

SELINGROVE BOROUGH COUNCIL MEETING

MONDAY, MARCH 4, 2013 - 7:00 P.M.

COUNCIL MEMBERS PRESENT: V/P Pete Carroll, C/P Dottie Anderson, C/P Tim Charles, C/P Shane Hendricks and C/P E. Viker

COUNCIL MEMBERS ABSENT: Pres. Brian Farrell and C/P Rich Mease

OTHERS PRESENT: Borough Manager Paul Williams; Solicitor Robert Cravitz; Mayor Sean Christine; Borough Treasurer Sheri Badman; Recording Secretary Chele' Weaver; Deputy Zoning Officer Janet Powers; Main Street Manager Tim Musser; DH&L Dawayne Betzer and Gary Griner; SEDA-COG Glenda Ruch; Daily Item Reporter Marcia Moore; PACFI representatives Bob & Linda Derr; Banana Split representatives Chris Schlieder & Joshua Younkins; WKOK Reporter Kyle Gaugler and Borough Resident Margaret Siro,

OTHERS ABSENT: Jr. C/P Maggie Lemons

CALL MEETING TO ORDER:

V/P Carroll called the meeting to order at 7:00 P.M. Mgr. Williams called the roll. V/P Carroll informed Council that a death has occurred with one of the Borough's former Council members. Wilhelm Reuning passed away on Sunday morning 3/3/13. V/P Carroll then followed with a moment of silence and the Pledge of Allegiance.

REVIEW AND APPROVAL OF COUNCIL MINUTES FROM MEETING OF FEBRUARY 4, 2013:

Motion by C/P Viker to approve the minutes as presented. Motion seconded by C/P Hendricks.

AYES: FIVE (5)

NAYS: NONE

MOTION CARRIED

RECESS MEETING TO PUBLIC HEARING AT 7:03 P.M.

A. Presentation by Glenda Ruch on FFY 2013 CDBG Funding. The purpose of this meeting is to discuss the CDBG Program and to receive public comment on the proposed activities and/or proposals for new activities. The hearing will also include discussion of the potential environmental impacts of the proposed projects. The public is also invited to provide input into the Three-Year Community Development Plan, as well as comment on this year's Program or the performance of any other year's CDBG Program.

1. Curbcuts
2. Elevator Project at Borough Building
3. Sidewalk and Curbing Rehabilitation Program

Ms. Ruch informed everyone that she works with the SEDA Council of Governments and that this is the first of two (2) public hearings for Selingsrove Borough with the Community Development Block Grant Program. She will be using the acronym CDBG. The Borough is an entitlement community under this general program and the Federal agency that actually administers these Federal monies is the U.S. Department of Housing and Urban Development or HUD.

Ms. Ruch gave a brief overview. Under The Housing and Community Development Act of 1974 HUD is authorized to pass along the Federal CDBG monies to the Commonwealth of Pennsylvania. In 1984 this Act was amended and Pennsylvania Act 179, which is the Pennsylvania law that governs how the entitlement program should be administered within the Commonwealth, was adopted. The State agency which administers the CDBG program for its entitlement is the Pennsylvania Department of Community and Economic Development (DCED).

The CDBG program entitles the Borough to an allocation of Federal monies every year. Pennsylvania Act 179 created a formal basis. Cities must get no less than \$300,000.00, Counties \$200,000.00 and Boroughs and Townships \$50,000.00.

Ms. Ruch informed Council that there is no 2013 allocation for funds. This is the first public hearing for the Borough's 2013 Federal Fiscal Year Program for application. What will be done to identify projects and allocation amounts is to use the estimated amount from 2012 which is \$92,325.00. This is the actual allocation that the Borough received from HUD through DCED for 2012. Unfortunately, now with the sequestration and the budget cuts we really have no idea when we will get the final numbers from HUD. This will probably cause the Borough to lose another construction season. She really doesn't expect applications to be due by DCED until the summer. There will be no contracts for 2013 monies until the end of 2013 or more than likely 2014. This entire construction season will likely be lost.

