

SELINGSGROVE BOROUGH COUNCIL MEETING

MONDAY, MAY 4, 2015 - 7:00 P.M.

COUNCIL MEMBERS PRESENT: V. Pres. Pete Carroll, C/P Marvin Rudnitsky, C/P Shane Hendricks and C/P Rich Mease

COUNCIL MEMBERS ABSENT: Pres. Brian Farrell, C/P Tim Charles and C/P Erik Viker

OTHERS PRESENT: Borough Manager/Secretary Paul Williams; Solicitor Bob Cravitz; Mayor Jeff Reed; Recording Secretary Chele' Weaver; DH&L Fire Company Gary Griner; SEDA COG Glenda Ruch; Parks and Recreation Meg Will; Selinsgrove Projects, Inc. Bobbi Steininger; Market Street Festival Joyce Hendricks; Shade Tree Commission Bo and Joan Fasold; Tree City USA Gerald Hoy; The Daily Item Marcia Moore; Selinsgrove Borough residents Hilde Lysiak, Grant Neff and Vincent Stoops

OTHERS ABSENT: Treas. Sheri Badman and Jr. C/P Jonah Markle

CALL MEETING TO ORDER:

V/P Carroll called the meeting to order at 7:00 P.M. Mgr. Williams called the roll, followed by a moment of silence and the Pledge of Allegiance.

REVIEW AND APPROVAL OF COUNCIL MINUTES FROM MEETING OF April 6, 2015 – Copy Provided

Motion made by C/P Rudnitsky to approve the minutes as presented. Motion seconded by C/P Mease.

AYES: FOUR (4)

NAYS: NONE

MOTION CARRIED

PERSONS TO BE HEARD:

DH&L Fire Company

Gary Griner reported that for the month of April 2015 there were 38 incidents and they are as follows: Seven (7) automatic alarms; six (6) brush/wild land fires; one (1) electrical fire; two (2) gas leaks; one (1) pedestrian accident; five (5) medical assists; six (6) motor vehicle accidents without extrication; two (2) odor investigations; one (1) rescue call; two (2) structure fires; two (2) trees down; one (1) traffic control; one (1) vehicle fire and one (1) water rescue/recovery.

Incidents by Township are as follows: One (1) in Jackson Township; one (1) in Middlecreek Township; seven (7) in Monroe Township; eight (8) in Penn Township; one (1) in Perry Township; 11 in Selinsgrove Borough; four (4) in Shamokin Dam Borough; one (1) in the City of Sunbury and four (4) in Union Township. There were 186 staff for a grand total of 217.92 man hours.

Selinsgrove Projects, Inc.

Board Meeting Minutes – Copy Provided

Joyce Hendricks stated that they are working on the Market Street Festival and are looking for volunteers.

Bobbi Steininger – Request for Assistance to Install Flower Pots on Light Poles

Mrs. Steininger stated that there are 11 baskets to be hung. She would like assistance with hanging them. They would be high enough that kids can't get into them, but low enough that they can be watered. Someone will be watering them daily. Purple petunias have been chosen because they are hardy.

Mgr. Williams stated that in the past the Borough has been involved in certain aspects. The Borough does maintain the lights. Occasionally the Borough does have to change out the banners. The Borough is now being asked to do more and more and he knows that Selinsgrove Projects, Inc. (SPI) has many good volunteers.

Mrs. Steininger stated that the reason they are asking is because of the baskets being placed up higher and they are heavy. If someone would get injured as a volunteer, it would not be good. V/P Carroll stated that the White Christmas Committee has volunteers that climb up higher to start the garland down the poles. He also mentioned that the Borough Crew will be helping with the Race Car Parade in August and that it is eating up the Borough Crews time. Everyone is expecting the Borough to do more and more with less and less.

Mgr. Williams stated that there is an expectation that the road crew can do many things. He is not supportive of this personally. He feels it has been a function of SPI from the beginning.

C/P Hendricks stated that his concern is that there is assistance, but eventually it becomes the Borough's project where the Borough is maintaining it, installing and uninstalling them year in and year out. V/P Carroll stated that the Borough appreciates everything SPI does and brings to the downtown (White Christmas, etc.) but it gets to a point where a line has to be drawn and it is a voluntary function.

C/P Mease is going to check with Jr. C/P Markle and see if there would be a group of kids that he could get together to volunteer. Mgr. Williams confirmed that the Borough could donate ladders to use in the hanging of the baskets. Mrs. Steininger stated that any help would be appreciated. She is hoping to let the baskets up until after the Street Fair.

