

SELINGROVE BOROUGH COUNCIL MEETING

MONDAY, JANUARY 7, 2013 - 7:00 P.M.

COUNCIL MEMBERS PRESENT: Pres. Brian Farrell, V/P Pete Carroll, C/P Dorothy Anderson, C/P Tim Charles, C/P Richard Mease, and C/P Erik Viker

COUNCIL MEMBERS ABSENT: C/P Shane Hendricks

OTHERS PRESENT: Solicitor Robert Cravitz; Borough Manager Paul Williams; Mayor Sean Christine; Junior C/P Maggie Lemons; Borough Treasurer/Asst. Borough Manager Sheri Badman; Recording Secretary Chele' Weaver; Main St. Manager Tim Musser; Parks & Recreation Rocky Baer; Tax Collector Michael Bolig; DH&L Gary Griner; Chris Schlieder; Borough Residents Margaret Siro, Vincent Stoops & Earl Moyer

OTHERS ABSENT: None

CALL MEETING TO ORDER:

Pres. Farrell called the meeting to order at 7:00 P.M. Mgr. Williams called the roll, followed by a moment of silence and the Pledge of Allegiance.

REVIEW AND APPROVAL OF COUNCIL MINUTES FROM MEETINGS OF DECEMBER 3, 2012 AND DECEMBER 20, 2012: C/P Anderson brought to Council's attention a change on page 7 of 10 under Personnel Management Committee where it states that non-uniform employees will be paying 5% of their health care costs. It should state after costs....**above single coverage.**

C/P Anderson also brought to Council's attention that the signature line on page 10 of 10 is wrong. Chele' Weaver is now our Recording Secretary not **Acting** Recording Secretary.

Motion by C/P Anderson to approve the minutes per corrections. Seconded by V/P Carroll.

AYES: SIX (6)

NAYS: NONE

MOTION CARRIED

PERSONS TO BE HEARD:

A. DH&L Fire Company – Gary Griner stated that the Staff Activity by Activity Code for December 2012 was as follows: 20 automatic alarms, seven (7) fires at scene, 12 medical at scene, two (2) public service calls, six (6) fire/rescue training, 25 motor vehicle accidents, and eight (8) work details. December 2012 staff count was 80 with 140.19 total man hours.

Alarms for December 2012 are as follows: three (3) automatic alarms, one (1) good intent/service call, two (2) medical assists, three (3) motor vehicle accidents without extrication, and one (1) structure fire.

Incidents by Township are as follows: one (1) in the Borough of Freeburg, one (1) in Middlecreek Twp., two (2) in Monroe Twp., two (2) in Penn Twp., three (3) in Selingsgrove Borough, and one (1) in Shamokin Dam Borough.

Mr. Griner also presented year to date reports for the following: Staff Activity by Activity Code had a total staff count of 3,042 and a total of 5,426.89 man hours.

Alarms for the entire year of 2012 totaled 301 and Incidents by Township for the year totaled 301 with total **estimated** losses at \$368,000.00.

Mr. Griner also stated that the Fire Co. does have a tentative buyer for their old engine. They are hoping to have the paperwork signed for the new engine/rescue truck by the end of January 2013. The week of 1/14/13 the Fire Co. will find out if the brush truck sold. The new engine/rescue truck will not be delivered for approximately nine (9) months.

B. Selinsgrove Area Recreation, Inc. – No Report.

C. Selinsgrove Projects, Inc. – Tim Musser informed Council that Vince Stoops and Jesse Calkins were voted onto the board. There was one (1) resignation – Donna Schuck is stepping down due to a new job.

Selinsgrove Projects will have their Board retreat on Saturday, January 19, 2013 to make plans for the new year.

Santa Fest was a big success, and will happen again next year. Selinsgrove received a lot of great publicity from 94KX. The businesses who hosted bands were busy all evening, especially BJ's and Bot's, they were packed.

Late Shopper's Night was also very successful this year. Businesses reported that they were doing better than in years past. Re-Creation put on a great show in the Selinsgrove Commons.

White Christmas Take-Down Day was held on Monday, January 7, 2013 at 11:00 a.m.

Selinsgrove Projects is working with local veterans groups to plan a rededication ceremony for the Governor Snyder Monument that will take place on Memorial Day, Monday, May 27, 2013.