Ms. Ruch stated there have been many projects that the Borough has done over the past few decades. There is quite a broad range of activities that are eligible under the CDBG program. They range from water and sewer infrastructure projects, street reconstruction projects, the elimination of slums and blight, recreation, storm water and storm management. There are a number of things that can be done with the CDBG program.

What Ms. Ruch hopes to achieve tonight (3/4/13) is to get the public's input on past projects, if there is any, and more importantly to get any suggestions from the public and from Council for projects to be included in the Borough's 2013 application. Ms. Ruch stated she has provided an Application Preparation Schedule which is incomplete. She is unable to schedule the final public hearing at this time. The final Public Hearing will be scheduled and posted on colorful posters throughout the Borough as soon as they get answers from DCED in this regard.

Ms. Ruch stated that some of the things you cannot do with the CDBG program include operating and maintenance expenses, local activities and new housing construction, equipment purchases, unless it's under a public service activity, as well as improvements to buildings that are for general purpose government activities.

The elevator that was installed in the Borough Office/Library had a portion funded by CDBG monies. This is an exception because it was benefitting the handicapped and the elderly.

There are three (3) national objectives. The primary national objective is that they are to monitor the beneficiaries. Seventy percent (70%) of the Borough's CDBG allocation's each year must be allocated to projects that benefit predominately (51% or more) low to moderate income persons. The census will predict low to moderate income. The Borough has an employee who over the years went knocking door to door doing an income survey, this is called limited clientele. This helps to determine which streets are eligible for funding through HUD Section 8 income guidelines. If 51% of households on that street are low to moderate income, the Borough can then use CDBG monies to reconstruct that street.

The Borough has an ongoing sidewalk replacement program and a curb replacement program. The Borough will put out a bid for pricing for concrete sidewalks and curbing. This bid opening will be done later this month (March 2013) and then action will be taken at Council's April 2013 meeting. There will then be a contractor to replace sidewalks and curbing through the CDBG grant.

Elimination of blight is the second national objective. It requires a Municipal declaration. It indicates the demolition of deteriorated structures and only 40% of the growth allocation can be applied to meet the need of slum or blight.

The last national objective is urgent need. This requires a formal declaration of disaster or emergency. It must be an emergency that is relatively recent. It must have occurred over the past 18 months. The money must be used to eliminate emergencies. Seventy percent of allocation goes to low or moderate income projects and only 30% of the Borough's allocation can be used for this project.

Ms. Ruch asked if there were any questions. C/P Charles asked if the \$31,000.00 bench mark is earned income or taxable income? Ms. Ruch replied it is gross.

Ms. Ruch informed Council that attached to the agenda is a packet of the Borough's Fair Housing Notice. Each year SEDA-COG publishes the Fair Housing Notice in the newspaper. It is a Federal requirement under the CDBG program. The Borough has also completed a Fair Housing Analysis and has established a plan to further assure that fair housing is honored and discrimination does not occur to change the Fair Housing within the Borough. However, if any discriminatory action does occur, the Fair Housing Notice does provide direction for filing a formal complaint.

Ms. Ruch also stated that attached to the agenda is a copy of the Borough's Residential Anti-displacement and Relocation Assistance Plan. It is the intent of Selinsgrove Borough to undertake CDBG activities which do not result in displacement of residents. If displacement does occur, this plan has been adopted by the Borough. The Borough must replace all occupied or occupiable housing for those individuals. Even though the building is not occupiable, if it falls in the low to moderate income area it is going to be more than likely occupied by moderate income residents and will need to be replaced. Ms. Ruch asked again if there were any questions. There were none.

Ms. Ruch informed Council and those in attendance that the review of projects currently under consideration for the Borough's FFY 2013 CDBG application are as follows: The elevator project (indicated that CDBG monies were used to help pay for the project as a multi-year funded project), the Borough-wide sidewalk and curb replacement project, a Borough-wide curb cut replacement upgrade and administration. She asked for any additional suggestions from the public or Council. Hearing none, she asked for comments from the public or Council on any previously funded projects including any relating to historical or environmental impacts that may have been a result of any previous project. No comments were presented.

Ms. Ruch reminded those attending that at the bottom of their agenda is a Section 3 Preference Statement. Please take the time to read it. Ms. Ruch then announced that this will end her public hearing.

