

SELINGROVE BOROUGH COUNCIL MEETING

MONDAY, JUNE 1, 2015 - 7:00 P.M.

COUNCIL MEMBERS PRESENT: Pres. Brian Farrell, V. Pres. Pete Carroll, C/P Marvin Rudnitsky, C/P Tim Charles, C/P Shane Hendricks, C/P Rich Mease, and C/P Erik Viker

COUNCIL MEMBERS ABSENT: None

OTHERS PRESENT: Borough Manager/Secretary Paul Williams; Solicitor Bob Cravitz; Mayor Jeff Reed; Junior C/P Jonah Markle; Borough Treasurer/Assistant Borough Manager Sheri Badman; Recording Secretary Chele' Weaver; Graduate Student Intern Shawn Park; DH&L Fire Company Gary Griner; SEDA COG Glenda Ruch; Historic District Representatives Bobbie Owens and Jeff Ries; Preservation PA Erin Hammerstedt; Parks & Recreation Meg Will; Chamber of Commerce Paul C. Donecker; Susquehanna University/SPI Mike Coyne; Susquehanna Greenway Partnership Zach Pyle; Borough residents Arnold J. Gentner, Sr., Vincent Stoops and Mary & Noelle Markle

CALL MEETING TO ORDER:

Pres. Farrell called the meeting to order at 7:00 P.M. Mgr. Williams called the roll, followed by a moment of silence and the Pledge of Allegiance.

REVIEW AND APPROVAL OF COUNCIL MINUTES FROM MEETING OF MAY 4, 2015

Motion made by C/P Charles to approve the minutes as presented. Motion seconded by C/P Hendricks.

AYES: SEVEN (7)

NAYS: NONE

MOTION CARRIED

PERSONS TO BE HEARD:

DH&L Fire Company

Gary Griner reported that for the month of May 2015 there were 31 incidents and they are as follows: Seven (7) automatic alarms; two (2) electrical fires; three (3) false alarms; one (1) gas leak; one (1) HazMat Call; one (1) miscellaneous fire; five (5) medical assists; six (6) motor vehicle accidents without extrication; one (1) public service; one (1) rescue call; two (2) structure fires and one (1) smoke in structure.

Incidents by Township are as follows: One (1) in Chapman Township; one (1) in Jackson Township; nine (9) in Monroe Township; 10 in Penn Township; nine (9) in Selingsrove Borough and one (1) in Washington Township.

Mr. Griner stated there was an estimated loss of \$500,000.00. This was due to the fire at Christ United Methodist Church at the corner of Mill and Eighth Streets. There were 197 staff for a grand total of 248.25 man hours for the month of May 2015.

Selingsrove Projects, Inc.

Board Meeting Minutes – Copy Provided

Selingsrove Chamber of Commerce

Meeting Minutes – Copy Provided

Request to Waive Vendor Fees during Selingsrove Stroll July 17 & 18 – Copy Provided

Motion made by C/P Hendricks to approve. Motion seconded by C/P Viker.

AYES: SEVEN (7)

NAYS: NONE

MOTION CARRIED

SARI (Pool) – Richard Mease

C/P Mease stated that the pool opened on Memorial Day weekend. On Monday, May 25, 2015 (Memorial Day) the pool had a FREE day to the public. The final count for admission was 415 people. The American Legion and VFW contributed hot dogs, potato salad and macaroni and cheese. It was a great day at the pool! C/P Mease thanked Vince Stoops for helping out.

Glenda Ruch – SEDA-COG

Discussion on CDBG Funds – Ms. Ruch took the floor and stated she wanted to give Council an update. SEDA-COG does not have the final allocations to date. They hope to have them within the next month (four (4) to six (6) weeks). As soon as SEDA-COG gets them Ms. Ruch will release the funds to the Borough. They are gearing up the 2015 cycle.

Ms. Ruch has the application preparation schedule for Selinsgrove Borough prepared. This year SEDA-COG will be conducting the application preparation cycle for the Borough differently than they have done in the past. As Council may recall, this year the Department of Community and Economic Development (DCED) has mandated that those entitlement Boroughs and Townships with populations between 4,000 and 10,000 must go under the administration for the Community Development Block Grant (CDBG) program with the County. This means that instead of two (2) public hearings that the Borough typically has in the Council Chambers every year there will only be one (1) public hearing in the Council Chambers. The final public hearing will be held at the County.