Mrs. Steininger also stated that Piano Palooza is happening again this summer. She stated that in order to get rid of the unclaimed pianos at the end of the season SPI would like to rent an industrial size dumpster from Hometown Disposal. This dumpster would be dropped off on a Friday and would be picked up on a Monday. The pianos will be gathered and put into the dumpster. She would like to know if one (1) of the community parking lots could be used to store the dumpster for the weekend. Mgr. Williams stated that something can be worked out.

Mike Coyne – Presentation of KIZ (Keystone Innovation Zone) – Mr. Coyne will attend a future meeting.

Selinsgrove Chamber of Commerce

Meeting Minutes – Copy Provided

SARI (Pool) – Richard Mease

C/P Mease stated that the pool had their Day of Action 2015 on Friday, April 24, 2015. A special thank you is being sent to Jessie Runkle for setting up the help that was provided through the United Way and PP&L. Approximately 12-15 PP&L staff helped to build a deck, trim trees, mulch, help to get equipment out, hook up the plumbing and painting the tables in the pavilion area. A lot of work got done and a thank you goes out to everyone that helped. The pool will be opening on Saturday, May 23, 2015 in time for Memorial Day. Veterans will be admitted for FREE on Memorial Day. The VFW and the American Legion are going to combine together to make some hot dogs and provide potato chips and soda for FREE to ANYONE who attends the pool that day. The pool will open at 12 noon with the food being served around 2:00 p.m.

Parks & Recreation Commission – Meg Will

Mrs. Will would like to nominate Brian Caron and Bruce Burkhart to the Parks and Recreation Board (PnR). Their terms will expire on December 31, 2019, respectively.

Motion made by C/P Hendricks to approve. Motion seconded by C/P Mease.

AYES: FOUR (4)

NAYS: NONE

MOTION CARRIED

Little Norway II – Mrs. Will stated that Jessie Runkle has found an ice rink liner. A roller can be purchased to help to roll it out and then to roll it up at the end of the season.

Kayak Launch/Pump House Park & Mini Tot Lot – The new signs are being designed. The new playground equipment that has been purchased has arrived and is waiting to be installed. Mrs. Will would love to see it installed ASAP so when the concerts start at the Gazebo it will be ready to use.

The kayak launch needs some stone because it is all silt. This is located next to Little Norway II.

AYSO Soccer Fields – Mrs. Will stated a gently written note needs to be issued to the AYSO representatives and coaches asking them to reinforce with the parents about picking up the trash and other items that blow away into the stream bed at the edge of the property. V/P Carroll suggested writing a letter to Mike Coyne of Susquehanna University informing him of the trash situation also because some of the land belongs to Susquehanna University.

Dog Park – Estimates are being done for the expansion of the dog park to the east. When C/P Hendricks has the estimates completed the PnR Board will be going to the canine community to present them with the estimates. They will be fundraising to come up with the funds. This will not come out of the Borough budget.

C/P Hendricks has also hung some baskets on the fence for the dog toys. People have responded very well to this and are using them.

A member of the garden club stopped by and spoke about the weeds that are around the dog park sign inside the dog park. C/P Hendricks stated that the PnR Committee will need to address this.

Boat Launch – Jess Runkle informed PnR that the Borough is now lined up to host the Macro Invertebrate Fun Day. A grant of about \$3,000.00 was awarded and the Borough will be partnering with Susquehanna University and some of their faculty and students. This event will take place in late July or early August 2015.

Mrs. Will stated that an application was received from Shawn Park, who was a Selinsgrove High School graduate and also a college graduate, who needs to do a 300 hour internship in order to complete his Master's Degree. Jess Runkle has been speaking with Mr. Park and the internship would be FREE. He will help to work on the DCNR application and an assortment of other things.

Moose Playground – PnR has suggested putting in a request for camera surveillance. This park tends to be the hangout for kids with bad ideas. These children have re-damaged one (1) of the tubes on the playground equipment. This tube had been replaced about one (1) year ago. Mrs. Will did state that it takes effort to break this. Mrs. Will stated that PnR would like to talk to the Moose about hosting the base unit for the surveillance.

Kidsgrove – Mrs. Will stated that PnR has a contractor in place for the restroom renovation project. She also informed Council that Kidsgrove has a new website. It is being created by a webmaster and also a Board member. His name is Michael Johnston. The name is www.kidsgroveplayground.com. Reservations can be taken on this website for the picnic pavilion and also donations can be given online.

