

SELINGROVE BOROUGH COUNCIL MEETING

MONDAY, DECEMBER 1, 2014 - 7:00 P.M.

COUNCIL MEMBERS PRESENT: Pres. Brian Farrell, V. Pres. Pete Carroll, C/P Marvin Rudnitsky, C/P Shane Hendricks, C/P Rich Mease, and C/P Erik Viker

COUNCIL MEMBERS ABSENT: C/P Tim Charles

OTHERS PRESENT: Solicitor Bob Cravitz; Mayor Jeff Reed; Junior C/P Jonah Markle; Borough Treasurer/Assistant Borough Manager Sheri Badman; Recording Secretary Chele' Weaver; DH&L Fire Company Gary Griner; ESCRA Representative Ed Mann; Meck-Tech, Inc. Art Thomas and The Daily Item Marcia Moore

OTHERS ABSENT: Borough Manager/Secretary Paul A. Williams

CALL MEETING TO ORDER:

Pres. Farrell called the meeting to order at 7:00 P.M. Treas. Badman called the roll, followed by a moment of silence and the Pledge of Allegiance.

REVIEW AND APPROVAL OF COUNCIL MINUTES FROM MEETINGS OF NOVEMBER 3, 2014 AND NOVEMBER 17, 2014 – Copies Provided

Motion made by C/P Rudnitsky to approve the minutes as presented. Motion seconded by C/P Hendricks.

AYES: SIX (6)

NAYS: NONE

MOTION CARRIED

PERSONS TO BE HEARD:

DH&L Fire Company – Gary Griner reported that for the month of November 2014 there were 27 incidents and they are as follows: Four (4) automatic alarms; one (1) brush/wild land fire; one (1) CO alarm; one (1) motor vehicle accident with extrication; one (1) gas leak; nine (9) medical assists; one (1) motor vehicle accident without extrication; one (1) odor investigation; two (2) power lines down; two (2) structure fires; two (2) smoke in structures and two (2) traffic controls.

Incidents by Township are as follows: One (1) in Chapman Township; one (1) in Jackson Township; seven (7) in Monroe Township; six (6) in Penn Township; seven (7) in Selinsgrove Borough; two (2) in Shamokin Dam Borough; two (2) in Union Township and one (1) in Upper Augusta Township. The total incident count was 27 and total staff count was 125 for a grand total of 96.08 man hours.

Selinsgrove Projects, Inc.

Board of Directors Meeting Minutes of October 21, 2014 – Copy Provided

Executive Summary – November 2014 – Copy Provided

Selinsgrove Chamber of Commerce

Treas. Badman stated that the Santa Pets Fest Parade will be held on Saturday, December 6, 2014 at 2:00 p.m.

Selinsgrove Parks & Recreation

C/P Hendricks stated that this time of the year is slow for Parks & Recreation (PnR). They have been working on closing down the parks and getting the ice skating rink ready. The ice skating rink is on the agenda for most of December 2014. They are in need of firewood at the skating rink.

C/P Hendricks stated that there is a vacancy on the PnR Board. The next meeting is scheduled for Tuesday, December 16, 2014 at 7:00 p.m. in the Keystone Room.

PLANNING COMMISSION – Earl Moyer, Chairman

Meeting Minutes – Copy Provided

Adopt Resolution 2014-25 Northumberland National Bank Final Land Development Plan – Copy Provided

Treas. Badman informed Council that there is a change in the address for Northumberland National Bank. It was listed as **441** North Market Street, Selinsgrove and it should be **411** North Market Street, Selinsgrove.

Motion made by C/P Viker to adopt Resolution 2014-25 with the numerical correction that was mentioned by Treas. Badman. Motion seconded by V/P Carroll.

AYES: SIX (6)

NAYS: NONE

MOTION CARRIED

RECESS MEETING TO EXECUTIVE SESSION AT 7:10 P.M. TO DISCUSS POTENTIAL LITIGATION

Meeting reconvened at 8:10 p.m. – No action taken.

