

SELINGSGROVE BOROUGH COUNCIL MEETING

MONDAY, APRIL 4, 2016 - 7:00 P.M.

COUNCIL MEMBERS PRESENT: Pres. Marvin Rudnitsky, V/P Pete Carroll, C/P Shane Hendricks, C/P Rich Mease (arrived at 7:32 p.m.) and C/P Tim Charles

COUNCIL MEMBERS ABSENT: C/P Brian Farrell and C/P Grant Neff

OTHERS PRESENT: Borough Manager/Secretary Paul Williams; Solicitor Bob Cravitz; Mayor Jeff Reed; Junior C/P Jonah Markle; Borough Treasurer/Assistant Borough Manager Sheri Badman; Recording Secretary Chele' Weaver; DH&L Fire Company Gary Griner and Sean Christine; Parks and Recreation Coordinator/DZO Makenzie Stover; Susquehanna University Mike Coyne; SEDA-COG Glenda Ruch and Mike Fisher; Parks and Recreation Meg Will; The Daily Item Marcia Moore; REC Center Kelly Feiler, Erik Viker, Paul Grimes and Mike Piecuch; Que Brew Mike Salter, Jason Kinney, Sean Walburn and Jeremy Boyer; Orange Street News Hilde Lysiak; Selingsgrove residents Vivian Lenig, Vincent Stoops, Sue Kintzer, Dave Bowersox, Dennis Wolfe and Mary Markle and New Berlin resident Trey Toland

CALL MEETING TO ORDER:

Pres. Rudnitsky called the meeting to order at 7:00 P.M. Mgr. Williams called the roll, followed by a moment of silence and the Pledge of Allegiance.

REVIEW AND APPROVAL OF COUNCIL MINUTES FROM MEETING OF March 7, 2016

Motion made by C/P Hendricks to approve the minutes as presented. Motion seconded by C/P Charles.

AYES: FOUR (4)

NAYS: NONE

MOTION CARRIED

PERSONS TO BE HEARD:

DH&L Fire Company/ DH&L Ambulance League

Gary Griner reported for the month of March 2016 that there were 23 incidents: One (1) brush/wildland fire; one (1) motor vehicle accident with extrication; five (5) false alarms; two (2) gas leaks; two (2) medical assists; six (6) motor vehicle accidents without extrication; one (1) over pressure/rupture call; one (1) rescue call; three (3) structure fires and one (1) traffic control.

Incidents by Municipality are as follows: One (1) in Chapman Township; one (1) in Middlecreek Township; four (4) in Monroe Township; five (5) in Penn Township; eight (8) in Selingsgrove Borough; one (1) in Shamokin Dam Borough; one (1) in Susquehanna Township; one (1) in Union Township and one (1) in Washington Township. The estimated loss value is \$0.00. The estimated staff count is 106 for a total of 76.60 man hours.

Mr. Griner stated that DH&L held its Easter Egg Hunt/Open House and Chicken Barbeque on Saturday, March 26, 2016. It did go very well. They sold out of chicken before 1:00 p.m.

Selingsgrove Projects, Inc.

Board of Directors Meeting Minutes 1/19/16 – Copy Provided

Selingsgrove Chamber of Commerce

Meeting Minutes 2/23/16 – Copy Provided

SARI (Pool) – Richard Mease – No Report

Parks & Recreation Commission – Megan Will

Ms. Will wanted to inform Council that the Parks & Recreation Commission (PnR) would like to recommend making the River Town Committee a sub-committee of PnR.

C/P Hendricks stated that the next meeting date is Tuesday, April 26, 2016 at 7:00 p.m. The Council Chambers will be used due to Michael Bolig collecting taxes in the Keystone Room.

Mike Fisher – SEDA-COG

Update on CDBG-DR Grant

Approve Program Guidelines – Copy Provided

Mr. Fisher took the floor and stated that SEDA-COG met with Borough staff on Thursday, March 17, 2016 and went through the guidelines in a fair amount of detail. These were submitted as part of the Borough's Grant Application that was approved. The Community Development Block Grant (CDBG) disaster recovery monies (\$500,000.00) that the Borough received at the beginning of 2016 was for the intention to assist homeowners that have received repetitive losses in the flood plain in respect to Tropical Storm Lee and Hurricane Irene. This program is specifically focused to assist owner occupied homes. These owner occupied homes need to be income eligible as per the Department of Community and Economic Development (DCED) guidelines which are all built into the Borough's guidelines.

Mr. Fisher stated that a large part of the conversation was specific to how much assistance should really be provided to the homeowners in order for them to make the necessary repairs. The repairs are being put into two (2) separate categories: One (1) is for individuals that are homeowners that would like to elevate the entire structure above the hundred year flood plain. The second classification is for individuals that do not want to elevate their homes, but they do have repair needs based upon the flood damage they have experienced in the past and there is also potentially other code deficiency items. There will also be a focus on elevating mechanical items above the hundred year flood plain in order to help homeowners reduce flood loss and potentially to help them to stabilize and reduce their flood insurance with the Federal Government.