Mr. Musser also informed Council that 62 bricks have been sold so far. The cost per brick is \$100.00 The goal is at least 70. Work on getting the chimes to function on the Snyder County Trust clock will commence soon.

V/P Carroll questioned Mr. Musser as to where the White Christmas decorations get stored? Mr. Musser replied that it used to be Susquehanna University, but they are looking for a storage shed. V/P Carroll told Mr. Musser that students from the high school build sheds at a very reasonable rate. Mr. Musser thanked V/P Carroll for the information.

D. Parks & Recreation Commission – Rocky Baer – Mr. Baer informed Council that the summer kids program is still under discussion and being fine tuned to avoid it becoming a "day care". They are looking at hours again, etc. It seems regardless of what the committee tries to do there are still a few people that take advantage of the program. The next Parks & Rec. meeting is scheduled for Tuesday, January 22, 2013.

The ice rink will most likely not be utilized this season due to the weather. The rink has received a new skate sharpener, so now we don't have to take the skates over to Sunbury to be sharpened and have them charge the committee.

Mr. Baer did present to Council a proof from Ace of Signs. This sign is designed to be placed at the dog park. A gentleman from Middleburg made a donation to the dog park with the understanding that a sign would be erected in memory of his dogs – Wolfer & Shadow. The cost is \$40.00 and the sign will be 12"x12".

C/P Anderson informed Mr. Baer that the Finance Committee was looking at a membership to the PA Recreation and Parks Society which provides some training, so we can keep up with the safety regulations of the equipment on the playgrounds. Mr. Baer informed C/P Anderson that he is a member. He said he receives a lot of e-mails and that there is a lot of grant writing courses, etc.

V/P Carroll asked Mr. Baer if anything was happening with the smaller dog park? Mr. Baer stated it is something that we would still like to do, but the committee needs to contact Susquehanna University and

get them involved. We are looking at taking the last 20 feet and just putting up a fence. This may be a temporary solution to get some of the smaller dogs away from the larger dogs.

E. Others to be Heard –

Mike Bolig, Tax Collector – Mr. Bolig stated he was attending this meeting in case any Council members had any direct questions for him. None of the Council members had any questions at this point.

Vince Stoops – Informed Council that he is attending tonight's meeting as the Commander of the American Legion Post #25. He stated he was directed by the members as Commander to approach Council and encourage the completion of the Veterans Memorial.

Mr. Stoops stated that the conflicts in Afghanistan and Iraq are quickly coming to a close and there will be a number of returning Veteran's coming back to the United States off of active duty and looking for employment. We need to remind them that we are Veteran friendly in welcoming them home. He stated he would just like to emphasize the benefits of having the Veteran's Memorial in place. This lets them know that Selinsgrove welcomes them and appreciates them.

Pres. Farrell said he had spoken with Mr. Stoops the other day and that Council did not want to make a hasty decision as the building was coming to a close when ordering would have taken place. Council thought that they could possibly be overpaying and they wanted to save the American Legion some money. Mgr. Williams said he is continuing to gather some information. He stated he is hoping to have a meeting later in January to share and discuss the number of vendors that are helping to put together some ideas.

Pres. Farrell stated that by Council doing the memorial, they can save some money compared to what the contractor was charging. The Veteran's Memorial is set to be dedicated on Memorial Day, Monday, May 27, 2013.

Chris Schlieder – Stated to Council that he is interested in coordinating the longest banana split here in Selinsgrove. It would be held on Saturday, May 4, 2013 and Market Street would need to be closed. He is seeking approval on what needs to be done. He stated that two (2) items have already been donated - seven hundred pounds of peanuts from Pardoe's Perky Peanuts and Sharitz Bus Service will donate buses to move people in and out. We do have a pretty detailed timeline.

He stated that the committee would have liked to have had the Genius Book of World Records attend, but that the price is astronomical! For them just to lift their fingers it is \$7,000.00 and for them to show up it is somewhere between \$10,000.00 - \$15,000.00. There is a process that we can go through with the Genius Book of World Records that for \$700.00 they can expedite things and we can get the book on how it needs to be done so we can make sure we set the record again. The \$700.00 will get it done in three (3) days as opposed to waiting for six (6) weeks.

