

SELINGROVE BOROUGH COUNCIL MEETING

MONDAY, DECEMBER 3, 2012 - 7:00 P.M.

COUNCIL MEMBERS PRESENT: Pres. Brian Farrell, V. Pres. Pete Carroll, C/P Dottie Anderson, C/P Tim Charles, C/P Shane Hendricks, C/P Rich Mease, and C/P Erik Viker

COUNCIL MEMBERS ABSENT: Jr. C/P Maggie Lemons

OTHERS PRESENT: Solicitor Robert Cravitz; Mayor Sean Christine; Borough Treasurer Sheri Badman; Acting Recording Secretary Chele' Weaver; Deputy Zoning Officer Janet Powers; Tax Collector Mike Bolig; Main St. Manager Tim Musser; Senior Center Eunice Troxell; Fire Police Chief Carson Leitzel; DH&L Fire Company Gary Griner; Selinsgrove Borough Residents Vince Stoops & Earl Moyer and Selinsgrove Projects, Inc. Bobbi Steininger

OTHERS ABSENT: None

CALL MEETING TO ORDER:

Pres. Farrell called the meeting to order at 7:00 P.M. Mgr. Williams called the roll, followed by a moment of silence and the Pledge of Allegiance.

REVIEW AND APPROVAL OF COUNCIL MINUTES FROM MEETING OF NOVEMBER 5, 2012:

Motion by C/P Hendricks to approve the minutes as presented. Motion seconded by V/P Carroll.

AYES: SEVEN (7)

NAYS: NONE

MOTION CARRIED

REVIEW AND APPROVAL OF COUNCIL MINUTES FROM SPECIAL MEETING OF NOVEMBER 19, 2012:

Motion by C/P Viker to approve the minutes as presented. Motion seconded by V/P Carroll.

AYES: SEVEN (7)

NAYS: NONE

MOTION CARRIED

PERSONS TO BE HEARD:

DH&L Fire Company – Gary Griner informed Council there were five (5) automatic alarms; one (1) wild fire; two (2) good intent/service calls; three (3) medical assists; one (1) local alarm; three (3) motor vehicle accidents without extrication; two (2) odor investigations; one (1) structure fire and one (1) vehicle fire.

For incidents by Municipality there was one (1) in Chapman Twp.; five (5) in Monroe Twp.; seven (7) in Penn Twp. and six (6) in Selinsgrove Borough for a total of 19 incidents in November 2012.

For man hours there were 146 men for 134.35 hours for November 2012.

Mayor Christine informed Council that Fire Co. and Fire Police representatives were present and could answer any questions that council might have in regard to his request for \$15,000 for a Fire Police van. C/P Anderson said this was discussed at the Finance Committee meeting and it is the Committee's recommendation that Gelnett funds for 2012 be used for this purpose.

C/P Anderson said she was prepared to make a motion in this regard along with the Finance Committee report.

Selinsgrove Area Recreation, Inc. – No report provided.

Selinsgrove Projects, Inc. – Main St. Manager Tim Musser informed Council that White Christmas Decorating Day was held on Monday, November 19, 2012. It began at 8:30 a.m. and ended around 12:00 noon.

Tuesday, November 20, 2012 was the Tree Lighting Ceremony on the Commons. Joe Kleinbauer lit the tree and there were speeches by Pamela White, President of the Selinsgrove Chamber of Commerce and Rev. Paul Donecker of All Saints' Episcopal Church. There were around 100 plus people that attended.

The "Stuff the Truck" event was held on Saturday, November 17, 2012 for victims of Hurricane Sandy. The truck opened at 9:00 a.m. and the truck was stuffed by 1:00 p.m. The truck was heading for Perth Amboy, NJ on Tuesday, November 20, 2012. A big thank you to I.T. Xpress for providing pizzas for the people who were helping.

Late Shopper's Night will be held on Tuesday, December 4, 2012 from 6:00 p.m. – 11:00 p.m. Horse drawn carriages will be in the downtown, chestnuts and cider will be available on the Commons and Re-Creation will be performing on the Commons at 7:00 p.m.

Santa Fest will be on Saturday, December 8, 2012 from 4:00 p.m. until ? Bands will be at various downtown businesses from 5:00 p.m. until 12:00 a.m. Come downtown dressed as Santa Claus and drop a canned food item off on the Commons from 4:00 p.m. - 7:00 p.m.

