

**SELINGROVE BOROUGH COUNCIL MEETING**

**MONDAY, MAY 7, 2012 - 7:00 P.M.**

**COUNCIL MEMBERS PRESENT:** Pres. B. Farrell, V. Pres. P. Carroll, C/P D. Anderson, C/P T. Charles, C/P S. Hendricks, C/P E. Viker, C/P R. Mease arrived at 7:05 p.m.

**COUNCIL MEMBERS ABSENT:** None

**OTHERS PRESENT:** Solicitor R. Cravitz; Mayor S. Christine; Borough Treasurer/Acting Manager Sheri Badman; Deputy Zoning Officer Janet Powers; Outgoing Recording Transcriptionist Dawne Long; Administrative Assistant Chele' Weaver; Borough Residents Joseph & Margaret Siro, Vince Stoops, Jamie Gentile, Joel Erdley, Elaine Herrold, Earl Moyer & Sean Jorgensen; Owner of Keller's Beer Matt Viens; Weis Markets Representatives Alex Ororbia & Joe Gurney; DH&L Representative Gary Griner; WKOK Radio News Matt Farrand; HRI Representatives Josh Richey, Michael Weisbrod & Dwight Ehrenzeller; First Capital Engineering Representative John Luciani; Larson Design Group Representative Alan Zeigler; Parks and Recreation Board Chairperson Rocky Baer; Savidge Rental Group Owner Michael Savidge; Main St. Manager's Office Representative, Tim Musser; Shade Tree Commission Representative Bo Fasold.

**OTHERS ABSENT:** Junior C/P Maggie Lemons

**CALL MEETING TO ORDER:**

Pres. Farrell called the meeting to order at 7:00 P.M. Acting Mgr. Badman called the roll, followed by a moment of silence and the Pledge of Allegiance.

**REVIEW AND APPROVAL OF COUNCIL MINUTES FROM MEETINGS OF APRIL 2, 23, 24 & 26, 2012:**

Motion by C/P Anderson to approve the minutes as presented. Seconded by C/P Hendricks.

**AYES: SEVEN (7)**

**NAYS: NONE**

**MOTION CARRIED**

**RECESS TO PUBLIC HEARING:**

At 7:03 p.m. the Council meeting recessed to a public meeting to take public comments concerning the proposed use of the 2012 US DOJ Byrne Justice Assistance Grant and to approve a specific use for the funds and acknowledge and/or amend the submission of the grant application. Pres. Farrell asked if there was anyone present for the Byrne Justice Assistance Grant and Acting Mgr. Badman stated no. Acting Mgr. Badman stated that the 2012 US DOJ Byrne Justice Assistance Grant is in the amount of \$11,629. This is to be used for computer and communications upgrades for the Police Dept. as well as funding for a Community Service Officer/Externship partnership with a private educational institution. This is what the Chief of Police has requested. C/P Viker stated that the Chief has done a pretty good job of planning how to use this money in a way that keeps technology up to speed without doing anything particularly unnecessary. Pres. Farrell asked if this is ready to go to the County and Acting Mgr. Badman replied yes.

**RECONVENE COUNCIL MEETING** – At 7:04 p.m. the Council meeting reconvened.

Motion by C/P Viker to authorize the grant application. Seconded by C/P Hendricks.

**AYES: SEVEN (7)**

**NAYS: NONE**

**MOTION CARRIED**

**PERSONS TO BE HEARD:**

**DH&L Fire Company** – Gary Griner reported there were 18 incidents in April as follows: 3 automatic alarms, 2 brush/wildland fires, 3 standby assignments, 1 mva with extrication, 1 good intent service call, 1 pedestrian accident, 1 medical assist, 1 mva without extrication, 1 owners investigation and 4 structure fires. The incidents occurred as follows: 1 in Decatur Township, 1 in Fayette Township, 5 in Monroe Township, 8 in Penn Township and 5 in Selinsgrove. The dollar loss within the jurisdiction was \$0.00, and utilized 219 personnel, and April man hours totaled 311.

#### **Others to be Heard –**

**Selinsgrove Area Recreation, Inc.** – Acting Mgr. Badman stated she was given a copy of the pool schedule for 2012 with the rates. She will be placing copies of this in the office. This is also online at the Borough website and also on the pool website. C/P Anderson asked if it could be made clear that when a membership is paid for you do not have to pay a daily admission fee as well. There was some confusion with this last year.

**Selinsgrove Projects, Inc.** – Tim Musser, Main St. Manager's Office, stated the board sent a letter in support of designating the Susquehanna River as an impaired waterway to state senators and representatives as well as the local newspapers. He also stated the Snyder County Trust Clock restoration was recently completed and a ceremony was held on April 27<sup>th</sup> where the clock was reset and lit. The board is also currently in the process of setting up a Promotions and Marketing Committee which will be required to maintain national main street accreditation in the future. This will help with the upcoming Rudy Gelnett Summer Concert Series. Pres. Farrell also noted that the Design Committee has approved some applications. C/P Hendricks questioned that one of the applications for the façade program was for \$4,421 and was a residence and can that be done? Tim replied that as long as the building is in the Main St. district it is ok. Bo Fasold stated that Maryanne Pinand's property at the corner of Market and Chestnut Sts. has benefited from this fund in the past.

C/P Viker noted that the fund is for \$30,000 and that \$21,715.47 has been committed. C/P Viker asked if they are still accepting applications? Mr. Musser stated that yes, they are. C/P Viker asked if there is a deadline that the community should know about? Tim said that they have to have their funding spent by the end of their fiscal year, which is June 30, 2012. So they can take applications up to that point.

Pres. Farrell asked Tim if there were any denials on the Façade Grant money and he replied no.

**HRI – Isle of Que Bridge Project** – Representative Michael Weisbrod stated that this is about the project HRI is doing for Penn Dot on Pine St., the bridge project. HRI had a meeting a couple of weeks ago with Penn Dot, painters and everybody, and it came to everyone's attention that the time frame for this project is very, very tight and HRI knows there is a stipulation for the pedestrian traffic. At the meeting they had a discussion about if it would be possible to have about a month with no pedestrian traffic, so the painters could come in and work on a span at a time, put up their containment, do their work and move to the next span. This is what HRI proposed at that meeting. A week later HRI met with Penn Dot again and they said they spent a couple of hours talking about it, it's almost impossible to complete everybody's work at the same time under the containment. Halfway through that meeting Penn Dot said they did commit and promise the Borough that pedestrian traffic would be maintained regardless. HRI is foregoing that request. In the meantime, HRI is putting a plan together to ask Penn Dot to have the painters come in early before the detour is scheduled from June 4 – August 28, 2012. When HRI sets up containment to make everything work it's very, very hard for them to setup a little bit of an area, do their work, move that containment – it's very time consuming. Penn Dot originally allowed for 15-20 days for the total painting project. It's just not enough time. The people that come out and talk to the Borough or Municipalities don't really understand this part of the construction. However, HRI is talking to them and if Penn Dot will go along with it, they will put up a one-way sign on each end of the bridge and let them work on the upstream side, contain that and do that bay for bay. HRI figures that should take three weeks to get that done. Once that is done, HRI would have to go back to their regular schedule and would still have the pedestrian sidewalk. Then HRI would have to take the decking off, putting stringers back in, replace decking and, at that point, put pedestrian traffic out on the bridge. Everything really depends on the

weather. HRI is requesting to work Sundays. The only thing HRI would ask for is if the painters really got in trouble time wise, they be allowed to work on Sundays. HRI's contract with Penn Dot said they are allowed to start work at 6 a.m. HRI is asking for consideration to start at 6 a.m. if they need to. There is a lot of work to do in that timeframe, they are concerned with the safety of the pedestrians and originally

Acting Mgr. Badman asked if this is going to be a one lane bridge? Michael Weisbrod replied yes and that HRI can setup containment with Penn Dot's approval of the one lane traffic pattern. HRI would put a stop sign with a blinking red light on it and then have one lane of traffic. They would make sure that they are working on one bay at a time. They would not have the total bridge contained. This would happen in another 10 days.

C/P Carroll expressed a concern about bus traffic, due to the fact that the school year is not over yet. Michael Weisbrod said that they could get the painters in and get some of the work done and gain a couple of weeks worth of work with this plan.

C/P Viker asked a couple of re-cap questions: 1. Do you have a specific amount of days you need to go to one lane road? And what are those days? Michael Weisbrod stated he cannot give an exact day, but guessing May 20 – June 4, 2012 so they have a couple of weeks. C/P Viker stated so approximately 2 – 2 ½ weeks of one lane road on the bridge. Michael Weisbrod responded yes. C/P Viker asked, if we do that, do I understand that we never lose pedestrian crossing? Michael Weisbrod responded yes we will absolutely maintain pedestrian crossing. When working on the downstream side HRI will have to get the pedestrians off of there and put a private walkway down across the so they will be walking on the upstream side away from the containment.