The first public hearing is scheduled for Monday, July 6, 2015 at 6:30 p.m. Something new this year is that SEDA-COG cannot hold the public hearings during the regular meeting. It has to be held before or after. There will be an agreement that will be presented to Council once SEDA-COG has the contract from DCED for 2015. The contract would be between the County and Selinsgrove Borough. This will be a sub-grantee agreement that the County would be sub-granting the Borough's entitlement share to the Borough to use for the projects that it has selected. The Borough will still be in control of the projects that it selects to be funded under the CDBG program. The administration of the program will all be taken care of at the County level. The Federal requirements will be built into this agreement. The program will still need to be managed with the projects that the Borough selects in compliance with the Federal regulations. If a revision or a modification needs to be made, Ms. Ruch will come to Council and get their approval. The County Commissioners will actually take action on this for Council.

This is because DCED is coming under heavy scrutiny by HUD and having to repay over a millions dollars as a result of non-compliance and non-performance. Hopefully, this is in an effort to reduce the number of contracts that DCED has to manage throughout the Commonwealth to make it more manageable for them. They have not been out to do monitoring since 1999. There is actually 14 years of contracts that are open that DCED has not been able to get out and monitor.

The department comes under the single audit requirement and for the first time ever is attributable specifically to the CDBG program because there was a finding thru the Community and Economic Development single audit related specifically to this program. Their hands are full and they are trying to work and develop a process that is manageable for them and that they can efficiently and effectively oversee the contracts that they are responsible for in the Commonwealth. Hopefully, this will help them reach that target.

Ms. Ruch did inform Council that if the Borough's allocation comes in less – instead of SEDA-COG asking the Borough to pay their fee out of pocket – SEDA-COG will reduce their fee. If a specific amount is

identified as an estimate, (which SEDA-COG will most likely have at the first public hearing) and the Borough's allocation comes in that SEDA-COG has to reduce it to stay within the 18%, they will do this.

C/P Rudnitsky asked that following the second public hearing at the County Commissioner's office what action do the Commissioners take? Ms. Ruch stated that what happens with the Commissioners is at the second public hearing Ms. Ruch will be asking the public if there are any comments that the public has on any of the projects that have been identified – not by just the County for its non-entitlements but also for projects for Penn Township because the County Commissioners already administer Penn Townships entitlement program as well as the projects identified by Selinsgrove Borough. At the conclusion of this Ms. Ruch will ask the County Commissioners to adopt a Resolution on behalf of Penn Township and Selinsgrove Borough to actually prepare and submit the application to DCED on behalf of Penn Township and Selinsgrove Borough for the CDBG funding.

Posters will be prepared by Ms. Ruch to be hung up in the Borough for the final public hearing. The residents in the Borough will be made aware of the final public hearing and are more than welcome to attend.

Ms. Ruch stated that all the money will now go to the County and the County will write the checks to the Borough or to the Borough's contractors. The Borough will not have to manage the funds any longer. These are still the Borough's projects and SEDA-COG will still be doing the bid openings at the Borough and the Borough will be awarding the contracts. The County Commissioners will not be involved with this. The agreement the Borough will enter into has the County as the applicant but the Borough is responsible to also comply with the Federal regulations.

Award DCED Sidewalk/Curbing Replacement Contractor – Copy Provided

Ms. Ruch stated that the bid opening was held at the Borough Office on Wednesday, May 27, 2015. This funds an ongoing sidewalk and curbing replacement program for income eligible property owner occupants under its CDBG program.

The process that Council has elected to take to insure fair and competitive bidding is the Borough puts out the bid for the curbs and the sidewalks – the Borough does not enter into a contract with the contractor – the pricing that is received is offered to any Borough resident that is required to have their sidewalk/curbing replaced. They are more than welcome to come in and use the pricing that was received by the lowest responsible bidder. In addition to that the Borough can take advantage of this pricing as well and any owner occupant that the Borough identifies and SEDA-COG is able to qualify to receive CDBG assistance to help with the cost of replacing sidewalks and curbs, this owner occupant as well, can use this pricing or they can go out and get two (2) or three (3) other quotes. SEDA-COG must go with the lowest responsible bidder – so if their quotes come in higher than what the Borough has received, SEDA-COG would go with the lowest responsible bidder or SEDA-COG could allow them to go with a higher bid, but they would have to pay the difference between the low bid and the high bid.