A student with the high school drama productions approached PnR and stated that with the budget cuts at the school and the Arts Department they are getting to do less and less. He would like to raise some money by putting on two (2) shows at Kidsgrove over the summer. Mrs. Will stated that Kidsgrove would have to put riders on their insurance and that Kidsgrove would have to pay for this in advance. If the

group from the school would decide not to hold these events, then Mrs. Will is concerned that the insurance company wouldn't reimburse Kidsgrove. She wants to make sure they are actually going to hold these events.

Mrs. Will stated that C/P Hendricks would like to revise Borough Ordinance 308 section 36 – The Creation of the Parks and Recreation Board. This is being worked on and will be presented when it is closer to completion.

Glenda Ruch – SEDA-COG

Advertise for Curb/Sidewalk Replacement Project with CDBG Funds – Copy Provided

Ms. Ruch stated this is to help income eligible owner occupants to replace curbing and sidewalks. The process for the Borough is to solicit bids from contractors for unit pricing for curbing and sidewalks. The contractor will honor these prices for approximately 18 months. These prices are good for ANY homeowner in the Borough that may be required to replace their curbing and sidewalks. It is eligible under the CDBG funded program because the procurement has already been done.

The run dates for this to be advertised are Friday, May 8, 2015 and Friday, May 15, 2015. The bid opening will take place at 10:00 a.m. at the Borough building on Wednesday, May 27, 2015.

Motion made by C/P Mease to approve advertising. Motion seconded by C/P Hendricks.

AYES: FOUR (4)

NAYS: NONE

MOTION CARRIED

Award Contract for CDBG Handicap Ramps Project – Copy Provided

The bid opening was held on Friday, April 24, 2015 in the Borough building. Unfortunately, there was only one (1) bid from G&R Charles Excavating, Ltd. in the amount of \$36,783.10. The reason Ms. Ruch said unfortunately is because since CDBG funds are being used to pay for this she must receive approval from DCED to award this to the sole bidder.

Coukart and Associates did provide Ms. Ruch with a letter indicating that it was within their estimate – it was a slight difference. This letter was submitted to DCED the week of April 27, 2015. As anticipated, they came back asking some additional questions. One (1) of them was that in the Coukart letter there was a second perspective bidder at the pre-bid meeting and that perspective bidder was not Penn DOT qualified as a sub-contractor. This is a requirement of the Borough.

Ms. Ruch would like Council to consider authorizing the approval of a contract to G&R Charles Excavating, Ltd. contingent upon DCED's authorization to award to the sole bidder.

Motion made by C/P Rudnitsky to approve. Motion seconded by C/P Mease.

AYES: FOUR (4)

NAYS: NONE

MOTION CARRIED

Award Professional Engineering/Architectural Services for HMGP Elevation Project – Copy Provided

Ms. Ruch stated that the Borough has retained SEDA-COG to administer the Grant that they receive for hazard mitigation. Teri Provost the Project Coordinator had prepared (at the request of the Borough) a Request for Proposals for Professional Engineering Services to raise/elevate two (2) homes on the Isle of Que. A proposal opening was held on Tuesday, April 28, 2015 at 10:00 a.m. at the Borough building. There were two (2) proposals received. Peters Consultants, Inc. of Berwick won the bid with \$10,200.00. Stahl Sheaffer Engineering came in with a bid of \$21,000.00.

SEDA-COG had incorporated specific criteria into the Request for Proposals. Based on the review of the proposal that was received from Peters Consultants it was SEDA-COG's recommendation (by way of letter dated Wednesday, April 29, 2015) that Council consider entering into an agreement with Peters Consultants for the provision of the professional services for the Borough's Hazard Grant Mitigation Program in the amount of \$10,200.00.

Motion made by C/P Hendricks to approve. Motion seconded by C/P Rudnitsky.

AYES: FOUR (4)

NAYS: NONE

MOTION CARRIED

Gerald Hoy, Service Forester for Snyder, Union and Northumberland Counties presenting "Tree City USA" Award

Mr. Hoy stated it is a pleasure to be attending and that he will be awarding the whole Selinsgrove community their 8th Tree City USA Award. Arbor Day is a different type of holiday - (most holidays are a celebration of the past) Selinsgrove plants trees and this past year has planted a lot of shrubs and did some cleanup – this is a celebration for the future, our children and our children's children.