Pres. Farrell asked are you still requesting permission for the 6 a.m. – 8 p.m., with work on a Sunday once in a while? Michael Weisbrod responded yes. C/P Charles asked if we have an Ordinance on Sunday work? Acting Mgr. Badman said no. C/P Charles said the time is an issue, but we have no Ordinance. You don't need permission to work on Sunday. Michael Weisbrod stated ok. HRI has worked a couple of times on a Sunday and they have left a hole for Church services. C/P Charles asked if they would be starting compressors at 6:00 a.m., or do they have an hour setup time? Michael Weisbrod said they would be starting compressors at 6 a.m. C/P Charles asked if 7 a.m. – 9 p.m. is doable? Michael Weisbrod stated that the later you go into the evening, you have to setup lights, etc. It starts to get dark around 9– 9:30 p.m. and it doesn't pay to setup the illumination for ½ hr. to an hour.

Pres. Farrell said Council will have to consider this. Pres. Farrell asked when he would need to know about the 6 a.m. start? Michael Weisbrod replied in a few days. C/P Viker moved that they waive the noise Ordinance as necessary to ensure this project can be done as quickly and efficiently as possible. C/P Carroll said the only objection he would have would be to hold off a little longer on a Sunday. Michael Weisbrod stated that HRI does not have a problem with that. They could work 10 a.m. – 6 p.m. if need be. C/P Carroll stated that Sundays are the only day some people can get a little rest.

Motion by C/P Viker to grant permission to begin work at 6:00 a.m. Seconded by C/P Anderson.

**AYES: SIX (6)**

**NAYS: ONE (1) C/P Hendricks**

**MOTION CARRIED**

Additionally, C/P Anderson stated to Acting Mgr. Badman, that Furmano's and Rine's Florist should be made aware that the bridge will be going down to one lane because painting will be starting earlier than June 4, 2012. C/P Charles was concerned with Furman's getting their plows over the bridge. Michael Weisbrod stated that they should have it down to a 12' – 14' wide lane. Acting Mgr. Badman said that an article in the Snyder County Times would help and there would be no cost. C/P Charles asked if the emergency ramp would be open? Michael Weisbrod stated no. C/P Viker stated he thought this would work out just fine.

**WEIS MARKETS REPRESENTATIVES** - Pres. Farrell reminded Council members that if they would like the floor, please raise your hand so we are not talking over each other. Joseph Gurney took the floor.

Good evening everyone my name is Joseph Gurney from 1<sup>st</sup> Capital Engineering in York, Pennsylvania. With me tonight is Alex Ororbis from Weis Markets. and President and special engineer from 1<sup>st</sup> Capital Engineering, John Luciani. Weis Markets met with the Planning Commission on April 25, 2012 to discuss this project briefly, it's a sketch plan for the development of a 7.8773 acre track located at the corner of 204 and 522. It is the planned/proposed relocation of the existing Weis Markets from the opposite corner of that intersection. The property is currently zoned as C1 – general commercial – served by public sewer and water and was previously occupied by OTT Packaging. That building has been razed (taken down) and has been re-graded and reseeded at the present time. The soil has been stabilized from the raising of that structure. Weis Markets submitted the sketch plan to the Borough a couple of weeks ago. The building takes 66,560 square feet, a Gas-N-Go with eight fueling positions at the corner of the intersection that will include an attendant's kiosk (a person will be there to monitor the Gas-N-Go), 333 parking spaces, loading/unloading facilities on the one side, an outdoor seating courtyard and driveway access to Route 522, Route 204 and two access points to Bridge Street. Weis Markets met with Borough staff in October and early April to talk about this project. We also met with Penn Dot back in October. They are here to talk about the sketch plan. They talked with Planning Commission and they wanted to talk with Borough Council. Then they will resubmit these plans as the final with all the engineering, storm water, lighting, landscaping, erosion and sedimentation control and Penn Dot's plan and also for the engineer to review.

Joe Gurney opened up the floor for any questions. C/P Hendricks asked if they had received a copy of the Borough Engineers letter and he replied yes. He said they are aware of those comments and they will be addressed at the land development meeting. One of the problems that C/P Hendricks has with the preliminary drawings is that in the southeast corner the entrance and exit onto Route 522 and is there any thought about no left hand turns as you exit the Weis property and proceed onto Route 522 to the east or possibly putting a barrier on Route 522 so people traveling east on Route 522 could not turn? Just the sheer volume of traffic that moves up and down Route 522, he could see a gridlock situation. John Luciani said a meeting with Penn Dot back in October they did not restrict that or discuss that with us. He stated that they are thinking about sharing that driveway with the Fire Department, and that the Fire Department saw that as a positive and we haven't proceeded. John Luciani stated he noticed that the key times for traffic are in the afternoon when school lets out around 3:00 p.m. C/P Anderson reminded him also that when school starts in the a.m. John Luciani said they think it will be somewhat self-regulating. So far as Joe Luciani mentioned we went up and met with District 3 to talk with their traffic engineer, re-discussed it with them and we hope it will be smoothed out, but I don't think we'll see a safety situation develop and with this intersection being that close to the intersection that the gap would not be there. C/P Viker wanted to clarify that they made these decisions based on a body of evidence of similar traffic situations elsewhere; observed, statistical information. Joe Gurney said that engineers use a manual called the Institute of Transportation, it gives us a model. Sometimes it way overestimates it, sometimes it way underestimates it and because Weis is already here, we're just flopping the store over. Now granted it is a bigger store and what we did with the remodeling is by timing the traffic, there is only one way to get in and out of that existing lot and it can create congestion. When we flopped it over to this side we added that percentage of building and on top of that we added a store owned gas station. I believe to answer your question it is yes and believe even though we used a very similar model, it's conservative because we modeled this as if it's a Sheetz store or a state owned gas station in the middle of nowhere. C/P Viker said you also have that Bridge Street exit and entrance that is open to the public right? All of that space is available to the public too? John Luciani said that this is correct it is State highway. C/P Viker said so we have two exits and entrances there that anyone can use to get out of that space? John Luciani said that is correct. Joe Gurney stated that Penn Dot gave us no indication that we should consider this unsafe.

Joe Gurney said that Council should be seeing more Engineering drawings over the next month or so and we'll be before you again.

Pres. Farrell stated that there are a few people here that would like to speak about Weis Markets. He offered for the Weis Markets representatives to stay for a while if they would like. They agreed. Vince Stoops said that as a resident he wanted to thank Weis for continuing to reinvest in our community, its

been 100 years since they've been here and a major revenue source for the community based on tax dollars, but more importantly jobs for local residents. It is a job you can go to and support your family. He is appreciative of them wanting to stay in the Borough.

#### **OTHERS IN ATTENDANCE:**

**Shade Tree Commission** - Bo Fasold stated that his wife is the head of the Shade Tree Commission and she wanted him to ask a question. The question is directed to the representatives for Weis Markets. She is concerned with the trees on the property. Joe Gurney stated that the clusters of some wooded areas they are going to try and not disturb. He stated that the lighter green areas on the sketch are for new planting materials. When we submit the final plan with all the botanical and Latin names of all the plant materials they will be spec'd with sizes, shapes, colors, heights of trees and shrubs and things of that nature. Bo Fasold said that the parking lot itself is void of trees the way it looks and Joe Gurney said that around the perimeter they tried to plant some things but that the sketch can change a bit because we have to do a lot of other design work, storm water management, sedimentation control, etc. Greater detail will be presented in the actual civil drawings when they submit the land development project.

**Resident Margaret Siro** – I attend many of the Borough Council meetings and I found posted, detailed minutes for me extremely important especially for the benefit of the public who for various reasons cannot be present at the meetings. Also, the amount of topics discussed are too difficult to retrieve. I believe at the last meeting it was discussed to shorten the length of the minutes. C/P Farrell stated that we haven't decided that yet. We were talking about possibly making a decision on that. Margaret Siro thanked the Council for their time.

**Michael Savidge, Savidge Rental Group** – He sent the Borough a letter regarding 106 South Water Street, south of the intersection at Keller's Beer. The Borough had sent a request regarding the curbing and sidewalk project. They were advised to replace a section of curbing and section of sidewalk. As the letter details, basically they understand the need for the drop curb to be put in place and just have a hard time justifying the amount of sidewalk to put in place. They currently have asphalt in that area and understand that the asphalt isn't compliant with your Ordinance. The Borough advised them to cut out the asphalt and replace that with concrete material. However, in this area south of Keller's Beer and south of the stop sign, you are not requiring my neighbors to install sidewalks so we have a hard time justifying that cost. He would ask that the Council allow them to install the section of drop curb so that they no longer have to disturb the new road and would be more than happy to put the sidewalks in when Borough Council requires sidewalks in that area.