The Borough has received one (1) bid from G&R Charles Excavating out of Port Trevorton. It is \$90.00 per square yard for the cast-in-place cement concrete sidewalks; \$105.00 per square yard for the cast-in-place special cement concrete for sidewalks over driveways and then \$50.00 per linear foot for the cast-in-place cement concrete curbs.

Ms. Ruch would like for Council to consider allowing her to go to G&R Charles Excavating and inform them that their pricing has been received and accepted and that SEDA-COG will tell Borough residents and prospective applicants thru the CDBG program that this pricing is available to them for curbing and sidewalk replacement.

Motion made by V/P Carroll to approve. Motion seconded by C/P Charles.

AYES: SEVEN (7)

NAYS: NONE

MOTION CARRIED

C/P Charles stated that for the record – G&R Charles Excavating is no relation to him.

Bobbie Owens & Erin Hammerstedt from Preservation PA – Presentation on Historic District

Bobbie Owens took the floor and stated that in the 2014 Pennsylvania at Risk Bulletin from Preservation PA, Selinsgrove does have a building that is in the 2014 at Risk Bulletin. This led to an e-mail that she sent a few months ago to Borough Council talking about and expressing concern for not having an historic district in Selinsgrove, therefore negating a lot of financial opportunities, incentives and tax credits for property owners that may have a building that is deemed historic.

Ms. Owens stated that the owner of the building that was identified had two (2) to three (3) years ago contacted Preservation PA and the State Museum. Several people were involved in the conversation and open dialogue on how they could help preserve the building and keep it intact. All of these options were not on the table nor could they pursue it because there was nothing historic. Therefore, in Ms. Owens email to Mgr. Williams he had contacted her and requested that she attend a Borough Council meeting to discuss some of the financial opportunities that the Borough may achieve.

The Historic Committee which is under Selinsgrove Projects, Inc. (SPI) has been meeting for several years. A few years ago the committee helped to restore the Governor Snyder Monument. This was done through private funding and a lot of donations. Emily Johnson had spearheaded the restoration. In the course of this, the committee decided that they needed to explore other options for a historic district. At this point contact was made with the regional representative from the Pennsylvania Historic and Museum Commission as well as the regional representative for the National Registry.

Ms. Owens & Ms. Hammerstedt are here not because they need Borough Council to make the decision to pursue identification or recognition with the National Registry, but they would like Council's support. Some of the funding opportunities can come through by way of the Borough. Some of them are very significant grant opportunities and they turn into revolving grant opportunities for other property owners. The decision weighs entirely on the property owner within the proposed district. They can proceed and they are proceeding to move forward in meeting with these property owners to make the decision.

Ms. Hammerstedt took the floor and stated that she is with Preservation Pennsylvania which is a statewide preservation non-profit based in Harrisburg, PA. She stated that historic preservation is recognizing and retaining the things that are unique and special about your community and trying to preserve those while you allow for change in other less historically significant ways.

The reasons to preserve are because your historical properties are assets in your community that have cultural, environmental and economic value. Historic preservation has significant, positive impacts on downtown revitalization, job creation, property values, tax revenue generation and tourism activity.

Ms. Hammerstedt stated that in Pennsylvania they studied the values of historic homes in historic districts and compared them to similar homes just outside of the historic district and what they found in Pennsylvania is that there is a 14% increase in property values in a Nationally Registered Historic District and actually a 22% increase for locally regulated historic districts.

The Main Street Program is defined as a preservation based economic development tool. This tool is a long term comprehensive preservation based community revitalization. Selinsgrove is a poster child for the Main Street Program. There is a nice strong Main Street and the Borough is sustaining it into the next phase. Historic designation makes available additional financial benefits. With the Main Street Program the Borough has been using the façade improvement grant.