There have been 55 bricks sold so far for around the clock. The goal is at least 68.

Bobbi Steinger stated that she would like to propose a clam bake for SPI. She and her husband own the two (2) lots next to the boat launch on the Isle of Que. The committee is looking at an early summer event. It would possibly be held in the 1st or 2nd week of June 2013 due to the fact that it is not as hot and more comfortable. The committee would like to have wine and beer tasting and entertainment. There would be pre-sold tickets, very similar to what is done with Brew Fest. We would use the fencing from Brew Fest. It would be a fundraiser for the community. They have received a lot of support and a lot of people seem to be interested. She just wants to make sure this is doable and not wasting anyone's time.

They will limit this event to no more than 500 people. Mr. & Mrs. Steinger would have the band in one corner, have a food tent and approximately three (3) micro brews and three (3) local wineries. They could house all of this on their lawn which is located in Penn Township, adjacent to the Borough's parking lot on South Front Street. They need the parking lot at the Boat Launch for the overflow of people, cars, etc.

Pres. Farrell said this has been discussed and the problem is going to be the alcohol. We have never had any events on any Borough property with alcohol. Mrs. Steinger said this event would be covered under Selinsgrove Projects, Inc. insurance policy (the same as Brew Fest). They would have us listed and also the Borough property. It is actually a mirror event to the Brew Fest but on a smaller scale.

C/P Viker asked Mrs. Steinger if all she is asking is to use the parking lot? We cannot keep you away from the parking lot if used for parking cars. If what you are asking is for some of the parking lot to be fenced off or used for another activity, you would have provide Council with a clearly written request. If you make sure your fenced area for tasting is not in the parking lot, it sounds doable.

C/P Anderson stated she is concerned about the traffic. Five hundred (500) people can become an issue. Mrs. Steinger said this has been discussed. An idea from one of the residents on the Isle of Que was to possibly ask for permission to use the field behind Pres. Farrell's home, which is owned by Heimbach's, and have people walk. We do not want to have parking on Front Street in front of residents homes. C/P Viker suggested a valet parking arrangement or use of a shuttle bus. Mrs. Steinger said it was discussed using one of Susquehanna University's buses and shuttling people to the Isle of Que.

Sol. Cravitz asked Gary Griner if he has any reservations about DH&L only having one (1) access to the Isle of Que in an emergency situation? Gary Griner informed Council that as long as they had access to

get to the other end of the island that would be all that DH&L needs. He would also like to have someone at the event. Mrs. Steinger stated there would be plenty of the security just like Brew Fest.

C/P Charles stated that Council is not quite sure where they will be in the process of reconstructing the boat launch. All kinds of heavy equipment could be sitting in the parking lot. Council hopes it will be under construction by June of 2013. Mrs. Steinger stated that she and her husband discussed this and if this would be the case then they just could not hold the event there. Mrs. Steinger stated that it took two (2) years for Brew Fest to come into being. It may just happen that the clam bake will have to wait until 2014.

Mrs. Steinger asked if the boat launch could be shut down for the event which would only be four (4) hours 12:00 p.m. to 4:00 p.m. C/P Viker stated that once the boat launch is open, it is open. We cannot turn fisherman away for a certain block of time and tell them to come back later.

V/P Carroll asked if there is a rain date? The fields could be a muddy mess. Mrs. Steinger stated no, because the seafood is going to be fresh. That is why we are having a tent. That is why it would also be a good idea to shuttle people in, so we are not dealing with muddy fields, parking lots, etc.

C/P Anderson asked Mrs. Steinger if she has talked with anyone from Penn Twp.? Mrs. Steinger said she had spoken with the Supervisors and that they told her there are no special permits that need to be purchased. They can do what they want.

C/P Carroll informed Mrs. Steinger that he spoke with Harold Aucker from the VFW and that there is a pavilion available there that could accommodate the clam bake and also provide alcohol. Mrs. Steinger stated the whole idea of having the clam bake on the Isle of Que is because of the scenery – it is gorgeous over there.

C/P Viker stated that we are just discussing the parking lot. Write up a proposal regarding how you would use the parking lot, security and traffic. Give it to Mr. Williams and we will have time to discuss it.

