

SELINGROVE BOROUGH COUNCIL MEETING

MONDAY, JANUARY 4, 2016 - 7:00 P.M.

BI-ANNUAL REORGANIZATION MEETING CALLED TO ORDER BY MAYOR JEFF REED

Verification of Submission of Certificates of Election and Affidavit of Residency for New and Re-elected Council Members and Mayor:

Shane E. Hendricks – four-year term – received by Borough Office
Richard P. Mease – four-year term – received by Borough Office
Grant M. Neff – four-year term – received by Borough Office

Oaths of Office Administered to New and Re-elected Council Members – Mayor Reed

C/P Mease and C/P Neff recited the Oath of Office lead by Mayor Reed.

COUNCIL MEMBERS PRESENT: C/P Brian Farrell, C/P Pete Carroll, C/P Marvin Rudnitsky, C/P Tim Charles, C/P Rich Mease, and C/P Grant Neff

COUNCIL MEMBERS ABSENT: C/P Shane Hendricks

OTHERS PRESENT: Borough Manager/Secretary Paul Williams; Solicitor Bob Cravitz; Mayor Jeff Reed; Junior C/P Jonah Markle; Borough Treasurer/Assistant Borough Manager Sheri Badman; Recording Secretary Chele' Weaver; DH&L Fire Company Drew Heintzelman; Daily Item Marcia Moore; Susquehanna University Mike Coyne; WKOK Kory Kramer and Selingsrove Borough Residents Edward Neff, Marjorie Neff, Ed Neff, Jr., Paul Grimes and Vince Stoops

CALL MEETING TO ORDER:

Mgr. Williams called the roll, followed by a moment of silence and the Pledge of Allegiance.

Election of Officers of Selingsrove Borough Council

President

C/P Mease nominated C/P Rudnitsky for President. Motion seconded by C/P Farrell.

AYES: FIVE (5) NAYS: ONE (1) – C/P Carroll MOTION CARRIED

Vice President

C/P Charles nominated C/P Carroll for Vice President. Motion seconded by C/P Rudnitsky.

AYES: SIX (6) NAYS: NONE MOTION CARRIED

President Pro Tem

C/P Carroll nominated C/P Hendricks for President Pro Tem. Motion seconded by C/P Farrell.

AYE: SIX (6) NAYS: NONE MOTION CARRIED

Chair of meeting returned to Pres. Rudnitsky who stated he would like to thank C/P Farrell for his years of service as President.

APPOINTMENTS

Borough Manager/Secretary

Motion made by C/P Charles to appoint Paul Williams. Motion seconded by C/P Farrell.

AYES: SIX (6) NAYS: NONE MOTION CARRIED

Borough Treasurer

Motion made by C/P Charles to appoint Sheri Badman. Motion seconded by C/P Farrell.

AYES: SIX (6) NAYS: NONE MOTION CARRIED

Borough Solicitor

Motion made by C/P Mease to appoint Bob Cravitz as the Borough's Solicitor. Motion seconded by C/P Charles.

AYES: SIX (6) NAYS: NONE MOTION CARRIED

Borough Engineer

Motion made by C/P Charles to appoint John Coukart. Motion seconded by C/P Farrell.

AYES: SIX (6) NAYS: NONE MOTION CARRIED

REVIEW AND APPROVAL OF COUNCIL MINUTES FROM MEETINGS OF DECEMBER 7, 2015 and RECONVENED MEETING OF DECEMBER 24, 2015 – Copies Provided

Motion made by C/P Charles to approve the minutes as presented. Motion seconded by C/P Farrell.

AYES: SIX (6) NAYS: NONE MOTION CARRIED

PERSONS TO BE HEARD

Vince Stoops

Mr. Stoops took the floor and stated that to ignore a request from the public to speak before the appointment of a Municipal Officer is shameless.