The National Register is by definition the official list of the nation's historic places worthy of preservation. There are several historic districts in our area and they are Mifflinburg, Lewisburg, Sunbury, Northumberland, etc.

The Historic District has to have property owner consent to be listed in the National Register. The way the consent is determined is that every property owner is notified and given an opportunity to consent – if the owner doesn't respond, it is assumed that they are okay with what is taking place. Not everyone needs to be on board but the majority needs to be on board - at least 60%.

What the National Register does is provide recognition and gives property owners the option to buy a plaque to put on their house recognizing it as a historic property. These plaques are NOT handed out for FREE. It is a great tool for planning and education and also provides some protection from State and Federal government action, it also provides financial incentives. It does NOT place any obligations or restrictions on private property owners. It does NOT lead to public acquisition or require public access. It does NOT require maintenance or restoration. Some restrictions will be on State or Federal money or projects that need a permit.

Ms. Hammerstedt stated that the National Register does NOT regulate. If the Borough wants to make sure its historic properties are preserved, they must do it at the local level.

Ms. Hammerstedt stated that her favorite preservation tool is a Property Maintenance Code. Rental Property and Public Housing Ordinances can do a lot to make sure buildings are cared for.

Properties can be listed on the National Register either individually or as part of a district. For a building to be listed individually its significance and integrity have to be top notch. Preservation PA has nominated the Susquehanna Female College individually and it did not qualify. This tax credit was not available to the property owner right now because the structure has been changed over time and it doesn't really reflect its period of significance. When you are looking at a community as a whole, the bar is lower for each individual building.

Ms. Owens stated that what they are looking for from Council is their support – having you talking about supporting the level that the Borough would like to be involved if the Borough would become eligible for the National Register; would Council be willing to commit to an anchor building grant scenario. C/P Viker asked Ms. Owens if she would like President Farrell to take the concept and put it in a committee for discussion. Ms. Owens answered yes.

Ms. Hammerstedt stated that Council could use her as a resource and she could come to a meeting at no cost. V/P Carroll asked Ms. Owens when would be the time that they would do a public hearing/meeting if the Borough does not have the people in the footprint area that are willing to go forward is it worth it? He would like to see participation. Selinsgrove's downtown has become a food establishment destination. We do not have a downtown where V/P Carroll could pick up a postcard or a knick knack. This is gone and our downtown is basically food establishments.

Ms. Hammerstedt stated that a great next step would be to prepare an aerial map that shows what Preservation PA is proposing as the district. On the back of the map put what the National Register does and does not do – state when the meeting will be held and have people come out and talk about it.

Others in Attendance

Vince Stoops

Mr. Stoops wanted to recap Memorial Day and how successful it was. There were ceremonies held at over 40 different locations over a two (2) week period. They are looking for some younger veterans for the Honor Guard because it is getting somewhat taxing on the older veterans.

The pool was a great success with over 400 people attending this FREE event. There were 270 hotdogs served in less than two (2) hours.

Mr. Stoops would like also like to talk about two (2) very specific things that he finds troubling – one (1) is the rumor about the proposed change to the Parks Ordinance. He would like to let Council know that

currently the way the Borough Code exists Parks & Recreation Board (PnR) is its own independent organization. It is not a subservient committee to facilities and maintenance. It is important to recognize that because of this issue, it has cost the Borough its most active and avid volunteer on PnR. C/P Viker asked is this would be you Mr. Stoops? Mr. Stoops answered that yes it would be him and that he has no problem giving himself that title. Before Council changes the Parks Ordinance to politicize it and take it away from the volunteers who are doing an outstanding job and Council does things that have already demonstrated the ability to push active and motivated volunteers away from the Board, please think about it and think about whether or not PnR needs to be politicized so someone can hand favors to their friends.

Mr. Stoops was also to the boat launch the other day and the heavy equipment and the debris have not been cleared. Most of it has, but some of it hasn't. Mr. Stoops would like to start planning the event he spoke about at the previous Borough Council meeting – but he can't because he doesn't know how much space there would be. He would really like to see this get taken care of – he knows that if anybody else was parking their personal business vehicle on public space, their vehicle would most likely be impounded.