Mr. Schlieder stated that he is aware of the Gelnett Trust and would be interested in getting some funding for the job jonnies and perhaps the insurance for the event. The committee can cover it if they need to, but it would just speed the whole process up.

The plan is to have it five (5) miles long. There would be three (3) dishes starting at the Welcome to Selinsgrove sign down at Sand Hill Road - two (2) dishes on one side of the road and one (1) dish on the other side of the road.

Mr. Schlieder stated he spoke with Charlie Benner who did the first banana split and he actually gave Mr. Schlieder his book.

He stated that the committee needs approval so they can start lining up vendors. Our expectation is that we will get all supplies donated. If this occurs, there will be 26,400 tickets (one banana split per foot).

The tickets will sell for \$5.00/piece. The committee will then be making a donation of somewhere between \$132,000.00 - \$200,000.00 to the Muscular Dystrophy Assoc. and some local scholarship funds.

Mr. Schlieder stated that this year marks the 25th Anniversary of the original banana split. He also stated that it will cost \$85,000.00 to pull this off if nothing is donated at all. He stated he has been in contact with Hershey, Dole, Chiquita, Turkey Hill, Pardoe's Perky Peanuts, and cherry manufacturers. He has been collecting prices for everything and tacked on 20% – 30%. In such cases as the banana's and strawberries, etc., if a disaster would happen with the crops the prices could rise dramatically. His current costs are approximately \$40,000.00. The ice cream has not been included in this price because Hershey and Turkey Hill are ecstatic about this event and are willing to donate their ice cream.

C/P Viker said so what you are asking for tonight from Council is permission to close the street? Mr. Schlieder replied yes. C/P Viker stated you want the confidence of knowing there is a place to put this thing. Mr. Schlieder again replied yes. C/P Anderson asked if the Police Chief should be made aware of this? Pres. Farrell stated absolutely. C/P Viker stated this would be the same concept as the Street Fair in September and C/P Anderson agreed. C/P Viker stated it would just take a longer portion of the road.

Mayor Christine stated it is really no different than the Halloween parade. C/P Charles stated people who need to get through town during the event could still use High Street. Pres. Farrell asked if this is going to be an all-day event. Mr. Schlieder replied that it would start at sun-up and we should be cleaning up by 11:30 a.m. Pres. Farrell asked when he thought the street would be opened again. Mr. Schlieder replied around 2:00 p.m.

C/P Viker stated that he thinks C/P Anderson's concern is legitimate and if we actually made a motion on this today that we should include the line - subject to the Police Chiefs approval.

C/P Mease questioned about the traffic coming off of the Isle of Que. V/P Carroll stated this is where the Fire Police come into play. Borough resident Earl Moyer asked if the emergency ramp onto the bypass from the Isle of Que could be opened that day.

Mr. Schlieder stated he owns the rights to the website about the banana split, Facebook, etc. Whatever the traffic pattern turns out to be, it will be posted on the website.

Mayor Christine stated he feels that if a decision is made tonight that it should be pending approval from Penn DOT and the Police Chief.

Motion by C/P Viker to approve pending approval from Penn DOT and the Police Chief. Motion seconded by V/P Carroll.

AYES: SIX (6)

NAYS: NONE

MOTION CARRIED

C/P Anderson stated that in order to get Gelnett funds, Mr. Schlieder would need to get associated with a non-profit in order to get Gelnett money, like SPI who could pickup the sponsorship. Pres. Farrell informed Mr. Schlieder that the next SPI meeting is Tuesday, January 15, 2013 at 6:00 p.m. in the community room of the Borough building.

C/P Viker also suggested getting event insurance lined up. Mr. Schlieder stated he has Stacy Butler looking into this. He has four (4) or five (5) quotes already. She has expressed a lot of interest in helping Mr. Schlieder.

V/P Carroll asked what happens in the event of rain. Mr. Schlieder stated that the contingency plan is to have it the next day Sunday, May 5, 2013. If it is still raining, Mr. Benner (organizer from the first banana split) got permission from the school district to have all the food brought into one of the gymnasiums for consumption by the general public..

COMMITTEE / COMMISSION / BOARD REPORTS:

A. FINANCE & BUDGET COMMITTEE: C/P Anderson, Chair

1. Payment and Ratification of Bills

Motion by C/P Anderson to pay the bills. Motion seconded by C/P Charles.

