

SELINGROVE BOROUGH COUNCIL MEETING

MONDAY, NOVEMBER 2, 2015 - 7:00 P.M.

COUNCIL MEMBERS PRESENT: V. Pres. Pete Carroll, C/P Marvin Rudnitsky, C/P Tim Charles, C/P Shane Hendricks, C/P Rich Mease, and C/P Erik Viker

COUNCIL MEMBERS ABSENT: Pres. Farrell

OTHERS PRESENT: Borough Manager/Secretary Paul Williams; Solicitor Bob Cravitz; Mayor Jeff Reed; Junior C/P Jonah Markle; Borough Treasurer/Assistant Borough Manager Sheri Badman; Recording Secretary Chele' Weaver; DH&L Fire Company Gary Griner; Larson Design Group Alan Zeigler; Rudy Gelnett Library Tree Fest Gretchen Wagoner; Chamber of Commerce Paul C. Donecker; Parks and Recreation Meg Will; Susquehanna University/Selinsgrove Projects, Inc. Mike Coyne; Susquehanna University student George Zirkel; Selinsgrove residents Grant Neff, Dalton Savidge, Jennifer Asmuth, Rebecca Wilson, Jean Burns and Vince Stoops and Penn Township resident Katarina Keller

CALL MEETING TO ORDER:

V/P Carroll called the meeting to order at 7:00 P.M. Mgr. Williams called the roll, followed by a moment of silence and the Pledge of Allegiance.

REVIEW AND APPROVAL OF COUNCIL MINUTES FROM MEETING OF October 5, 2015

Motion made by C/P Charles to approve the minutes as presented. Motion seconded by C/P Hendricks.

AYES: SIX (6)

NAYS: NONE

MOTION CARRIED

PERSONS TO BE HEARD:

DH&L Fire Company/DH&L Ambulance League

Gary Griner reported that for the month of October 2015 there were 37 incidents and they are as follows: Nine (9) automatic alarms; one (1) stand-by assignment; one (1) gas leak; ten (10) medical assists; eight (8) motor vehicle accidents without extrication; two (2) structure fires; two (2) smoke in structures; three (3) traffic controls and one (1) vehicle fire.

The incidents by municipality are as follows: One (1) in Jackson Township; one (1) in Middlecreek Township; three (3) in Monroe Township; one (1) in Northumberland Borough; 13 in Penn Township; ten (10) in Selinsgrove Borough; five (5) in Shamokin Dam Borough; one (1) in the City of Sunbury and two (2) in Washington Township. Penn Township saw a total loss of \$55,000.00 due to a garage fire and an ATV fire.

Mr. Griner reported that the total staff count was 198 for a grand total of 231.25 man hours.

Mgr. Williams spoke and stated that he would like to acknowledge the fire company, in particular the fire police, for their assistance that they rendered at the Halloween Parade on Tuesday, October 20, 2015.

Selinsgrove Projects, Inc.

Board Meeting Minutes – Copy Provided

Executive Summary – Copy Provided

Selinsgrove Chamber of Commerce

Meeting Minutes – Copy Provided

Chamber representative Rev. Paul Donecker took the floor and wanted to inform Council of some upcoming events that the Chamber is involved with. Monday, November 23, 2015 is decorating day for White Christmas; Tuesday, November 24, 2015 at 6:30 p.m. is the Tree Lighting Ceremony on the Commons; Tuesday, December 1, 2015 is Late Shoppers Night and it is still being decided who will be open and how late; Saturday, December 5, 2015 will see several events taking place and they include Santa Fest (bands to perform in restaurants in downtown Selinsgrove), a 5K run on the Isle of Que beginning at 9:00 a.m., at Graci's Flowers Christmas stocking decorating will take place for children with the stockings being transported to downtown Selinsgrove with designated merchants filling the Christmas stockings and finally the Santa Fest Pet Parade will be held at 2:00 p.m.

Rev. Donecker also stated that new this year and ready to be purchased will be "Love the Grove" coffee. The proceeds will be supporting the Selinsgrove Area Chamber of Commerce. Fresh Roasted Coffee will be making and packaging this product.

Rev. Donecker stated that informal conversations have been held with some of the downtown business people and he understands the PennDOT term is "traffic calming" to slow folks down on Market Street. It has been suggested that there be some additional crosswalks painted on the road. It is a Pennsylvania law that if someone is in a crosswalk the vehicle needs to stop or yield for the pedestrian crossing. Rev. Donecker would like someone from the Borough to look at new markings and maybe even some new signage at both ends of Market Street.