Mr. Stoops stated that lastly he would like to speak about the preservation effort – lets just keep in mind the last time Selinsgrove Projects, Inc. (SPI) was given the opportunity to manage grants on the Borough's behalf – the Façade Grant and Main Street Manager Grant are a total mess. If any of the Council members have record of anything that has actually been accomplished by these two (2) things and that aren't mired by very serious questions, like why officers of SPI receive significant payouts from the Façade Grants. They are given permission to administer these things and they give all the benefits to themselves. Mr. Stoops gets it that they really want to get their property fixed up and Susquehanna University would really like to preserve another property with their name on it – if this was workable the market would have made it workable – it is not and there is no value left to the building. So instead they will loop everyone into this big name of Historic District and tell everyone they are going around to talk to people. Well Mr. Stoops controls the schedule for the owner of the oldest brick building in Selinsgrove. They have not received a phone call, letter or visit. In fact, they only see the Main Street Manager's Office when Mr. Stoops makes calls to the Borough Office asking for things. So their claim that they are actually going around and talking to people is probably not true. They have most likely gotten the support from their friends and the people that they plan on helping to get money out of this. So, before Council loops everyone into this district or gives any support or any action that even helps them get their message out to the public, Mr. Stoops would encourage Council to be extremely critical of anything that is coming out of SPI. SPI does not do things in the open.

Zachary Pyle – Susquehanna Greenway Partnership

Mr. Pyle stated that he is the River Council Program Coordinator. They work in 22 counties throughout the state. They offer assistance and recognition to communities that are actively re-engaging and connecting with the Susquehanna River. They are working with the Borough about passing a Resolution to become a River Town. They can help with technical assistance needs; help to identify grants and help to find partners to give letters of support for the grants. They can also help to plan for parks and trails (pedestrian & bike), new river access points, etc.

This is a program that the Borough can be as involved as they want – ideally, there is a group of volunteers that run the program that Susquehanna Greenway will coordinate with and try to engage to get volunteers for these small projects and eventually try to find a bigger project that they can help write grants for. Some communities with the designation may not be too active but other communities will come to them for help.

The program is FREE and the Borough would receive two (2) FREE signs for the Borough's gateways. With the River Town designation, the Borough would also be eligible for certain DCNR funds such as a Peer to Peer Program – which is a \$10,000.00 grant for a \$1,000.00 match and would help for planning projects to get them ready for bigger DCNR/DCED grants.

Mr. Pyle stated that there are currently eight (8) designated towns and Susquehanna Greenway is engaged with about 24 actively. The program has grown rather fast.

Mgr. Williams stated that approximately 18 months ago the Borough learned thru Mr. Pyle's entity that Selinsgrove needed to go through the River Town designation in order to have the eligibility for the new grants. The SPI Organization has a committee or a sub-committee that is called Discovery Trail and this effort and the application started with Mary Bannon, Pat Owens and most recently Bill Burd. Mgr. Williams would like to recognize Shawn Park – he is interning with the Borough and doing his Master's Thesis from West Chester University. He will be putting in 300 hours with the Borough this summer. Mr. Park was instrumental in completing the application and draft resolution.

Mgr. Williams would like Council to consider adopting Resolution No. 2015-05.

Motion made by C/P Viker to adopt Resolution No. 2015-05 as presented. Motion seconded by C/P Rudnitsky.

AYES: SEVEN (7) NAYS: NONE MOTION CARRIED

Parks & Recreation – Meg Will

Draft Meeting Minutes of April 28, 2015 – Copy Provided (highlighted last meeting)

COMMITTEE / COMMISSION / BOARD REPORTS:

FINANCE & BUDGET COMMITTEE – Tim Charles, Chairman

Payment and Ratification of Bills

Motion made by C/P Charles to approve the bills. Motion seconded by C/P Rudnitsky.

AYES: SEVEN (7) NAYS: NONE MOTION CARRIED

Statewide Tax Recovery, Inc. – Exoneration Request

Mgr. Williams stated there is one (1) for Christopher Clinton for \$5.50 for 2013 and the reason is because he paid this amount prior.

Motion made by C/P Viker to accept the exoneration as presented. Motion seconded by C/P Rudnitsky.