V/P Carroll reminded Mrs. Steinger that there is also an educational building proposed to be built in the parking lot at the boat launch. Mrs. Steinger said wouldn't it be a great idea if the proceeds from the clam bake could be dedicated to the building or at least a portion of it?

Michael B. Bolig, Tax Collector – Consider request for setting compensation for 2014-2017 – Mr. Bolig informed Council that he is in his 17th year as Tax Collector for Selinsgrove. To make a quick synopsis – 16 years ago Mr. Bolig addressed some Borough Council members and contacted some other Tax Collectors from other areas and told them what he collected. They came up with a figure of \$12,000.00 that he could be paid. Twelve years ago he addressed the Borough Council officially and again addressed the \$12,000.00 issue. A sub-committee of Marlin Inch, the late George Praul and the late Don Sheldon came back and talked with Mr. Bolig about paying him 3%. Mr. Bolig said lets do it. This worked for the first couple of years but then we got a lot of land that was tax exempt.

Borough Council informed Mr. Bolig last term that they were looking at changing things. Mr. Bolig suggested capping it around \$12,000.00. They went with the 2% or \$10,000.00, which was a little lower than Mr. Bolig wanted but it was close so he agreed to this. The \$10,000.00 cap is hidden once he collects a half million dollars. The last two (2) years he has hidden it.

Mr. Bolig presented Council with 2011 figures for local Borough's/Townships. Selinsgrove Borough collected \$507,000.00 at 2% compensation and Mr. Bolig maxed at \$10,000.00; Shamokin Dam Borough collected \$347,000.00 at 3% compensation and the tax collector received \$10,413.00; Monroe Township collected \$186,00.00 at 6% compensation and the tax collector received \$11,169.00 and Jackson Township collected \$172,000.00 at 5% compensation and the tax collector received \$8,582.00.

Mr. Bolig said the percentage that Shamokin Dam Borough collected was 68% of Selinsgrove's taxes collected and that their tax collector's compensation was 104%; Monroe Township collected 37% of what

Selinsgrove collected and their tax collector's compensation was 112% and Jackson Township collected 34% of what Selinsgrove collected and their tax collector's compensation was 86%.

Mr. Bolig sent a proposal to Council of either going to a flat \$12,000.00 salary or a flat 3%. He feels the \$12,000.00 salary is a better option. That way if something tragic happened to him and the Borough hired a new tax collector that person would step right into a salary. Even though this position is elected it would not receive benefits, compensation, etc.

C/P Viker reminded Council that Mr. Bolig may or may not be filling this position in the next election. We are not saying your salary, we are saying an elected officials salary.

Mr. Bolig informed Council that there are about 2,000 hours of total work load. He outsources and uses his wife and others to help (whom he does pay). On average, expenses are around \$5,000.00 per year. The Assessment Office has also pushed a lot of their work onto the Tax Collectors.

C/P Viker stated Council does not have to spend another dime of tax payer money to get our taxes collected. There is no need to increase this rate at all. We will get our taxes collected for \$10,000.00. Anyone can run for office.

C/P Anderson stated from the brief conversation in the Finance Committee meeting we wanted to hear Mr. Bolig out. We will then discuss it again in January of 2013 and come back with a recommendation to Council. She does not think they are prepared and she for one would like more information. She would like to have the benefit of what the County is going to do and she would like to have a sense of compensation from some other places.

C/P Anderson stated she does feel that in the future there will not be an elected Tax Collector. It will be contracted out, in house, etc. She is also agreeing with C/P Viker in the fact that if \$5,000.00 is offered for the position and someone wants to run for the position at that amount then that is what they will do.

C/P Viker stated that raising the money is not necessary and we can get our taxes paid for this amount. We had this same conversation four (4) years ago.

Pres. Farrell stated we will have the Finance Committee talk about this and get back with Council. He thanked Mr. Bolig for his comments.

Parks & Recreation Commission – C/P Hendricks informed Council that the Committee met on Tuesday, November 27, 2012 at 7:00 p.m. in the Keystone Room. Vince Stoops, Rich Heinbach, C/P Hendricks and Mgr. Williams were in attendance. We also had a journalism student from Susquehanna University present.

We briefly discussed the 2013 budget requests and where the requests stand.