SARI (Pool) – Richard Mease

C/P Mease stated that one (1) more Board member has joined SARI. There are now 10 members.

Selinsgrove Parks & Recreation – Megan Will

Meeting Minutes – Copy Provided

Ms. Will took the floor and wanted to say kudos from the Parks and Recreation Board (PnR) to everyone and to Recreation Coordinator Jess Runkle on the Susquehanna Greenways River Designation Ceremony.

Little Norway II – Walt Nichols is working diligently on painting/repainting the interior of the building. One half to three quarters of the deck resealing is done. C/P Hendricks helped to seal up some holes that were in the walls of the building.

Mr. Nichols did inform the PnR Board that he will be out of commission for some time this winter. He will be having surgery. He would like to have some volunteers recruited for shifts that would be on weekdays from 4:00 p.m. to 10:00 p.m. and on weekends from 12:00 noon to whenever everyone leaves (could be as late as midnight-it usually closes at 9:00 p.m. on a Sunday night due to school being held the next day). This volunteers would help with getting skates out and manning the concession stand.

The Board would like to see new flood lights installed for next year - they will be asking PP&L for some new poles to be installed.

Mini Tot Lot/Major Anthony Selin Park/Kayak Launch – The PnR Board unanimously approved the sign mock ups.

Kidsgrove – The Fall Festival was very successful. Kudos go out to the new Dean of Students at Susquehanna University – her name is Christie Kracker. She and her colleague Brent worked diligently to recruit the Susquehanna University ladies soccer team to come and volunteer their time along with approximately 15 others.

Kidsgrove is in the process of setting up their five (5) year plan. Ms. Will's term expires with Kidsgrove on 12/31/15. She will be stepping down for a while to pursue post-graduate education.

The PnR Board is concerned with e-cigarettes and the fact that the Borough's signs do not include them. Mgr. Williams stated that the Borough could amend the resolution that would recognize e-cigarettes and not just tobacco products. Ms. Will stated that the PnR Board would very much like to see this happen.

Ms. Will stated that she and PnR Coordinator Jess Runkle have been talking about PHEAA changing their regulations regarding how students qualify for work study. It has been increasingly difficult to find workers for the summer program. Ms. Runkle has done some research with Ameri Corp. and there is a way to get an Ameri Corp. volunteer from May – August. The funding that would need to come from the Borough is approximately \$1,200.00.

A budget request has been made for advertising because the Borough does not have a color printer. The PnR Board would like to see a tri-fold color brochure go out four (4) times/year with printing being done at the Susquehanna University Print Shop.

Gretchen Wagoner – Tree Fest Chairman

Reception Tuesday, 12/1/15 – 6-9 p.m. at Selinsgrove Library

Ms. Wagoner took the floor. She stated that this is the 12th Tree Fest and they are busy getting things together. She would like to invite Borough Council to attend – there will be a reception at 6:00 p.m. and will continue through 9:00 p.m. Last year saw 25 trees and this year is no different. These trees are decorated by members of the community and follow the theme of a children's book (which the book is then donated to the library).

The trees will be judged by Cookie Dewire and Merrie Parker. Both these women have artistic backgrounds. These women will pick the tree that is best depicted by the book. There will also be a tree picked by popular vote. This entails community members who vote by using tickets that are purchased and dropped in containers by each tree. There will be miniature trees that will be for sale.

Others in Attendance

Jennifer Asmuth – Cell Tower

Ms. Asmuth stated that the cell tower is going to be a defining landmark in Selinsgrove. It will be 20-30 feet above the trees and will have a 14 foot arm on one (1) of the highest points of the Borough. She has personally spoken to about 200 people and a vast overwhelming majority are against the cell tower proposal. They would like to find another way to support the pool.

The cell tower will not improve reception within the Borough. The improved signal will be for mostly outside of the Borough. She is asking for Borough Council to listen to the voices of their constituents, the residents of Selinsgrove and the employees of Selinsgrove Elementary School.

V/P Carroll stated that in the September 2015 newsletter there was an article talking about buying pool passes in advance in support of the pool. You could use them as a Christmas gift and get them at a reduced cost.

Rebecca Wilson – Gelnett Fund

Ms. Wilson read in the Daily Item about the Gelnett Trust and the interest generated from it. She wanted to know if some of this interest could be used for the pool. She does not want to see the pool go under. C/P Mease stated that the Gelnett Trust donates approximately 30% of the cost of running the pool every year. C/P Charles stated that \$40,000.00 was in the budget last year out of the \$75,000.00 - \$80,000.00

it takes to run the pool. Some of the \$40,000.00 was Gelnett monies and the other portion was tax payer monies.