Pres. Farrell asked if everyone has a picture of the entry way? There are other similar businesses down there that have the same situation. Michael Savidge replied yes. Pres. Farrell said there are other driveways down there. Michael Savidge replied that historically that is how driveways were constructed and obviously doesn't meet the current requirement, keeping in mind we have no problem spending the cost for the drop curb so we no longer have to disturb the new road and then we can install the sidewalks at later time. Pres. Farrell asked if Mike Savidge is asking Council, if he is ok with just putting the curb in, he knows he has to put a drop curb in across that side, across that entry way. Mr. Savidge is asking that he not be required to put the sidewalks at this time. Mike Savidge replied that is correct. Pres Farrell said and you will do that when? Mike replied when my neighbors are required to install sidewalks. He said, Quite honestly, the sidewalk would go to nowhere. We have a section of sidewalk on our property, with neighbors to north and to the south that do not have sidewalks. C/P Farrell said that he believes at this time the road is being done and what we decided, was we're going to the south of Chestnut Street. Is that correct? Acting Mgr. Badman corrected him with Walnut Street. C/P Farrell stated south of Walnut, we're not doing anything else. Acting Mgr. Badman said we do have the installation of new sidewalks. But anybody who had existing sidewalks that couldn't meet the current criteria need to bring them up to the Borough standards. Pres. Farrell said that anyone who has sidewalks already. Acting Mgr. Badman said yes. Pres. Farrell said he doesn't have a sidewalk across the driveway right now. Acting Mgr. Badman said that the current Ordinance calls for concrete sidewalk across the driveway. We have done this in other places. You're going to put in concrete sidewalk up at your drive area. Pres. Farrell said I'm

talking about below the stop sign at Keller's Beer, below that we are not going to make anybody add new sidewalk. Acting Mgr. Badman replied no.

C/P Viker said that what he understands is that what you don't want to do is to cut out the sidewalk wide strip of your driveway and put in concrete when you in fact already have a walkway. Michael Savidge replied it is sufficient for pedestrians. Pres. Farrell asked, but you will do the curb? When we are digging up the road, the curb should be done, this way you don't have to interfere with the new road when that is done. Pres. Farrell said so he is okay with that and would deal with the sidewalk later. Michael Savidge stated it is still passable by vehicles and pedestrians. There is asphalt and there is nothing wrong with the condition of it. If there was deteriorated asphalt and it was falling apart, no problem, let's cut it up and fix it. There is nothing wrong with it. Michael Savidge stated he thinks his request is more than reasonable. C/P Anderson said though that we have made other people do it. Acting Mgr. Badman agreed. Michael Savidge stated that those people also had sidewalks that went to something. I have no sidewalks to the north and no sidewalks to the south. C/P Anderson said had they not put in a sidewalk, they would not have this problem. Michael Savidge stated we would not have been required to put one in.

C/P Viker said, so when you walk along your sidewalk and when your property ends I step on the grass? Michael Savidge replied that is correct. C/P Viker stated if I turn around and walk back along your property on this sidewalk to the end of your property, I step on grass? Michael Savidge replied you are stepping in an intersection, crossing an intersection and stepping on the grass. C/P Viker stated that it does seem a little bit silly to require this of this company. You are busting up something that is perfectly safe to walk on and drive across to put something different that is perfectly safe to walk on and drive across.

Michael Savidge stated they are more than happy to put a stipulation on that at which time the neighbors are required to put their sidewalks in they would be more than happy to comply. C/P Viker asked Solicitor Cravitz, what would we need to make this happen? Sol. Cravitz replied a motion.

Motion by C/P Viker to approve. Seconded by C/P Hendricks.

Additionally, C/P Charles asked if it was our intention to do the sidewalk next year? Wasn't that our discussion, we were going to do the sidewalks the rest of the way? We just didn't have the money this year. Mr. Savidge stated that they are in the same boat. If you would like us to do sidewalks next year, we would be more than happy. Your contract states it would be \$4,200 worth of work, if we can just do the curbing this year it would be \$1,260. It would certainly help us if we could do the curbs this year and the sidewalk next year. C/P Anderson was still confused about the driveway. Pres. Farrell stated Michael is going to do the curb. The curb has to be done. C/P Carroll said he is going to leave the driveway as is at this point. C/P Anderson said when you are doing the street what happens? Pres Farrell said there will be a drop curb where the curb goes down so you can drive over it.

Michael Savidge stated to keep in mind that this is a secondary access to this property. The primary access is actually on the other side of the property.

**AYES: SEVEN (7)**

**NAYS: NONE**

**MOTION CARRIED**

**Resident Sean Jorgensen** – lives at 111 Orange St. I moved here last August. I attend law school at Penn State and came to Selinsgrove because my family is from here. I am related to the Mease family. Ken Mease is my grandfather. I wanted to speak with you this evening and bring to your attention an incident that happened last night next door. The Susquehanna University students that live next door to me set fire to a sofa in the back yard. I know the issues that come up with students that are well known and I am not here to bring that up, but my concern was that one of my neighbors called 911 when she saw the fire, several minutes later my wife called 911 as well. Rather than send a fire company, the dispatcher decided to have a police officer respond to see if it was worth having the fire company. Officer Powell who was here earlier was unable to make it for about 10-15 minutes and I ended up putting the fire out with my garden hose. Obviously everything was fine, but my concern is, had that been a serious issue, nobody responded. I think my concern is pretty obvious.

C/P Viker asked if the Mayor could pass this off to the 911 dispatch administration and make a file. Our Mayor is in charge of the Police Dept. C/P Viker advised that he is the Public Safety chairman and he certainly will also have a conversation.

Pres. Farrell asked which dispatcher we use on the weekends? Anyone from the State Police? Mayor Christine responded the State Police use their own dispatcher, but we go through the County and they would have taken that call. C/P Viker said thank you for taking that citizen action helping to make sure that the damage was minimal. Did the fire go past the sofa? Mr. Jorgensen stated it left a fairly large charred mark in the yard. Mr. Savidge I believe actually owns the property. C/P Viker stated that it certainly violated the no bonfire code. It's not like the people who are responsible for the zoning and safety code issues are not taking action. The Borough officials are taking action. Mr. Jorgensen replied yes. Officer Powell was very helpful and very professional. It worked out okay and my wife and I will do our best to interact with our neighbors. It was extreme with graduation coming. It was quite serious, they had a bad fire and then the drunken group decided to put the couch on top of it. C/P Farrell said it is a college town and every year to we have to re-educate the new kids that come to town. We all have to work together and unfortunately sometimes things like that are going to happen. C/P Viker said that as a homeowner it is encouraging to know that our understanding is that the university is going to drastically reduce the number of students who are permitted to live off campus now that they purchased the former Pine Meadows property which they are now calling the 18<sup>th</sup> Street Commons. So as frustrating as it is for some of the students who hoped to live off campus and behave badly, it's not going happen. We are going to see a reduction in the number of student rentals out in the community, which will probably discourage a lot of this sort of shenanigans. Mr. Jorgensen said he was worried that had there been a very serious incident, there was no response. C/P Viker said he can probably work with Snyder County Dispatch on that. Mayor Christine asked what the address in question was and Mr. Jorgensen replied 107-109 Orange Street. V/P Carroll asked for Mr. Jorgensen to write down his phone number and give it to the Mayor so they can keep communication with him.

**Resident Jamie Gentile – Brent Cressinger Memorial Motorcycle Ride** – He is organizing the 7<sup>th</sup> Annual Brent Cressinger Memorial Motorcycle Ride, which we have been doing for 7 years in the Borough. Usually we leave from Selinsgrove, do a loop and end up back here in Selinsgrove. Friends and family of Brent Cressinger will honor his memory with a poker ride and barbeque on Saturday, June 2, 2012. Proceeds from the event will fund two art scholarships that are handed out by the Selinsgrove Area School District. We have been able to give out \$800 every year. They keep the fund and disburse it as they see fit.

The event begins this year at 8:00 a.m. at the Selinsgrove Hotel. We end up back there at around 3:00 p.m. for the barbeque. Tickets are for sale at the hotel and other locations. Basically, we would like to request permission from the Borough or see what the proper process is to temporarily block Spruce Street, where the Selinsgrove Hotel is, from Market Street to Strawberry Alley, from 3:00 – 9:00 p.m., June 2, 2012. That would allow the motorcycles to park in that section so that we can use the parking lot at the hotel to setup tents, tables and things like that. We had 75 motorcycles last year. We are expecting maybe double that amount this year. What we were going to do is block off the street with sawhorses or ask the Borough if we can borrow cones and barricades or get proper barriers and block the street off. We think it would be safer to have the motorcycles off the main street and have it designated for them to park. We also wanted to alert the Borough at large that on this day there will be additional motorcycle traffic.