The ice rink is in need of firewood this season. Anyone who would like to donate a load of firewood, it would be greatly appreciated. The Committee discussed putting new contactors in the timer box. C/P Hendricks stated he will take care of this. Once they get close to opening up, the concession stand will need stocked. There will be lots of volunteers needed to help operate the ice rink.

On December 14, 2012 from 9:00 a.m. – 2:00 p.m. in the Degenstein Center at Susquehanna University, they will be hosting the first annual meeting of the Snyder County Coalition for Kids. It is basically a program being put together to look at youth development programs and also look at delinquency/dependency prevention. C/P Hendricks and C/P Anderson plan on attending. There will be more information on this at the January 2013 Council meeting.

The Dog Park has been winterized. The fountain has been turned off. People have still been trying to use it. A sign needs to be put on the fountain when it is winterized. The Committee discussed the need for lights and a bulletin board.

The Rotary Field has been winterized. We also discussed some of the needs at the kayak launch and the Moose Playground. They are in need of materials in the spring.

The Committee also discussed the Summer Supervised Playground program. There is a need to try and recruit a lot more kids for the program. There was also discussion on the "daycare syndrome" that we have been wrestling with over the last couple of years. This year it was moved to a morning session followed by a break from 12:00 noon to 1:00 p.m. and then an afternoon session. What the Committee found is there were too many kids that were left there by their parents over that hour. This meant our supervisors had to spend that hour at the park. Some of the kids were walking or riding their bikes to Weis Markets and then coming back. C/P Hendricks stated one of the items discussed was running the program from 12:00 noon to 5:00 p.m. with no morning session. This will be discussed more at the January 2013 meeting. C/P Hendricks said the Committee also addressed the six (6) year olds. This past summer it was limited to ages 7 – 12. They felt that once children complete 1st grade they can attend the program. They discussed what happens when it rains? The Committee would like to find out if there is something they can do with the Community Rooms, Library, etc. on rainy days.

The next Parks & Recreation meeting will be held on Tuesday, January 22, 2013 at 7:00 p.m. in the Keystone Room.

Others to be Heard –

Eunice Troxell, Site Manager, Selinsgrove Senior Center – Mrs. Troxell wanted to bring to Council's attention the need for lighting in the Water Street Parking Lot across from the Senior Action Center. It is very dark. Mrs. Troxell stated she hands out flash lights to the seniors so they can see where they are going and are safe. Mrs. Troxell also told Council that behind the Senior Action Center is a parking lot with minimal lighting. She has an automatic light hooked up that comes on, but it is not very bright. Is this private property or is it public? C/P Viker stated we would need to talk with Corby Bowersox.

Mrs. Troxell stated in the summer months it is not an issue because it is daylight out longer. However, on Monday nights Mrs. Troxell has between 30-50 seniors that come for dinner and activities. It would be more comfortable and safer if there was adequate lighting.

C/P Carroll suggested that Mrs. Troxell check with the neighbors to make sure they would be okay with lighting being installed.

FINANCE & BUDGET COMMITTEE: C/P Anderson, Chair

Payment and Ratification of Bills

Motion by C/P Anderson to pay the bills. Motion seconded by C/P Carroll.

AYES: SEVEN (7)

NAYS: NONE

MOTION CARRIED

Statewide Tax Recovery, Inc. - Exoneration Requests – Mgr. Williams informed Council there was one (1) for \$5.50 per capita tax for William Woodling, he is deceased.

Motion by C/P Viker for exoneration of this person. Motion seconded by C/P Hendricks.

AYES: SEVEN (7)

NAYS: NONE

MOTION CARRIED

Tentative Adoption of 2013 Budget and authorization for solicitor to prepare Ordinance levying the tax rate at 16 Mills for 2013 – C/P Anderson made a motion for tentative adoption of the 2013 budget and that Council would authorize the solicitor to prepare and advertise an Ordinance levying the tax rate at 16 Mills for 2013. There has been lengthy discussion both in the Finance Committee and in our workshop. Motion seconded by C/P Charles.

AYES: FIVE (5)

NAYS: TWO (2) – C/P Hendricks and C/P Viker

MOTION CARRIED

C/P Viker stated he would like to make an amendment to the motion to eliminate the per capita tax during this next budget year and authorize the Borough Treasurer to adjust the budget accordingly. C/P Viker said he is not surprised if this motion dies for lack of a second. He would like it stated on the record that he is the only Council person who is voting for a reduction in taxes. This is the year, we talk about it all the time. Motion seconded by C/P Hendricks.