Ms. Wilson requested a copy of the disbursements for the Gelnett Trust. C/P Rudnitsky stated that more requests for the use of the funds are received than the Borough can provide for. Treas. Badman stated that Ms. Wilson can stop by the office and she will see that a copy is given to her of the disbursements for the Gelnett Trust.

C/P Hendricks stated that when he started on Borough Council eight (8) years ago, \$15,000.00 was being given to the pool for its operation. The Borough is now up to \$45,000.00. The biggest portion does come from the Gelnett Trust, but at some point the pool has to become self-sustaining. This cell tower lease will help to do this. This cannot continue to fall upon the taxpayers of Selinsgrove to fund 100% of the operation of the pool.

C/P Viker stated to be clear, he sees that some of the leaders of the anti-cellphone tower movement are present. Can the Borough get a thumbnail legal sketch in 100 words or less in where this particular process is landing in terms of the Zoning Hearing Board and why Council is actually hearing this matter? Sol. Cravitz stated it's a zoning matter and whether or not it fits within this particular zone. They are seeking relief through the Zoning Hearing Board. Borough Council does not get involved in these matters it goes to a separate board that has a legal proceeding and it can be appealed up to the Court of Common Pleas.

George Zirkel – Junior at Susquehanna University

Mr. Zirkel stated that he recently launched a campaign to be elected to Borough Council. He stated he has been working with Susquehanna University students to get them to come out and vote for him. Mr. Zirkel stated he wanted to introduce himself. Mr. Zirkel stated he is from central New Jersey. He has noticed that over the last three (3) years the relationship between the students and the Borough has deteriorated. He would like to try and rebuild this and give the students a voice.

C/P Charles stated that Mr. Zirkel is a junior and is running for a four (4) year term. Does Mr. Zirkel plan on being here the entire four (4) years? Mr. Zirkel stated that he does not know yet – if the right opportunity opened up for a job close to the Borough he would be open to staying in the Borough. He does not know what the future holds for him.

C/P Rudnitsky stated that Mr. Zirkel is always welcome, along with his fellow students, to attend Borough Council meetings. There is always a time set aside at Council meetings to hear from members of the public.

Vince Stoops – Borough Resident

Mr. Stoops stated that last month it was discussed about changing the fees for zoning and permits. The Borough needs to first fix their broken regulatory system in the community before the Borough considers raising fees on anything. The Borough has a broken Parking Ordinance that does not allow new businesses/jobs to come into the community without the subjective approval of a small board. Rather than looking at raising the fees for average everyday citizens who will continue to not be able to afford them, please consider eliminating many of the regulatory problems in the Borough starting with the Parking Ordinance.

Recess to Executive Session at 7:45 p.m. for Litigation with Eastern Snyder County Regional Authority (ESCRA).

Return from Executive Session at 8:49 p.m. – No action taken.

COMMITTEE / COMMISSION / BOARD REPORTS

FINANCE & BUDGET COMMITTEE – Tim Charles, Chairman

Payment and Ratification of Bills

Motion made by C/P Charles to approve the payment of the bills as presented. Motion seconded by C/P Hendricks.

AYES: SIX (6) NAYS: NONE MOTION CARRIED

Statewide Tax Recovery, Inc. – Exoneration Requests

C/P Charles stated there is one (1) exoneration. Mgr. Williams stated it is for Calvin Conrad – he is deceased and this was for the years 2008, 2009, 2010, 2011 and 2012 at \$5.50/year for a total of \$28.50.

Motion made by C/P Viker to accept this exoneration. Motion seconded by C/P Charles.

AYES: SIX (6) NAYS: NONE MOTION CARRIED

Acknowledge Receipt of 2016 Budget Requests – Copy Provided

The first budget meeting is recessed until Monday, November 16, 2015 at 6:30 p.m.

Approve Agreement with Berkheimer to Collect Delinquent Per Capital Taxes in 2016 – Copy Provided

Motion made by C/P Viker to approve agreement with Berkheimer. Motion seconded by C/P Charles.

Vince Stoops took the floor. He stated that Berkheimer is absolutely horrible as a taxing agency. He works with Berkheimer within his job. Mr. Stoops stated that they exploit senior citizens and young college students. Anyone who doesn't need to file a local return, will get a letter in the mail a few weeks after the deadline that states that they never filed and they owe \$25.00. These folks do not owe \$25.00, but a lot of people will send it in because they are confused and they don't know any better.