Ms. Ruch asked that the projects be accepted as presented.

Motion made by C/P Anderson to approve projects as presented. Motion seconded by C/P Charles.

AYES: FIVE (5)

NAYS: NONE

MOTION CARRIED

MEETING RECONVENED AT 7:15 P.M.

PERSONS TO BE HEARD:

DH&L Fire Company/DH&L Ambulance League – Fire Chief Dawayne Betzer reported there were 20 alarms: two (2) CO Alarms; six (6) Automatic Alarms; one (1) Stand By Assignment; one (1) Miscellaneous Fire; one (1) MVA w/o Extrication; three (3) Odor Investigations and six (6) Structure Fires.

Municipalities: One (1) in Chapman Twp.; One (1) in Limestone Twp., Union Co.; One (1) Middlecreek Twp.; One (1) Monroe Twp.; One (1) Union Twp., Union Co.; One (1) in Penn Twp.; Seven (7) in Selinsgrove Borough and One (1) in Washington Twp., for a total of 734 man hours for the month of February 2013.

Chief Betzer stated that he met with the Finance Committee today 3/4/13. He relayed an update on the new rescue engine – they are in contact with Glick and are waiting to get a price. They did go over the \$600,000.00 that was estimated for the project. They are looking at about \$672,000 for the piece. If the Fire Company pays this up front they will get 5% back on their money. This would be about a \$20,000.00 savings. The total amount to finance would be about \$656,000.00. The bank had agreed to give the Fire Co. \$600,000.00 without any help from the Borough or Township, but since the Fire Co. went over that

threshold, they will finance 80% on the apparatus and the Fire Co. is needing to come up with the remaining 20%. Obviously, the bank will not want to have this fire truck as collateral.

Chief Betzer asked the Finance Committee today 3/4/13, if the Borough of Selinsgrove would be interested in backing the loan until the Fire Co. can drop the 20% and carry it themselves. Chief Betzer is asking permission from the Borough Council to back this. Then the Fire Co. can get an agreement from the bank to proceed with the purchasing of the fire truck.

C/P Anderson said that Council needs to direct Sol. Cravitz to prepare a Resolution that Council would back the Fire Co. Sol. Cravitz stated Council would have to put the Department of Community and Economic Development on notice and have to go through some hoops. You are pledging the good faith and credit of the Borough. The interest shouldn't be taxable to the Federal Government. A public hearing by the Borough will need to be held to go over this. There will be a meeting on Wednesday, March 20, 2013 which the Borough can have advertised. A brief public hearing can be held at that time. Chief Betzer said that Swineford Bank stated the Fire Co. does qualify for a tax free loan. It will take the Borough's Solicitor and the Fire Company's Solicitor to go ahead and draw up the proper paperwork to advance and proceed.

Treas. Badman asked Chief Betzer when the Fire Co. needs the money. Chief Betzer stated they will need it when they sign the contract. The Fire Co. has not signed the contract yet.

C/P Viker stated he would like to speak in favor of Chief Betzer's request and he favors the Resolution as well. He would like to remind Council that fire protection is one of the things that are required to be provided to the people of Selinsgrove.

C/P Anderson on behalf of the Finance Committee would like to make a motion directing the Solicitor to prepare a Resolution and paperwork required for the Borough to provide backup for the Fire Co. Motion seconded by C/P Viker.

AYES: FIVE (5)

NAYS: NONE

MOTION CARRIED

Gary Griner, Chief Engineer from the Fire Co. informed Council that he drove the new Fire Police van to the Council meeting tonight for anyone to view if they would like to. The members of the Fire Police are very happy with the new van. They appreciate everything that Council has done. V/P Carroll thanked Mr. Griner for bringing the van to be viewed.

Selinsgrove Area Recreation, Inc. – No Report

Selinsgrove Projects, Inc. – Tim Musser, Main St. Manager's Office informed Council that Bo Fasold has resigned from the Board. They have also decided to postpone the clambake until next year. Regarding The Snyder Monument Re-dedication - they are in the process of planning the ceremony. Mr. Musser stated he will keep Council posted as he gets more information. SPI has met their goal on selling bricks for the Snyder County Trust Clock. Whenever the weather gets nice, the bricks will be installed and a ceremony will be held to rededicate the chimes. There was no change to the façade monies.