AYES: SIX (6) NAYS: NONE MOTION CARRIED

2. Statewide Tax Recovery, Inc. - Exoneration Requests – Mgr. Williams informed Council that there is one (1) for Marie Noecker who is deceased. It is for the years of 2009 and 2010 in the amount of \$5.50/year.

Motion by C/P Viker to approve. Motion seconded by C/P Charles.

AYES: SIX (6) NAYS: NONE MOTION CARRIED

3. Approve Contract Proposal with Keystate Publishers to update code book \$8,460.00 –

Motion by C/P Anderson to approve. Motion seconded by C/P Charles.

AYES: SIX (6) NAYS: NONE MOTION CARRIED

4. Consider Tax Collectors Compensation for 2014 through 2017 – C/P Anderson stated that on one side of the form handed out it shares the fees that were paid in 2012 and what those fees, when done the same way, would be in 2013. The second side of the form has three (3) different proposals – the first proposal compares the Borough to the County and what the County pays per bill. At this point, it is \$2.25/bill. The second proposal compares the Borough to the School District and the third proposal covers maintaining what we do currently.

Motion by C/P Anderson to pay the Tax Collector a dollar amount per bill comparable to the County rate but not to exceed \$4.00/bill for real estate and \$1.50 per capita. Motion seconded by C/P Charles.

C/P Anderson stated that the reason the Borough is changing from 2% to a dollar amount on the bill is that in the event that we do away with the per capita in 2014 and if Council would pass the proposal, it would enable this. It wouldn't have a negative impact. This is basically Proposal #1.

C/P Viker asked what the maximum amount that the people of Selinsgrove will be paying for tax collection services to the Elected Tax Collector? Total compensation would be \$6,315.00. C/P Anderson stated that if the County takes their bill up to \$4.00 it would not be higher than \$9,074.00.

C/P Viker asked if there is a reason why the people of Selinsgrove would need to attach their tax collection decision to what the County is doing. Is there a logical reason? C/P Anderson stated that if you look at what we do now, we actually pay the tax collector better than the County. What we are doing is saying that we should be more comparable to the County rather than paying more.

AYES: FIVE (5) NAYS: ONE (1) – Pres. Farrell

MOTION CARRIED

5. Landlord Ordinance – C/P Anderson stated this is not for lengthy discussion tonight. In the budget process the Borough would like very much too fully implement the Landlord Ordinance. This brought up questions as to how does the Borough do this? The Ordinance states that all properties need to be registered and that there is a \$10.00 registration fee that is paid annually. The Borough is thinking that one (1) way to do this would be to tie this to the sewer/water bills which go out quarterly and goes to the

property owner. If it is a rental unit, you would get a quarter of that \$10.00 to pay with your sewer/water bill rather than the Borough engaging in a separate process. C/P Anderson would like for Council to think about it. The decision does not have to be made now. If anyone would see a downside to this, the Borough would need to know and share this with the Finance Committee so the committee can come back with a proposal.

The Borough has been in touch to see what it would take in terms of changes to the software and cost.

Pres. Farrell asked if the Borough is going to contact the landlords and let them know if this is going to happen and get their input? C/P Anderson stated that perhaps Mgr. Williams would need to have a public meeting and educate the landlords as to what is going to happen. Mgr. Williams did state that the sewer/water bills are used to collect recycling fees, so this is not something brand new.

Pres. Farrell stated that one (1) of the issues he has is this creating more paperwork for the landlords? Treas. Badman said that the tenant should be the one paying the fee because it is the tenant who is the benefactor of it being a rental unit. Only rental properties will receive the fee.

C/P Viker asked if this could be included in the March 2013 newsletter. C/P Anderson answered yes.

C/P Anderson stated that the Ordinance is in the books. This is just a different way of implementing the Ordinance.

6. Pennsylvania Recreation and Park Society, Inc. Membership Application – C/P Anderson stated that the Borough is particularly interested in the safety workshops that are offered. The Borough has enough equipment now that we are thinking we really need to be making regular reviews of the state of the equipment and getting a replacement scheduled if need be. The agency membership rate is \$240.00. This would be paid out of Parks and Receptions budget.

Motion by C/P Anderson to approve joining Pennsylvania Recreation and Park Society. Motion seconded by C/P Viker.