There are four (4) main standards that a community needs to apply to keep up their Tree City USA standards. The first one is to have a Shade Tree Commission – the Borough has an active one. Mr. Hoy has worked with many Shade Tree Commissions and Mr. & Mrs. Fasold have a very active group in Selinsgrove. Mr. Hoy is very proud to be working with them. The second standard is a Street Tree Ordinance. The third standard is an annual budget for tree care and the fourth standard is an Arbor Day observation.

Selinsgrove continues the important tradition of planting trees and observing Arbor Day. This does mark the 8th time that Selinsgrove has been named a Tree City USA recipient. This is quite an accomplishment and he applauds the efforts of everyone behind this. Trees do make a difference in the community. They make property values go up, they clean the air, keep the dust down, help with storm water drainage and utility costs. The list goes on and on.

Mr. Hoy stated that on behalf of the National Arbor Day Foundation and the Pennsylvania Bureau of Forestry he would like to present eight (8) year stickers for the signs and a flag. Mr. Hoy stated that there are only three (3) Tree City USA communities in the three (3) Counties that he covers. He stated that the Shade Tree Commission in Selinsgrove is doing some good work.

Joan Fasold of the Shade Tree Commission took the floor and would like to thank everyone who helped to plant 13 new shrubs, helped to transplant six (6) shrubs and weeded and mulched. The entrance to the Tree Museum looks absolutely beautiful. The following is a list of the people who helped: Mayor Jeff Reed (he didn't just read the Proclamation, he worked the whole time also), Don Ulrich, Vickie King, Ruthann and Corey Troup, Lisa Gibson, Don and Cooper Rowe, Joan and Bo Fasold and Derek and Evie Straub. Derek Straub is a Susquehanna University Professor and he brought from Susquehanna University Jessica Mogel, Kaitlin Tanis, Katie Sue Fischer and Andrew Dutton Van Woert.

Others in Attendance

Orange Street News – Hilde Lysiak

Hilde Lysiak took the floor and informed Council that she is the Publisher of the Orange Street News. She stated that it is a monthly paper and that subscriptions are \$2.00 per year. V/P Carroll asked Miss Lysiak what she includes in her paper. She stated that she includes a short story and articles about what is happening in the community. She attends Selinsgrove Elementary School.

C/P Rudnitsky asked if she learns a lot from her father. She stated that yes she does because he is a writer.

Memorial Day/Boat Launch – Vince Stoops

Mr. Stoops asked if there were any questions about the Memorial Day activities. There were none.

Mr. Stoops stated that he would like to do a Veteran's event that would utilize the river front and the boat launch. However, in order to do a family style event at the boat launch there is currently rubble or debris on the back end of the boat launch. It is not real safe to have a family in the grassy area in the back. In order for Mr. Stoops to even begin to start working towards doing an event that would utilize this space he would like to figure out what is going on down there.

V/P Carroll asked Mgr. Williams if the Borough crew could go down and take a look at the area. Mgr. Williams stated that would be fine. Mr. Stoops stated that the goal date for the event would be late July through the end of August 2015.

The Daily Item – Marcia Moore

Ms. Moore stated that the Ta-Ta is coming to Selinsgrove and moving from Sunbury. She asked Council members what the benefit of this is. C/P Rudnitsky replied that the Borough was doing whatever it needed to do to make it possible. Mgr. Williams stated it will be a benefit to shop owners and restaurants in the downtown area.

COMMITTEE / COMMISSION / BOARD REPORTS:

FINANCE & BUDGET COMMITTEE – C/P Hendricks

Payment and Ratification of Bills

Motion made by C/P Hendricks to approve. Motion seconded by C/P Rudnitsky.

Mgr. Williams stated that Treas. Badman could not attend tonight's meeting. Through Friday, May 1, 2015 she had keyed in the majority of the invoices. The amount of outstanding bills is \$379,012.39. In like fashion, Treas. Badman would have continued to log some additional invoices received Friday afternoon and today. The amounts due from these bills have not been keyed in yet.

Mgr. Williams would like Council to approve the amount that Treas. Badman had as of Friday, May 1, 2015. Mgr. Williams is asking Council to ratify the subsequent invoices at the next Borough Council meeting on Monday, June 1, 2015.

AYES: FOUR (4)

NAYS: NONE

MOTION CARRIED

Statewide Tax Recovery, Inc. – Exoneration Requests

Mgr. Williams stated that there is one (1) exoneration request for Alexander Mitrenko he is a non-resident and this is for 2014 in the amounts of \$5.50 and \$11.00.