C/P Hendricks asked what the date was for the Snyder Monument Re-dedication. Mr. Musser stated it is at 11:00 A.M on Monday, May, 27, 2013 – Memorial Day.

Parks & Recreation Commission – Rocky Baer – C/P Hendricks stated that Mr. Baer did not provide him with any reports. There is not too much going on right now, but they will be getting into the busy part of the season soon. The next meeting for Parks & Recreation will be Tuesday, March 26, 2013 at 7:00 P.M. in the Keystone Room. They should have a rather large agenda at this meeting. They are currently looking for new volunteers to sit on the Commission.

Others to be Heard –

Bob Derr – Pennsylvania Cystic Fibrosis, Incorporated (PACFI) – Hoopie Bar Crawl – Mr. Derr informed Council that this is the 13th year for the Hoopie Bar Crawl. This event was founded in the year 2000 in memory of Selinsgrove native Sarah Rathfon who had cystic fibrosis and diabetes and died as a result of the two (2). At the request of some of her friends, who wanted to do something in her honor and her memory because Sarah liked to live life to its fullest, they decided to do what has now become the Hoopie Bar Crawl.

Persons who benefit are from the Cystic Fibrosis Foundation – which is Mr. Derr's organization. They cover the entire state and meet the needs of people with Cystic Fibrosis.

PACFI always likes to come to Borough Council. Mr. Derr informed Council that the Hoopie Bar Crawl is Saturday, March 16, 2013. The event will start at the Moose. PACFI always encourages people to be safe and have fun. After 13 years of doing this event, they have never had any incidents. They usually net anywhere between \$3,000.00 - \$5,000.00. This is a good event for the organization. This year they have a special recognition. Todd Eisenhower who was a Selinsgrove native died of cystic fibrosis on February 10, 2013. Mr. Eisenhower was always known as the life of the party. He attended the University of Florida and majored in Landscape Architecture where he had very good grades. So this year the Hoopie Bar Crawl will be in memory and in honor of Todd Eisenhower. This event from this point forward will be in memory and in honor of Sarah Rathfon and Todd Eisenhower.

All the proceeds benefit Pennsylvania Cystic Fibrosis. A portion of the proceeds this year will go the Eisenhower family to help with funeral expenses. The Eisenhower family has three (3) children with CF, Todd Eisenhower and two (2) younger sisters.

V/P Carroll asked what time this event takes place. Mr. Derr replied 7:00 P.M. with registration taking place at that time. Your \$35.00 donation allows you a Hoopie Bar Crawl t-shirt and free beer all evening. They go from the Moose, to Bot's Tavern from 8:00 P.M. to 9:00 P.M., BJ's from 9:00 P.M. to 10:00 P.M., and the Selins Hotel from 10:00 P.M. to 11:00 P.M. From 11:00 P.M. to 1:00 P.M. they will go back to the Moose to listen to Chad Evans from radio station 106.5.

Mr. Derr thanked everyone for their support.

C/P Viker stated that they just need to make sure the Chief of Police is made aware of the date.

Chris Schlieder – Banana Split – Mr. Schlieder stated to Council that he would like to be here on better terms. They have run into some issues that they cannot solve. They cannot insure the event and because of this they obviously cannot hold the event. He never imagined that an event would be canceled because of insurance. . We are exactly two (2) months away from the proposed date of the Banana Split and it is not wise to sell tickets.

V/P Carroll asked Mr. Schlieder if he could start working on this for the following year. He feels that Mr. Schlieder was getting a lot of positive feedback and he is sorry to hear it didn't work out. Mr. Schlieder said the support has been unbelievable. They have had people from all over the country inquiring about it.

Mr. Schlieder stated that he spent hours/days combing the internet for event insurance. He stated he filled out more insurance claim paperwork than he could possibly explain. With all the large corporations involved he feels it is time to put a stop to the event. He feels that there is probably someone who would insure the event, but he cannot find them.

C/P Viker stated that Mr. Schlieder did the best he could with honorable intentions. It is clearly time to say it is not going to happen. V/P Carroll wished Mr. Schlieder good luck and to please come back to Council as early as possible if the event will be held next year.