AYES: SIX (6)

NAYS: NONE

MOTION CARRIED

7. 2011 Audit Report – C/P Anderson stated that Council did receive a copy of the 2011 Audit Report with their November minutes. This was neglected to be mentioned at the December 2012 meeting.

C/P Viker addressed Pres. Farrell by telling him that he thinks it would make sense for the Finance Committee, because the majority of Council voted to adopt a budget that didn't include the per capita tax in December, to have Council re-advertise the Ordinance repealing the per capita tax so full-Council might have a chance to consider the motion.

Sol. Cravitz stated the tax is in effect for the year 2013. C/P Viker said so there is no legal way to not tax the citizens of Selinsgrove now. Sol. Cravitz stated no, not for 2013. C/P Viker stated so what you are going to tell me is that my motion is illegal and it's going to die for lack of a second. Sol. Cravitz stated that you can do it now but it wouldn't go into effect until 2014.

C/P Anderson stated she would really like to hear from the County about what happens if we do this. C/P Anderson stated she doesn't like doing anything abruptly. C/P Viker stated that this is not abrupt, it's been talked about for years.

C/P Viker wants it stated for the record that there is at least one (1) Council member who does not want to tax the public unnecessarily.

Mayor Christine stated that he had spoken with Mr. Bolig the Tax Collector about educating himself about per capita tax in case he had to vote on this issue. Mayor Christine said that Mr. Bolig did bring up earned income tax and said that our Borough Ordinance specifies that people who are temporary

residents within the Borough can work not only in the Borough but in surrounding areas. The temporary residents within the Borough can be taxed at 1% rather than .5% and Mr. Bolig's thinking was that this is currently not happening to the extent that it could be. Treas. Badman stated we do have a non-resident rate and if people go to DCED's website it will list the tax rates.

Mayor Christine stated our point then becomes if we're not enforcing the tax per Ordinance on these people then is it an unfair practice to enforce other taxes on other people? According to Mr. Bolig there seems to be a group of people left on the table that are being charged ½ a percent as opposed to the full 1%.

B. PUBLIC FACILITIES & SERVICES COMMITTEE: C/P Hendricks, Chair – No Report

C. BOROUGH ADMINISTRATION / PROPERTY AND EQUIPMENT: C/P Carroll, Chair – No Report

D. COMMUNITY ACTIVITIES AND PUBLIC AFFAIRS: C/P Mease, Chair

1. Establish appropriate conditions/limitations/waivers necessary for the conduct of special community events as contained within the list enclosed.

Motion by C/P Mease to approve. Motion seconded by C/P Viker.

AYES: SIX (6)

NAYS: NONE

MOTION CARRIED

2. Recognize the appointment of Marsha Lemons to represent the Borough on the Library Board as requested by the Board of Trustees for a 3-year term, expires 12/31/15.

3. Clambake – C/P Mease stated he has received no further information. He is going to contact Bobbi Steinger and find out if she is progressing with this and making any headway at all, so we as a Council can talk about the closure of the parking lot on the Isle of Que at the boat launch.

E. PERSONNEL MANAGEMENT COMMITTEE: C/P Charles, Chair – Informed Council that over the last year we made quite a few changes that affected the Non-uniform Employee Handbook. The revisions have been incorporated into the handbook and the committee will be getting a copy to everyone in the near future. C/P Charles asks that everyone look it over and make sure the revisions look okay. This does not require any action from Council because they have already been approved.

F. PUBLIC SAFETY COMMITTEE: C/P Viker, Chair – No Report

G. PLANNING COMMISSION: Earl Moyer, Chair – Mgr. Williams informed Council that the biggest part of the meeting was dedicated to the presentation by Weis Markets and their land development plan located at Route 522 and 204 – across the highway from their current location. No action was taken pending receipt of review comments from outside agencies and the Borough Engineer.

1. Memorandum – Mgr. Williams informed Council that Mark Reinard, who is a resident of Cranberry Alley, has been asked to fill a vacancy on Planning Commission as a result of Karl Rohrbach resigning and moving from the Borough in the fall of 2012. A motion was made by the Planning Commission to recommend to this Council to appoint Mr. Reinard to fill the unexpired term of Mr. Rohrbach which will run through December 2013.

The meeting recessed at 8:07 p.m. for a 10 minute break. The meeting reconvened at 8:16 p.m.