AYES: SEVEN (7) NAYS: NONE MOTION CARRIED

Award 2015 Public Works Project – Copy Provided

Motion made by C/P Charles to award the bid to the apparent low bidder G&R Charles for \$304,965.57. This does include one (1) add alternate. Motion seconded by C/P Viker.

AYES: SEVEN (7) NAYS: NONE MOTION CARRIED

Adopt Resolution 2015-04 Requiring Tax Collector to Remit Payments – Copy Provided

Motion made by C/P Charles to pass Resolution 2015-04. Motion seconded by C/P Rudnitsky.

AYES: SEVEN (7) NAYS: NONE MOTION CARRIED

Authorize Sale of Prisoner Partition – Copy Provided

Motion made by C/P Charles to authorize the sale of the prisoner partition for \$69.00. Motion seconded by C/P Viker.

AYES: SEVEN (7) NAYS: NONE MOTION CARRIED

Authorize Sale of 2001 Chevrolet Pickup – Copy Provided

Motion made by C/P Charles to authorize the sale of the 2001 Chevrolet Pickup for \$9,400.00. Motion seconded by C/P Rudnitsky.

AYES: SEVEN (7) NAYS: NONE MOTION CARRIED

Gelnett Trust Requests

Commons Request of \$2,500.00 for special projects – Copy Provided

C/P Charles stated that the Finance Committee had a lengthy discussion about this. The Commons total request is \$2,582.00 and Finance Committee recommends doing a 50% match which came out to \$1,291.00. Motion seconded by C/P Rudnitsky.

C/P Viker would like to make a motion to amend this to go to the \$2,500.00 and the justification being that he feels this is in line with what the Trust is for. Motion seconded by C/P Rudnitsky.

C/P Hendricks stated that when the committee discussed it, a lot of organizations are using this fund as a single funding source. The committee doesn't normally accept operating costs, utility costs and maintenance costs – these monies were first set up for special projects which the committee did not feel most of this fit the criteria – electrical utility, turf maintenance, metal polishing and touch-up, pruning and fertilization – these are maintenance costs. C/P Viker stated that his counter to this is that all of this makes Selinsgrove look lovely. If this is not what the intentions were of Rudy Gelnett, then C/P Viker doesn't know what is.

V/P Carroll stated that when this was originally set up SPI was to be setting funds aside to keep the Commons maintained. There are things that SPI should be building into their budget.

**AYES: FOUR (4) NAYS: THREE (3) – C/P Hendricks, V/P Carroll and
C/P Charles**
MOTION CARRIED

Motion made by C/P Viker to approve amended motion of \$2,500.00. Motion seconded by C/P Rudnitsky.

**AYES: FOUR (4) NAYS: THREE (3) – C/P Hendricks, V/P Carroll and
C/P Charles**
MOTION CARRIED

Accept Award of DEP Environmental Education Grant – Previously Provided

Motion made by C/P Charles to approve the DEP Environmental Education Grant for \$2,890.00. This will be used at the boat launch. Motion seconded by C/P Viker.

AYES: SEVEN (7) NAYS: NONE MOTION CARRIED

\$elinsgrove \$aves Energy Project – Requesting \$10,000.00 In-kind Match

C/P Charles stated that last year Borough Council made an in-kind match of \$15,000.00. This year Borough Council has been asked to make an in-kind match of \$10,000.00. It was more last year because it was the kick-off.

Motion made by C/P Charles for the Borough to provide \$10,000.00 for an in-kind match to the Selinsgrove Saves Energy Project. Motion seconded by C/P Rudnitsky.

AYES: SEVEN (7) NAYS: NONE MOTION CARRIED

PUBLIC FACILITIES & SERVICES COMMITTEE – Shane Hendricks, Chairman

C/P Hendricks brought to Council's attention the policy regarding grass, weeds and snow removal. He stated that there had been an incident where someone mowed a copious amount (mounds high) of grass clippings into the street. This caused some major issues for the Borough's street sweeper. What the committee is asking Council to do is to ask the Mayor to direct the Chief of Police to enforce Selinsgrove Borough Code 95.2 – Litter in public places – which includes rubbish and is defined as yard clippings, leaves, wood, etc.