Motion made by C/P Hendricks to approve. Motion seconded by C/P Rudnitsky.

AYES: FOUR (4)

NAYS: NONE

MOTION CARRIED

Award Contract for 2015 Street Program Project – Copy Provided

C/P Hendricks informed Council that the low bidder was New Enterprise Stone & Lime Co., Inc. (formerly known as Eastern Industries) in the amount of \$200,984.30. The Borough had budgeted for \$302,891.00. The Borough is looking at all three (3) ADD ALT'S. With the ADD ALT'S the amount comes to \$272,113.80. This is still \$30,000.00 under budget.

Motion made by C/P Hendricks to approve. Motion seconded by C/P Mease.

AYES: FOUR (4)

NAYS: NONE

MOTION CARRIED

Authorization to Advertise 2001 Pick-Up Truck and Prisoner Partition "For Sale" – Copy Provided

Motion made by C/P Hendricks to approve. Motion seconded by C/P Rudnitsky.

AYES: FOUR (4)

NAYS: NONE

MOTION CARRIED

Notification from Service Electric Cable on Rate Increase – Copy Provided

Gelnett Trust Requests – Copy Provided

\$1,000.00 for Parks & Recreation for admission fee for pool for summer playground program children – Copy Provided

C/P Hendricks stated that the Summer Kids Program counselors will be taking the children from Anthony Selin Park to the Selinsgrove swimming pool once a week.

Motion made C/P Hendricks to approve. Motion seconded by C/P Rudnitsky.

C/P Mease stated that if this would be approved, Council should table it until after the SARI meeting. A discussion will be held with the whole Board to see if they feel the \$1,000.00 could be lowered.

Motion made by C/P Hendricks to approve up to \$1,000.00. Motion seconded by C/P Rudnitsky.

AYES: FOUR (4)

AYES: NONE

MOTION CARRIED

\$4,000.00 for Parks & Recreation for summer playground supervisor (due to lack of PHEAA applicants) – Copy Provided

C/P Hendricks stated there was much discussion about this. There is currently one (1) definite PHEAA eligible supervisor. PnR will most likely have a second but would really like to have three (3) or four (4). PnR Coordinator Jess Runkle would like to increase the pay from \$7.25/hour to \$9.00/hour and hire someone a little older and with more experience and make them the Supervisor for the entire program. It would cost approximately \$4,000.00 to do this.

The Finance Committee kicked this around and the program is limited to having 10 children per Counselor. If PnR would end up with three (3) Counselors, they could host 30 children. The way the program is growing there are days when the program will have more than 30 children. PnR discussed with Ms. Runkle about hiring two (2) Counselors who would work 30 hours per week instead of 40 hours per week for 10 weeks at \$7.25/per hour. This way a total of four (4) Counselors could be hired with 40 children attending per day.

Ms. Runkle has contacted both of the eligible candidates and they are both agreeing to work for \$7.25/hour at 30 hours per week for 10 weeks. This would put the amount at \$4,350.00 and Ms. Runkle's request is for \$4,000.00. It is the recommendation of the Finance Committee to approve the \$4,000.00 not on a precedent basis but try to create partnerships in the future with the VFW, the Moose, the Legion and the Community Foundation, etc. This would help to make this a self-sustaining program. PnR felt that \$4,000.00 was needed this year as a bridge for future programs. Private donations will help to make up the \$350.00 difference.

Motion made by C/P Hendricks to approve \$4,000.00 to utilize in the hiring of two (2) Summer Playground Counselors. Motion seconded by C/P Rudnitsky.

AYES: FOUR (4)

NAYS: NONE

MOTION CARRIED

\$6,500.00 Selinsgrove Commons Pergola Canopy

C/P Hendricks stated he spoke with Bev Owens and the Finance Committee would consider entertaining the idea if it would be on a 50/50 match basis. Bruce Johnson, Commons Committee Chairman, would like to see \$6,500.00.

C/P Hendricks stated his concern is the Gelnett Trust is becoming a single stream source for funds. C/P Hendricks and C/P Rudnitsky agree it should be on a match basis.

Motion made by C/P Hendricks to give funds on a 50/50 match basis. Motion seconded by C/P Rudnitsky.

V/P Carroll feels that SPI needs to work a budget like the Borough needs to work a budget. This is something he feels that SPI should absorb and handle on their own instead of the Gelnett Funding. He feels this is a large organization and if you look at their budget/funds they have quite a bit of money. C/P Mease stated that a lot of SPI's funds go to pay the Main Street Manager.

