

SELINGSGROVE BOROUGH COUNCIL MEETING

MONDAY, JUNE 4, 2012 - 7:00 P.M.

COUNCIL MEMBERS PRESENT: Pres. B. Farrell, V. Pres. P. Carroll, C/P D. Anderson, C/P T. Charles, C/P S. Hendricks, C/P R. Mease

COUNCIL MEMBERS ABSENT: C/P E. Viker

OTHERS PRESENT: Solicitor R. Cravitz; Mayor S. Christine; Borough Treasurer/Acting Manager Sheri Badman; Acting Recording Secretary Chele' Weaver; Daily Item Reporter Tricia Pursell; Borough Residents Joseph & Margaret Siro, Vince Stoops, Bob & Linda Derr, Mary Jane Cross; Main St. Manager's Office Representative Tim Musser; Larson Design Group Representative Alan Zeigler; Weis Markets Representative Alex Ororbia; First Capital Engineering Representatives Bill Gralski & John Luciani; Selinsgrove Projects Representatives Elaine Herrold & Bo Fasold; Deputy Zoning Officer Janet Powers; DH&L Representative Gary Griner; Parks and Recreation Board Representative Rocky Baer.

OTHERS ABSENT: Junior C/P Maggie Lemons

CALL MEETING TO ORDER:

Pres. Farrell called the meeting to order at 7:00 P.M. Acting Mgr. Badman called the roll, followed by a moment of silence and the Pledge of Allegiance.

REVIEW AND APPROVAL OF COUNCIL MINUTES FROM MEETING OF MAY 7, 2012:

Motion by C/P Charles to approve the minutes as presented. Seconded by C/P Hendricks.

AYES: SIX (6) NAYS: NONE MOTION CARRIED

COMMITTEE/COMMISSION/BOARD REPORTS:

FINANCE & BUDGET COMMITTEE: C/P Anderson, Chair

Payment and Ratification of Bills

Motion by C/P Anderson to pay the bills. Seconded by C/P Hendricks.

AYES: SIX (6) NAYS: NONE MOTION CARRIED

Statewide Tax Recovery, Inc. - Exoneration Requests – Melissa Mabus, non resident.

Motion by C/P Anderson for exoneration of this person. Seconded by C/P Hendricks.

AYES: SIX (6) NAYS: NONE MOTION CARRIED

Change Order Log for Additions and Alterations to the Building Project - C/P Anderson informed everyone that the list of information for the different change orders is being provided to Council every week. This is an information item.

Gelnett Funding Request – C/P Anderson informed everyone that the committee had a lengthy discussion today about all the different requests that we have gotten. One request was from Far Point Stables, which is an animal rescue group, and is not in the limits of Selinsgrove and does not meet the requirements for money we can legally designate since this is municipal money. This request is going to

be denied. There was also a very extensive request from the Pool Board and we responding to them by asking for the Pool Board to meet with the Finance Committee so we can review their proposal and look at it in terms of a multi-year plan before we make any further decisions about the amount of money. The third one was from Kidsgrove, which you were aware of from information provided at the last meeting. After looking at their various scenarios, they have yet to raise the money that they need to purchase the electronic game. We have agreed to hold \$10,000.00 that we could provide to them to assist in purchasing that equipment when they raise the money. I think if I'm recalling correctly it is a \$35,000.00 piece of equipment that they want to buy.

Motion by C/P Anderson will ask for the Council's approval to hold that \$10,000.00 to designate as matching funds to Kidsgrove if and when they raise the rest of their money. Seconded by C/P Charles.

AYES: SIX (6)

NAYS: NONE

MOTION CARRIED

PERSONNEL MANAGEMENT COMMITTEE – C/P Charles, Chair

Update on Borough Manager's Position

Motion by C/P Charles to approve the agreement with Paul Williams for Borough Manager with a start date of June 18, 2012. Seconded by C/P Anderson.

AYES: FIVE (5)

NAYS: ONE (1) – C/P CARROLL

MOTION CARRIED

Additionally, C/P Charles said there is one issue they would like to discuss in Executive Session.

PERSONS TO BE HEARD:

DH&L Fire Company – Gary Griner presented the monthly report for May: Alarms – 1 in Jackson Township, 1 in Monroe Township, 3 in Penn Township, 1 in Union Township and 11 in Selinsgrove Borough. Automatic alarms - 2 standby assignments, 3 hazmat calls, 1 motor vehicle accident without extrication, 3 owners investigation, 1 structure fire, 2 vehicle fires, 1 water recovery rescue, 3 fire and 1 arson investigation.

Mayor Christine asked Mr. Griner what the status was on the trailer for the boat? He replied it should be here Friday. Mr. Griner stated they needed full size pumps instead of half pumps and that is what they are waiting on to get here.

V/P Carroll asked Mr. Griner about the man hours for the month and he informed Council that the computer had a glitch when it printed out. We only got two (2) sheets out of the three (3).

Selinsgrove Area Recreation, Inc. - Acting Mgr. Badman stated that a brochure has been provided on the free lunches that they are going to be having this summer at the pool. Just for your information.

