

SELINGSGROVE BOROUGH COUNCIL MEETING

MONDAY, AUGUST 1, 2016 - 7:00 P.M.

COUNCIL MEMBERS PRESENT: Pres. Marvin Rudnitsky, V. Pres. Pete Carroll, C/P Brian Farrell, C/P Tim Charles, C/P Rich Mease, and C/P Grant Neff

COUNCIL MEMBERS ABSENT: C/P Shane Hendricks

OTHERS PRESENT: Borough Manager/Secretary Paul Williams; Solicitor Bob Cravitz; Mayor Jeff Reed; Junior C/P Jonah Markle; Borough Treasurer/Assistant Borough Manager Sheri Badman; Recording Secretary Chele' Weaver; DH&L Fire Company Brandon Ulrich; Susquehanna University Mike Coyne and Becky Deitrick; Selingsgrove Chamber of Commerce Paul C. Donecker; SEDA-COG Teri Provost & Bill Seigel; Parks and Recreation Meg Will; Boy Scouts Trent & Denise Nornhold; Incoming Jr. C/P Isabella Moles; WKOK Alex Reichenbach; Kratzerville residents Chuck & Bobbi Steininger and Selingsgrove residents Vincent Stoops, Rob Grayston and Mary, Chris and Noelle Markle

CALL MEETING TO ORDER:

Pres. Rudnitsky called the meeting to order at 7:00 P.M. Mgr. Williams called the roll, followed by a moment of silence and the Pledge of Allegiance.

RECESS MEETING TO FINAL PUBLIC HEARING AT 7:00 P.M. ON PROPOSED USE OF FFY 2016 CDBG FUNDING – Presentation by Bill Seigel, SEDA-COG. The purpose of this hearing is to discuss the CDBG Program and to receive public comment on the proposed activities and/or proposals for new activities.

Mr. Seigel took the floor and stated that this is the first public hearing for Selingsgrove Borough's Community Development Block Grant (CDBG) Program. The CDBG Program is a program that originated with the U.S. Department of Housing and Urban Development (HUD) and passes thru the Pennsylvania Department of Community and Economic Development (DCED) and then to Selingsgrove Borough in the form of a Federal Entitled Grant.

Each year the Borough receives an allocation of funds. The Borough goes thru a public process to identify projects to be used by the funds. Ultimately selecting projects and then submitting the application to the Commonwealth of Pennsylvania for approval.

The funds available this year for Selingsgrove Borough are \$96,514.00. The funds have passed thru the County (which is an additional step this year).

At the next Borough Council meeting on Monday, September 6, 2016 Council will take formal action to select projects for funding out of the Federal Fiscal Year 2016 program. This is a recommendation that is then made to the County Commissioners. The actual projects selected by the Borough will be included in the County's application for submittal to DCED. The action by the County Commissioners is scheduled for Tuesday, September 27, 2016 at 10:00 a.m. at the Commissioner's Board Room and then the application is submitted to DCED on Friday, November 18, 2016.

Mr. Seigel explained that water/sewer, roads, bridges, housing rehabilitation, curbing, handicap eligible curbs, streets and sidewalks and eligible. Also included are economic development activities, public service activities and recreation. The funds cannot be used for general purpose government (you cannot buy Borough trucks and build buildings) these are intended for undertaking from community development activities. The second thing that cannot be done is general and routine maintenance (no painting of sidewalks, curbs or street lines). Reconstruction of the street and storm water can be done if it already exists.

The challenge in this program is meeting one (1) of three (3) federal/national objectives in order to use the funds. The first objective is low and moderate income benefits (51% of the individuals who benefit from the investment of these funds must be low and moderate income in order to qualify for the project). Selinsgrove Borough is in the midst of an income survey right now to qualify projects here in the Borough. Objective 2 is the elimination of slums or blight. If the Borough determines there is a blighting influence on the community (dilapidated structure) they can do spot or neighborhood blight elimination where the Borough can acquire properties and demolish the structures. Approximately 30% of the funds can be used for this, but 70% of the funds must go to projects that benefit low and moderate income persons. The third objective is urgent need. Council would need to show that it does not have the revenues to pay for this project from within their own General Funds.

The regulatory requirements of the program that Council is responsible for is the Fair Housing Notice, Anti-displacement and Relocation Assistance Plan – this is a federal requirement that if Council were to use these funds to acquire properties that are occupied or occupiable by low and moderate income persons – Council has an obligation to replace this housing within its own community. The Borough cannot displace low and moderate income people with these funds.

Council and the County must consider the 504 handicap accessibility requirements. This is also known as the American Disabilities Act (ADA). SEDA-COG is also required to announce a Section 3 preference – which requires Council and the County to give consideration to low and moderate income businesses and individuals as they undertake projects.