We have been operating for all these years now. The ride helps a lot of kids go off to college and help with some of their expenses. We want to keep it going and let the Borough know that this event is going on with your approval.

C/P Viker said if we need to get the Police Chief's nod on that, we probably want to make sure he is comfortable with the idea. There are alternate traffic choices to get to that part of town that day. We certainly do authorize closings of side streets for various festivals. I personally would be thrilled and I'm sorry to be out of town. Would you let the general public look at your motorcycles? Jaime replied yes.

C/P Viker said I would like to move that we authorize this street closure for the time that you described. C/P Farrell asked if you will be closing the alley as well? Or will the alley be staying open? C/P Viker said just the space in front.

C/P Viker said I will make that motion, pending the Chief of Police's approval, and we will just need to connect with you.

Motion by C/P Viker to approve. Seconded by C/P Hendricks.

Additionally, V/P Carroll said they came to us late last year or the year before. We do try to get a scheduled approval for the whole year, so that is something you may want to consider getting in touch with our office so that this does not happen every year. That way we could get the approval from the Chief ahead of time and get the approval from the Street Department as well. Jaime Gentile asked if there was someone he could talk to afterwards so we can set that up? C/P Viker said he could see him and he will talk to the Chief because he is in charge of Public Safety. Acting Mgr. Badman wanted to know if the neighbors would be made aware of the event? Jaime said absolutely.

Pres. Farrell said we have a motion on the floor and second for the closure of Spruce Street, from Market to Strawberry Alley. C/P Viker added but leaving the alley open. Pres. Farrell affirmed leaving the alley open on June 2, 2012 from 3 p.m. to 9 p.m.

**AYES: SEVEN (7)**

**NAYS: NONE**

**MOTION CARRIED**

Pres. Farrell stated at this time that he would like to take a 10 minute recess before we go into our committee reports and other unfinished business.

**RECONVENE COUNCIL MEETING** – At 8:16 p.m. the Council meeting reconvened.

**UNFINISHED BUSINESS FROM PRIOR MEETINGS:**

**Review List of Council Issues** – Acting Mgr. Badman wanted everyone to know that the Community Foundation that had the \$10,000.00 had five (5) applicants for those funds. They will distribute the funds accordingly. Pres. Farrell said that is great. Acting Mgr. Badman said that we sent out a letter on behalf of the Community Foundation and they contacted them directly.

**COMMITTEE / COMMISSION / BOARD REPORTS:**

**FINANCE & BUDGET COMMITTEE: C/P Anderson, Chair**

**Payment and Ratification of Bills**

Motion by C/P Anderson to pay the bills. Seconded by C/P Viker.

**AYES: SEVEN (7)**

**NAYS: NONE**

**MOTION CARRIED**

**Statewide Tax Recovery, Inc. - Exoneration Requests** – Elizabeth & Jess Garrison for non-residence for 2011; Lakeisha & Brian Bartholomew for non-residence for 2006-2011; Thomas Stailey non-resident for 2011; Mary & Patrick Miller for 2011, non-residence and Ashley Soder for 2011, she paid prior.

Motion by C/P Viker for exoneration of these people. Seconded by C/P Hendricks.

**AYES: SEVEN (7)**

**NAYS: NONE**

**MOTION CARRIED**

**APPROVAL OF THE PROFESSIONAL & ADMINISTRATIVE SERVICES AGREEMENT** – C/P Anderson said this is with SEDA COG for purposes of administering the Grant funding to CDBG funds.

Motion by C/P Anderson to approve this. Seconded by C/P Hendricks.

**AYES: SEVEN (7)**

**NAYS: NONE**

**MOTION CARRIED**

**PRIVACY AND DATA BREACH LIABILITY INSURANCE COVERAGE** – C/P Anderson said we have a quote from the Miller Agency from Ken Miller. We always ask his review and they are advising that we take out Privacy and Data Breach Liability Insurance coverage. The Finance Committee is recommending that we go with the \$1,000,000.00 limited coverage with the \$10,000.00 retention. The annual cost is \$3,512.00. Pres. Farrell asked if this was something we have never had before? C/P Anderson answered it is new for us to have it and we do have a certain amount of liability because of all the information on the computers, particularly the Police Department. C/P Charles said that a big concern is the information on the Police computers. C/P Viker asked if this is something the Finance Committee says we can pull out of the budget without any trouble? C/P Anderson answered yes it is part of the insurance package.

Motion by C/P Viker to approve this. Seconded by C/P Charles.

**AYES; SEVEN (7)**

**NAYS: NONE**

**MOTION CARRIED**

**CHANGE ORDER LOG** – C/P Anderson said this is related to the construction project. There is no new information on it.

**GELNETT FUNDING REQUEST** – C/P Anderson said we have received a request from Kidsgrove in the amount of \$15,000.00. The committee will consider that for the June meeting because when we did our article we said we would do this funding in June and December and this way we can have an opportunity to see if there are other groups that want to request funding yet this year. Now is the time to get it in so it can be considered in June.

C/P Viker asked this is something that is sort of a Gelnett Fund policy question since we are learning as we go with this. I had three (3) residents ask me about the appropriateness of bringing a request for Gelnett money. We know we don't want to do bricks and mortar, but to extend sidewalks to make Kidsgrove and Anthony Selins Park pedestrian accessible from town. There is a chunk of land there where there is no sidewalk and it just stops. So if you are a walker who wants to go play, there is no sidewalk to get to Kidsgrove and Anthony Selins Park. I thought I would raise the issue because it seemed very reasonable to me that it might get missed because it isn't one of those direct community enhancement activities and is a little bit bricks and mortar, yet it does seem kind of reasonable. So I would like to just raise that to the committee. C/P Anderson said that would be one to entertain in December when we are doing the budget. V/P Carroll said he knows Dick Norman and Shane Hendricks had brought to our attention about that issue years ago, there is a segment of land that belonged to the University. Dick Norman tried at that time to have the University give it to the Borough in order to enhance the park property, and it never happened.

C/P Anderson said that Kidsgrove is coming up on their 15<sup>th</sup> Anniversary so they want us to look at the sidewalk situation. Their request is more than they originally talked about because it involves buying an electronic game. Part of our delay in responding to it is we want to wait to see, it is a \$33,000.00 project, and they are dependent not just on their request to us but on their request to four (4) other foundations. So we need a little bit more information before we commit to them. C/P Farrell said that looking at the way the Gelnett thing is panning out, I know Shane Hendricks had originally had the idea of going with June and December fundings, it is actually a nice way of doing it. It is giving Council time to hear about all suggestions and the public on the record and then everyone can have plenty of time to go to the June meeting and then hear from them again, and the whole thing is done in the public eye. C/P Anderson said for this year we have only another \$27,000.00 to allocate.

**PUBLIC FACILITIES & SERVICES COMMITTEE: C/P Hendricks, Chair** – He asked Mr. Zeigler of Larson Design Group to take the floor and discuss the reservoir cover and the SCADA system. Mr.

Zeigler said they evaluated three (3) types of covers; the floating Hypalon cover, looking at a flat or slightly sloped panel cover and then a Geodesic type cover. The costs for the covers are presented at the end of each section regarding the types of covers. With the cheapest being the Hypalon floating cover at a cost that would range from \$97,000.00 to \$139,000.00. Actually, the medium or in-between is the next most costly and would be the Geodesic at a cost of \$306,000.00 to \$417,000.00. The cost for the flat or slightly sloped cover runs from \$348,000.00 to \$487,000.00. The benefits that you get from the higher priced covers comes from an operational standpoint and is that each cover does support somebody and has openings that you could go look into the actual reservoir. You can't do that with the med-grade cover because there is no door or anything to open, you essentially have to go and tighten a part of the cover and open it up. It is not convenient to look inside the cover. The second advantage is that the non-floating covers also have a longer life. The comparison though is if we go to something with the other two (2) more expensive options being 40-50 years, if the higher options essentially would be 2-3 times more than the floating cover, so we only need to replace the floating cover three (3) times in order to make it benefit, but what we are estimating that the floating cover has a life span of somewhere between 20-25 years which if you do the math you can essentially replace the Hypalon cover twice and still be cheaper than the two other alternatives. You are looking at the cover project in addition to the SCADA system improvements. I want to make sure that you cover both. One other advantage that you do have with the flat panel cover or the Geodesic is that there is a shorter time for installation because essentially what they would do is that they actually would be putting together the majority of those (called the ridged covers) on the side of reservoir, then they would have their crane on-site so they could, immediately take off the existing membrane cover and then have the cranes immediately put on top of the ridged covers that have been primarily constructed to the side of reservoir. So, you do have a shorter time that you're dealing with operating the entire system on the standpipe. With the floating cover, as far as the time frame, it is going to be a month or less for installing the floating cover. But again, does that much more money justify installation convenience?