Selinsgrove Projects, Inc. - Tim Musser, Main Street Manager's Office, stated the pergolas on the Selinsgrove Commons were painted to match the banners hanging from the streetlights.

The 990 forms have been filed with IRS and will be available online at www.selinsgrove.net for public inspection in the near future.

The Rudy Gelnett Summer Music Series is set to begin on June 7, 2012 – weather permitting. The concerts will be held every Thursday from 6:00 to 7:30 p.m. on the Selinsgrove Commons through August 16, 2012.

The Design Committee has had no activity as far as approvals go. Pres. Farrell asked whether there were new applicants? Tim Musser answered no, not yet.

Tim also stated that work has started on Leslie Lauver's property and BJ's project is finished.

EXECUTIVE SESSION – Council Meeting recessed to an Executive Session at 7:12 p.m. for possible litigation. Council meeting reconvened at 7:55 p.m.

Solicitor Cravitz stated that there was no action taken.

C/P Dottie Anderson was excused at this time from the Council Meeting due to having knee surgery a few days before.

Others to be Heard –

Weis Markets Representatives – Bill Gralski, Engineer with First Capital Engineering introduced John Luciani, President of First Capital Engineering and Alex Ororbia with Weis Markets. As part of the new team land development process we talked to the Borough about the allocation of the EDU's for the upcoming project. As you are all aware, Weis Markets is intending to build a brand new market, just immediately across the street from the old market. The new market is going to be a lot bigger, nicer with more amenities for the community. Square footage is going to go up approximately 30% and as a result of the increase in square footage sewage flow is going to go up a little bit. So initially, Weis Markets submitted a capacity request to the Borough in the amount of 25 EDU's. We talked to the Municipal Authority and they were alarmed that it was so many EDU's and then I went on to explain to the Municipal Authority that there really is no new capacity here. It is really just shuffling around, as I said in the letter that I presented to Council, a reallocation of flow. In essence, Weis has purchased the OTT Packaging facility. There were some EDU's associated with that. There were some EDU's associated with the existing Weis store. So really all we are going to do is take the existing EDU's that we have, which I believe in your letter is a total of eight (8) given to the use of the facility and move them across the street. We are going to take two (2) of the four (4) EDU's from OTT and put that with the eight (8). So the new Weis facility is going to have a total of ten (10) and there is going to be two (2) remaining EDU's for the property which would then be abandoned once the store is moved across the street. It is really just a simple reshuffling of EDU's and units and all we are asking for is Council's concurrence so that we can submit the appropriate paperwork to the Borough and Municipal Authority.

Pres. Farrell asked whether he has any concerns about leaving the other building with two (2) EDU's? Mr. Gralski replied that frankly the sewage flow from a given building is really a function of the use of the building. Without a new tenant for the building, we don't know what kind of sewage flow is going to be in the new building. We didn't want to leave it without any EDU's and based on the calculations that I did, I really only needed two (2) EDU's for the new Weis facility. My thought was we'll take two (2), put them onto the new Weis facility and then leave two (2) for the existing building. If a new tenant comes in that needs more EDU's they can apply for the additional EDU's at that time. Mr. Luciani added what we are doing is we are asking the Council to help us with the project. Assuming that the moratorium with the plant will also be resolved in the future so additional capacity will be allowed. The authority told us that would not be a permanent situation. So it is just a question of not delaying our project.

Pres. Farrell requested clarification that building will be going from eight (8) EDU's and would be left with two (2). Mr. Luciani confirmed that it would be left with two (2) which would not be a concern at this time since there probably wouldn't be a user for it. Pres. Farrell said Council does not want to see the building sitting there empty for a couple of years. Mr. Luciani said that neither do we. We all share the same interest in making sure the intersection of these roads stays as vibrant as it is right now.

Mr. Gralski said frankly that was our intent to leave two (2) EDU's to the existing building. Mr. Luciani said to some degree there is an issue here that our initial application to the Borough for capacity was based on the current Ordinance based on square footage. Whereas, the Authority is telling us we can allocate the use for actual flow, rather than going by square footage of the building. That is what we are asking for.

Pres. Farrell asked if anyone had anything to add or any questions? C/P Charles said our Ordinance specifies different EDU's so we have to have a motion to accept flow. Solicitor Cravitz answered yes. Usually what we have done in the past is if we have gone over we give it a year or two years of flow before we revisit the number of EDU's.

Solicitor Cravitz said you are willing to go by flow for the determination of EDU's and then in two (2) years come back and make sure the number of EDU's were accurately distributed and granting the transfer of the six (6) from the existing building over to the four (4) at OTT.

Motion made by C/P Charles to accept. Seconded by V/P Carroll.