DH&L Fire Company/DH&L Ambulance League

Drew Heintzelman the Assistant Fire Chief reported for the month of December 2015 there were 25 incidents by Township and they are as follows: One (1) in Chapman Township; one (1) in Jackson Township; six (6) in Monroe Township; four (4) in Penn Township; one (1) in Riverside Borough; ten (10) in Selinsgrove Borough; one (1) in Union Township and one (1) in Washington Township. Total estimated losses are \$35,000.00 due to an electrical fire on West Sassafras Street.

Out of the 25 calls there were: Two (2) automatic alarms; one (1) CO alarm; one (1) chimney fire; two (2) motor vehicle accidents with extrication; one (1) false alarm; one (1) gas leak; two (2) medical assists; eight (8) motor vehicle accidents without extrication; one (1) odor investigation; one (1) power lines down; two (2) structure fires; one (1) smoke in structure; one (1) traffic control and one (1) water rescue/recovery. Staff count was 149 for 151.97 man hours.

Mayor Reed stated that he would like to express his thanks to DH&L Ambulance League for their assistance in helping Mayor Reed with his wife. They were very professional.

Mr. Heintzelman stated that for the **YEAR** there were 355 incidents by Municipality and they are as follows: One (1) in Adams Township; one (1) in Center Township; six (6) in Chapman Township; nine (9) in Jackson Township; one (1) in Lewistown Borough; one (1) in Liverpool; one (1) in Lower Augusta Township; six (6) in Middlecreek Township; sixty (60) in Monroe Township; four (4) in Northumberland Borough; 101 in Penn Township; three (3) in Perry Township; one (1) in Riverside Borough; 116 in Selinsgrove Borough; fifteen (15) in Shamokin Dam Borough; six (6) in the City of Sunbury; eleven (11) in Union Township; one (1) in Upper Augusta Township and eleven (11) in Washington Township. The estimated total losses for Penn Township and the Borough of Selinsgrove are \$670,500.00

Out of the 355 calls there were: Sixty three (63) automatic alarms; seven (7) brush/wildland fires; three (3) CO alarms; two (2) chimney fires; two (2) stand by assignments; nine (9) motor vehicle accidents with extrication; five (5) electrical fires; six (6) false alarms; four (4) good intent/service calls; twelve (12) gas leaks; two (2) HazMat calls; five (5) misc. fires; three (3) pedestrian accidents; sixty two (62) medical assists; sixty three (63) motor vehicle accidents without extrication; two (2) lightning strikes; five (5) odor investigations; eleven (11) power lines down; three (3) public services; one (1) training; five (5) rescue calls; twenty eight (28) structure fires; eight (8) smoke in structures; eleven (11) trees down; sixteen (16) traffic controls; seven (7) vehicle fires; eight (8) water rescue/recoveries and one (1) flooding. Staff count was 1,917 for 2,380.87 man hours.

Selinsgrove Projects, Inc.

Board Meeting Minutes – Copy Provided

Selinsgrove Chamber of Commerce – No Report

SARI (Pool) – Richard Mease

C/P Mease informed Council that the Pool Board has officially declined any further negotiations with Horvath Communications concerning the cell tower at the swimming pool. This decision was made due to the community response and SARI wanting to keep unity in the community.

Parks & Recreation Commission – Megan Will

Mgr. Williams stated that there is a need for volunteers at Little Norway II. He also stated that new signs have been erected at the Penns Creek access, the tot lot on Water Street and at the entrance to Major Anthony-Selin Park.

COMMITTEE / COMMISSION / BOARD REPORTS

FINANCE & BUDGET COMMITTEE – Tim Charles, Chairman

Payment and Ratification of Bills

Motion made by C/P Charles to pay the bills as presented. Motion seconded by V/P Carroll.

AYES: SIX (6) NAYS: NONE MOTION CARRIED

Statewide Tax Recovery, Inc. – Exoneration Requests – No Report

Approve Resolution No. 2016-02 with SEDA-COG regarding CDBG Funds – Copy Provided

C/P Charles stated that this resolution authorizes SEDA-Council of Governments Community Development staff to execute, on behalf of Selinsgrove Borough, certain documents associated with the Pennsylvania Department of Community and Economic Development Block Grant Entitlement program. This is done every year.