COMMITTEE / COMMISSION / BOARD REPORTS:

FINANCE & BUDGET COMMITTEE: C/P Anderson, Chair

Payment and Ratification of Bills

Motion by C/P Anderson to pay the bills. Motion seconded by C/P Hendricks.

AYES: FIVE (5) NAYS: NONE MOTION CARRIED

Statewide Tax Recovery, Inc. - Exoneration Requests – Mgr. Williams informed Council that there are four (4) exoneration requests the first being Jeremy Finn, deceased for \$5.50 from the year 2009; the second is Betty Lane, deceased for \$5.50 for the year 2012; the third and fourth persons had previously paid and was a bookkeeping error for Matt Hook, \$5.50 for the year 2012 and Judith Lyons for \$5.50 for the year 2012.

Motion by C/P Anderson for exoneration of these people. Seconded by C/P Hendricks.

AYES: FIVE (5) NAYS: NONE MOTION CARRIED

Award Contract for 2013 Borough Cleanup – Spreadsheet provided – C/P Anderson stated that Cocolamus was the low bid.

Motion by C/P Anderson to approve Cocolamus. Motion seconded by C/P Hendricks.

AYES: FIVE (5) NAYS: NONE MOTION CARRIED

Adopt Resolution 2013-04 revising the schedule of fees for landlord rental fees – Copy provided - C/P Anderson stated that this relates to the method by which the Residential Rental Registration fee will be collected. This Resolution directs that the Rental Registration Fee of \$10.00 can be put on the sewer/water bills at \$2.50/quarter. This way separate mailing and processing will not need to be done.

Motion by C/P Anderson to adopt this Resolution. Motion seconded by C/P Charles.

AYES: FIVE (5) NAYS: NONE MOTION CARRIED

PUBLIC FACILITIES & SERVICES COMMITTEE: C/P Hendricks, Chair

Ratify appointment of Vincent Stoops to fill the unexpired term of Jodie Cope until 12/31/14 – C/P Hendricks stated that Vince Stoops was appointed to Parks & Recreation on February 6, 2012. This was presented in the Borough Council minutes at that time.

Adopt Resolution 2013-05 to Create Tobacco-free Areas at Local Parks & Playgrounds – Copy provided – C/P Anderson asked if we already have a no-smoking Ordinance and/or Resolution that was passed in regard to no-smoking. Treas. Badman stated the Borough could not find a Resolution it was only a policy.

C/P Viker stated it's not wrong promoting "not smoking around children," but the language of the proposed Resolution states that the areas within Selinsgrove where children are present shall be designated as tobacco-free. We certainly need to say that the **publicly owned** areas where children are present – the way the Resolution reads someone's house is in Selinsgrove and if children are present it should be tobacco-free. We want to change the language – it should be stated as **publicly owned parks and playgrounds where children are present**.

DZO Powers asked if smoking is then allowed in parks and playgrounds if children are not present. Mr. Viker stated that smoking would not allowed in parks and playgrounds.

A motion was made to approve this Resolution by C/P Hendricks with the understanding that it should read that **the areas within Selinsgrove's parks and playgrounds shall be designated as tobacco-free.** Motion seconded by C/P Anderson.

AYES: FIVE (5)

NAYS: NONE

MOTION CARRIED

BOROUGH ADMINISTRATION / PROPERTY AND EQUIPMENT: C/P Carroll, Chair – No Report

COMMUNITY ACTIVITIES AND PUBLIC AFFAIRS: C/P Mease, Chair

Approve the Community Rooms Rental Agreement – Copy provided – Mgr. Williams stated that there were some informal numbers that were proposed in the initial agreement after being drafted at the end of last year. These figures have been finalized to reflect the renting of the West Community Room, Center Community Room and the East (including the kitchen) Community Room. The format was taken from the Pump House and modified to fit this particular building and includes that if a person wanted to use the monitor in the East Community Room they could do that.

Motion by C/P Viker to approve. Motion seconded by C/P Charles.