C/P Hendricks stated the Gelnett Fund is to help enhance the quality of life in the Borough. In this case, he feels it does enhance the quality of life.

AYES: THREE (3)

NAYS: ONE (1) – V/P Carroll MOTION CARRIED

PUBLIC FACILITIES & SERVICES COMMITTEE – Shane Hendricks, Chairman

2015 Grease Trap Inspection Report – Copy Provided

C/P Hendricks is suggesting that a letter be drafted now to hand out to the local businesses that have grease traps so next year when the Borough crew goes in to check the grease traps they have documentation of the grease traps being emptied in a timely fashion. C/P Rudnitsky suggested using email. The Borough could send an email to each business stating that it is time to email your report to us.

Announce “Selin’s Grove Trivia” winner of \$20 Gift Card to Bella’s Pizza

C/P Hendricks stated that there were two (2) people who were runner-ups with 10 out of the 11 questions answered correctly and their names are Jim Campbell of S. Market Street and Lori Simcox from S. Front Street. There were two (2) perfect papers by Jim Charles of S. Front Street and Nancy Jarrett from N. 10th Street. C/P Hendricks had two (2) chips with the red one representing Nancy Jarrett and the blue one for Jim Charles. He placed them behind his back and Grant Neff of Selinsgrove chose C/P Hendricks left hand. Jim Charles is the winner from S. Front Street.

BOROUGH ADMINISTRATION / PROPERTY AND EQUIPMENT – Pete Carroll, Chairman – No Report

COMMUNITY ACTIVITIES AND PUBLIC AFFAIRS – Richard P. Mease, Chairman

Approve No Parking for Wedding at Christ UM Church 6/20/15 – Copy Provided

Motion made by C/P Mease to approve. Motion seconded by C/P Hendricks.

AYES: FOUR (4)

NAYS: NONE

MOTION CARRIED

Approve Banner Placement for SU Graduation – Copy Provided

Motion made by C/P Mease to approve. Motion seconded by C/P Hendricks.

AYES: FOUR (4) NAYS: NONE MOTION CARRIED

Approve Banner Placement for Fallen Hero's from VFW – Copy Provided

Motion made by C/P Mease to approve. Motion seconded by C/P Hendricks.

AYES: FOUR (4) NAYS: NONE MOTION CARRIED

Waive fees for Grandbuddies Program in Borough Community Rooms – Copy Provided

Motion made by C/P Mease to approve. Motion seconded by C/P Rudnitsky.

AYES: THREE (3) NAYS: ONE (1) – V/P Carroll MOTION CARRIED

Freedom 4/24 Second Annual Run for Their Lives 1K/5K Race 5/30/15 – Copy Provided

Motion made by C/P Mease to approve. Motion seconded by C/P Rudnitsky.

AYES: FOUR (4) NAYS: NONE MOTION CARRIED

Celebrate the Valley 5K Run/Walk 5/23/15 – Copy Provided

Mgr. Williams stated that this run will benefit the Susquehanna Valley Preschool.

Motion made by C/P Mease to approve. Motion seconded by C/P Rudnitsky.

AYES: FOUR (4) NAYS: NONE MOTION CARRIED

PERSONNEL MANAGEMENT COMMITTEE – Marvin Rudnitsky, Chairman

Report on Town/Gown Meeting held on 4/29/15

C/P Rudnitsky stated that the meeting was well attended. It was held at the Pump House. There was a lot of good discussion about the complete convergence of interest between the business community and the University. The University would not be as successful without a successful front porch – being the Borough's downtown and vice versa. Their interests and needs are aligned significantly.

The business community would like to have more involvement from shoppers in the area who go online. The business community would love to see Selinsgrove as a destination.

One of the idea's that effects Borough Council and should receive some thought is the need to invest in an updated comprehensive plan. It's supposedly over 30 years since one (1) has been done.

C/P Rudnitsky did state that he spoke with President Jay Lemons from Susquehanna University and the new freshman class that is enrolled for the fall of 2015 is the largest class in school history. This is very good news.

PUBLIC SAFETY COMMITTEE – Erik Viker, Chairman – No Report

PLANNING COMMISSION – Earl Moyer, Chairman

Meeting Minutes – Copy Provided

Mgr. Williams asked if Borough Council was interested in having a presentation done by Derck & Edson. They have some power point slides and it would get Council familiar with the existing site where they will be building the new Susquehanna University Admissions Building.