AYES: FIVE (5)

NAYS: NONE

MOTION CARRIED

OTHERS IN ATTENDANCE:

Daily Item Tricia Pursell - Just three (3) quick things. I wanted to get an update on the status of the boat launch. Pres. Farrell told her the status on the boat launch is that they have a final draft of a design and we are waiting on the Fish & Boat Commission's approval before we can put it out for bid. C/P Hendricks said this is the Engineer's report - I'll just read it. Scott Bollinger of the PA Fish & Boat Commission contacted our office last week to say that they were satisfied with the proposed revised geometry submitted as a preliminary sketch. We are proceeding with additional details to the plans, preparing contract documents and specifications and cost estimates. We intend to have this submission for a final review to the PA Fish & Boat Commission by mid-June with possible early bid date in July of 2012. This is dated May 30, 2012 from the Borough Engineer. So it is moving along. Tricia said I know there is a lot of stuff involved in all of this, but do have any idea when the public can expect that to be open? Pres. Farrell replied as long as everything goes through, we have to wait for that final approval from the Fish & Boat Commission for the approval of that plan before we can put it out for bid. We hope to have it done sometime this summer. C/P Charles said when it goes out for bid we will be able to have a good idea. They could sit on it for six (6) weeks or have it back to us in two (2) weeks. C/P Hendricks said what we want to do probably for the contractor, because of the extent of the work involved, September is going to be the perfect time because that's when the water is at its lowest. Pres. Farrell said basically the way it is the concrete is coming out so we want the low water because that whole ramp has to come out.

Tricia Pursell also asked what Paul Williams, the new Borough Manager/Secretary's compensation will be? C/P Charles answered \$62,500.00. Pres. Farrell stated that is the total package.

Tricia said the third thing is I wanted everyone to know that tomorrow is my last day with the Daily Item. I just wanted to say thank you for everything. I will miss you. I am going to the Mechanicsburg area.

UNFINISHED BUSINESS FROM PRIOR MEETINGS:

Review List of Council Issues – Acting Mgr. Badman said there is nothing to report.

PUBLIC FACILITIES & SERVICES COMMITTEE: C/P Hendricks, Chair - C/P Hendricks stated he would like to turn this over to Alan Zeigler from Larson Design Group. He will discuss the reservoir cover and SCADA system. Mr. Zeigler said the reservoir cover project was discussed at the last meeting and was decided to move ahead with the membrane coating cover. We have prepared and are in the process of finishing the documents. In our communication with DEP the one thing that we needed to do for both the reservoir cover project and also for the SCADA project was to review the documents for the system that the department currently has because of their timing of their file review process. The earliest date that they could provide for us was tomorrow. After tomorrow we will then finish the reservoir cover documents. We need to be quoting some terms from the permit documents into those documents. Once we review the files that are on file for the system with DEP, there may be a minor permit amendment.

A discussion on the bidding period and receiving bids on the project was discussed.

C/P Hendricks asked about the foundation work. Mr. Zeigler said the concrete has been found to be satisfactory. It can take the sand blasting and epoxy. This will be included in the bid also. It will be bid as an add alternate. The Council still wants the selected bidder to be based on the cover only and then based on that low bid the decision can then be made if you want to go to the next step and add the sand blasting and epoxy coating to that project. Acting Mgr. Badman asked Mr. Zeigler if he had any estimates on that and he replied no.

SCADA – Mr. Zeigler said that at the last meeting he presented a memo about all the items with the SCADA system project. This was reviewed a week or two ago and this is an updated version of what was reviewed at the meeting. What was found to be the best process procedure was the optional items were all indicated to be of high importance and that in order to get the best bid for the whole system (priority plus the optional items) would be to bid all the items. A bidder would bid the cost for each item. The contract document will say that the Borough Council can look at the total amount bid by the line items bid for each of the items and then if the cost for the work is more than what the Council wants to bear for the entire project then those optional items could be subtracted from the actual amount of the contract. It is very important to get my staff person to go through and make copies of all the important documents and get them to the Borough and for our files. Our intention is to have the bid opening for the SCADA work the last Monday in August. It is a more complex thing so we want to give more time for the bidding period. Bidding would be Monday, August 27, 2012. We would then be able to present the results at the Council meeting on Monday, September 3, 2012. The SCADA work will be about six (6) months as opposed to the four (4) months that we get for the reservoir cover work.

Mr. Zeigler said that the important thing that did come out of the meeting is when we did our initial assessment we had the idea that we would be putting antennas up and using radio transmission. We got the Borough's strong opinion that they did not want any part of that, so it would be a combination of lease lines plus internet service for the communication between the well houses and the maintenance garage. Motion made by C/P Hendricks to approve the contract. Seconded by C/P Charles.

AYES: FIVE (5) NAYS: NONE MOTION CARRIED

Consider Awarding Elderberry Alley to the 2012 Street Program – C/P Hendricks said that at this time the committee recommends adding #3 Add Alternate Elderberry Alley – Sherman to Penn St. to bid to Gutelius. This is due to the amount that we had budgeted for that was assessable to quite a few of the property owners who have completed their own curbing and sidewalks. Our numbers have come down. Since we had a good bid cost on Elderberry Alley we would like to add that to this years street project.

Motion made by C/P Hendricks to approve. Seconded by C/P Mease.

AYES: FIVE (5) NAYS: NONE MOTION CARRIED

Additionally, Acting Mgr. Badman informed everyone about Mr. Coukarts notification that due to the drastic change we will be assessed a fee of \$2,600.00 from Gutelius, as per Penn Dot standards. Pres. Farrell said because of the people doing it themselves.