C/P Viker said that if you get 75-85 years out of those really cool dome covers, I'd be more interested. But this doesn't seem like a good investment. C/P Anderson said that is pretty much where the Finance Committee stands. C/P Charles said that in all the options you recommend sandblasting the outside. Mr. Zeigler responded that this is something that has come up. That was with my wastewater staff person looking at the concrete and making sure that is both a viable option for one thing if it is sandblasted. I want to make sure the sandblasting doesn't do something that would be bad for the concrete. But, as far as once I have someone from our structural part who deals with concrete all time, I will have that person come down to check out and make sure that the sandblasting has no potential to degrade it beyond what it is. If it doesn't have a problem with the sandblasting then I would recommend adding sandblasting and the epoxy cover/coating to it. But I do want to make sure that doing that special process has no potential to degrade things beyond what they are.

C/P Anderson asked Acting Mgr. Badman if she spoke with Rick Kline? Is he happy with the floating cover? Acting Mgr. Badman responded yes. C/P Viker asked if we are taking action tonight on moving forward? C/P Anderson replied that the Finance Committee thought that would be wise. C/P Viker said the SCADA we can hold off on. He said that it sounds like we can afford this according to the Finance Committee. C/P Anderson said yes, we have \$250,000.00 in Capital Reserve Water Funds. C/P Viker said and this is what that is for. C/P Anderson advised we were thinking \$80,000.00. Pres. Farrell asked how long the existing cover has been on? Acting Mgr. Badman replied about 30 years. C/P Viker said but we got a good 30 years out of it. This is the option.

V/P Carroll asked that there be a follow-up with the sandblasting. Mr. Ziegler said that he would prepare the bidding and construction contract documents so that at the next meeting you can authorize going to bid and at the same time I would make the decision and if we have no problems with it, it will get included. C/P Charles said so it will be a package? Mr. Ziegler replied correct. C/P Charles said one bid? Mr. Ziegler said yes. Pres. Farrell said so it will take you a couple of weeks to get that together? Mr. Ziegler said yes and I want you to see the contract bidding documents to authorize going ahead with this. Pres. Farrell said that maybe when that is ready, before the Council meeting, we can submit to Solicitor Cravitz and have him look at everything before the meeting.

Motion by C/P Anderson to go with Option 1 with the Hypalon floating cover, prepare the bids, etc.  
Seconded by C/P Charles.

**AYES: SEVEN (7)**

**NAYS: NONE**

**MOTION CARRIED**

**SCADA** – Mr. Ziegler from Larson Design Group said the intent is an informational, progress memo because our whole plan for what we propose to do was in a manner that we did our rigorous inspection. The one piece of the assessment that we haven't done yet is we haven't evaluated the water supply permit that PADEP requires. Rick Kline is not exactly sure if the files he has is the complete water supply permit for the system. So Larson started the process of going through DEP to get their community water supply file for your system and make sure that all the repairs and things that need replaced are included in the optional items and make sure that we have everything included in there that is required to make sure nothing is noncompliant with your water supply permit for the system. Also, we are going to be scheduling a meeting within the next 8-10 working days with Rick Kline and whoever else wants to attend that meeting and we will go through each of these items. We have a long list. We have a list of all these items and estimated costs for each of the bulleted items so we can even break things down further at that meeting and go through each item and what it costs and then make sure Rick Kline understands the benefits of the optional items and after that meeting and after confirming everything is in compliance with your water supply permit, then there would be an updated memo/list that would have incorporated the things that Rick Kline would like to include. It would be a final list of what we think is important to include in the SCADA system improvements and it may not include all of the optional items that are given.

In summary, our estimated cost would be at least \$119,000.00 and then the optional items that would increase it to \$152,000.00. The intent is that this number then will go through the meeting with Rick Kline. Everyone will have an understanding physically what benefits are achieved. Then we will recommend the whole thing. If some of the optional items that do not seem so important after that meeting then we strike those from being included in the project.

C/P Charles said some of those optional items are not things you come back and add a year or two later. They almost have to get designed in the system don't they? Either you include them or you don't? Mr. Ziegler said yes and he thinks that the SCADA panel can be made more robust, meaning more wires, and this can be connected and then we have a SCADA computer, again it is just some additional programming. C/P Viker said that it is going to be more expensive to retro fit it? Mr. Ziegler said yes. Going through the optional items, a lot of them are just essentially at the maintenance garage now. He essentially sees which pumps are running. What you get with all the optional items, he gets to know what his pouring concentrations are, he'll get to know when we have problems with the flow transmitter, digital amounts of flows and all that information. A lot of the optional items are just kind of knowing the status. We could add a smoke detector, he knows that the smoke detector would go off there, but he would also be sitting in the maintenance garage and he would see something that there is smoke, that something is setting off the smoke detector in Well House #4 or Well House #2, so there are a lot of additional things that could be added to that system.

C/P Anderson said that it seems like, more than with the cover, where it doesn't really make sense to go high end, that perhaps it would be appropriate to go high end on the SCADA. C/P Charles asked if there are things in there like adding current transmitters on the pump motor leads? That can tell you when a motor is starting to go bad before it fails. So it only has to happen once and it saves you the trouble of rewinding a motor. Mr. Ziegler said correct. So the meeting would not take place anymore this week. I would look for the meeting to be toward the end of next week or the early part of the following week. C/P Charles said he would like to go to the meeting but I won't be back till the 17<sup>th</sup>. If it doesn't matter, I would really like to go to the meeting because I worked with SCADA systems. Acting Mgr. Badman stated that C/P Hendricks could also attend if it is held on the Thursday the 17<sup>th</sup>. Mr. Ziegler asked if it would be better later in the afternoon or early in the morning? Acting Mgr. Badman said 10:00 a.m. The meeting is scheduled for Thursday, May 17<sup>th</sup> at 10:00 a.m.

Mr. Ziegler said we can also talk about at that meeting, when the cover is down and we can have a chat about what we may need to do when the cover is down. Mr. Zeigler asked is there need for me with the

other issue that I have been dealing with? Solicitor Cravitz said that Council will go into Executive Session to discuss litigation. Mr. Ziegler replied okay.

**AWARD OF THE 2012 STREET PROGRAM** – C/P Hendricks said at this time the committee did meet on April 24, 2012, and are recommending the base bid and add-alternate #2. This would include curbing, sidewalk and paving on Water Street, from Pine to Sassafras; Walnut Street, from Water to Market; Sassafras Street, from Water to Market; and adds Blueberry Alley from Sherman to Penn. This would be going to Dave Gutelius Excavating. Total cost for this is \$361,608.58. That is roughly a \$17,000.00 delta over what we had budgeted. We recommend that the overage be covered by our 2011 carry-over funds.

We also did discussed the real estate transfer tax monies from the former OTT Packaging plant.

V/P Viker made a motion based on the recommendation suggested with the overage. Seconded by C/P Charles.

**AYES: SEVEN (7)**

**NAYS: NONE**

**MOTION CARRIED**

**BOROUGH ADMINISTRATION / PROPERTY AND EQUIPMENT: C/P Carroll, Chair**

**Report on Selinsgrove Municipal Building and Community Center Library Renovation and Expansion Project** – V/P Carroll asked if anyone had questions on it? C/P Anderson asked if has been extended a little bit? V/P Carroll said that was in the last report as well and we are working on it and continuing to keep it on track. I keep knocking on wood with the weather the way it is and getting things wrapped up. C/P Viker asked if there was action taken on the request for an extension with Palmer Construction? V/P Carroll said no.

**REPORT ON DISCUSSION WITH DH&L** - V/P Carroll said he brought this up last month. If you look on the contract with the lease that we have with the Fire Co. The part of the lease that is in question is #12. Condition, Maintenance, and Repairs and it reads “and shall make and shall pay the costs of all structural repairs”. C/P Viker had a question for the Solicitor Cravitz. It says here except for those necessitated by damage from acts and omissions of Landlord, from acts of God. Would general deterioration be an act of God? Solicitor Cravitz replied no.

Pres. Farrell said he knows we are talking about the shed there. Apparently when they looked at this lease when they took the building, they were looking at the building, not the shed. Apparently that roof has been shot for a long time. They are deciding to use the shed now. The building doesn't look that bad and when we were up there and looked at it, it looks like a good building. They are looking for the cost of the material and they are going to do the labor. C/P Anderson asked what is the price? C/P Charles said no, they are going to get back with us. C/P Charles said that if we should decide that they do the job and the materials are \$2,000.00, if we decide to pay for that, we are doing that out of our own goodness, it is not a requirement. Pres. Farrell replied right and we are talking about some plywood and shingles and I don't think it is going to be \$2,000.00. C/P Viker asked if there was any public safety issue involved? This is a luxury, convenience item for them. Pres. Farrell replied right.