C/P Anderson stated we had some discussion about this in the Finance Committee meeting. She is not prepared to say it is a wise move for the Borough, it is too abrupt. C/P Viker asked how much money we are sending from the General Fund to Community Improvements and Acquisitions this year? Treas. Badman stated \$30,000.00. C/P Viker stated that is were we should put it. C/P Charles said because that money can pay for an alley, it pays our infrastructure. C/P Viker said Community Improvements and Acquisitions is a luxury. We can simply take that and reduce those numbers. C/P Anderson stated that what C/P Viker sees as a luxury, other people do not. C/P Viker stated he looks at the Constitution of the Commonwealth of PA. Our job description. They are luxuries compared to the Constitution. It is \$9,000.00 and Council can find it. C/P Viker stated he will find it for Council.

C/P Hendricks wants to know where this is coming from? When you say luxuries, we have robbed those luxuries to balance the budget for the last four (4) years. C/P Viker said his motion is that the Borough Treasurer provides recommendations for the tentative budget. We can do that in Committee. C/P Viker stated Council can take it out of the Libraries, or the pool's money.

C/P Anderson stated that she would actually support this if what we are saying is by 2014 we will do away with the per capita tax. She also stated that the strongest argument for elimination of this tax, is that it is the only thing 60% of the Boroughs rental community pays as opposed to the property owner.

Pres. Farrell asked if the Borough does have a problem collecting this per capita tax? Treas. Badman said there are people who choose not to pay it.

AYES: FOUR (4)

NAYS: THREE (3) – C/P Anderson, C/P Carroll and C/P Charles

MOTION PASSED

C/P Viker stated he has another amendment to the motion, which is a motion to transfer \$18,000.00 from 456-500 into Community Acquisitions and Improvements which is an additional donation above and beyond the matching grant for the Library and move that to line item 411-540 Dauntless Hook & Ladder, to improve their capital funds and help them with their fire trucks and future expenses.

This failed for lack of a second motion. C/P Viker stated just to show for the record only one (1) Council person wanted to help the Fire Co. which is our constitutionally, obligated responsibility.

C/P Charles stated to C/P Viker so you're saying that Council is taking money away from the Fire Co.? C/P Viker stated that he feels Council should give the Fire Co. more and that the Libraries operating expenses should go instead to the Fire Co. because we have a constitutional obligation as elected officials to promote fire protection in this town.

C/P Anderson said we are already giving the Fire Co. \$50,000.00. C/P Viker asked how much we have given the Library? C/P Anderson stated \$18,000.00 plus \$30,000.00 from the Gelnett Trust. C/P Viker said and over the next five (5) years? We all have our pet projects. He has a responsibility to support the safety of the citizens of Selinsgrove, the obligations of this office and that is what he will be doing.

C/P Viker stated as his last motion he moves to switch the priorities on page 64, #1 and #2. Number 1 is the Liberty Alley project and #2 is the Kidsgrove path. He would like to switch that so the 1st priority that we get done is the safe walking from downtown to our most popular children's playground, to guarantee that it does get done this year.

C/P Hendricks said the Public Facilities and Services Committee will put all three (3) of these ads out to bid. If the sidewalks on Sassafra Street came in at \$50,000.00 it would not be doable. If the sidewalks came in at \$20,000.00, he would do that over Liberty Alley. Motion seconded by C/P Hendricks.

AYES: SEVEN (7)

NAYS: NONE

MOTION CARRIED

Establish date and time for Special meeting for Final Adoption of the 2013 Budget and adoption of Tax Ordinance for 2013 – C/P Anderson said the Committee is looking at Thursday, December 20, 2012 at 4:00 p.m. We need to know if we have a quorum. C/P Hendricks asked if we are making modifications to the per capita, do we have enough time to make those changes and advertise this? C/P Viker stated that Council could address this via email conversation. C/P Anderson stated Council really doesn't have to do anymore for the sake of getting it advertised. We can just remove it as an income item and subtract it from the bottom line.

C/P Viker and C/P Hendricks will not be able to make it. However, Council should still have enough members present to make a quorum.

Request approval to pay all bills received through end of 2012, to the extent that revenues are available for this purpose – Motion made by C/P Anderson to approve. Motion seconded by C/P Viker.