Mr. Seigel stated that historically the Borough of Selinsgrove has invested its CDBG funds in a number of areas - most of these areas have been improvements of handicap accessibility by the installation of handicap accessible ramps, sidewalks and also providing direct assistance to low and moderate income homeowners with curb and sidewalk replacements as part of the Street Projects. Council has again identified this as a priority for consideration for the Federal Fiscal Year 2016 program.

Mr. Seigel asked if any members of Council or the public are aware of any historical or environmental impacts that should be taken into consideration as SEDA-COG moves forward to identify either the project that was talked about or any other projects that may be discussed this evening. Seeing that there were none Mr. Seigel asked Pres. Rudnitsky to adjourn the hearing and proceed with the regular meeting.

The hearing was closed at 7:15 p.m.

REVIEW AND APPROVAL OF COUNCIL MINUTES FROM MEETING OF July 5, 2016

Motion made by C/P Charles to approve the minutes as presented. Motion seconded by C/P Mease.

AYES: SIX (6)

NAYS: NONE

MOTION CARRIED

PERSONS TO BE HEARD:

Adopt Resolution 2016-07 – Acknowledge the Service of Junior Council Person Jonah Markle – Copy Provided

Mgr. Williams read the following: WHEREAS, Jonah Markle was sworn in as the appointed Junior Council Person of the Selinsgrove Borough Council on September 3, 2013;

WHEREAS, Jonah has provided a community service to the general public through his attendance and involvement during monthly business meetings;

WHEREAS, Jonah has participated in discussions of local importance especially those pertinent from the perspective of a young adult;

WHEREAS, Jonah has announced his intention to attend Duquesne University upon graduation from Selinsgrove High School where he achieved a distinguished academic record.

THEREFORE, BE IT RESOLVED that the Mayor, Borough Council and staff hereby acknowledge the adventurous and energetic enthusiasm for politics and social issues that Jonah is said to read about, watch and discuss during his tenure and collectively wish him Godspeed and success in future endeavors.

RESOLVED and ADOPTED this 1st day of August 2016.

Motion made by V/P Carroll to adopt. Motion seconded by C/P Charles.

AYES: SIX (6) NAYS: NONE MOTION CARRIED

Recommendation for Junior Council Person

Pres. Rudnitsky stated that he has interviewed by phone and just recently in person a candidate by the name of Isabella Moles. Pres. Rudnitsky asked Ms. Moles to approach the podium and introduce herself to the members of Council.

Ms. Moles stated that she moved to the Borough approximately one (1) year ago and she will be a senior at Selinsgrove High School in the fall. In the past year she has volunteered with the Selinsgrove Chamber of Commerce, is in five (5) clubs, and is active in tennis, swim team and track and field. It has been her goal to get involved in the community and find a problem that she could work on – perhaps making Selinsgrove more handicap accessible.

Motion made by V/P Carroll to accept Ms. Moles as the new Jr. C/P. Motion seconded by C/P Charles.

AYES: SIX (6) NAYS: NONE MOTION CARRIED

DH&L Fire Company/ DH&L Ambulance League – Brandon Ulrich, Deputy Fire Chief

Mr. Ulrich stated that there were 31 service calls for July 2016. Seven (7) were in the Borough of Selinsgrove. Everything else was in the surrounding municipalities. There was a loss of approximately \$100.00 in Penn Township.

Mr. Ulrich stated that DH&L has been accepted for a federal grant worth approximately \$150,000.00 for new SEBA Air Packs. Their current air packs are outdated and are starting to show their age. They should be receiving between 18 and 20 air packs. With this \$150,000.00 DH&L has also been approved for receive some water rescue equipment.

Mr. Ulrich stated that DH&L is doing some fundraisers. They are currently holding a gun raffle to help with the grant. DH&L has to pay 10% out of pocket to receive the funding (this is a match).

Mr. Ulrich also stated that DH&L is always looking for new members.

Selinsgrove Projects, Inc.

Meeting Minutes – 6/21/16 – Copy Provided

Selinsgrove Chamber of Commerce

Meeting Minutes – 6/28/16 – Copy Provided

SARI (Pool) – Richard Mease

C/P Mease stated that there are only three (3) weeks left at the pool – it will be closing on Saturday, August 20, 2016. They were hoping to stay open thru Labor Day but the lack of lifeguards is deterring the situation. They are working with the YMCA to hold life guard classes next year at the Selinsgrove Pool.