Mr. Stoops is asking if Borough Council would please reconsider appointing Berkheimer because they are one (1) of the most citizen unfriendly organizations. Mr. Stoops stated that he could provide the Borough with specific examples. C/P Viker stated he would like to see some documentation.

C/P Charles stated that Berkheimer does the Selinsgrove School District's taxes. They are a tremendous advantage with the resources they have. The data they have is to the Borough's advantage.

C/P Rudnitsky did state that he has found Berkheimer to be difficult to deal with. What would be the alternative?

V/P Carroll stated that the contract is for one (1) year. If there would be some substantial problems within the year, then the Borough would not renew the contract for the next year.

Mgr. Williams stated that he appreciates what Mr. Stoops had to say and that paying taxes is unpopular. He is certain that Snyder County went through a selection process when Berkheimer was selected to collect their Earned Income Tax (EIT) not just for the municipalities, but also for the school district. Mgr. Williams stated that Berkheimer does have a database and if the Borough wants to improve their collections over the existing vendor, which is Statewide, he feels that Berkheimer is the correct choice.

**AYES: FOUR (4) NAYS: TWO (2) – C/P Rudnitsky & C/P Mease
MOTION CARRIED**

Approve Resolution 2015-09 Appointing Berkheimer as Delinquent Per Capita Tax Collector – Copy Provided

Motion made by C/P Viker to approve Resolution 2015-09. Motion seconded by C/P Charles.

**AYES: FOUR (4) NAYS: TWO (2) – C/P Rudnitsky & C/P Mease
MOTION CARRIED**

Approve Resolution 2015-10 Appointing Liaison – Copy Provided

C/P Charles stated this is to appoint a liaison between the governing Board of Selinsgrove Borough and Berkheimer, the duly appointed collector of per capita taxes for the Borough, for the express purpose of sharing confidential tax information with the Borough for official purposes.

Motion made by C/P Charles to adopt Resolution 2015-10. Motion seconded by C/P Hendricks.

AYES: SIX (6) NAYS: NONE MOTION CARRIED

Approve Resolution 2015-11 Appointing Berkheimer as Tax Hearing Officer – Copy Provided

C/P Charles stated this is a Resolution of the governing Board of Selinsgrove Borough, empowering and directing the proper officers of the governing Board to appoint Berkheimer as its Tax Hearing Officer under and pursuant to the local tax payer's Bill of Rights for the express purpose of adjudicating appeals thereunder.

Motion made by C/P Charles to adopt Resolution 2015-11. Motion seconded by C/P Hendricks.

**AYES: FIVE (5) NAYS: ONE (1) – C/P Rudnitsky
MOTION CARRIED**

Approve Resolution 2015-12 Authorizing Berkheimer to Impose and Retain Costs of Collection – Copy Provided

C/P Charles stated this is a Resolution of the governing Board of Selinsgrove Borough, authorizing and empowering its local Tax Collector, Berkheimer, to impose and retain costs of collection on delinquent taxes.

Motion made by C/P Charles to adopt Resolution 2015-12. Motion seconded by C/P Hendricks.

AYES: SIX (6) NAYS: NONE MOTION CARRIED

Approve Professional Services Agreement with Matt Sauers for Sign Ordinance Updates

Mgr. Williams stated that the proposal is for Mr. Sauers to attend two (2) meetings with the Planning Commission and do other work to prepare for these meetings. It will be \$60.00/hour for 10 hours of work and not to exceed \$600.00.

Motion made by C/P Charles to approve the Professional Services Agreement with Matt Sauers. Motion seconded by C/P Rudnitsky.

AYES: SIX (6) NAYS: NONE MOTION CARRIED

Middle Creek Signs

C/P Charles stated that Borough Council had allotted money and Council came in \$700.00 short. The motion is to approve an additional \$700.00 for the signs for PnR.

Motion made by C/P Charles to approve up to \$700.00 for additional signs for PnR. Motion seconded by C/P Rudnitsky.

AYES: SIX (6) NAYS: NONE MOTION CARRIED

Stacy Richard – SEDA COG

C/P Charles stated that Council had previously approved \$10,000.00 for the Energy Audit that was available to residential customers. PP&L only does residential audits for \$50.00 if the homeowner has an all-electric home. There has only been one (1) homeowner who has shown interest and applied. The Finance Committee would like to use the \$7,000.00 of previously approved Gelnett monies for energy audits for non-profits. This does not include churches.