AYES: SEVEN (7)

NAYS: NONE

MOTION CARRIED

Van for Fire Police – Motion has been made by C/P Anderson related to a Gelnett Trust application from the Fire Police. This application has been submitted by Mayor Christine on behalf of the Fire Police. They are able to buy a van and the total cost is \$25,000.00. They are requesting \$15,000.00 from the Gelnett Trust. The committee is recommending doing this in 2012 with 2012 Gelnett money. Motion seconded by C/P Viker.

AYES: SEVEN (7)

NAYS: NONE

MOTION CARRIED

Carson Leitzel, Fire Police Chief thanked Council.

The meeting recessed at 8:15 p.m. for a 15 minute break. The meeting reconvened at 8:30 p.m.

C/P Anderson stated that she neglected an item under the Finance Committee meeting. We had another request for the Gelnett money from the AYSO soccer program, which is not exclusively Selinsgrove. It is open to everyone and does not have a public purpose, so this would not qualify for Gelnett money in its current form. The committee is going to write a letter to AYSO that refers them to Parks and Recreation. If Parks and Recreation recommends it, since it is on our property, we can deal with it in that manner.

PUBLIC FACILITIES & SERVICES COMMITTEE: C/P Hendricks, Chair – No Report

BOROUGH ADMINISTRATION / PROPERTY AND EQUIPMENT: V/P Carroll, Chair – No Report

COMMUNITY ACTIVITIES AND PUBLIC AFFAIRS: C/P Mease, Chair – No Report

PERSONNEL MANAGEMENT COMMITTEE: C/P Charles, Chair – C/P Anderson stated that the Personnel Committee will need to present a motion to change the Personnel handbook indicating that non-uniform employees will be paying 5% of their health care costs above single coverage.

PUBLIC SAFETY COMMITTEE: C/P Viker, Chair – Meeting summary provided. C/P Viker asked Council if there is any interest in reopening the conversation with Penn DOT about putting in stop signs at Market & Mill Streets instead of spending \$100,000.00 of tax payer money. He received no response.

PLANNING COMMISSION: Earl Moyer, Chair – No Report

ZONING HEARING BOARD: Cyril Runkle, Chair – No Report

CIVIL SERVICE COMMISSION: Dalton Savidge, Chair – Mgr. Williams informed Council that the Commission has received a list of comments and recommendations for Corey Iannacone, Esquire. This information is under review by Mr. Savidge and Mgr. Williams. It did come through in a timely manner.

PARKS AND RECREATION BOARD: Rocky Baer, Chair – No Report

SHADE TREE COMMISSION: Joan Fasold, Chair – No Report

POLICE CONTRACT NEGOTIATIONS COMMITTEE: C/P Anderson, Chair – C/P Anderson informed Council that the Police Contract is signed as of Thursday, November 29, 2012.

BOROUGH ADMINISTRATIVE REPORTS:

MAYOR: Sean Christine

Presentation of Police Report for October 2012 – Mayor Christine stated there are no real anomalies for the month of October 2012.

Mayor Christine told Council he does appreciate the effort and the money for the Fire Police.

BOROUGH SOLICITOR: Robert Cravitz, Esq.

Sol. Cravitz stated he will have some items for Executive Session.

BOROUGH ENGINEER: J. A. Coukart & Associates

Update on pending projects – Copies were supplied.

BOROUGH TREASURER: Sharon Badman

Review Treasurer's Report for November 2012 - Pres. Farrell asked if there were any questions on the Treasurer's report. Hearing none, he stated that it is on file for audit.

Motion by C/P Viker to accept the Treasurer's report. Motion seconded by C/P Hendricks.

AYES: SEVEN (7)

NAYS: NONE

MOTION CARRIED

BOROUGH MANAGER / SECRETARY: Mgr. Williams

Manager's Monthly Activity Report – Copies supplied.

Review and Approve 2013 Meeting Dates – Motion by V/P Carroll to approve. Motion seconded by C/P Mease.

C/P Hendricks asked Council if we can move the budget process up a little bit earlier, so we are not looking at a second meeting in December? Treas. Badman stated she is asking for requests in September. If we go back to August, we are just over half of the year. She is not comfortable doing that. C/P Hendricks stated he didn't like the years that Council was pushing it.