BOROUGH ADMINISTRATION / PROPERTY AND EQUIPMENT: V/P Carroll, Chair

Report on Selinsgrove Municipal Building and Community Center Library Renovation and Expansion Project – V/P Carroll said we are meeting every other week. You have a copy of the letter from Palmer. Pres. Farrell said there is a new Project Manager and V/P Carroll answered yes. V/P Carroll said he is inundating us with quite a bit of information. Pres. Farrell said it looks like he has it layed out very nicely with an explanation of some of the changes, the alley way and design changes. He is waiting on color selections and other things that may make the job take a little bit longer. V/P Carroll said again that we are just getting down to the wire and everyone is so antsy and we are coming up with some things that need corrected. Acting Mgr. Badman is wearing a lot of hats and having to run across the street and doing a lot of stuff in between along with all her other duties that we have given her. As you look at the report, you can still see that there is a lot of information here that is going forward. Acting

Mgr. Badman has a meeting on Tuesday, June 5 at 10 a.m. with the contractors and subcontractors. Pres. Farrell stated that he did a walk through of the building and it looks really nice. One of the major changes was adding a sump pit and pump to the outside of the building which will help keep water away and put a foundation drain all the way around the building. It is going to be added, which wasn't part of the original project because of the amount of water that the building is taking on, so hopefully any groundwater around the building will be eliminated. To do something like this changes a lot of other little things.

Acting Mgr. Badman said it shows substantial completion by July 20, 2012 and final by August 6, 2012. C/P Hendricks said on page two (2) of Palmer's document the silk screen glazing color selection, I don't care what it is, but the six (6) week lead time, does he have all the information he needs? Acting Mgr. Badman said no. He needs to submit this information to the architect sixty (60) days in advance and he hasn't given any samples to me yet. Pres. Farrell said in the color selections it is said that we have been receiving color selections intermittently, and very late in the schedule of the project. I have just received the Hollow Metal colors as of May 29, 2012. Things like that do sometimes take a little bit longer. C/P Charles asked if we are holding this thing up. Acting Mgr. Badman said no. The Terrazzo floor is the floor in the main lobby and they need to provide samples and the samples that they are providing are not meeting the requirements. Pres. Farrell said it is all documented that this is what we are doing which is nice. V/P Carroll said that you are right C/P Hendricks, you get a feel for what is going on. Pres. Farrell said once you get down to the finish things on the building it will take a lot longer. V/P Carroll said Jim Martin is on top of it and has been sending me emails and Acting Mgr. Badman has been seeing them. C/P Hendricks said he just wanted to make sure we aren't holding things up and the library isn't holding things up. Pres. Farrell said he thinks the public is really going to be amazed at the building when they walk through. It is beautiful and is going to be really sharp.

V/P Carroll asked if there were any questions from the audience? Resident Margaret Siro asked if she could have a copy of what Council is looking at pertaining to the scheduling for the building? Acting Mgr. Badman said yes and saw that she got a copy.

COMMUNITY ACTIVITIES AND PUBLIC AFFAIRS: C/P Mease, Chair

Approve the Selinsgrove Temporary Street Closure Request & Policy Form – C/P Mease said that he had a draft made up of the Street Closing Permit. There are a couple of minor changes that we are going to make on it, mainly just wording. At this time we are not going to put this up for approval. It will be ready next month. Acting Mgr. Badman said that if anyone else would like see any changes just to let her know. Resident Vincent Stoops asked when will this take effect when resubmitted next month? Until then if someone has to ask for a street closing what do they do? Pres. Farrell said to contact Acting Mgr. Badman. V/P Carroll asked when it would take effect after it is approved? Pres. Farrell said right then and there.

TREE FEST – Acting Mgr. Badman said everyone should have received a letter from Emily Johnson. C/P Mease said they want to use the Community Rooms for the Library. I think it is a good idea to do that. I am thinking the Council Chambers is not going to be big enough. We discussed this and I don't see any problem with it and keeping it in the Library would be nice. It would get the citizens into the Library and into the new building. C/P Hendricks said that we have all this square footage in the Library and now that we are committing those three (3) Community Rooms for 18 days right before Christmas, rather than tying up the facilities, can't it be worked into the Libraries spaces? C/P Mease said that they seem to think that there is not enough room for their trees and everything in there. Acting Mgr. Badman said that this is being held by the Friends of the Library, not the Library itself, and the Friends want to have it in a separate area.

C/P Hendricks stated that the 18 days run from November 28, 2012 to December 15, 2012. We have this new building and now to take up all the available space in the building I don't know what other uses people might request for that. C/P Mease said at this time we don't have any other requests for it. They were the first ones to request it for that period of time. V/P Carroll asked if the church is out this year? C/P Mease said yes, they do not want to hold it at the church. V/P Carroll said his recommendation

would be to find another place to look at for next year if that is possible. They could look at another church to hold it and come back to us and maybe look at it once we were up and running. Acting Mgr. Badman said they could go back to All Saints. They want to be in the building for this year, because of moving in and opening up the building. V/P Carroll said because of the building being new and getting things up and running could it possibly be held off until next year? C/P Mease said we already discussed it with them and they are really wanting to get in the building. Acting Mgr. Badman said I think what C/P Mease and I had discussed was holding off on any rentals. We need to setup some kind of policy and figure out exactly what we are going to do after we are in there and we are not looking to set anybody up before the beginning of the new year.