Motion made by C/P Charles to allot the \$7,000.00 of previously approved Gelnett monies to be used for non-profits. Motion seconded by C/P Mease.

AYES: SIX (6) NAYS: NONE MOTION CARRIED

Service Proposal

C/P Charles stated that this is for the Public Works shed dumpster and Market Street waste cans. Bids from Hometown Disposal, Danley's and Cocolamus Creek were received. Hometown Disposal came in with the lowest bid.

Motion made by C/P Charles to approve Hometown Disposal for dumpster and street can pick up. Motion seconded by C/P Rudnitsky.

AYES: SIX (6) NAYS: NONE MOTION CARRIED

PUBLIC FACILITIES & SERVICES COMMITTEE – Shane Hendricks, Chairman

Review Results of Selin's Grove Trivia Questions in September 2015 Newsletter

C/P Hendricks stated that he would like to thank Bo Fasold for helping him to grade all the entries. The winner was Bob Bickhart and he will be receiving a \$20.00 gift card to Selin's Grove Brewing. The runner up was Nancy Jarrett.

BOROUGH ADMINISTRATION / PROPERTY AND EQUIPMENT – Pete Carroll, Chairman

Mgr. Williams stated that the Borough is still in the midst of working with EI Associates and Moore Engineering on the air quality of the Borough Office/Library and not in a negative way – what Mgr. Williams is referring to is the high relative humidity. This is finally coming to a close. The building has also been seeing some issues with the plumbing. The Borough had been in touch with Roto Rooter and they came for a service call. The Borough Office/Library has now occupied the building for three (3) years. A recommissioning of the buildings HVAC System will be taking place in the near future.

COMMUNITY ACTIVITIES AND PUBLIC AFFAIRS – Richard P. Mease, Chairman

Approve Santa Fest Pet Parade – Saturday, December 5, 2015 from 2 to 4 P.M. – Copy Provided

C/P Mease stated this request is from the Chamber of Commerce and they are asking for assistance at the intersections. C/P Mease did talk with Helen Walter about this and she has contacted the Fire Police and the Police Department. The rain date for this event will be on Sunday, December 6, 2015 from 2 to 4 P.M.

Motion made by C/P Mease to approve this request. Motion seconded by C/P Charles.

AYES: SIX (6) NAYS: NONE MOTION CARRIED

PERSONNEL MANAGEMENT COMMITTEE – Marvin Rudnitsky, Chairman

Discussion on wages for Jessie Runkle – Copy Provided

C/P Rudnitsky stated that everyone on Council has gotten to know Ms. Runkle. She started with no knowledge of the position and grew into it very dramatically to be someone that is admired for her professionalism and what she has done for the Borough. The Personnel Management Committee would like to request an increase in her pay. Other organizations have been looking at Ms. Runkle and one (1) even made her an offer. To keep Ms. Runkle the professional that she is, the committee would like to increase her pay to \$15.50/hour. It would be retroactive with the current pay period.

C/P Rudnitsky stated that in Ms. Runkle's pay arrangement 25 hours of her 35 hour work week are covered by the Gelnett Trust for Parks and Recreation and 10 hours are for Ms. Runkle's zoning work and this is provided by general revenue.

Motion made by C/P Rudnitsky to approve Ms. Runkle's pay increase to \$15.50/hour. Motion seconded by C/P Charles.

AYES: SIX (6) NAYS: NONE MOTION CARRIED

PUBLIC SAFETY COMMITTEE – Erik Viker, Chairman

Letter of Concern from Penn Township Supervisors – Copy Provided

C/P Viker stated this is an enforcement issue for the Police Chief. He would like Mayor Reed to please convey this back to the Police Chief and that he perhaps could send some patrols to this area. This is in regards to the pedestrian crossing on Route 522/Broad Street/Route 204.

Mgr. Williams stated that this has been an issue ever since the traffic signal was upgraded by Weis Markets. There were two (2) upgrades of this signalized intersection – first by the Safe Routes to School and secondly was Weis Markets. It was Weis Markets who put in the extra right hand turn lane for east bound 522 traffic. This means that the pedestrian has to cross at a longer distance. Pedestrians may be assuming they are at a signalized intersection (for example Market Street at Pine Street) where pedestrians are moving on their own protected phase and vehicles are stopped.