Motion made by C/P Viker to have Borough Council agree to the proposal previously presented by Eastern Snyder County Regional Authority (ESCRA) contingent upon the 2014 surcharges being less than \$100,000.00 payable over the next two (2) years with the terms and conditions of the details being agreeable to Sol. Cravitz and having him report back the terms and conditions by the next Borough Council meeting. Motion seconded by C/P Mease.

AYES: THREE (3)

NAYS: THREE (3) – C/P Hendricks, Pres. Farrell and V/P Carroll

Mayor Reed was asked to break the tie. He replied with an AYE. MOTION CARRIED

COMMITTEE / COMMISSION / BOARD REPORTS:

FINANCE & BUDGET COMMITTEE – Shane Hendricks

Payment and Ratification of Bills

Motion made by C/P Hendricks to approve. Motion seconded by C/P Viker.

AYES: SIX (6)

NAYS: NONE

MOTION CARRIED

Statewide Tax Recovery, Inc. – Exoneration Requests

Treas. Badman stated there is one (1) for Shirley Zimmerman for the years 2010 and 2011. She was deceased at this time.

Motion made by C/P Viker to approve. Motion seconded by C/P Hendricks.

AYES: SIX (6)

NAYS: NONE

MOTION CARRIED

Request approval to pay all bills received through the end of 2014, to the extent that revenues are available for this purpose.

Motion made by C/P Hendricks to direct the Treasurer and the Borough Manager to close out the Borough's finances for 2014 as the bills are received for December 2014. Motion seconded by C/P Mease.

AYES: SIX (6) NAYS: NONE MOTION CARRIED

Confirm Quorum for Special Meeting for Final Adoption of the 2015 Budget and adoption of Tax Ordinance No. 818. (Suggested Date of Wednesday, December 17, 2014 at 4:00 PM)

Treas. Badman confirmed that there will be a quorum and asked that Sol. Cravitz advertise this date. He responded that he would.

Approve Stahl Sheaffer Engineering, LLC as Construction Inspector for the Ornamental Street Lighting Project at a cost of \$52,485.44 – Copy Provided

C/P Hendricks stated this has been run through PennDOT and all the issues have been resolved.

Motion made by C/P Hendricks to approve. Motion seconded by C/P Viker.

AYES: SIX (6) NAYS: NONE MOTION CARRIED

Approve purchase of mini-playground equipment on sale until December 11, 2014 – Copy Provided

Motion made by C/P Viker to approve. Motion seconded by C/P Rudnitsky.

AYES: SIX (6) NAYS: NONE MOTION CARRIED

PUBLIC FACILITIES & SERVICES COMMITTEE – Shane Hendricks, Chairman – No Report

BOROUGH ADMINISTRATION / PROPERTY AND EQUIPMENT – Pete Carroll, Chairman – No Report

COMMUNITY ACTIVITIES AND PUBLIC AFFAIRS – Richard P. Mease, Chairman

C/P Mease reminded Council that Late Shopper's Night is tomorrow night Tuesday, December 2, 2014.

PERSONNEL MANAGEMENT COMMITTEE – Marvin Rudnitsky, Chairman

C/P Rudnitsky stated that the Personnel Committee did meet and the primary focus was on the proposed policies dealing with drug and substance abuse. The proposed policy had, in C/P Rudnitsky's opinion, to many automatic terminations. He feels it is better that the problem come to Council to determine what the appropriate action would be.

Child abuse was also discussed. The committee wants to make sure that the Borough has policies and procedures that apply to any person whose job functions put them in frequent contact with children.

C/P Rudnitsky informed Council that background checks were also discussed. The committee feels that volunteers should be having this done if they have frequent contact with children. The volunteers will apply for the clearances and be reimbursed. C/P Rudnitsky stated he believes it is \$28.00. It is certainly a good investment for the volunteer time to make sure that people don't have something in their background. V/P Carroll stated there are three (3) clearances – child abuse, State Police and FBI. He

said that people often mistake the State Police and the FBI covering each other. This is not the case. The State Police only cover state wide. However, the FBI has information nationwide. The cost would be about \$60.00 that the Borough would have to reimburse. Most companies now have all three (3) done. This could become expensive.