H. ZONING HEARING BOARD: Cyril Runkle, Chair – No Report

I. CIVIL SERVICE COMMISSION: Dalton Savidge, Chair – Mgr. Williams informed Council that the Commission will be meeting on Monday, January 14, 2013 and Tuesday, January 15, 2013 in the

Keystone Room at 2:00 p.m. The Commission will be reviewing the rules and regulation comments that the Commission has received as well as the current application that will be used for the Police Dept.

J. SHADE TREE COMMISSION: Joan Fasold, Chair – No Report

BOROUGH ADMINISTRATIVE REPORTS:

A. MAYOR: Sean Christine

1. Presentation of Police Report for November 2012 – Mayor Christine reported to Council that there were no anomalies.

B. BOROUGH SOLICITOR: Robert Cravitz, Esq.

1. Authorize advertisement of Ordinance No. 801 regarding MOU with Snyder County Soil Conservation District as revised. – Sol. Cravitz informed Council that this is in regard to land development, erosion and sedimentation control standards. This started off affecting Chapter 123 involving subdivision and land development and this was also tied together with a cross reference into Chapter 140, Section 140-88, excavations and fill material in our zoning ordinance. With these two (2) conditions the Borough will be coming into compliance with what was recommended back in September 2012 by the Soil Conservation District.

C/P Charles stated that he has a question on No. 5, second page. He stated that this is one of the longest sentences he has ever seen. The last section where it is stated that there has been a determination by the Borough Council that a plan for minimizing erosion and sedimentation is not necessary. This is not implying that Council get involved in each and every case does it? Sol. Cravitz answered no. Only if we are requested to and we make that determination.

C/P Charles also had a question on the 3rd page – Section (b) and then under letter A – Any excavations for removal. The last sentence – The Board shall require that such excavation be enclosed by a fence for such excavation is hereby deemed to be a menace to the public health, safety and general welfare. Does this mean that Weis's is going to take a foot off of the top of the ground and put fill in to put a parking lot in? Does this mean the entire thing has to be fenced in? Sol. Cravitz stated no. Hopefully, people would use common sense. C/P Charles stated we don't put common sense in a lot of our Ordinances. Sol. Cravitz stated that yes, theoretically we could ask them to enclose the whole thing with a fence. It would be at the discretion of Mgr. Williams as the enforcement officer and DZO Powers would go out and see if there were any problems.

Sol. Cravitz stated that when Susquehanna University was doing some excavation work where the children's center is located there was an open pit there and the Borough did get involved and yes the Borough did have them close it, especially when it was filled up with water and there were children close by.

Sol. Cravitz told Council that they need to direct him to send Ordinance No. 801 out to have it advertised, Council will have one more public hearing in February 2013 and it should be adopted at Council's March 2013 meeting.

Motion by V/P Carroll to approve. Motion seconded by C/P Mease.

AYES: SIX (6)

NAYS: NONE

MOTION CARRIED

BOROUGH ENGINEER: J. A. Coukart & Associates

1. Update on pending projects – Mgr. Williams informed Council that the traffic signal at Mill and Market Streets is currently waiting for Penn DOT's comments.

Capital Improvement Projects for the Year 2012 - all work has been completed and all closeout paperwork on this project has been completed.

Isle of Que boat launch submissions have been sent to the appropriate agencies to be considered. The DEP office in Sunbury is actually the entity responsible for making application for the Submerged Land License Agreement for the Borough.

The Salt Storage Shed had the contractor on site. There are still some remaining punch list items. We are still withholding making full payment on this bill until the Borough is satisfied.

Susquehanna University and the 18th Street Commons – Phase II – The Borough has been working with the University on the placement of the fence to help mitigate noise and litter. Based on an email that Mgr. Williams received from Chris Bailey of Susquehanna he will be working with our Solicitor on the easement from Penn Township Municipal Authority.

2013 Capital Improvements – Mgr. Williams stated that Mr. Coukart would like to commence with some field survey work on High Street as soon as possible.

Weis Markets Land Development Plan – Mr. Coukart attended the meeting. Coukart & Assoc. are preparing some review comments. The subcontractor to Coukart Engineers – Traffic Planning & Design is reviewing the traffic study. All of this should be culminating before the next Planning Commission meeting to be reviewed and comments given to Council.