C/P Viker stated that in a crosswalk, pedestrians have the right of way at all times. Mgr. Williams agreed. C/P Viker stated that this is an enforcement matter – there are vehicles that are disobeying the law and putting the pedestrians at risk.

Mgr. Williams stated that there is a sign that he has suggested to PennDOT for them to consider. It reinforces that the pedestrian has the right of way. Mgr. Williams is waiting for a response from PennDOT.

PLANNING COMMISSION – Earl Moyer, Chairman – No Report

ZONING HEARING BOARD – Cyril Runkle, Chairman

Meeting Minutes – Copy to be provided at recessed meeting on Monday, December 7, 2015

CIVIL SERVICE COMMISSION – Dalton Savidge, Chairman

Receipt of 2 of 3 decline letters from candidates of former eligibility list

Mgr. Williams stated that before Council was comfortable in advertising for the now vacant position in the Police Department, Council had wanted to put to rest the idea that the eligibility list was no longer an eligibility list. Civil Service has taken action and they unanimously said that the eligibility list is no longer valid. Council wanted to have this reinforced by the last three (3) known applicants/candidates on this list who Council had knowledge that they had accepted employment elsewhere. Chief Garlock has sent out registered/return receipt letters to these three (3) candidates – the Borough has received two (2) returns. By default because the one (1) applicant did not return their letter by a certain date, it is assumed that they are no longer interested in being a candidate for the Borough of Selinsgrove.

SHADE TREE COMMISSION – Bo and Joan Fasold

Meeting Minutes – Copy Provided

Mgr. Williams stated the Borough will be picking up trees on Tuesday, November 10, 2015. Approximately 19 trees will be delivered. The trees will be planted on Saturday, November 14, 2015.

BOROUGH ADMINISTRATIVE REPORTS:

MAYOR – Jeff Reed

Presentation of the Police Reports for September 2015 – Copy Provided

BOROUGH SOLICITOR – Robert Cravitz, Esq.

Adopt Ordinance No. 821 – Civil Service Commission – Copy Provided

Sol. Cravitz stated this is in regards to changing the Civil Service written exam and oral examination. Test results for the written test graded on a 100 point scale - an applicant must score 75% or higher and receive one (1) of the six (6) highest scores, including ties, in order to continue in the application process. Applicants scoring less than 75% or not receiving one (1) of the six (6) highest scores shall be rejected. Following the written exam they will then proceed to the oral exam under Section 13-29 where the score must be 75% or higher in the written exam and score at least 75% on the oral exam. This will be across the board for all applicants for police officers.

Sol. Cravitz stated that the rest of the Ordinance remains unaffected.

Motion made by C/P Hendricks to approve. Motion seconded by C/P Mease.

AYES: FIVE (5) NAYS: ONE – C/P Carroll MOTION CARRIED

Advertise for 5th Patrolman

Motion made by C/P Viker to approve advertising. Motion seconded by C/P Charles.

AYES: SIX (6) NAYS: NONE MOTION CARRIED

BOROUGH ENGINEER

Update on pending projects – Coukart & Associates, Inc. – Copy Provided

Mgr. Williams stated there is good news concerning the Downtown Streetscape Lighting – it appears the Borough is going to be back on track. PennDOT did agree to waive the shop inspection of the light poles and bases. There does need to be a reconfirmation of the cost estimate of the proprietary poles that the Borough will be using and has used for the last two (2) phases. The project can then be rebid and will become a 2016 project.

2015 Street Program/2015 Curb Ramp Project/2015 Public Works Project – they are all moving to final payment application and closeout of paperwork. The Borough is waiting for G&R Charles to submit a request, in writing, for additional time. They went beyond their 80 day contract.

Northumberland National Bank/Selinsgrove Area School District – Middle School – there is only one (1) item needed by Northumberland National Bank and that is an orifice plate. The Borough is waiting to see that T. Ross Construction has installed it.

Update on HMGP Elevation Project

Additional funding approved by PEMA – Copy Provided

Treas. Badman stated that the Borough has received the funding from PEMA for the additional funds that we were asking for. The Borough will also need to have FEMA approval.

Mgr. Williams stated that there are two (2) elevation projects on the Isle of Que. The Borough has asked for an additional \$88,000.00. Of the \$88,000.00 approximately \$5,000.00 is going to one (1) property and \$83,000.00 is going to the second property because of the complexity of raising this single family dwelling.