Parks & Recreation Commission – Megan Will

Ms. Will stated that there are only a few things to bring to Council's attention. Parks & Recreation (PnR) is working on preparing for Little Norway II. The skates that are being provided at the ice rink can be used for FREE by anyone needing them. However, the blades are breaking off. Board member Walt Nichols stated this is because they are not being tightened properly. A sign is in the works to post at the ice rink encouraging people to tighten the laces. Mr. Nichols is also looking into purchasing a lace tightener. It looks like a hook and will help to pull the laces up. The skates themselves cost about \$50.00/pair.

PnR also discussed the GoFundMe donation and Mgr. Williams was going to order the snow blower that was agreed on. The next phase would be working on purchasing the water pump.

Ms. Will mentioned that Saturday, August 6, 2016 is Ecology Day at the boat launch. There is a session at 9:00 a.m. and a session at 1:00 p.m. This is a FREE event and is open to the public. A FREE lunch will also be provided around 12:00 noon. This event is for the kids and will show them how to enjoy the river and also how to protect it.

Ms. Will stated that a new sign for Anthony Selin Park has been purchased and is on the Kidsgrove side of the driveway. There is another sign that is in the dog park that belonged to Anthony Selin Park. It was created by a volunteer in the community – it is becoming dilapidated and unsafe. PnR has been discussing what to do with the sign – they have come up with removing the sign and save the big board and put it in the pavilion in a place that would look good. The sign posts would be completely removed and potentially the new Anthony Selin sign will be moved to the other side of the dog park. There has been confusion in the past as to both parks being Kidsgrove. There is a stabilizing board on the bottom of this sign which needs to be there because it has 911 information on it – PnR will be adding a second board on the bottom with information about the Summer Playground Program.

Ms. Will stated that PnR had included in their budget for 2016 the approval of three (3) new signs to be created and installed. The Board had voted on the one (1) for Little Norway II at their last meeting. Mgr. Williams suggested making it slightly smaller than the rest because of its proximity to the street and because the building is next to. The picture on the sign would be a pair of ice skates.

COMMITTEE / COMMISSION / BOARD REPORTS:

FINANCE & BUDGET COMMITTEE – Tim Charles, Chairman

Payment and Ratification of Bills

Motion made by C/P Charles to pay the bills as presented. Motion seconded by V/P Carroll.

AYES: SIX (6)

NAYS: NONE

MOTION CARRIED

Statewide Tax Recovery/Berkheimer – Exoneration Request – No Report

Acknowledge Receipt of 2015 Audit (previously provided)

PUBLIC FACILITIES & SERVICES COMMITTEE – Shane Hendricks, Chairman – No Report

BOROUGH ADMINISTRATION / PROPERTY AND EQUIPMENT – Pete Carroll, Chairman – No Report

COMMUNITY ACTIVITIES AND PUBLIC AFFAIRS – Richard P. Mease, Chairman

Approve “Welcome Home” Banner Placement for SU – Copy Provided

Motion made by C/P Mease to approve. Motion seconded by C/P Charles.

AYES: SIX (6)

NAYS: NONE

MOTION CARRIED

C/P Mease stated that it was brought to his attention by a concerned citizen about vehicles traveling at a high rate of speed on Broad Street. Mayor Reed asked if the folks reporting the speeding could be more specific as to the time of day, color and/or make of car, license plate number, etc. C/P Mease wanted to know if a stop sign could be installed on Broad Street near the high school just to help in slowing down traffic.

PUBLIC SAFETY COMMITTEE – Grant Neff, Chairman – No Report

PLANNING COMMISSION – Earl Moyer, Chairman

Mgr. Williams stated that discussion items included the continuation of consideration of a Planning Consultant for the Comprehensive Plan. There was also some discussion on potential Ordinances to be considered.

ZONING HEARING BOARD – Cyril Runkle, Chairman

Meeting Notice 8/4/16 – Copy Provided

Mgr. Williams stated that this is concerning a property on Snyder Street across from the Episcopal Church and involves (potentially) the demolition of the dated structure and being replaced by another residence. It is a change in use from a non-conforming use to another non-conforming use.

CIVIL SERVICES COMMISSION – Dalton Savidge, Chairman – No Report

SHADE TREE COMMISSION - Bo and Joan Fasold

Meeting Minutes – 7/21/16 – Copy Provided

BOROUGH ADMINISTRATIVE REPORTS:

MAYOR – Jeff Reed – No Report

BOROUGH SOLICITOR – Robert Cravitz, Esq.

Approve Waiver Request by DB Construction – Copy Provided

Sol. Cravitz stated that this issue will be discussed in Executive Session.

Gelnett Trust

Sol. Cravitz stated that the Borough received an answer from Trustee Mr. Laudenslager through his Attorney, Mr. Swinehart. He is going to oppose the appointment of an outside auditor with regards to their account. The next step would be a hearing in front of Judge Hudock – this has not been set yet. The deficiencies will then be looked at that the Borough thought were present and which the Trustee's felt was not a deficiency enough to warrant the appointment of the auditor.