Pres. Farrell said that maybe we can talk with them and then bring it back to the next Council meeting and see where it goes. C/P Charles said that this would look to me like something they would expect to do every year. Pres. Farrell said that it is a long time to reserve the Community Rooms. It would be a different story if it was two (2) or three (3) days. C/P Charles if there is other available space if somebody wants to do something? Acting Mgr. Badman said the Pump House and you do have the space underneath the Council Chambers. It has no windows, but it is going to have painted walls and a drop ceiling.

Pres. Farrell said that C/P Mease will talk with them and then bring it back to the next meeting.

PLANNING COMMISSION: Earl Moyer, Chair

Deputy Zoning Officer Janet Powers said that everyone should have gotten the memorandum about Kurt Knitter resigning from the Planning Commission. Warren Kann has volunteered to take his position. He is now an alternate on the Selinsgrove Zoning Hearing Board and he was the Chairman of Monroe Township Zoning Hearing Board for many years. He lives in the Borough and wants to get involved.

C/P Hendricks asked DZO Powers when Mr. Knitters term was due to expire? She thinks it expires in 2017. V/P Carroll said he was a bit concerned, sometimes it comes to Council and we make a recommendation. Would it be feasible if Commission members were told about this as well and come back with recommendations for Council? DZO Powers said we can do that. I did talk to Chairman Earl Moyer about it. He said that it seemed alright to him but we could run it by the Planning Commission first to have them make a recommendation. Pres. Farrell said that sounds good.

DZO Powers stated that for the last nine (9) or ten (10) years former Borough Manager Bickhart made the recommendations to Council who would approve it. Before that we always did get a recommendation from the Planning Commission.

C/P Hendricks asked if we need any action on the memorandum of understanding for the Conservation District? DZO Powers said yes. I would like to get that done. C/P Anderson was concerned about the fee schedule, so I got their fee schedule. This is not optional, it is a State regulation. It has to be done one way or the other. C/P Hendricks said that looking at the application itself on the first page. What would qualify for the NPDES (National Pollutant Discharge Elimination System)? Solicitor Cravitz said that on the back it says Fee Schedule for Technical Review. An Individual NPDES Permit is need when: The project is a High Quality (HQ) or Exceptional Value (EV) special protection watershed (could be next to a trout stream). The construction activities discharge toxins. The construction activities will violate water quality standards and the construction activities are in areas inhabited by Federal or State Endangered Species. An example is when they were doing that project a couple of years ago trying to get USTA a new garage and came across that 3-toed frog/toad. This is an example of when you would want to get one of these permits. DZO Powers and I talked about this. It is another layer of bureaucracy to a certain extent, but from our standpoint it is more of an insurance. If we have this in place and that ice cream guy came up, we would say go talk to the County and address those issues. If their right we're covered, if their wrong we're covered. That way we are not sitting here guessing whether we need a permit or not. Soil Conservation will take care of that.

C/P Charles said that this only kicks in if there is a 5,000 square foot or more disturbance? DZO Powers said yes. C/P Mease said that would also include a driveway or parking lot. DZO Powers said any land that you are disturbing, which might be a good thing because we don't have any regulations on parking lots. As far as permits for parking lots, I think this is something we need to look into sometime. Solicitor Cravitz said that way we would have control of any of the parking lots in the Borough. DZO Powers said we don't have the ability in regulation, but we should with the impervious coverage, etc.

Acting Mgr. Badman asked if we have a erosion or sediment control ordinance? DZO Powers said we do have one but it doesn't have these specifics. This is new. Solicitor Cravitz stated we will have to revise this. Pres Farrell said that sometimes when we have an issue like that and the water may have been sinking into the ground before and now they covered it and that water could run right off the property and go into the adjoining property owners yards. DZO Powers said that is why I think we need to look at the Ordinance for driveway and parking lot permits that are not part of a Land Development. If it is not part of a Land Development and somebody just wants to put a driveway in, how is that going to affect the neighbor?

C/P Hendricks asked Solicitor Cravitz if it would be appropriate to move on this memorandum of understanding or should we address the Erosion and Sediment Control Ordinance first? Solicitor Cravitz said we can do that but with the understanding that we are going to move forward on this as quickly as we can because there have been a couple of situations already where we could have used it. C/P Hendricks said that since the regulations state mandated I wouldn't have a problem moving forward with the memorandum and then discuss the Ordinance later if that would be appropriate. Solicitor Cravitz said lets get them on board.

Motion made by C/P Hendricks to approve. Seconded by V/P Carroll.

AYES: FIVE (5)

NAYS: NONE

MOTION CARRIED

Additionally, DZO Powers said that this is pertaining to Justin Womer again. When a Subdivision or Land Development is finalized it is supposed to be signed by the President of Borough Council and then it has to be filed at the Courthouse. Is this approved? I think it is, because it is contingent that the Engineer said it was okay. Acting Mgr. Badman said it was approved last month we just need a final Council approval. Pres. Farrell said we will leave that with Solicitor Cravitz and then check with the Borough Engineer and make sure everything is on the up and up and then I will sign it tonight. Acting Mgr. Badman said a motion has to be made to sign it. Pres. Farrell said we can just touch base with everybody and make sure it is okay before I sign it. Acting Mgr. Badman said I think we just need a motion on that.