Motion made by C/P Charles to pass Resolution 2016-02. Motion seconded by C/P Mease.

AYES: SIX (6) NAYS: NONE MOTION CARRIED

PUBLIC FACILITIES & SERVICES COMMITTEE – Shane Hendricks, Chairman

C/P Charles stated that Parks and Recreation (PnR) have a Go Fund Me account. PnR would like to use the monies raised to purchase an electric pump, snow blower and a Nice Ice machine to smooth the surface of the skating rink. PnR is looking for Council's approval to purchase these items.

Treas. Badman asked if there is a price for these items. Mgr. Williams replied it would be approximately \$2,500.00 for the snow blower and the electric pump. There may not be any money left over to purchase the Nice Ice machine.

Motion made by C/P Charles to use only the monies from the Go Fund Me account to make the purchases. Motion seconded by C/P Mease.

AYES: SIX (6) NAYS: NONE MOTION CARRIED

BOROUGH ADMINISTRATION / PROPERTY AND EQUIPMENT – Pete Carroll, Chairman – No Report

COMMUNITY ACTIVITIES AND PUBLIC AFFAIRS – Richard P. Mease, Chairman

Establish appropriate conditions/limitations/waivers necessary for the conduct of special community events as contained within the list enclosed – Copy Provided

Motion made by C/P Mease to approve. Motion seconded by C/P Farrell.

AYES: SIX (6) NAYS: NONE MOTION CARRIED

PERSONNEL MANAGEMENT COMMITTEE – Marvin Rudnitsky, Chairman – No Report

PUBLIC SAFETY COMMITTEE - No Report

PLANNING COMMISSION – Earl Moyer, Chairman

Mgr. Williams stated the commission will be meeting on Wednesday, January 20, 2016. There will be on-going discussion about the sign ordinance updates.

ZONING HEARING BOARD – Cyril Runkle, Chairman

Mgr. Williams stated that there is a hearing scheduled for Thursday, January 7, 2016 at 7:00 p.m. It has been advertised. The focus of the two (2) requests is relief from the Zoning Ordinance as it relates to the two (2) homes proposed to be elevated on the Isle of Que. These homes need relief from the future landing and exterior stairs because of encroachments into either front, side or rear yard setbacks.

Horvath Communications has withdrawn their application. The application for Leann Mischel is still pending and a continuance has been requested by Atty. Antonio Michetti.

CIVIL SERVICES COMMISSION – Dalton Savidge, Chairperson

Mgr. Williams stated that the Borough has received eight (8) applications for the Police Officer position. Chief Garlock has identified someone to be a proctor of the exam. The examination will be administered

on Saturday, January 16, 2016 – followed by the physical agility test. An oral exam will be scheduled at a later date.

SHADE TREE COMMISSION – Bo and Joan Fasold – No Report

BOROUGH ADMINISTRATIVE REPORTS

MAYOR – Jeff Reed

Presentation of the Police Report for October 2015 and November 2015 – Copies Provided

BOROUGH SOLICITOR – Robert Cravitz, Esq.

Sol. Cravitz stated that discovery is proceeding thru the Eastern Snyder County Regional Authority (ESCRA) case.

BOROUGH ENGINEER

Update on pending projects – Coukart & Associates, Inc. – Copy Provided

Mgr. Williams stated that the Downtown Streetscape Lighting – Phase III – PennDOT has the project out for accepting bids. They have a Let Date of Thursday, February 4, 2016.

2015 Public Works Project – a final application has been submitted. Closeout paperwork is pending.

2016 Street Program/2016 Curb Ramps – these are occurring simultaneously and are in design. Some field work is being done. Requests for bids should be sent out sometime in late winter or early spring of 2016.

Selinsgrove Area School District – Middle School – Engineer Coukart is monitoring this project.

Update on pending projects – Larson Design Group – No Report

BOROUGH TREASURER – Sharon M. Badman

Approve Treasurer’s Report for Month of December 2015 – Copy to be provided after year-end closing.