A letter of interest was also received from the Trust Division of Northumberland National Bank from Julie Rodkey with regard to Northumberland National Bank volunteering to be the sole trustee for the Gelnett Trust.

Sol. Cravitz stated that a meeting will be held with Eastern Snyder County Regional Authority (ESCRA) on Friday, August 19, 2016 to discuss mutual differences. Litigation is still proceeding.

BOROUGH ENGINEER

Update on pending projects – Coukart & Associates, Inc. – Copy Provided

Update on pending projects – Larson Design Group – No Report

BOROUGH TREASURER – Sharon M. Badman

Approve Treasurer’s Report for Month of July 2016 – Copy Provided

Motion made by V/P Carrol to accept. Motion seconded by C/P Charles.

AYES: SIX (6)

NAYS: NONE

MOTION CARRIED

September 2016 Newsletter Articles/Ideas are due by 8/19/16

BOROUGH MANAGER / SECRETARY – Paul A. Williams

Manager’s Monthly Activity Report – Copy Provided

Mgr. Williams stated that the Public Works Department did assist organizations with supplying traffic control barricades/cones. These events were Antiques on the Avenue; Hops, Vines and Wines and the Ta Ta Trot.

Mgr. Williams wanted to address with Council the letter that they received a copy of from Pastor Paul Donecker of All Saint’s Episcopal Church. Pastor Donecker wrote a letter of thanks and specifically mentioned Roger Feltman and Rick Kline from the Water Department for the work that they did in conjunction with a contractor in front of All Saint’s. This was in regards to a valve box that was not connected properly to turn the water on and off at the property. This was corrected with the replacement of the sidewalk in front of All Saint’s.

The Chamber of Commerce Luncheon meeting saw four (4) guests attending from PennDOT. They attended because of an invitation from State Representative Fred Keller and to offer some information on the upcoming Market Street Resurfacing project.

Mgr. Williams stated on Thursday, July 28, 2016 the final inspection of the ornamental street lights took place. This project should close somewhere around Friday, August 26, 2016. This is a reimbursement grant – the Borough was the recipient of money thru the Transportation Alternatives Program and also helped to fund the construction inspection as well as the installation of the lights. The Chamber of Commerce put up \$65,000.00 for this project from past donations during Phase I and Phase II. The \$65,000.00 was used to partially pay for the designing and engineering of Phase III.

ZONING – Deputy Zoning Officer – Makenzie Stover

Update of ZONING & SIGN PERMITS ISSUED – Copy Provided

PARKS & RECREATION COORDINATOR – Makenzie Stover

July 2016 Report – Copy Provided

Treas. Badman informed those attending that Ecology Day is Saturday, August 6, 2016 with a rain date of Saturday, August 13, 2016.

SELINGROVE MUNICIPAL AUTHORITY – Donald Bottiger, Chairman – No Report

EASTERN SNYDER COUNTY REGIONAL AUTHORITY – Ed Mann

Meeting Minutes – 6/15/16 – Copy Provided

Long Range Planning Meeting Minutes – 7/13/16 – Copy Provided

NORTH-EASTERN SNYDER CO. JOINT AUTH. – Bill Hetherington/Dianne Mengel – No Report

Pres. Rudnitsky stated that this committee helps to monitor a closed landfill that was last used many years ago. They monitor the grounds for leaching of any substances in this old landfill.

Recess to Executive Session at 7:48 p.m.

The meeting reconvened at 8:13 p.m.

No action was taken during Executive Session.

Raising of two (2) homes on the Isle of Que

Motion made by C/P Charles to proceed with project agreement to substitute from bond to irrevocable letters of credit in the amount of 100% for payment and performance bond to the satisfaction of Sol. Cravitz. Motion seconded by V/P Carroll.

AYES: SIX (6)

NAYS: NONE

MOTION CARRIED

Waive Warranty Bond from 100% to 10%

Motion made by C/P Charles to waive the Warranty Bond from 100% to 10% of the project for two (2) years after the project is completed. Motion seconded by V/P Carroll.

AYES: SIX (6)

NAYS: NONE

MOTION CARRIED

Borough Health Insurance Premium

Motion made by C/P Charles to authorize Mgr. Williams to commit to the Borough's health insurance at the lowest possible premium. This would authorize Mgr. Williams to sign the papers. Motion seconded by C/P Mease.

AYES: SIX (6)

NAYS: NONE

MOTION CARRIED

ADJOURNMENT:

The meeting adjourned at 8:15 p.m.

Respectfully submitted by

Chele' Weaver
Recording Secretary