**CHANGE ORDER REQUEST FOR THE VETERANS MEMORIAL** – V/P Carroll stated what has occurred to me is that we are trying to accommodate with the Veterans and the memorial that was moved and the prices have just gone out of sight, so we are looking on holding off on that project at this point. He did get a chance to walk over now that you can physically see the front entrance and he looked at it with Pam Ross. There is a section of wall at the front windows where we could put these plaques that they have asked to have part of this monument. But, we are looking at \$10,000.00. For what this is, it is just too much money. C/P Viker asked so the cost would be for a free-standing medium style monument? V/P Carroll replied correct. C/P Viker asked with putting the plaques in the structure of the building? V/P Carroll replied right on the wall. As you look at it now, as we are actually seeing that physical front entrance now, there is a flat surface in the bow of the window. So, when you are looking at the building and you see the bow at the back of the windows looking out to The Common's, that goes around, it is about 30" wide where it bows into it and then it goes back to the front doors. They had asked if they

could permanently put that it there. Acting Mgr. Badman has already notified the Legion and the Post and told them at this point we are probably going to be putting this on hold. We think we can probably take care of this later on. C/P Charles said this would not be done for Memorial Day. It won't really be used till next Memorial Day, so we have time. Acting Mgr. Badman had gotten a price of \$3,000.00 from another supplier and then the contractors price came in at \$10,000.00. C/P Viker said we can put these plaques that have always been there into the building itself so it will always be a monument. C/P Anderson said do a monument after the building is done so we can see what it looks like, that is my preference. Pres. Farrell said you can purchase a pre-made granite bench or a chunk of granite to sit there and we can mount the plaques on that or mount them on the building. So we are deciding to hold off on the \$10,000.00 extra right now.

Additionally, Pres. Farrell addressed Resident Margaret Siro who had a question. Margaret wanted a little more detail about the Updated Recovery Schedule. Pres. Farrell asked was there something about the schedule that you had a question about? Margaret Siro said I don't know what it is? Pres. Farrell said that is the schedule as the job is going on. Maybe V/P Carroll can explain it. V/P Carroll said what it is every other week we meet with contractors to track the project as we move along. Now we are coming to the down side of it. They are keying in on those issues every Monday morning to make sure that all the sub-contractors are doing everything before something is closed up and moving forward. The other thing is looking at the overall project as they complete things. They make this recovery schedule and it is updated, things get checked off or things that got moved from one week to another. People are really keying in on these Monday meetings so that the projects for that week follow through and stay on top of it. What happened Mrs. Siro about two (2) months ago we were thinking we were anywhere from 4-8 weeks behind and so last month they started showing that it was pushed out. Instead of June now we are out to June 25<sup>th</sup>. We are tracking that and trying to stay within that timeframe. Mrs. Siro responded with an okay.

Mrs. Siro also asked if there was anything moving along with the air conditioning and heating system? V/P Carroll said the Geothermal wells are being worked on right now and the last 7 or 8 holes are being done. Acting Mgr. Badman said we are down to three (3) more wells. V/P Carroll said there was some overflow the last time and we had to shut the process down and reconfigured the way the water that was being pumped through and held has been addressed. C/P Viker asked so there have been no complaints from the community with the new configuration? Acting Mgr. Badman said no and it is working real well for us.

Mrs. Siro also stated that she was approached with the Capital Grant and money raising. I am doing my homework before I commit to anything. A person told me that they need money because of the programs and because of hiring people. What my concern again and I'm in amazement of it, is there a problem or are they right on top? I get the impression that they really need to look. Pres. Farrell said as far as the Library side? I think that is a Library Board issue. Mrs. Siro stated that the Library issue has now become the Borough issue. C/P Viker said I think they are always going to be asking for money every year for operating expenses, for programmatic expenses. What they have done is built in an endowment component of their fundraising for the building to be able to grow up on that endowment for building maintenance. So, if a compressor breaks or a roof leaks they will always have a pot of money to go to. They will be asking for a separate pool of money every year for programming costs for operating and running costs for stuff that libraries do other than house books. Mrs. Siro said that is already common. This is something that has to do with matching Senator Gordner's grant C/P Anderson said oh, that's the RACP Grant. It is fine. Acting Mgr. Badman said they were able to match it, they have the money. Mrs. Siro asked just recently? V/P Carroll said very recent. If you make it to the next Library Board meeting it will probably be on their discussion of topics because it was just done. Mrs. Siro said she appreciates the time. C/P Viker said as we discussed before if for some catastrophic reason, the Library organization cannot meet its obligation to this building it then becomes property of the Borough of Selinsgrove. We retain it, we can afford it, Finance Committee tells us we can afford to build it so what we've got is we have a great big space. The people of Selinsgrove are not making a bad investment. C/P Anderson said what she is referring to is a requirement of the State. C/P Viker said he is also hearing a big picture concern – are they O.K. financially? And they are O.K. financially, even if they wouldn't be – big picture, the people of Selinsgrove would do well out of this. That is why I ended up voting yes.

Additionally, Pres. Farrell addressed Vince Stoops. Mr. Stoops said he is here tonight to represent the Legion as Second Vice Commander of American Legion Post #25 located in Selinsgrove and I wanted to say especially that we appreciate Acting Mgr. Badman contacting us pretty quickly with the information about the Veteran's Memorial being postponed for a little bit. We understand the rising costs associated with things we don't know when we start. These things happen eventually. But we want to remind the Council that our financial contribution, we are ready to put forward to make this memorial happen, is ready to go. It is earmarked, sitting in an account set aside ready to have the check written at any time. So I understand that it is not going to be ready for Veteran's Day this year. Our hope is that it is not waiting till next Veteran's Day. C/P Anderson said no, no, no. None of us wanted to spend money foolishly and to spend \$10,000.00 when you know from other sources doing it just the way it is designed now, you could do it for \$3,000.00. C/P Viker said our contractor package right now just happened to give us a pretty unimpressive bid. Vince Stoops said we totally understand all that. C/P Anderson said nobody is in the way from a commitment to have it. C/P Charles said when I said we don't need it till next Memorial Day, I'm not saying we're going to wait till this time next year to decide what we are going to do. We will be able to tell when the outside of the building is done exactly what the best option is. Vince Stoops said we just want to make sure the Council knows that the Legion (I can't speak for the VFW), but the Legion is ready to go. Pres. Farrell said we appreciate that but we just didn't want to go ahead with \$10,000.00 extra for that particular thing. We will be coming up with something else and we will keep you posted. Pres. Farrell said Acting Mgr. Badman looked at another granite company and I did to. If we can't find a spot on the building again we can order either a chunk of granite or they make granite benches that are \$2,000.00. You put the bench there, the plaques go on the bench. There are a lot of other options.

**COMMUNITY ACTIVITIES AND PUBLIC AFFAIRS: C/P Mease, Chair**

**Approval of the Selinsgrove Borough Banner/Sign Placement Request & Policy Form - C/P Mease** said that Acting Mgr. Badman put together a Banner/Sign Placement Request form which we discussed last month. We made some changes on that.

Motion made by C/P Mease that we accept it as it is presented. Seconded by C/P Viker.

**AYES: SEVEN (7)**

**NAYS: NONE**

**MOTION CARRIED**

Additionally, C/P Mease said that in light of what came forward tonight on the closure of the road by the Hotel. I think we ought to adopt a similar policy or form for the request to have the roads closed like that for special events. C/P Viker said this is a great idea. C/P Mease said we can put that together and maybe address that next month and get it approved. C/P Viker asked if staff would draft something for our committee? Is that right? C/P Mease said correct.

**PERSONNEL MANAGEMENT COMMITTEE: C/P Charles, Chair**

**Update on Borough Manager's Position – C/P Charles** said that we received a total of 39 applications. The week of 4/23/12 we conducted interviews with three (3) candidates. Tonight the committee unanimously recommends the appointment of Paul Williams as Borough Manager, pending a credit check and wage negotiations to be discussed in an Executive Session this evening.

Motion by C/P Viker to approve. Seconded by C/P Mease.

**AYES: SIX (6)**

**NAYS: ONE (1) – C/P CARROLL**

**MOTION CARRIED**

Additionally, Resident Margaret Siro wanted to know if a question could be answered about that. Pres. Farrell said possibly. What is your question? Does Mr. Williams live in Selinsgrove? Pres. Farrell said not right now. C/P Viker said our Ordinance gives them a period of time in which to move to town.