Mgr. Williams stated that the submission of plans would be the next step. He does believe that they will need to apply for a variance because of the height requirement of the proposed building. It will have an illuminated architectural feature roof which exceeds the Borough's height limit.

The University will be demolishing an existing house that they are currently making a reuse of presently for a different purpose. The new Admissions Building will be located across the driveway from the existing Admissions Building. There will then be a reuse of the existing Admissions Building.

Council does not feel that Derck & Edson needs to come up from Lititz, PA for a presentation at this point. Perhaps closer to the time when they will be asking Council for an action for Land Development.

ZONING HEARING BOARD – Cyril Runkle, Chairman – No Report

CIVIL SERVICES COMMISSION – Dalton Savidge, Chairman

Mgr. Williams stated he will be advertising for a meeting that the Civil Services Commission will be holding on Tuesday, May 12, 2015 at 10:30 a.m. to establish the eligibility list for the hopeful hiring of a police officer.

BOROUGH ADMINISTRATIVE REPORTS:

MAYOR – Jeff Reed – Presentation of the Police Reports for March 2015 - No Report

Mayor Reed did state that he was involved with the Arbor Day Celebration and he was also in attendance at the Town and Gown Meeting. He did state that he will be speaking at the Memorial Day Ceremony. Mayor Reed stated that he also spoke on behalf of Carol Handlan at the Rotary banquet.

BOROUGH SOLICITOR – Robert Cravitz, Esq. – No Report

C/P Rudnitsky stated that a few questions have come up and perhaps Sol. Cravitz can answer them. The first question is what is the authority of the Selinsgrove Mayor to direct the hours that Police Officers would work whether it is eight (8) hour shifts or 10 hour shifts and does the Borough Council have any authority to direct the Chief of Police to have an eight (8) or 10 hour shift.

Sol. Cravitz replied the 2014 Edition of the Borough Code now states the powers of the Mayor have been specifically outlined in §1123.1 and is entitled the Mayor's Powers Concerning Police. Under (a) General Rule, the Mayor shall have full charge and control of the Chief of Police and the Police force. Under (b) Direction, the Mayor shall direct the time during which, the place where and the manner in which the Chief of Police and Police force perform the duties of their rank. There is also another caveat (c) Delegation of Duties, the Mayor may delegate to the Chief of Police or other officer supervision over and instruction to subordinate officers in the manner of performing their duties. Sol. Cravitz explained it is now clear the Mayor has complete charge of the Police Department, while under the prior Borough Code it was quite ambiguous.

The Mayor, Borough Council and Solicitor had further discussion regarding a recent grievance subsequently withdrawn by the Police Association regarding the length of shift and associated earned time off including the calculation of holidays, sick leave, vacation and bereavement time. A proposed Memorandum of Understanding was considered yet returned unsigned by the Police Officers.

Sol. Cravitz stated that Mgr. Williams, C/P Rudnitsky, Mayor Reed and himself could get together and discuss the revised 2014 Borough Code and applicable subsection regarding Council's and the Mayor's powers concerning Police.

C/P Hendricks stated he would like to see the fifth Officer on board. He does not like micromanaging the Chief of Police. Administratively okay, but operationally it is a whole different ballgame.

BOROUGH ENGINEER

Update on pending projects – Coukart & Associates, Inc. – Copy Provided

Mgr. Williams stated that the Streetscape Lighting is advancing.

The 2015 Public Works Project is a water replacement main on Broad Street and storm water on Spruce Street. Engineer Coukart does plan to bid the project the week of May 11, 2015.

Engineer Coukart has been monitoring construction at Northumberland National Bank and somewhat at the School District. There is not much activity at the Selinsgrove Middle School to date.

Update on pending projects – Larson Design Group

BOD/TSS Testing Results – Copy Provided

Mgr. Williams stated that this project is ongoing and in order to complete the assessment, Alan Zeigler of Larson Design, is asking that the Borough get the information from ESCRA as to what the IPR Metering Chamber for the month of April 2015 was based upon their results and please keep in mind that they do outsource the BOD's and in-house they do the TSS (Total Suspended Solids) and also that the Borough get the information from Susquehanna University. They are using ALS Laboratories.

Mgr. Williams stated that a strong wastewater with concentration of BOD five (5) and TSS exceeding 400 mg per liter and 350 mg per liter for TSS, respectively, would be considered to have above normal concentrations of BOD and TSS.

