? An example is the Vine, Wines & Brew fest. The people who are representing the wineries that are present are able to sell the products. They are actually the people that have a license for this activity. Could SPI hold this event on the Isle of Que? We cannot have a road closure on Front Street, it has to remain open for people who live on the other end of the Isle to the South.

Council members discussed the liability associated with allowing alcohol on Borough owned land. Mgr. Williams said he spoke with Purdy Insurance and the Borough would have coverage. It would be smart of the Borough to ask for a Certificate of Insurance from the event holder and also ask for a copy of whatever license they have received from PLCB.

**Non-Police Related Complaints** – Mgr. Williams informed Council that he did have a follow-up on one (1) customer on W. Spruce Street that had an issue with their water use for the quarter at 23,000 gallons. I'm not sure what the resolution is. Mgr. Williams left him a message the week of October 29, 2012. It is good to report that over the last 30 days their meter reading is on par with what would be expected of a three (3) member family. Pres. Farrell stated he spoke with the family tonight and they had a new meter installed last year. He doesn't know why it is reading high and that perhaps being that it was the summer months maybe they were watering the lawn, washing the car, etc. Treas. Badman even suggested that maybe a water hose outside was left on.

**Email from Chris Bailey of Susquehanna University** - Mgr. Williams would like to recommend that the Borough Council entertain a motion to grant the University an additional 90 days in order to comply with the Resolution that was adopted about two (2) months ago. This would be in order for them to comply with those conditions of land development. They are trying to deal with the fence and impervious parking. They have made some submittals to our Engineer that are in the review process. He feels as long as we have a mild winter that an extension through March 1, 2013 would be adequate to address these conditions. Mgr. Williams would like Council to entertain that motion.

Motion by C/P Hendricks to approve. Seconded by V/P Carroll.

**AYES: SIX (6)**

**NAYS: NONE**

**MOTION CARRIED**

**ZONING: Janet Powers, Deputy Zoning and Permit Officer**

**Update of PROPERTY TRANSFERS and PERMITS ISSUED** - A written report was supplied.

**Update on Ordinance No. 801** – DZO Powers stated that the Planning Commission has made some recommendations. The Planning Commission has asked DZO Powers to do more research and get a copy of the BMP (Best Management Practices) which she got online. They also wanted her to look into what other communities are doing in that aspect and how they have their Ordinances worded. DZO Powers will bring this back to Council in December 2012.

Mgr. Williams stated to Council he would like to make a comment about the Planning Commission Meeting. We had the benefit of John Coukart and an associate Mark Freeze. C/P Carroll actually chaired the meeting. The reason why Mr. Coukart was present was because he was the one that came up with the inclusions of BMP's (Best Management Practice) and the other long acronym SPESCP in proposed Ordinance 801 for any earth disturbance less than 5,000 square feet and this stands for Small Projects Erosion and Sedimentation Control Plan. Mr. Coukart came up with the form (it is actually a Montour County form) and one that we would like to borrow and use here as part of the Zoning Permit Application.

Mr. Carroll made it a point that we needed to come back to Council with some assurances that this is not going to be over burdensome to any property owner even if it involves the examples that were cited in October 2012. By this addendum we are hoping that this will be enough information to consider an enactment of this Ordinance.

**Adopt Drop Off Recycling Service Agreement with Lycoming County Solid Waste** – DZO Powers stated she has a contract that needs to be signed for the recycling service with Lycoming County. After V/P Carroll mentioned that Jeff's Recycling was taking certain plastics, Debbie Wolfe and DZO Powers went over to look at the facility. It was decided, after talking with Corby Bowersox, that we didn't want to change the system. Jeff's Recycling would have taken additional products, but we really don't have the space for it. We hope to eventually make room next to the roll-offs for another roll-off from Jeff's

Recycling for 3-7 plastics. DZO Powers called Lycoming County and spoke with them, telling them that Jeff's Recycling offered us free pulls and few cents per ton for some of our recycling products. DZO Powers asked that Lycoming County give the Borough free pulls in light of Jeff's offer. They stated they will provide free pulls, provided we continue filling each roll-off to capacity. The attached proposed contract is the result of the conversation. Council needs to sign the attached agreement with Lycoming.

A motion was made by C/P Anderson to sign the agreement with Lycoming County Landfill. Seconded by V/P Carroll.

**AYES: SIX (6)                      NAYS: NONE                      MOTION CARRIED**

**SELINGSGROVE MUNICIPAL AUTHORITY – Donald Bottiger, Chairman – No Report**

**EASTERN SNYDER COUNTY REGIONAL AUTHORITY – Carol Handlan and George Kinney, Chairmen – A written report was provided.**

**NORTH-EASTERN SNYDER COUNTY JOINT AUTHORITY – Bill Hetherington and Dianne Mengel – No Report**

**NEW BUSINESS:**

**COUNCIL MEMBERS** – C/P Hendricks said for those of us who attended the Emergency Services Banquet, it was another job well done by Mayor Christine and his entourage. It was a great night and he had a great time there. In the future if you have a chance to go to the banquet, it's a very nice evening.

**OTHERS** – Borough resident Bo Fasold stated that the sidewalk in front of Ernst's Bookstore is terribly buckled. Someone put some orange paint on it to try to alert people, but it is a real safety hazard. I'm concerned with late shopper's night coming. We have people who don't normally come to Selingsgrove and it's dark and I have seen people fall there in the day time.

Pres. Farrell said Council will have Corby Bowersox, Director of Public Works, take a look at this and then we will notify the property owner.

Borough resident Vincent Stoops is also concerned about the sidewalk on Sassafras Street on the West bound side just past the Borough shed. The sidewalk there is also deteriorating. Pres. Farrell stated that Council can have Corby Bowersox look at this too.

C/P Hendricks stated this was addressed at the October 1, 2012 meeting and was discussed creating a walking path on the South side of Sassafras Street coming from the ditch and going up to the park. We are going to try and lay something out with the Streets project next year.

Treas. Badman did state that she received the 2012 DCED Grant and she will need Council's signatures on it. This is the reimbursement for the Second & Front Street project.

The meeting recessed at 8:50 p.m. for a 10 minute break and then into Executive Session.

**EXECUTIVE SESSION - Council Meeting recessed to an Executive Session at 9:02 P.M. for discussion of Personnel Issues. Council meeting reconvened at 9:55 P.M.**

Motion made by C/P Anderson that Borough Council adopt the proposed labor agreement between the Borough of Selingsgrove and Selingsgrove Police Officers for a three (3) year contract dated from 2013 – 2015. Seconded by C/P Charles.

**AYES: SIX (6)                      NAYS: NONE                      MOTION CARRIED**

Motion made by C/P Anderson that Borough Council adopt Ordinance 802. Seconded by V/P Carroll.

**AYES: FIVE (5)      NAYS: ONE (1) – C/P HENDRICKS MOTION CARRIED**

C/P Anderson would like to recommend that Council refer the letter from Wesley United Methodist Church to our Safety Committee for further review.

**ADJOURNMENT:**

Motion made by C/P Anderson to adjourn meeting at 9:57 p.m. Seconded by V/P Carroll.

Attachments:    None

Respectfully submitted by  
Chele' Weaver  
Acting Recording Secretary