C/P Charles said at this time, it may be a little premature, but I would certainly like to thank the committee for their hours. C/P Viker said it was a fantastic effort. C/P Charles said starting with Eric and Dottie and has moved on to Dottie, Rich and I and Chele' Weaver and Sheri Badman and a lot of conversations with Bob Cravitz. C/P Viker said I hired in three (3) industries and I was so impressed with the quality of work that this committee has done under Mr. Charles's chairmanship. It was a statewide effort. We brought in applications from 6 or 7 newspapers statewide. It was a huge pool – a very, very robust pool of applicants and this committee absolutely, diligently brought forth the best candidates for this time and place. Pres. Farrell said he would also like to thank Mr. Charles personally and everybody that worked on it, I know it was not an easy task.

Resident Bo Fasold said is it possible to get any biography on Mr. Williams? Is that coming? C/P Charles said yes. We'll have a release. We have to negotiate with the gentleman. So really there isn't a lot right now. We recommended his appointment now and we don't want to negotiate in the paper. C/P Viker said generally speaking the candidate is a veteran of this industry. This is somebody who has over 10 years of experience in municipal management, over 10 years experience as a zoning officer and many years prior to that in law enforcement rising to the rank of Sergeant. He holds two (2) Masters Degrees in Criminal Justice and Municipal Management. So we are fortunate. It was a good pool. Resident Vince Stoops asked that in particular he has zero experience with Selinsgrove? C/P Viker responded that it correct.

Resident Margaret Siro asked if there is an estimated time? C/P Charles said that will be discussed in Executive Session tonight as for a starting date. C/P Viker said it is a little bit strange because it is hiring like any other hiring and yet we can't make public anything other than the appointment which has to be public and then when that person accepts the offer you will hear more and meet this person and this person will be getting to work. C/P Charles said we needed to approve the appointment before we are allowed to go discuss the particulars which kind of seems in any other industry you would have covered that, but this is the way we have to do it.

**PUBLIC SAFETY COMMITTEE: C/P Viker, Chair – No Report**

**PLANNING COMMISSION: Earl Moyer, Chair – No Report**

Acting Mgr. Badman asked Janet Powers, Deputy Zoning Officer, if she had anything else for the Planning Commission and she answered no.

**ZONING HEARING BOARD: Cyril Runkle, Chair – No Report**

**CIVIL SERVICE COMMISSION: Dalton Savidge, Chair – No Report**

**PARKS AND RECREATION BOARD: Rocky Baer, Chair**

Pres. Farrell asked if Rocky was here and C/P Hendricks answered he was here but he had another meeting. C/P Hendricks said he had a couple of items. If you haven't noticed on Water Street, the mini-tot lot, Garrett Wolfe was doing his Eagle Scout Project on the walkway from the sidewalk down to the mini playground. He is also going to put a walkway from the rear part of the playground over towards the Gazebo. That is underway with his entire troop.

Also, the work party on the creek bank was accomplished. The Mayor had his group down there working and it really opened the view up. It should be very nice.

C/P Hendricks said the two (2) pieces of broken equipment at the Moose Playground has been ordered. Acting Mgr. Badman said the equipment is here. C/P Hendricks said that either Parks & Recreation or else the Borough crew will get that installed and fully operational. The last thing I have is the next Parks & Recreation meeting is the 22<sup>nd</sup> of May at 7:00 p.m. We want to meet at the Major Antony Selin pavilion.

**SHADE TREE COMMISSION: Joan Fasold, Chair**

Acting Mgr. Badman said you will notice that Joan Fasold is requesting permission to use the Treegators on Market Street for one (1) year, if that is okay with Council. C/P Viker asked if those are the green bag like structures underneath them? Resident Bo Fasold said they hold 20 gallons of water and they are extremely beneficial to helping to keep a tree hydrated on a warm day. C/P Anderson said I don't know why we wouldn't. C/P Viker asked if there is a financial cost? Bo Fasold said they cost about \$20.00 a Treegator and they have been ordered through the funding that we have. I think they may also be a bit of a deterrent for people who are vandalizing the trees. They certainly look like they are protected and it might save one. C/P Viker said it was very, very exciting to see that Selinsgrove is now again a Tree City USA designated city and that is due in large part to our new Shade Tree Commission, our Commissioners and the Borough crew. So hats off to them. Selinsgrove is a "Grove" again.

**POLICE CONTRACT NEGOTIATIONS COMMITTEE: C/P Anderson, Chair – No Report**

#### **BOROUGH ADMINISTRATIVE REPORTS:**

**MAYOR: Sean Christine**

**Presentation of Police Report for March 2012 –** Mayor Christine said that the only items that stick out were theft and disorderly conduct. There were small spikes that month. No real pattern according to the Chief other than the thefts were mostly out of vehicles and the disorderly conduct is due in part to nicer weather during that period. As far as the part-time officer goes, you see submission for that and that looks favorable for next week. C/P Viker asked the hiring? Mayor Christine answered yes. This weekend coinciding with what Mr. Jorgensen had stated earlier about his concerns on Orange Street, we did have foot patrols on Saturday night. It turns out that the news spread pretty fast, so we really didn't have a lot of citations. It was pretty good, considering the amount of traffic that was on foot. It was Cinco De Mayo which is a big holiday and the nice weather and full moon which usually makes for a pretty dangerous recipe. The foot patrols went very well, everyone was safe. Citations were down from previous years.

As a note, Our Town Selinsgrove will be airing May 16<sup>th</sup> at 8:00 p.m. Anyone that participated in it, in the recording or interviews, should be receiving an e-mail very shortly from WVIA regarding transportation. Again, great effort by the Parks & Recreation folks as well as the Shade Tree Commission. It was a great time to work together. If you didn't get a chance to see the creek, hopefully you remembered what it looked like, it is a big improvement. I was also contacted by Christ United Methodist Church who is interested in doing a day of service and I pitched the idea of doing Phase 2 to the creek and they bought it. We are going to do the other portion from the Gazebo down and see how much we can get done. That will be on June 10<sup>th</sup> from 12:00 noon to 4:00 p.m.

The only other thing that I have is that I wanted to follow up on or echo something that Mrs. Siro said earlier as far as the transcriptions go. I used the detailed notes that Dawne Long has provided over the years quite a bit in studying and keeping up to date to make sure I am informed, so I would echo that interest to make sure that we have continued, detailed minutes.

Solicitor Cravitz asked if we need action on the part-timer? C/P Viker said we made that prior to the last meeting contingent upon a background check. Acting Mgr. Badman said the part-time Police Officer? Did everyone get a copy of that from the Chief of Police? Mayor Christine said that the only thing he wanted this time was Acting Mgr. Badman to do a letter and offer that officially as employment.

**BOROUGH SOLICITOR: Robert Cravitz, Esq.**

**Adopt Resolution 2012-08 –** The form filed for the Grant authorizes the use of Water Funds in the amount of \$922,475.00 and out of the Sewer Fund a like amount of money as their contributions towards the renovations at the Borough building. C/P Anderson said this Resolution is in order for us to do the same thing the Library had to do to confirm for the State that we have the money. So it will give us that \$1.25 million.

Motion made by C/P Viker to approve. Seconded by V/P Carroll.

**AYES: SEVEN (7)**

**NAYS: NONE**

**MOTION CARRIED**

**Proposed Ordinance No. 800** – Solicitor Cravitz said which started out straightening out one provision in the Borough Manger’s code, which limited our bonding to a set number. The language would be “Before entering his or her duties the Manger shall give a bond to the Borough with a bonding company as surety, to be approved by the Borough Council, in an amount as required by such Council, conditioned for the faithful performance of his or her duties. The premium shall be paid by the Borough.” C/P Viker asked Solicitor Cravitz if this is simply to take out a specific number amount and allow it to be flexible depending on the requirements of law? Solicitor Cravitz answered correct.

The next part came up a while ago and CK-COG was a little bit concerned about our section with regard to Violations and Penalties, it didn’t provide for specific amounts or a cap on our amounts. They were having problems if we had to go to a Magistrate. Getting them to give a fine that would be appropriate that would get peoples attention and also clean up some of this language. The language initially came from a provision from CK-COG and over the years they got to use it more and more and they realized there were some problems with it. In talking to Tom Sauers of CK-COG, he recommended that we clean this up. This is an opportune time to throw that in there and straighten out Section 110-06 Violations and Penalties of your Property Maintenance Code.

Motion made by C/P Viker to approve. Seconded by C/P Charles.

Pres. Farrell asked Solicitor Cravitz the Violations and Penalties the 106.1 what are you actually changing on that? What did we have before? Solicitor Cravitz said it is pretty much the same, except there are little changes in the Criminal Penalties. We have not less than \$100.00. Pres. Farrell said so we didn’t have the amounts in there before? Solicitor Cravitz answered no. He also said that 106.3 I threw in about covering the assessment of abatement costs, engineering and attorney’s fees and demolition removal. All that wording is in there so when you get that judgement against somebody you get all of your costs. C/P Farrell said so basically we pulled this out to look at because the Borough Manager thing first and then we caught that other language thing? Solicitor Cravitz said it has been pending for a long time.