BOROUGH MANAGER / SECRETARY – Paul A. Williams

Manager’s Monthly Activity Report – Copy Provided

Mgr. Williams stated that on Thursday, December 10, 2015 there was a bid advertisement by PennDOT via ECMS Project for the ornamental street lights.

Mgr. Williams told Council if they get the opportunity to stop and look at the three (3) new signs installed at the parks. They were done by Middle Creek Signs. These new signs will serve as an identification and also assist with any emergencies because the address location is now listed on the signs.

Mgr. Williams would like to recognize Marsha Lemons and Janie Coyne for all the coordination that was done with the downtown Christmas decorating.

Adopt Resolution 2016-01 Acknowledgement of the Terms of Office, Affirmation of Appointments, Modifications of Assignments and Other General Provisions for 2016 – Copy Provided

Mgr. Williams stated that under Elected Officials – Borough Council - the positions that were nominated and voted on this evening can be included on the Resolution. The final version of this Resolution will then include these changes.

Motion made by C/P Charles to adopt Resolution 2016-01 with the additions of the titles for Borough Council members. Motion seconded by C/P Farrell.

AYES: SIX (6)

NAYS: NONE

MOTION CARRIED

Statements of Financial Interest are to be completed and returned to the Borough Office before Sunday, May 1, 2016 – Copy Provided

Reminder concerning PSAB Newly Elected Municipal Officials Training – Copy Provided

Heroes Breakfast Nomination Form – Copy Provided

Mgr. Williams stated this is sponsored by the American Red Cross. There are different categories and they are as follows: Adult Good Samaritan, Youth Good Samaritan, Military, Emergency Services Personnel, Animal Rescue, Community Impact and Dr. Charles P. Fasano, D.O. Medical Hero Award.

The awards will be presented at the Country Cupboard in Lewisburg on Friday, April 1, 2016 from 7:30 a.m. to 10:30 a.m. The nomination deadline is Sunday, January 31, 2016. The act of heroism must be ongoing or have been performed between February 1, 2014 and Sunday, January 31, 2016.

ZONING – Jessie Runkle, Deputy Zoning and Permit Officer

Update of ZONING, SIGN and DEMOLITION PERMITS ISSUED - Copy Provided

PARKS & RECREATION COORDINATOR – Jessie Runkle

Monthly Report – Copy Provided

Mgr. Williams wanted to draw to Council's attention the last comment made by Ms. Runkle on her report. She wrote – thank you for allowing me to have this opportunity. We, as a group, helping create some great programs that people look forward to here in the Borough of Selinsgrove. I look forward to seeing this program continue to grow in the future. Mgr. Williams stated that Ms. Runkle has really made a difference. Pres. Rudnitsky stated that she had impressed everyone sitting on Council.

EASTERN SNYDER COUNTY REGIONAL AUTHORITY – Ed Mann, Borough Representative

Meeting Minutes – Copy Provided

Mgr. Williams stated that Susquehanna Universities request for sewer connections has been satisfied for the new Admissions Building.

Mgr. Williams stated he is trying to stay current on the Que Brew situation with Alan Zeigler of Larson Design Group. Mgr. Williams wants to know what Mr. Zeigler's feelings are and whether or not the Que Brew needs an industrial permit or not. There is still no conclusion. Whatever result the Borough receives is to then be shared with ESCRA and hopefully they will concur.

NORTH-EASTERN SNYDER CO. JOINT AUTH. – Bill Hetherington/Dianne Mengel – No Report

SELINGROVE MUNICIPAL AUTHORITY – Donald Bottiger, Chairman – No Report

NEW BUSINESS:

OTHERS

Vince Stoops

Mr. Stoops would like the Borough to please publish the proposed Resolutions and Ordinances on line, this way members of the community can review them from home. Pres. Rudnitsky asked if the Borough has a committee that needs to consider this. Mgr. Williams replied that it would be the Borough Administration/Property & Equipment Committee.

ADJOURNMENT:

Motion made by C/P Charles to adjourn at 7:50 p.m.

Respectfully submitted by

Chele' Weaver
Recording Secretary