Also Selinsgrove Borough Code section 120.27 – Deposit of snow and ice restricted – this includes shoveling and plowing of snow onto public streets. C/P Hendricks is again asking Council to ask the Mayor to direct the Chief of Police.

C/P Rudnitsky stated that in their discussion, they were expecting the Chief of Police to talk with residents or communicate so they would have an opportunity to know that Council is intending to enforce this. The residents may get one (1) warning, but after that the Borough will enforce.

Sol. Cravitz stated that in the Ordinance, the Borough does not give people warnings they would be cited for the violation. There is no intent.

Mr. Viker suggested this matter be addressed administratively rather than as a direct order to the Chief of Police.

V/P Carroll stated that there have been issues down at the compost site. V/P Carroll would like to see a clearer and more defined sign put there. This sign needs to have clearly marked that it is for **SELINGSGROVE BOROUGH RESIDENTS ONLY**. People have been dropping off items that should not be there like wire, rope, toilets, etc.

BOROUGH ADMINISTRATION / PROPERTY AND EQUIPMENT – Pete Carroll, Chairman – No Report

COMMUNITY ACTIVITIES AND PUBLIC AFFAIRS – Richard P. Mease, Chairman

Approve Request for Street Closure for Antiques on the Avenue Sunday, July 12, 2015 – Copy Provided

Motion made by C/P Mease to approve. Motion seconded by C/P Viker.

AYES: SEVEN (7) NAYS: NONE MOTION CARRIED

PERSONNEL MANAGEMENT COMMITTEE – Marvin Rudnitsky, Chairman

Minutes of Town/Gown Meeting on 4/29/15 – Copy Provided

C/P Rudnitsky stated that the action item that came out of this meeting was that the Borough has a comprehensive plan that is more than 30 years old. C/P Rudnitsky believes that it is due for an update and that will cost money. It will need to be budgeted. He would like to see this issue assigned to the

committee of Council that is responsible for deliberating/recommending that we do or don't update it and start to get this into the planning for the next budget cycle.

C/P Rudnitsky also stated that there is a letter from the Police Association initiating the next round of talks. A Planning meeting will be held shortly to address this.

PUBLIC SAFETY COMMITTEE – Erik Viker, Chairman – No Report

PLANNING COMMISSION – Earl Moyer, Chairman – No Report

ZONING HEARING BOARD – Cyril Runkle, Chairman

Mgr. Williams stated that the next Zoning Hearing Board meeting is this Thursday, June 4, 2015 at 7:00 p.m. There is one (1) applicant and it is Susquehanna University for a request variance. This is in regards to the exceeding of a height limitation for a new proposed building – AN admissions building.

CIVIL SERVICES COMMISSION – Dalton Savidge, Chairman – No Report

SHADE TREE COMMISSION – Bo and Joan Fasold

Mgr. Williams informed Council that the commission did meet last month and there was discussion about an ash tree in front of the Barber Shop at the corner of Pine and Market Streets. It does need to come down this year – it may be infected by the emerald ash borer. There is not much green foliage on it this year. The recommendation from the arborist is to remove it.

BOROUGH ADMINISTRATIVE REPORTS:

MAYOR – Jeff Reed

Presentation of the Police Report for March 2015 – Copy Provided

Presentation of the Police Report for April 2015 – Copy Provided

Recommendation to Offer Employment for Police Officer – Copy Provided

Mayor Reed informed Council that there is a recommendation for a new officer to be hired. His name is Adam Romig and he is from Mifflinburg and is a Mid-West graduate. Mgr. Williams stated that he recently has taken a psychological test because he was eligible for a part-time police position in the Borough of Middleburg, PA. This can be utilized. This is a conditional offer of employment and subject to him having passed the psychological test and the physical exam. The last item would be the offer including the starting wage. Mgr. Williams is recommending \$44,000.00 as a starting wage. This is in keeping with a percentage of the highest base salary and when the Borough takes into consideration the five (5) steps or five (5) years for an officer to reach the maximum salary. Treas. Badman did a calculation of the logical steps over the next five (5) years and an assumption of a salary increase and the basis for recommendation.

Motion made by C/P Viker to accept the Chief of Police's recommendations and approve this hire with the conditions and contingencies that Mgr. Williams has outlined. Motion seconded by C/P Mease.