Motion made by V/P Carroll to approve. Seconded by C/P Hendricks.

AYES: FIVE (5)

NAYS: NONE

MOTION CARRIED

ZONING HEARING BOARD: Cyril Runkle, Chair – No Report

CIVIL SERVICE COMMISSION: Dalton Savidge, Chair – No Report

PARKS AND RECREATION BOARD: Rocky Baer, Chair

Mr. Baer said that everyone should have a copy of the minutes. I want to touch base on a few critical items that we discussed on May 22, 2012 at Major Anthony Selin Park. Concerning the summer kids program we will have two (2) sessions per day from 8:30 a.m. to 11:30 a.m. There will be a break for lunch and then 12:30 p.m. to 3:30 p.m., five (5) days a week during the summer. This is expected to start on June 25, 2012 and end on August 6, 2012.

The new business that we discussed for the summer kids program is that the medical kit needs to be restocked. We were told that it was low on supplies from last year. Vince Stoops will coordinate this.

We have selected three (3) supervisors. Vince Stoops and Megan Will will help coordinate this and get them up to speed a week prior to when they are due to begin. They all filed their paperwork and I believe four (4) kids applied and we selected three (3). Acting Mgr. Badman said that all three (3) have been approved.

Mr. Baer said that moving onto the dog park, we were going to do a water fountain for the dogs. C/P Hendricks informed everyone that it is in.

Mr. Baer also told everyone that they had a citizen from Middleburg that would like to donate money in memory of a dog, toward the agility course and have a sign or plaque with the dog's name posted there for his donation. We discussed that probably shouldn't be a problem. I guess we have to legitimately receive that donation.

The mini playground which is an Eagle Scout project done by Garrett Wolfe has been completed, with the exception of a possible sign that is going to be added. Some tasks that were completed were new brick pavers, painted fence and apparatus and trees planted (donated by Shaffer Landscaping). Mr. Baer wants to publically thank Garrett Wolfe and the troop and Shaffer Landscaping for a job well done. C/P Hendricks said they also put in a gate on the alley side, so anybody who is at the Gazebo or at the picnic tables, can just walk through that gate. Before they were opening the service gate that we use to get the equipment in and out. Now there is a regular pedestrian gate.

Mr. Baer said moving onto Major Anthony Selin Park with some new business. There has been some concern with soccer balls going in the ditch with all the garbage and poison ivy. A suggestion was made to put up a temporary fence during the soccer season that would run along the ditch. C/P Hendricks asked if AYSO could install some barrier or snow fence? I'd rather see AYSO install it because of the cost. I don't want to be responsible for it.

Mr. Baer stated there has also been some concern along the life trail. There is an area that is muddy and slippery, it could be a possible deterrent for users. A possible solution would be a wooden bridge across this consistently muddy area. Another issue is the metal grate bridge also poses a problem for anyone with a cane or a walker. We might want to address some of these items on the life trail.

We also discussed the boat launch and the Environmental Center, there was nothing to add.

The creek access and Gazebo was discussed and the concrete pads have been completed. DB Construction loaned the equipment to assist on this project. The bank was cleared out about a month and a half ago thanks to some of the SU students who helped and also members of the community. We got about half of the bank cleared. Mayor Christine said that he was contacted by Jessica Cooper from Christ United Methodist Church and he went ahead and scheduled another work party a little farther south, so we can pickup where we left off. This will take place this Sunday, June 10, 2012 from 12:30 p.m. to 4:00 p.m. and then they will have dinner at Christ United Methodist Church for the volunteers. This is Christ United Methodist's day of service, which I guess they are doing now instead of the block party that they used to have. They will work at the Gazebo and also at Kidsgrove and have about 70 volunteers.

Mr. Baer said we did not have anything additional on the ice rink or skate park, unless someone else has any comments?

The Moose Playground had a piece of cracked apparatus. Replacement pieces have been ordered and will be installed by the Borough.

Mr. Baer stated that they do a walk through to see what needs to be fixed and modified.

There was some new discussion on the Recreation Center. Elaine Herrold was there and expressed interest in the programming of this project, if and when it moves forward.

SHADE TREE COMMISSION: Joan Fasold, Chair

Shade Tree representative Bo Fasold said that of the 24 trees they planted, 23 are thriving and one (1) is officially dead. There is one (1) out by 522 close to 8th St. that did not make it. Twenty-three out of 24 isn't bad, these were bare root trees. The one that died will be replaced in the Fall. Director of Public Works, Corby Bowersox is going to remove the dead cherry tree at the Police Station. The cherry trees that were in the Selinsgrove Commons, were moved because of the construction and one of those did not make it. This tree is going to be replaced in the Fall also.