AYES: FIVE (5)

NAYS: NONE

MOTION CARRIED

C/P Hendricks asked who will be doing the inspection report. Mgr. Williams stated it will be done by staff. Treas. Badman informed Council that the definition of Community Rooms can only be used by Government, educational, community and non-profit organizations. It may not be rented out for parties.

V/P Carroll asked if people are still waiting to sign up to use the rooms. Mgr. Williams stated there are some potential long term people that are interested and the Borough is waiting to finalize these plans.

PERSONNEL MANAGEMENT COMMITTEE: C/P Charles, Chair – No Report

PUBLIC SAFETY COMMITTEE: C/P Viker, Chair – No Report

PLANNING COMMISSION: Earl Moyer, Chair

Authorize a joint meeting with Borough Council on March 20, 2013 to discuss Weis Plan – Mgr. Williams stated he would like Borough Council to authorize a joint special meeting that would be advertised to hold the meeting here in the Borough Chambers in combination with the Planning Commission for the review of the Weis Plan. The meeting would be held at the regular meeting of the Planning Commission on Wednesday, March 20, 2013 at 7:00 p.m.

V/P Carroll stated that this meeting will be recessed to discuss planning and will be re-adjoined on Wednesday, March, 20, 2013. Mgr. Williams stated this is fine. C/P Viker wanted to know if this could be put on the website. V/P Carroll said that it can be put on the website - it has been done in the past.

Recommend preparation of a Solar Energy Ordinance – Copy provided – Mgr. Williams informed Council that the Borough has received a notification from SEDA COG to have Citizens for Pennsylvania Future (PennFuture) provide a service to the municipality to develop a Solar Ordinance. The Planning Commission has recommended that they would like to go through the effort. What they need is for our municipality to agree to provide up to 60 hours of staff time that has a dollar amount or cost share equal to approximately \$2,400.00. PennFuture will also reimburse the Solicitor for review of the Ordinance in an amount not to exceed \$500.00, as well as \$500.00 to cover the cost of advertising for public meetings.

Mgr. Williams stated that he had supplied some background information in advance of the sample letter that Council received. Even though the Borough has not had much call for this particular type of use, it is a nice thing to get on the books before the Borough would have a need or a request for it.

Motion by C/P Anderson to approve. Motion seconded by C/P Hendricks.

C/P Charles asked what does this commit the Borough to. Mgr. Williams stated it provides 60 hours of staff time (that is in kind) with the Planning Commission in the development of this type of Ordinance.

AYES: FIVE (5)

NAYS: NONE

MOTION CARRIED

ZONING HEARING BOARD: Cyril Runkle, Chair – No Report

CIVIL SERVICE COMMISSION: Dalton Savidge, Chair – Mgr. Williams stated he had a quick update. Monica from Sol. Cravitz's office has revised the Civil Services Rules and Regulations. They need to be reviewed. Mgr. Williams is hoping to have them back to Council for next months meeting and hopefully for action. He would like to see them advance.

SHADE TREE COMMISSION: Joan Fasold, Chair – Mgr. Williams stated he attended their meeting last week and they placed their tree order for this spring. They are going to have as many as 20 trees to be planted.

Snyder County Conservation awards 2013 Forestry Conservation of the Year Award – Copy provided – Mgr. Williams informed Council that the Conservation Districts annual banquet will be held on Friday, March 15, 2013 at Christ Community United Methodist Church, Selinsgrove. One of the members of the Shade Tree Commission will be attending to accept this award.

BOROUGH ADMINISTRATIVE REPORTS:

MAYOR: Sean Christine

Presentation of Police Report for January 2013 – Copy provided – Mayor Christine reported there were no anomalies. He also informed Council that following up on the status of the camera's in the patrol cars, his conversation with Chief Garlock was that they were waiting for the new police car. Now that it is here they should be able to proceed with the installation of the cameras.

BOROUGH SOLICITOR: Robert Cravitz, Esq.

Adopt Ordinance No. 801 Revised – MOU with Snyder County Conservation for the review of erosion and sediment control plans.

Motion by V/P Carroll to adopt. Motion seconded by C/P Viker.

C/P Hendricks asked if Sol. Cravitz have time to review Mr. Bickhart's comments. Treas. Badman stated that she does not think Sol. Cravitz received one. C/P Hendricks stated he would like Sol. Cravitz to review it. Bob Bickhart sent it to Council members on February 25, 2013 Sol. Cravitz was overlooked.