AYES: SEVEN (7)

NAYS: NONE

MOTION CARRIED

BOROUGH SOLICITOR – Robert Cravitz, Esq. – No Report

The meeting recessed at 9:05 p.m. for a 10 minute break.

The meeting reconvened at 9:16 p.m.

BOROUGH ENGINEER

Update on pending projects – Coukart & Associates, Inc. – Copy Provided

Mgr. Williams stated that construction of the Downtown Streetscape Lighting – Phase III is out to bid. Bids are due back to PennDOT by Thursday, June 18, 2015.

2015 Street Program – private property owners have had until Sunday, May 31, 2015 to complete improvements on their own. There have been a number of property owners who have elected to do this. Most of the work is complete and Mgr. Williams expects the work to be completed by tomorrow Tuesday, June 2, 2015. There is also a meeting being held tomorrow at 10:00 a.m. as a pre-job meeting for the Street Program. The low bidder is New Enterprise Stone & Lime Co., Inc. (formerly Eastern Industries). They will be completing any sidewalk and curb or plating that hasn't been done privately as well as the street milling and re-surfacing. Chestnut Street has been added as an add-alternate. The Borough is also improving North High Street and a portion of Charles Avenue and Susquehanna Avenue.

2015 Curb Ramp Project – This is being completed by G&R Charles. It is moving along quite well. The Borough had hoped that timing wise the ramps would all be reconstructed prior to the start of the Street Program so there would not be any conflict in the field.

Mgr. Williams informed Council that Engineer Coukart continues to monitor construction at Northumberland National Bank and the Selinsgrove Area School District – Middle School.

Update on pending projects – Larson Design Group

BOD/TSS Testing Results – Copy Provided

Mgr. Williams stated that the Borough has learned a lot from doing this analysis. He feels that this adds more credence for the Borough as we move forward in a positive direction with ESCRA.

Susquehanna University BOD/TSS Testing Results – Copy Provided

BOROUGH TREASURER – Sharon M. Badman

Approve Treasurer's Report for Month of April 2015 – Previously Provided

Approve Treasurer's Report for Month of May 2015 – Copy Provided

Motion made by C/P Viker to approve. Motion seconded by C/P Hendricks.

AYES: SEVEN (7)

NAYS: NONE

MOTION CARRIED

BOROUGH MANAGER / SECRETARY – Paul A. Williams

Manager's Monthly Activity Report – Copy Provided

Mgr. Williams stated that on Thursday, May 21, 2015 V/P Carroll and Mgr. Williams attended the Central Susquehanna Valley Thru-way Southern Section meeting at Monroe Township. The meeting is going to be repeated at the Selinsgrove Middle School on Tuesday, June 16, 2015 at 6:00 p.m. as a public Open House. A presentation will be done at 7:00 p.m. This is an extensive project with approximately 13 bridge structures as part of the project. They have made 30 property acquisitions with 60 more having to be made. There are four (4) different contracts to this project including earth moving and structures. This will take a number of years to complete. The Borough will see no impacts from the proposed project.

ZONING – Deputy Zoning and Permit Officer – Jessie Runkle

Update of ZONING, SIGN, OCCUPANCY & DEMOLITION PERMITS ISSUED

PARKS & RECREATION COORDINATOR – Jessie Runkle

Monthly Report – Copy Provided

V/P Carroll stated that Ms. Runkle is just outstanding. He has heard good things about the bus trip to New York City and the run that was just held in the Borough. It's just amazing how the Borough was able to find someone that is doing such a great job. C/P Viker stated that she is indeed an asset.

SELINGROVE MUNICIPAL AUTHORITY – Donald Bottiger, Chairman – No Report

EASTERN SNYDER COUNTY REGIONAL AUTHORITY – Ed Mann

Meeting Minutes – Copy Provided

NORTH-EASTERN SNYDER CO. JOINT AUTH. – Bill Hetherington/Dianne Mengel – No Report

Recess to Executive Session at 9:30 p.m. to advise two (2) pending litigations.

Reconvene at 9:37 p.m. No action taken.

ADJOURNMENT:

Meeting adjourned at 9:38 p.m.

Respectfully submitted by

Chele' Weaver
Recording Secretary