Approve Proposal for Plot Plans, etc. for elevation project – Copies Provided

Mgr. Williams stated that Peters Consulting from Berwick and Bloomsburg have been assisting the Borough with the elevation of the two (2) homes on the Isle of Que. A site meeting was held with the two (2) respective property owners on Tuesday, October 27, 2015. As a result of this site meeting and reviewing the drawings that had been generated to date with the property owners, the question came up about providing a required egress out of these homes once they are elevated by way of a deck and staircase. It appears that there are going to be setback issues created by these places of egress. There has not been any thought given to the preparation of a site plan to date.

Mgr. Williams stated it appears there will be an encroachment into the front yard and side yard.

Also discussed at the Finance Committee meeting was the proposal for the Walshaw's which is \$2,770.00 and the proposal for the Schrader's which is \$2,150.00. The way that Mr. Peters has laid both proposals out is the Borough is a client and by way of preapproval with these two (2) respective property owners if in fact, the cost of elevating the homes or these services would exceed the cost of PEMA and/or FEMA grants, the homeowner is responsible for the additional costs.

Motion made by C/P Charles to approve the Professional Engineering and Survey Services Agreement for 108 S. Third St. with Peters Consultants. Motion seconded by C/P Rudnitsky.

AYES: FIVE (5)

**NAYS: ONE (1) – C/P Hendricks
MOTION CARRIED**

Motion made by C/P Charles to approve the Professional Engineering and Survey Services Agreement with Peters Consultants for 215 S. Second St. Motion seconded by C/P Rudnitsky.

AYES: FIVE (5)

**NAYS: ONE (1) – C/P Hendricks
MOTION CARRIED**

Discussion on property at 108 S. Third Street

Mgr. Williams stated that the abutting house (106 S. Third Street) is so close to 108 S. Third Street that the grant is actually going to fund the underpinning of the foundation of the house. To elevate 108 S. Third Street may mean impacting the stability of 106 S. Third Street. This home has been through a

couple of flood events starting in 1996. The home is not in good shape and has not been occupied since the 1990's. When Mr. Dennis Peters was in the Borough's company (not only is he a Professional Engineer in Pennsylvania, but he is also a Building Code Official) and he pointed out some deficiencies as to the condition of 106 S. Third Street that because of the instability of the house (in particular the foundation) and there are holes in the roof – Mr. Peters feels if the Uniform Construction Code were to be applied to this structure that in fact it could be declared uninhabitable/condemned. The choice is – either utilize the grant (public funds) and underpin this structure at \$14,000.00 and hope that it works or take a different course of action not funded by the grant dollars (Borough expense) to go through the procedure to condemn this property.

Mgr. Williams stated that the Borough would have to incur the cost if the property owner did not demolish the house. The Borough would have to demolish the house after getting bids. The Borough would then have to try and get the money back from the property owner or lien the property. A reasonable estimate for knocking down this home would be between \$15,000.00 and \$20,000.00.

Mgr. Williams stated the real question is does the Borough utilize the grant money to save the home (which otherwise should be condemned) or do we go down the path of a taking process and hope for that the Borough will be reimbursed for the cost of the demolition.

V/P Carroll stated since this meeting will be recessed until Monday, November 16, 2015 could the Borough get in touch with the homeowner and find out what their wishes are for this property and then come back and report it to Council on Monday, November 16, 2015 and then a decision can be made. Mgr. Williams stated that "yes" this can be pursued.

This will be tabled.

BOROUGH TREASURER – Sharon M. Badman

Approve Treasurer's Report for Month of October 2015 – Copy Provided

Motion made by C/P Viker to approve. Motion seconded by C/P Charles.

AYES: SIX (6)

NAYS: NONE

MOTION CARRIED

BOROUGH MANAGER / SECRETARY – Paul A. Williams

Manager's Monthly Activity Report – Copy Provided

Mgr. Williams would like to recognize the Public Works Department for the construction project that they completed down at Major Anthony Selin Park. In 2012 PennDOT replaced some bridge decking on the green bridge spanning Penns Creek to the Isle of Que. This decking was stockpiled at the District maintenance yard. The Borough made use of some of this decking (three (3) sections). The wooden surface was replaced with the metal bridge decking. There were two (2) concrete end walls and four (4) i-beams already in place. The Public Works Department did purchase some pipe for railing – the pipe threader was borrowed from Don Rowe of Penn Fire Protection. Mgr. Williams would like Council to acknowledge the men on a great job. The talent that they have saved the Borough a lot of money.