AYES: SEVEN (7)

NAYS: NONE

MOTION CARRIED

Adopt Resolution for Sewage Permit Fees Charged to the Public for on-lot sewage systems— Mgr. Williams stated we do have a few remaining lots that are on lot systems. We have a proposed Resolution for Council to consider that establishes the rates for next year. The rates will be increasing by 2% and we also would enter into an agreement that if Council agrees, CKCOG is to perform these functions.

Lastly, in the cover letter we would name CKCOG our SEO (Sewage Enforcement Officer) or agency with these specific names as our representatives: Mr. Kilgus and Alternate Mr. Goodling.

Motion by C/P Hendricks to approve. Motion seconded by V/P Carroll.

AYES: SEVEN (7)

NAYS: NONE

MOTION CARRIED

Adopt Agreement with Central Keystone Council of Governments for sewage enforcement services – Motion by C/P Hendricks to approve. Motion seconded by V/P Carroll.

AYES: SEVEN (7)

NAYS: NONE

MOTION CARRIED

Approve Sewage Enforcement Officers:

- a. **Primary – Gerald W. Kilgus, SEO #03770**
- b. **Alternate SEO – Russell Goodling, SEO #02177**

Mgr. Williams told Council that at some point in time we need tell the DEP that these are our representatives.

Motion by C/P Hendricks to approve. Motion seconded by V/P Carroll.

AYES: SEVEN (7)

NAYS: NONE

MOTION CARRIED

Visitors Bureau Member Newsletter – Mgr. Williams brought to Council's attention that Saturday, November 24, 2012 was Small Business Saturday. On Tuesday, December 4, 2012 the Borough has Late Shopper's Night. It is important to stress - shop local, buy local. This will help support our local businesses.

Mgr. Williams stated to Council that he would like to acknowledge someone that is present for a good deed that she performed. Mr. Vince Stoops would you like to offer anything? You never know what candid camera or person is watching you when you walk down Market Street. Mgr. Williams stated he would like to recognize Chele' Weaver. While she was walking to the Post Office, she observed an elderly woman fall across the street, in the area of Bot's Tavern. This woman lost her footing on the curb. Mrs. Weaver took the time to cross the street, assist and comfort her. Mr. Stoops wanted to bring this to Council's attention. Mgr. Williams asked for a round of applause and stated that this was a nice thing to do. Thank you for representing the Borough in such a positive way.

V/P Carroll asked Mgr. Williams if anything is going to be mentioned about the vacancies. He had left word that he contacted his two (2) people in Planning. They are willing to serve.

ZONING: Janet Powers, Deputy Zoning and Permit Officer

Update of PROPERTY TRANSFERS and BUILDING PERMITS ISSUED, Janet Powers, Deputy Zoning and Permit Officer – A written report was supplied.

DZO Powers stated she wanted to report back to Council that regarding Ordinance 801, she did do some research online. She looked at Bloomsburg, Carlisle, State College, Lewisburg and Mifflinburg for the language that they used for their erosion and sedimentation plan and when it must be reviewed by the

County Conservation District. They all stated that if the disturbance is 5,000 square feet or more it must have the appropriate plans and be reviewed by the County Conservation District, they do not go into any detail as to what happens if you are under the 5,000 square feet. She did talk with Sol. Cravitz about it and told him that something should be put in the Zoning Ordinance also because there is nothing specific in it now. She said she had received a revised copy of the proposed ordinance today from Sol. Cravitz she will review it and hopefully put it on next months agenda.

SELINGSGROVE MUNICIPAL AUTHORITY – Donald Bottiger, Chairman – No Report

EASTERN SNYDER COUNTY REGIONAL AUTHORITY – Carol Handlan and George Kinney, Chairmen – Minutes were provided from November 14, 2012.

NORTH-EASTERN SNYDER COUNTY JOINT AUTHORITY – Bill Hetherington and Dianne Mengel – Minutes were provided.

EXECUTIVE SESSION - Council Meeting recessed to an Executive Session at 8:52 P.M. to discuss pending litigation. Council meeting reconvened at 9:35 P.M. – No action taken.

ADJOURNMENT:

Motion by V/P Carroll to adjourn the meeting. Motion seconded by C/P Viker.

Meeting adjourned at 9:35 P.M.

Attachments: None

Respectfully submitted by
Chele' Weaver
Recording Secretary