**AYES: SEVEN (7)**

**NAYS: NONE**

**MOTION CARRIED**

**3. Change Order Request from Palmer Construction Co.; 4. Approve extension of service agreement with EI Associates; 5. Approve extension of service agreement with Greenfield Terrace Co.** - Solicitor Cravitz told everyone that 3, 4 and 5 he would recommend discussing in Executive Session. It may involve litigation with regard to the Palmer extension.

**2012 Justice Assistance Grant** – Solicitor Cravitz said this was looked at by the County Solicitor and he said this would be a good thing to have us adopt. It goes with your motion that you did earlier with regard to the JAG Grant. Primarily what it means is we are getting all the money, although it is partnered with the County, the County has to sign off and by signing off and doing this agreement we get the \$11,629.00 and the County just acts as a conduit for that money. The Borough needs to authorize Acting Mgr. Badman to sign it on behalf of the Borough when the County approves it tomorrow.

Motion by C/P Charles to approve. Seconded by C/P Hendricks.

**AYES: SEVEN (7)**

**NAYS: NONE**

**MOTION CARRIED**

Pres. Farrell said while we are talking about those Ordinance changes and cleaning up the Ordinances. There is something I would like to possibly look at, not tonight but later on down the road, is our Noise Ordinance that is part of our Peace and Good Order. I would like to take a look at that at some point and just have a conversation about that and how we can maybe clean that up and look at it and have a

conversation about what we think. It probably hasn't been looked at in a long time either. I know we had adjusted those hours for people who work. Also, I don't think we have any way of measuring sometimes how a Noise Ordinance is used in the middle of a Saturday afternoon. Apparently, there is no time limit. C/P Viker said there is none. Acting Mgr. Badman said it is from 11:00 p.m. to 7:00 a.m. Pres. Farrell said so if I called up and said someone is mowing their lawn on Saturday at 12:00 and I complained the Ordinance reads that they would get a violation. C/P Viker said right, they are too loud. Pres. Farrell said I would really like to take a look at that. Maybe we can look at that at another Council meeting. Solicitor Cravitz said Chapter 105 – Peace and Good Order. Pres. Farrell said I just wanted to look at it and make sure that is fair for everybody. Acting Mgr. Badman said she would get everyone copies and we can make changes. Pres. Farrell said maybe we can do that next month. It was enacted back in 1954 and then amended in 1977 and again in 2003. C/P Farrell said we can look at those amendments and see what they amended. C/P Charles asked what Committee that would fall under? C/P Viker said Peace and Good Order would be Public Safety and he agrees with Pres. Farrell that we should update this a little bit. It could be abused very easily. Acting Mgr. Badman said that C/P Hendricks suggested we get some comments from the Chief. He may have some ideas.

#### **BOROUGH ENGINEER: J. A. Coukart & Associates**

**Update on pending projects** – A written report was supplied.

Acting Mgr. Badman said that John Coukart is not in attendance. He has his monthly report. He would like to set-up a meeting on the traffic signal at Mill and Market. Pres. Farrell asked if there was date for that? Acting Mgr. Badman replied no.

John Coukart approved the 2012 Street Program.

With regards to the boat launch, they are still waiting to hear back from the Fish and Boat Commission. They have not given us approval yet. He is continuing on with trying to get the contract prepared for their final approval.

Justin Womer - Mr. Coukart says he has reviewed the revised drawings and that the plan can be approved as submitted and as complying with the applicable sections of the Borough Ordinance.

He talked with Weis Markets.

And he is currently putting together the bid documents for the salt storage shed.

#### **BOROUGH TREASURER: Sharon Badman**

**Review Treasurer's Report for April 2012** – Copy was provided. Borough Treasurer Badman asked if anyone had any questions? No one answered,

#### **INTERIM BOROUGH MANAGER / SECRETARY: Acting Mgr. Badman**

**Non-Police Complaint Update** – Acting Mgr. Badman asked if anyone noticed the cycle changes on the red lights? C/P Viker said he actually did. Acting Mgr. Badman said they were changed on May 1<sup>st</sup>. Penn Dot approved the changes as submitted, so Corby Bowersox made the changes. C/P Viker said he was sitting at the light heading East-West and realized he wasn't sitting there as long as he usually does. So the adjustment was an obvious one and probably will prevent a lot of road rage down the road.

Acting Mgr. Badman had some information on the Middle Creek Area Community Center. They are having an anniversary on the weekend of May 18 & 19<sup>th</sup>, just for your information and if anyone is interested in attending.

#### **ZONING: Janet Powers, Deputy Zoning and Permit Officer**

**Update of PROPERTY TRANSFERS and BUILDING PERMITS ISSUED, Janet Powers, Deputy Zoning and Permit Officer** – A written report was supplied. Acting Mgr. Badman said the real estate transfers did come in for Pine Meadows and OTT Packaging, so she will have them on next month.

**SELINGROVE MUNICIPAL AUTHORITY – Donald Bottiger, Chairman** – No Report

**EASTERN SNYDER COUNTY REGIONAL AUTHORITY – Carol Handlan and George Kinney, Chairpeople** – Monthly minutes were supplied. C/P Hendricks said down under Old Business, Item #1 they discussed their average organic loadings per day. Those numbers don't quite jive with some of their past spread sheets, it sort of jumped out at me.

**NORTH-EASTERN SNYDER COUNTY JOINT AUTHORITY – Bill Hetherington and Dianne Mengel** – No Report

**NEW BUSINESS:**

**COUNCIL MEMBERS** – Nothing to report.

**MAYOR** – Nothing to report.

**OTHERS** – Nothing to report.

**EXECUTIVE SESSION - Council Meeting recessed to an Executive Session at 9:30 P.M. for discussion of Personnel Issues. Council meeting reconvened at 10:55 P.M.**

Solicitor Cravitz stated there was no action taken in Executive Session.

**Borough Manager's Salary –**

Motion by C/P Viker that they authorize the Personnel Committee to negotiate a salary range of \$50,000.00 and \$65,000.00 for our new Borough Manager, plus benefits. Seconded by C/P Mease.

Additionally, Solicitor Cravitz said this will be based upon a bi-weekly wage/annualized salary. C/P Viker said this motion should be authorized to be at the bi-weekly documented number value.

**AYES: SEVEN (7)**

**NAYS: NONE**

**MOTION CARRIED**

**Requesting Acting Mgr. Badman's Salary** – Pres. Farrell said this has been adjusted already because she is the Borough Manager right now, but before that he had requested \$10,000.00 a year raise that was talked about. This is to bring her up to a total of \$48,000.00. C/P Anderson said that would be a \$48,000.00 annualized salary. The Personnel Committee recommended \$45,000.00. Pres. Farrell said he is asking about a \$10,000.00 raise.

Motion by Pres. Farrell to accept the \$10,000.00/year raise. Seconded by V/P Carroll.

**AYES: FOUR (4)**

**NAYS: THREE (3) – C/P Charles, C/P Mease, C/P Viker**

**MOTION CARRIED**

Additionally, Pres. Farrell said, once the Borough Manager takes the job that will be effective.

**Chele' Weaver Moving to a Full-Time Position** – Pres. Farrell said instead of 20 hours a week, she will move to a full-time position, plus health care benefits. C/P Anderson said we should probably put a start date on that too. She started the minutes tonight. Pres. Farrell said right now she is temporarily full-time so I would like to make that immediate. C/P Anderson said yes, I agree. Pres. Farrell said that she becomes a full-time position plus health care benefits.

Motion by Pres. Farrell to accept. Seconded by C/P Hendricks.

**AYES: SEVEN (7)**

**NAYS: NONE**

**MOTION CARRIED**

**Authorizing Solicitor to Negotiate with ESCRA -** Solicitor Cravitz said we need a motion authorizing the Solicitor to negotiate with ESCRA's attorney about resolving the lawsuit with regard to forgiveness of the estimated \$138,000.00 surcharge.

Motion by C/P Hendricks to approve. Seconded by C/P Mease.

**AYES: SEVEN (7)**

**NAYS: NONE**

**MOTION CARRIED**

**Authorizing Solicitor to Negotiate with Palmer Construction and EI Associates Completion Date & Costs –**

Motion by C/P Viker to authorize our Solicitor to negotiate with the contractor and the architect to resolve a revised completion date for the building contract with all necessary compensation details. Seconded by C/P Carroll.

**AYES: SEVEN (7)**

**NAYS: NONE**

**MOTION CARRIED**

**ADJOURNMENT:**

Meeting adjourned at 11:00 P.M.

Attachments: None

Respectfully submitted by  
Chele' Weaver  
Acting Recording Secretary