We discovered something on Market St., there is a slight change of plan, when we removed the stumps of the trees on Market St., we found that some power lines are only about two (2) feet below the surface under the trees that we took out. When we put new trees in this Fall, we are going to have to put smaller bare root trees in to get started rather than the big balled and bagged trees that we were intending to put in. They will not fit into the space with only 2' of clearance. The bare root trees can grow go around the power lines. It will probably be cheaper with the bare root trees as compared to the balled and bagged trees. V/P Carroll asked what is the life expectancy with the bare root trees compared with the balled and bagged trees? Mr. Fasold said we just planted 24 bare root trees and 23 of them survived. Bare root seems to be okay. Downtown is a little more precarious because any tree that you plant downtown with the plowing and cinders can be hard on the trees plus vandalism can happen easier down town. C/P Hendricks asked about the electric lines underneath the street. Do those all go to the street lights? Mr. Fasold said he believes they do go to the street lights. They just aren't very deep and the Director of Public Works is aware of that. When we started taking out the stumps we did see how close they were.

We did plan to do some planting right now but with the early warm weather that we had, the trees blossomed quicker than the growers of the trees thought they would and they won't dig them out and make them available for planting once they get their spring growth. We have to wait until they go dormant again in the Fall.

POLICE CONTRACT NEGOTIATIONS COMMITTEE: C/P Anderson, Chair – No Report

BOROUGH ADMINISTRATIVE REPORTS:

MAYOR: Sean Christine

Presentation of Police Report for April 2012 – Mayor Christine said there are no real anomalies other than you will see that vandalism and disorderly conduct are up again. No association to anything in particular. I want to bring to your attention to the note on the back from the Chief. It's the burglary that occurred at Bots Café in April, the two (2) suspects that were responsible for the burglary were taken into custody within ten (10) days of the event. Good work for the Department.

C/P Hendricks asked if the Chief is getting a Community Services Officer (CSO) this summer? Pres. Farrell said he thought he saw someone today. Acting Mgr. Badman said the CSO Officer was coming from McCann. Mayor Christine said that was still the plan.

As far as a part-timer goes, this has not yet occurred. My understanding is that the Psychologist that we worked with in the past is no longer in business and so they are in a search for a new key Psychologist to administer the last thing which is a psychological evaluation. This should happen within the next week or two.

Acting Mgr. Badman said the Chief was also approved for a PHEAA student also. It will be Cameron Wolfberg.

Mayor Christine said that last month we heard from Sean Jorgensen who lives on Orange St. He came in to discuss the police call that was made regarding a couch fire in the backyard. I followed up and talked with Derick Shambach from Snyder County Emergency Services as well as Malcolm Derk, Chief Garlock

and Fire Chief Betzer. The County pulled the tapes and reviewed them and the response was the 911 operator asked if there was life or property in danger? And the caller responded no and that prompted the dispatch to the Police Department. The Fire Department was not summoned because there was no imminent danger and more or less a response to our Borough Code for open burning. There was talk about protocol on dispatching; who you dispatch – should it be the Fire Department or the Police? The Fire Company is a little put off that they get snubbed on some of these calls. Commissioner Derk, Chief Garlock, Chief Betzer and Derick Shambach all assured me that they were going to have a meeting to discuss protocol for dispatching the Fire Department and the Police. V/P Carroll asked if Mayor Christine was going to be involved in this too? Mayor Christine answered yes.

Mayor Christine said that Phase II of the creek project is open to the public. Anybody from Parks & Recreation, Shade Tree Commission or anybody who has free hands on this Sunday, June 10, 2012 from 12:30 p.m. to 4:00 p.m., please come down. The more hands the merrier.

This past month we had “Our Town Selinsgrove” which appeared to be a huge success. Their goal was 200 sponsors for WVIA. The night of the event they had 215 sponsors (roughly that means for them that they made at least \$11,000.00 - \$15,000.00 for one night from us). The feedback we got back is that we did very well. Mayor Christine would like to thank everyone that called in for a sponsorship and especially those people that contributed some material.

Last week we had the Memorial Day Ceremony. It went really well. Kudos to the folks involved with the Commons. This was a great place to have it, we had a nice crowd. Mayor Christine thought it was nicely maintained. He went out the morning before and stuck flags out. He thought it was a real nice ceremony and thanks to the American Legion, they donated \$1,000.00 to the Library.

Mayor Christine informed everyone he did his fourth wedding on the 30th of May. He said the Pump House looked awesome.

C/P Hendricks asked about the service day this Sunday. If you are anticipating 70 people between here and Kidsgrove, one of the things that was on the list for Parks & Recreation was to finish staining the Gazebo. If we got the stain and some paint brushes, do you think some people would be willing to stain the rest of the Gazebo? I only go about 1/3 of it done last year. It is in desperate need of staining. Mayor Christine said I bet there will be plenty of people that would be willing to do that. Most of them are committed to Kidsgrove, but we could probably get even more over here to do that. When you look at the Gazebo from a distance it looks great, but when you get up close you can tell it needs some work. I want to thank C/P Farrell for donating his truck and trailer for brush the last time.

BOROUGH SOLICITOR: Robert Cravitz, Esq.