Sol. Cravitz recommends sending this off to the Borough's Engineer, John Coukart.

AYES: THREE (3)

NAYS: TWO (2) – C/P Hendricks and C/P Anderson

MOTION CARRIED

Adopt Ordinance No. 806 amending section 28.1 regarding prohibited parking at certain times for street sweeping – Copy provided – Sol. Cravitz stated that nothing has really changed. A few streets have been added – particularly up on West Snyder St. Mgr. Williams and Treas. Badman reviewed this and feel that everything is coordinated and in a nice pattern and can be done efficiently.

Motion by C/P Anderson to approve. Motion seconded by C/P Charles.

AYES: FIVE (5)

NAYS: NONE

MOTION CARRIED

BOROUGH ENGINEER

Update on pending projects – Coukart & Associates, Inc. – Copy provided – Mgr. Williams informed Council about the traffic signal at Mill and Market Streets, the traffic signal permit plan was sent to PennDOT for review.

The Isle of Que Boat Launch is administratively complete and is currently under review.

Salt Storage Shed – the Contractor has received the Warranty information and the other work is currently under review for closeout paperwork with Sol. Cravitz.

Work does continue on the 2013 Capital Improvement Projects and the CDBG monies.

Mgr. Williams informed Council that Mr. Coukart has been involved with the Weis Markets Land Development - issuing land development review comments and attending meetings.

C/P Charles had some questions about the Isle of Que Boat Launch. He asked that should the permit be granted will it be alright to entertain a motion to advertise for bids prior to the April Council meeting. He would like to save some time. C/P Viker stated he would be very much in support of authorizing Mgr. Williams to work on Council's behalf to put this into action.

Motion by C/P Charles that upon receipt of DEP's permit for the boat launch (as long as there are no changes that would require action from Council) that Council authorize Mgr. Williams to go ahead and advertise. Motion seconded by C/P Viker.

AYES: FIVE (5)

NAYS: NONE

MOTION CARRIED

Update on pending projects – Larson Design Group – Copy provided – Mgr. Williams informed Council that Alan Zeigler had comments on the reservoir cover. There are still issues with the paint.

The SCADA System is being installed as we speak by Martz Technologies.

Industrial Park Road Meter Chamber Sampling and Analysis Program will hopefully be able to run in conjunction with ESCRA.

BOROUGH TREASURER: Sharon Badman

Approve Treasurer's Report for Month of February 2013 – Copy provided.

Motion by Treas. Badman to approve. Motion seconded by C/P Hendricks.

AYES: FIVE (5)

NAYS: NONE

MOTION CARRIED

C/P Anderson stated that on the Capital Accumulation Planned Report - if there are any questions, please contact someone on the Planning Committee. The big change is that the Borough is slower reaching the goal of what they wanted in Capital Reserve order because they just spent the money to get the SCADA system. This is why the Borough has a Capital Reserve.

Approve the 2012 Consumer Confidence Report – Copy provided – Treas. Badman informed Council if there are any questions, comments or corrections to please let her know by Wednesday, March 6 or Thursday, March 7, 2013, it will then be going to print.

Review and approve the March 2013 Borough Newsletter – Copy provided – Treas. Badman informed Council if there are any questions, comments or corrections to please let her know by Wednesday, March 6 or Thursday, March 7, 2013, it will then be going to print.

Treas. Badman did state that the article in the newsletter on the banana split will be removed and the Borough will include articles on how the Gelnett funds were spent for 2012, a memorial on Wilhelm Reuning and congratulations to the Shade Tree Commission.

Treas. Badman also informed Council that Mgr. Williams has set up a meeting date for landlords on Wednesday, April 24, 2013 at 6:30 p.m. in the Borough Office Community Rooms to discuss the Annual Residential Rental Registration Fee being added to quarterly sewer/water bills.

BOROUGH MANAGER / SECRETARY: Paul A. Williams

Manager's Monthly Activity Report – Copy provided – Mgr. Williams did inform Council that he attended the SEDA COG Board Meeting in February and there was a presentation presented to the Board as it relates to the involvement of special counsel for the Cable Telecommunications Program that may be offered to the communities that SEDA COG provides services for. The Board is going to reconsider that at a future date (possibly in April 2013).