2. Update on pending projects – Larson Design Group – Mgr. Williams informed Council that Alan Zeigler submitted a report with his comments on ESCRA and the organic load issues. There is a reservoir cover replacement issue with peeling paint. There have been some paint samples taken of the coating that is peeling off of the concrete. The Borough is waiting for that analysis to take place as to why the coatings did not adhere to the surface. Lastly, SCADA is progressing in small steps in the construction of the control panels.

D. BOROUGH TREASURER: Sharon Badman

1. Approve Treasurer's Report for Month of January 2013 – Treas. Badman informed Council that the month has not closed yet.

E. BOROUGH MANAGER / SECRETARY: Paul A. Williams

1. Manager's Monthly Activity Report – A monthly report was submitted. In addition, Mgr. Williams stated that the Public Works Dept. did handle two (2) snow storms in December 2012 that required plowing. Public Works is also in the process of picking up and recycling Christmas trees, they just finished doing the quarterly meter readings for the sewer/water bills and the Borough Building/Library is getting ready to have their first filter changes made for all the air handlers throughout the building.

2. Adopt Resolution 2013-01 Acknowledgement of the Terms of Office, Affirmation of Appointments, Modifications of Assignments and Other General Provisions for 2013 – Mgr. Williams stated this is a real asset because you can find in one place the persons appointed and their term of office, etc. It can be a elected official, professional, staff and also those other committee's that are advisory to the Board. Mr. Williams has also included appointments of the Library even though it is just an acknowledgement.

Mr. Williams stated that for Council's consideration there is a blank space that Council can designate a voting delegate if in any event Council would decide to send someone to the PA State Borough's Association's Annual Convention.

Under Parks and Recreation, which is a five (5) year term, Mgr. Williams understands that Dick Norman has expressed a need to step down. There is now a vacancy on this Board.

Under Library Mgr. Williams did not ascertain what the year of expiration of Jim Blacks term was.

Anything appearing in bold print indicates a new term.

Mgr. Williams said that he realizes that Boroughs only reorganize every other year unlike townships which is every year. The only changes in this area are the administrative holidays that are slightly different from the non-uniform employees. Administration or the municipal office is slightly different than the road crew or the water department. This has been worked through the Personnel Committee and this specifies what those holidays are. This is one of the roles of Borough Council - to indicate and advise the non-uniform employees what the recognized holidays for the calendar year are.

C/P Viker asked Mgr. Williams if this will be presented annually. Mgr. Williams replied yes.

Motion by C/P Anderson to adopt. Motion seconded by V/P Carroll.

AYES: SIX (6) NAYS: NONE MOTION CARRIED

3. Susquehanna University – 18th Street Commons – Mgr. Williams stated to Council that the Borough is trying to finalize the fencing location with an easement agreement through Penn Township Municipal Authority on the installation. Sol. Cravitz will be reviewing the required maintenance agreement for the new impervious surface that is being created for parking spaces.

F. ZONING: Janet Powers, Deputy Zoning and Permit Officer – Unapproved draft minutes provided.

Update of PROPERTY TRANSFERS and BUILDING PERMITS ISSUED, Janet Powers, Deputy Zoning and Permit Officer – A written report was supplied.

G. SELINGROVE MUNICIPAL AUTHORITY – Donald Bottiger, Chairman – No Report

H. EASTERN SNYDER COUNTY REGIONAL AUTHORITY – Carol Handlan and George Kinney, Chairmen –

1. Monthly Minutes Provided from December 19, 2012

I. NORTH-EASTERN SNYDER COUNTY JOINT AUTHORITY – Bill Hetherington and Dianne Mengel – No Report

EXECUTIVE SESSION - Council Meeting recessed to an Executive Session at 8:36 P.M. to discuss pending litigation. Council meeting reconvened at 8:53 P.M.

Mgr. Williams stated that Council is authorizing Sol. Cravitz to enter his appearance on behalf of Council and the Borough of Selingsgrove regarding Matchline.

Motion by C/P Charles to approve. Motion seconded by C/P Mease.

AYES: SIX (6) NAYS: NONE MOTION CARRIED

ADJOURNMENT:

Meeting adjourned at 8:55 P.M.

Attachments: None

Respectfully submitted by

Chele' Weaver
Recording Secretary