Solicitor Cravitz said the proposed Ordinance that we talked about and has been advertised. We changed two (2) sections of the Borough Code. The first one is under the Borough Manager, Chapter 25, Section 25-4 Bond and will read before entering upon his or her duties, the Manger shall give a bond to the Borough with a bonding company as surety, to be approved by the Borough Council, in an amount as required by such Council, conditioned for the faithful performance of his or her duties. The premium shall be paid by the Borough. Prior Ordinance in that section is limited to the amount of bond for \$5,000.00. That is sufficient for what we have now. As indicated last month under Chapter 110, our Property Maintenance Code, Section 110-6 Violations and Penalties has been changed to list specific amounts - bearer of less than \$100.00 and not more than \$1,000.00 a fine. It also provides for civil enforcement and the collection of our attorney fees, demolition costs, removal and disposal expenses. These were not in our existing Ordinance. It gives us some teeth and also gives us authority. It is not a money maker by any means.

Motion by C/P Hendricks to approve Ordinance with changes. Seconded by V/P Carroll.

AYES: FIVE (5)

NAYS: NONE

MOTION CARRIED

Additionally, Solicitor Cravitz talked about the assessment appeal for Grayston Enterprises down along High Street where the old Sporoco plant was located. They did their appraisal and it came out to \$1,100,000.00. A motion from Council authorizing the Interim Borough Manager and Secretary to sign on behalf of Selinsgrove Borough and then submit to the Court for entry as a final order.

Motion by V/P Carroll to approve. Seconded by C/P Charles.

AYES: FIVE (5)

NAYS: NONE

MOTION CARRIED

Additionally, Pres. Farrell said he asked at the last Council meeting if we could take a look at the Noise Ordinance. He asked Solicitor Cravitz if he had a chance to do that yet? Solicitor Cravitz answered no. Acting Mgr. Badman said that would be C/P Viker.

BOROUGH ENGINEER: J. A. Coukart & Associates

Update on pending projects – A written report was supplied.

Acting Mgr. Badman said we already went over a lot of information. We are working on the salt storage shed. We expect to bid this in June.

BOROUGH TREASURER: Sharon Badman

Review Treasurer's Report for May 2012 - Copy was provided. Borough Treasurer Badman asked if anyone had any questions? Mayor Christine asked when Penn Street was scheduled between 8th and Orange? Acting Mgr. Badman said it is not scheduled at this time. We will be taking a look at those streets again at the end of August, beginning of September during budget.

INTERIM BOROUGH MANAGER / SECRETARY: Acting Mgr. Badman

Non-Police Complaint Update – Nothing to report.

ZONING: Janet Powers, Deputy Zoning and Permit Officer

Update of PROPERTY TRANSFERS and BUILDING PERMITS ISSUED, Janet Powers, Deputy Zoning and Permit Officer – A written report was supplied.

FEMA Review of Phase 2 Hazard Mitigation Grant Program - C/P Hendricks brought to the attention of DZO Powers that Jessica Snyder lives on Walnut St. not Snyder St. Pres. Farrell asked if the ones that already started the project got bumped? DZO Powers said yes. Pres. Farrell said in order to get those monies, you had to wait which is ridiculous.

SELINGROVE MUNICIPAL AUTHORITY – Donald Bottiger, Chairman

C/P Hendricks said when we discussed both the SCADA system and the reservoir cover, we wanted to send the Municipal Authority members a letter saying, "This is what we are doing for the water system" since the Authority is the actual water company and we want to let that entity know what we are doing.

EASTERN SNYDER COUNTY REGIONAL AUTHORITY – Carol Handlan and George Kinney, Chairmen – Monthly minutes were supplied.

NORTH-EASTERN SNYDER COUNTY JOINT AUTHORITY – Bill Hetherington and Dianne Mengel – No Report

NEW BUSINESS:

COUNCIL MEMBERS – V/P Carroll wanted to share some information he got from Rick Mason at PennDOT. The Isle of Que bridge will be shut down on June 5 at 2 p.m. Acting Mgr. Badman said she spoke with them today and it will be closing at 12 noon tomorrow June 5. I called them because C/P Charles had mentioned to me that when they are doing the detour on 11&15 that they could put Isle of Que at the top, so that people aren't thinking that they are having major construction. He said all the signs say Pine St. I asked if they would take a look at it, he said he would talk to his supervisors. V/P Carroll asked if this would be HRI? Acting Mgr. Badman replied yes. I called PennDOT and they said they had nothing to do with it.

MAYOR – Nothing to report.

OTHERS – Nothing to report.

EXECUTIVE SESSION - Council Meeting recessed to an Executive Session at 9:25 P.M. for discussion of litigation. Council meeting reconvened at 10:00 P.M.

Pres. Farrell stated there was no action taken in Executive Session.

C/P Charles made motion to have Susan Weaver credited with six (6) vacation days from the 1st of June till the end of the year and one (1) personal day for 2012. Seconded by C/P Mease.

AYES: FIVE (5)

NAYS: NONE

MOTION CARRIED

ADJOURNMENT:

Meeting adjourned at 10:01 P.M.

Motion made by C/P Hendricks to adjourn. Seconded by C/P Mease.

AYES: FIVE (5)

NAYS: NONE

MOTION CARRIED

Attachments: None

Respectfully submitted by
Chele' Weaver
Acting Recording Secretary