Ratify Service Agreement with DH&L Fire Company – Copy provided – Mgr. Williams stated that Engineer Gary Griner from the fire department had asked that the Borough consider updating its Service Agreement. It really did not need updating because the term was continuous. The fire companies location and address has changed however since the last time this Service Agreement was written. This agreement was given to Sol. Cravitz, he saw no problem with having this signed and executed in advance of this meeting as long as Council would ratify it this evening – Monday, March 4, 2013. This was another document that Swineford Bank probably needed for financing.

Motion by C/P Viker to approve. Motion seconded by C/P Hendricks.

AYES: FIVE (5)

NAYS: NONE

MOTION CARRIED

Extension request of Susquehanna University Land Development – Copy provided – Mgr. Williams informed Council that this does not require any action, it is a copy of the letter that acknowledges previous action of Council.

Extension request of Susquehanna University fence at 18th Street Commons – Copy provided – Mgr. Williams informed Council that Susquehanna University is asking for a 30 day extension in order to install the fencing. It should be in place by April 1, 2013. Mgr. Williams would like Council to acknowledge that they are granting Susquehanna University a 30 day extension for the installation of the fence between the 18th Street Commons and private property off of 18th Street.

Motion by C/P Viker to approve. Motion seconded by C/P Anderson.

AYES: FIVE (5)

NAYS: NONE

MOTION CARRIED

Update on Veterans Memorial – Mgr. Williams stated he had a meeting in January 2013 and the next meeting will be on Wednesday, March 6, 2013. He feels it was a productive meeting in January 2013. A lot of ideas went to some designs and redesigns and pricing. Hopefully this plaque will be unveiled on Memorial Day 2013. The price including delivery is much less than the amounts that Council has heard in the past. It should be in the area of \$6,500.00. Mgr. Williams stated that perhaps one (1) more meeting will need to be held and then this can be finalized and ordered so that production can get underway.

Non-Police Report: Perception of noise complaint in the 800 block of Orange Street – Mgr. Williams stated to Council that he is really not sure if it is a noise complaint. He would like to have this confirmed. Mgr. Williams stated that the woman who filed the complaint is hearing something up toward

Middleburg Yarn at the intersection of Orange and Pear Street. It may be an intermittent issue. He will follow up with her again.

Notice: PSAB 2013 Annual Conference, May 5 to May 8, at the Hershey Lodge – Mgr. Williams wanted to make Council aware incase anyone wanted to attend.

Notice: Statements of Financial Interest are to be completed and returned to the Borough Office before May 1, 2013 – Copy provided previously

ZONING: Janet Powers, Deputy Zoning and Permit Officer

Update of Zoning, Sign & Demolition Permits Issued & Real Estate Transfers – Copy provided - DZO Powers did inform Council that there are two (2) properties on the Isle of Que that are in the process of being demolished. The one property was purchased by Jason Martin, who is planning on rebuilding and the other property belongs to Helen Wenrich.

SELINGROVE MUNICIPAL AUTHORITY – Donald Bottiger, Chairman – No Report

EASTERN SNYDER COUNTY REGIONAL AUTHORITY – Carol Handlan and George Kinney, Chairpersons

Monthly Minutes – Copy provided – Treas. Badman did inform Council that she called John Abromitis. There was discussion about taking down some trees in a project area. Treas. Badman wanted to make sure that project area was not located within the Borough of Selingsgrove because it would affect the Shade Tree Commission. It is actually in Penn Township.

NORTH-EASTERN SNYDER COUNTY JOINT AUTHORITY – Bill Hetherington and Dianne Mengel – No Report

EXECUTIVE SESSION - Council Meeting recessed to an Executive Session at 8:20 P.M. to discuss pending litigation. Council meeting reconvened at 8:50 P.M.

No action taken.

ADJOURNMENT:

Meeting recessed at 8:50 P.M. to March 20, 2013 with Planning Commission.

Attachments: None

Respectfully submitted by

Chele' Weaver
Recording Secretary