On Monday, October 19, 2015 the Selinsgrove Borough Water Authority met for the first time in about 12 months. They have reorganized and approved the minutes from the previous meeting. The reason that they were meeting was to approve the agreement with AT&T. It permits AT&T to upgrade the antennae that is physically located on the top of the Boroughs elevated water tank at 751 University Avenue.

As part of this approval, the Borough did receive an increase in the monies they will be receiving on a monthly basis from AT&T, this was increased by \$300.00/month. They also reimbursed the engineering expenses that the Borough had incurred over the last year that amounted to approximately \$3,940.00.

AT&T also gave the Borough an additional \$1,000.00 should they have any incurred additional legal expenses. This will increase the Boroughs payment to about \$32,000.00 annually from AT&T.

Tuesday, October 13, 2015 Northumberland National Bank had their grand opening & ribbon cutting. Mgr. Williams thanked Mayor Reed for attending.

Business Incubator Project Grand Opening – Friday, November 6, 2015 at 1:00 PM – Copy Provided

Mgr. Williams stated that this is being held at 113 N. Market Street on the 3rd floor. This event will continue till 3:00 p.m. Some light refreshments will be served.

Open House for Stahl Sheaffer Engineering – Thursday, November 12, 2015 – 5:00 to 7:00 p.m. – Copy Provided

Snyder County Coalition for Kids Annual Conference – Thursday, December 3, 2015 – Copy Provided

Mgr. Williams stated that this event will be held at Susquehanna University's Degenstein Theater. Some of the speakers will be Jennifer Storm from PA's State Victim Advocate, Cheryl Stumpf, Counselor and Outreach Coordinator at Susquehanna University, the Honorable Michael Sholley who is an Associate Judge of the 17th Judicial District, Cpl. Scott Davis from the PA State Police and James Dill from Innovative Technology & Investigative Solutions, LLC.

ZONING – Deputy Zoning and Permit Officer – Jessie Runkle

Update of ZONING, SIGN & OCCUPANCY & DEMOLITION PERMITS ISSUED – Copy Provided

PARKS & RECREATION COORDINATOR – Jessie Runkle

Monthly Report – Copy Provided

EASTERN SNYDER COUNTY REGIONAL AUTHORITY – Ed Mann

Meeting Minutes – Copy Provided

NORTH-EASTERN SNYDER CO. JOINT AUTH. – Bill Hetherington/Dianne Mengel – No Report

NEW BUSINESS:

OTHERS

Vince Stoops – Mr. Stoops stated that on Saturday, October 24, 2015 a FREE Community Breakfast was held at All Saints Episcopal Church. Approximately 50 people were served. The next FREE Community Breakfast is scheduled for Saturday, November 21, 2015 – the location has yet to be determined. Donations are always accepted.

Mgr. Williams – Stated the Borough has been a mandated community to have recycling. The Borough does have its own curbside pickup and also a recycling facility at the Borough Shed. Recycled materials are market driven and currently the Borough is having a problem recycling plastics with the numbers three (3) – seven (7) – it is no longer in demand. The Borough Office and Director of Public Works Corby Bowersox will be having some dialogue with the County as well as the Lycoming Landfill and some of the haulers.

Recycling Coordinator Jessie Runkle recently attended a seminar in Harrisburg on recycling. Ms. Runkle stated she was more or less a minority because a lot of the folks she was speaking with have a full time

job in recycling. Ms. Runkle wears many different hats in the Borough. She reported that Selinsgrove is recycling the old fashioned way. The new way is single stream in which everything is picked up, co-mingled and then separated at the land fill.

If the Borough continues to collect 3 – 7's, they will be paying for the pulls and perhaps they will not be recycled, but put in a landfill.

Treas. Badman stated that Jeff's Recycling was taking the 3 – 7's and they would sell the product and then in return did not charge the Borough to haul it. They are not making any money now on 3 – 7's so they no longer want them. The Borough now has a roll off full of 3 – 7's that the Borough has to find somewhere to dump. Treas. Badman stated that she thinks Lycoming County Landfill will take it, but they will not pull it. The Borough will have to pay to pull it which is \$150.00. The Borough is in the process of trying to find someone else to pull it. The roll off is filled every month to month and a half.

C/P Rudnitsky stated he uses single stream and his family puts out 1 – 7's and it is unlimited for \$8.00/month. You can fill the garbage can they provide you with and then put additional containers beside it at no extra cost.

At 10:15 p.m. the meeting recessed to Monday, November 16, 2015 at 6:30 p.m.

Respectfully submitted by

Chele' Weaver
Recording Secretary