Mgr. Williams stated that Mr. Zeigler is asking for the Borough to specifically compare the information we have received because they are discarding thru the Industrial Park Road interceptor. The Borough would like to see what ESCRA's data shows for this location.

C/P Mease stated that the Borough had asked for comparable testing (meaning if ESCRA is going to test the Borough Monday, Wednesday and Friday they need to be testing Penn Township, Monroe Township and Shamokin Dam Borough on Monday, Wednesday and Friday within the same time frame.) It would be nice to get this comparison. Mgr. Williams stated that ESCRA is not doing this and Sol. Cravitz stated that this is correct.

Mgr. Williams informed Council that JRZ Dairies is moving forward with the processing of an industrial waste holding tank. This is a plan that has to be approved by the DEP. This also came as a result of the Borough's discussion with them that it was not acceptable to utilize the Borough's manhole for this purpose.

BOROUGH TREASURER – Sharon M. Badman

Approve Treasurer's Report for Month of April 2015

Mgr. Williams stated that he would like to defer this report until the Monday, June 1, 2015 meeting. Treas. Badman could not attend the meeting tonight and Mgr. Williams would like to have the complete report presented next month.

BOROUGH MANAGER / SECRETARY – Paul A. Williams

Manager's Monthly Activity Report – Copy Provided

Mgr. Williams stated that on Monday, April 13, 2015 the Borough met with Ted Spotts from Penn Manor about the high strength wastes. Mgr. Williams would like to thank V/P Carroll and C/P Charles for taking time to attend almost every one of these meetings.

He also stated that the Borough met with the two (2) property owners involved in the elevations of their homes on the Isle of Que – the Walshaw's and the Schrader's. Things are moving forward. They have signed the agreement and are lining up their lending institutions.

On Thursday, April 16, 2015 Mgr. Williams attended the recognition dinner/award presentation for Carol Handlan.

On Tuesday, April 28, 2015 the Borough met with Kelly Gavin O'Brien of the Keystone Innovative Zone. Mgr. Williams also met with Jill Shetter of Friedman Electric and Director of Public Works Corby Bowersox. This was in regards to the parking lot lighting for the municipal parking lot on North Water Street. This parking lot is used heavily by the Senior Action Center directly across the street. There is currently no lighting there and the Borough's Ordinance does say that for any parking lot with five (5) parking spaces or more it shall be illuminated. Some fixtures have been identified that provide no back lighting onto the adjoining properties. Mgr. Williams is working with Friedman Electric of Selinsgrove on the selection of a fixture.

The Senior Action Center is looking forward to having this lighting put in place. Not so much in the summer months but most definitely in the winter when it gets dark early.

Statements of Financial Interest Due by Friday, May 1, 2015

Mgr. Williams stated that he had received an interesting telephone call from the Sunbury Municipal Authority General Manager Danny Ramer. Mr. Ramer would like the Borough to entertain the idea of providing some funding to Sunbury because they feel they are providing a service to Selinsgrove. Without having specific street addresses where this alleged refuse is coming from Mgr. Williams mentioned to Mr. Ramer that a lot of people use Selinsgrove because it is a Post Office and is not necessarily the Municipality. Mgr. Williams stated he challenged him to say that there were 97 customers that came from the Borough. Mgr. Williams doesn't feel that there was and that it is just another problem that the City of Sunbury has with sources of revenue.

ZONING – Deputy Zoning and Permit Officer – Jessie Runkle

Update of ZONING, SIGN, OCCUPANCY & DEMOLITION PERMITS ISSUED – Copy Provided

PARKS & RECREATION COORDINATOR – Jessie Runkle

Monthly Report – Copy Provided

Mgr. Williams stated that if Council knows of anyone who would like to go on a bus trip to New York City on Wednesday, May 20, 2015 to let Miss Runkle know. There is one (1) ticket available for The Lion King Broadway Musical and 20 additional tickets for a Day On Your Own.

Accept Award of DEP Environmental Education Grant – Copy Provided

SELINGROVE MUNICIPAL AUTHORITY – Donald Bottiger, Chairman – No Report

EASTERN SNYDER COUNTY REGIONAL AUTHORITY – Ed Mann

Meeting Minutes – Copy Provided

NORTH-EASTERN SNYDER CO. JOINT AUTH. – Bill Hetherington/Dianne Mengel

ADJOURNMENT

Motion made by C/P Hendricks to adjourn at 9:27 p.m.

Respectfully submitted by

Chele' Weaver
Recording Secretary