PUBLIC SAFETY COMMITTEE – Erik Viker, Chairman – No Report

ZONING HEARING BOARD – Cyril Runkle, Chairman – No Report

CIVIL SERVICES COMMISSION – Dalton Savidge, Chairman

Treas. Badman stated she spoke with Mgr. Williams today because there was a question about the Police Officer replacement. Treas. Badman informed Council that she spoke with Shamokin Dam and their Police Chief should be advertising this month and the Borough was going to go in with them. If they would not do it, the Borough would still like to go ahead with advertising. Mgr. Williams would like to see a motion made.

Motion made by V/P Carroll to approve. Motion seconded by C/P Viker.

AYES: SIX (6) NAYS: NONE MOTION CARRIED

SHADE TREE COMMISSION – Bo and Joan Fasold – Copy Provided

BOROUGH ADMINISTRATIVE REPORTS:

MAYOR – Jeff Reed – No Report

BOROUGH SOLICITOR – Robert Cravitz, Esq.

Adopt Ordinance No. 815 – Vacating a Portion of Blackberry Alley – Copy Provided

Sol. Cravitz stated this will remove any and all public interests with regard to this alley. The Borough did not do any maintenance to this alley over the years. This will now be a private right-of-way for the landowners.

Motion made by C/P Viker to adopt Ordinance No. 815. Motion seconded by V/P Carroll.

AYES: SIX (6) NAYS: NONE MOTION CARRIED

BOROUGH ENGINEER

Update on pending projects – Coukart & Associates, Inc. – Copy Provided

Treas. Badman stated Engineer Coukart is still trying to work with PP&L on the power supply location for the downtown streetscape.

The 2014 Street Program and the 2014 Public Works Project – Engineer Coukart is awaiting final closeout documents.

Engineer Coukart is continuing to work with Northumberland National Bank.

Treas. Badman stated that Engineer Coukart is also working on the completion of the final design for the Storm Water Flood Relief Project on Spruce Street.

BOROUGH TREASURER – Sharon M. Badman

Approve Treasurer's Report for Month of November 2014 – Copy Provided

Motion made by C/P Viker to accept the report as presented. Motion seconded by C/P Hendricks.

AYES: SIX (6) NAYS: NONE MOTION CARRIED

BOROUGH MANAGER / SECRETARY – Paul A. Williams

Manager's Monthly Activity Report – Copy Provided

Review and Approve 2015 Meeting Dates – Copy Provided

Treas. Badman stated that Mgr. Williams would like to change the date for the Borough Council meeting in September 2015 from Tuesday, September 8th to Tuesday, September 1st. Labor Day is late in 2015.

Motion made by C/P Viker to approve with the correction to the September 2015 Borough Council meeting. Motion seconded by V/P Carroll.

AYES: SIX (6) NAYS: NONE MOTION CARRIED

Susquehanna University "Thank You" – Copy Provided

ZONING – Deputy Zoning and Permit Officer – Jessie Runkle

Update of ZONING, SIGN, OCCUPANCY & DEMOLITION PERMITS ISSUED – Copy Provided

PARKS & RECREATION COORDINATOR – Jessie Runkle

Monthly Report – Copy Provided

C/P Hendricks stated that Ms. Runkle has been pursuing some grants and was able to secure a \$1,500.00 grant from the Guyer Foundation for the Summer Playground Program for supplies.

SELINGROVE MUNICIPAL AUTHORITY – Donald Bottiger, Chairman – No Report

EASTERN SNYDER COUNTY REGIONAL AUTHORITY – Ed Mann

Monthly Minutes – Copy Provided

NORTH-EASTERN SNYDER CO. JOINT AUTH. – Bill Hetherington/Dianne Mengel – No Report

NEW BUSINESS

COUNCIL MEMBERS – Pres. Farrell reminded Council that the Borough still needs a representative to ESCRA.

ADJOURNMENT:

The meeting adjourned at 8:44 p.m.

Respectfully submitted by
Chele' Weaver
Recording Secretary