For the second classification, a value of \$35,000.00 to rehabilitate one's home, to elevate various mechanical items above the flood plain and to also do some lead work which is required under the federal program, it was decided that this amount of money would be more than adequate. Mr. Fisher stated that \$25,000.00 would go towards the actual rehabilitation and an additional \$10,000.00 would be made available to the homeowner to do lead work. This is not meaning complete abatement of all lead in the house – he is talking about reduction of the lead hazard in the house and to make sure that the contractors are performing the work under the lead rule that the office of Housing and Urban Development (HUD) has adopted.

This will be a 0% deferred loan that will act as a mortgage and a lien will be placed on the property. Mr. Fisher stated that they would like to avoid/eliminate potential speculative repairs – they do not want people to receive these public funds to fix up their property and then turn around and sell the property.

Mr. Fisher stated that for every year (20% per year) and up to five (5) years that the homeowner stays in their home the loan will be forgiven as long as they don't sell or transfer the property. Council does have the authority to waive this on hardship cases if they so desire. For example, if someone would have to sell their property because of being admitted to a nursing home and there are no proceeds left after the property is sold, Council as a body has the authority to waive the balance left on the mortgage note.

Mr. Fisher stated that a recommendation that SEDA-COG and the Borough would like Council to consider is to provide up to \$150,000.00 in assistance to elevate a whole home or 150% of the market value, whichever is greater. To determine market value, we would be taking the assessed value, multiply the

common level ratio that the County is using at the time and come up with the market value. If the homeowner feels that their property is worth more than this, they can provide SEDA-COG with a legitimate appraisal to help establish market value.

Mr. Fisher did restate that the homeowner must be income eligible. His suggestion would be to announce to the community that SEDA-COG and/or the Borough will be taking pre-applications. They can pick up the applications at either office, they fill them out and submit them to either the Borough Office or SEDA-COG. Please keep in mind that the priority goes to individuals who are low to moderate income and who have repetitive losses from the two (2) storms in 2011. These are the folks that will be served first. A total of approximately \$400,000.00 will be provided.

Mr. Fisher stated that January 2019 is the last date to expend all the funds. Treas. Badman stated that if a rehab is done the homeowner can receive \$25,000.00 plus \$10,000.00 for the lead abatement. Mr. Fisher stated that is correct. Treas. Badman asked if the lead abatement is not needed, can the homeowner use the \$35,000.00. Mr. Fisher replied that yes this could be done and that the issue of raising a home in all probability will most likely go over \$25,000.00. SEDA-COG and the Borough will most likely bite the bullet going into this knowing that full lead abatement will most likely be taking place. For homes not requiring elevation, they could qualify for \$35,000.00 for full rehab if they do not have lead in their home. All homes that are postdated 1978, in all probability, do not have lead in their homes.

Mgr. Williams is suggesting that Council wait until Monday, May 2, 2016 to review the proposed program and take action.

Kelly Feiler, Snyder County Coalition 4 Kids

Approve Site Plan for Use in R-3 High Density Residential District – Copy Provided

Mgr. Williams stated that there was a presentation made by the Snyder County Coalition 4 Kids to the Zoning Hearing Board (ZHB). They granted a use variance subject to conditions. The Borough's Ordinance speaks differently about it. It doesn't refer to it as a Use Variance - it talks about a use not provided for or otherwise a use not denied. This is a not for profit recreation center. The Zoning Hearing Board granted this use in the former church building that was damaged by fire on 8th Street – Christ United Methodist Church - with conditions. These conditions included going before the Planning Commission and Borough Council with a site plan. The hours of operation also need to be approved.

Mgr. Williams stated that when the application was first presented to the ZHB the starting time was to be 9:00 a.m., Monday-Friday. They are now requesting and this is also recommended by the Planning Commission to be open as early as 7:00 a.m. and on Thursday **END** at 8:00 p.m. and Friday at 9:00 p.m.

Mgr. Williams stated that there was an additional recommendation that was related to the one (1) way traffic circulation through the parking lot. The one (1) way directional sign should be supplemented with one (1) additional sign that may say "Do Not Enter". This would be posted should or in the event that someone would attempt to enter the site from the alley. This could be posted on the back wall of the garage.

Borough resident Mr. Erik Viker stated that he attended Borough Council to show his support of the Regional Engagement Center (REC).

Mgr. Williams stated that C/P Mease is now present (the time is 7:32 p.m.) and that there are five (5) C/P's present, one (1) more than required to meet the minimum threshold for a quorum.

A motion was made by C/P Charles to approve the site plan for the REC as presented. Motion seconded by C/P Hendricks.

AYES: FOUR (4) NAYS: NONE ABSTAINED: ONE (1) MOTION CARRIED

Pres. Rudnitsky is abstaining due to the fact that Kelly Feiler is his daughter and that she may even apply to be the Director of the REC.

Others in Attendance

Pres. Rudnitsky stated that the Borough Administration, Property and Equipment Committee has an issue arising about a matter pertaining to Public Participation Rules. With permission of Council, Pres. Rudnitsky is asking in regards to this – rather than have comments on this issue at this time – he would like to wait until this committee makes its report and if a motion is made and seconded to adopt these rules, he will then read these rules point by point so that everyone attending will hear exactly what they propose. Once this has been done, Council will invite public comment and each person will have up to five (5) minutes to speak. Council did agree that this was acceptable.

Borough resident Vincent Stoops wanted to note that he is objecting to this. He feels that the comments from the public should be heard first before Council even considers this. The Sunshine Act states that he is allowed to raise these objections because Council should be hearing public comment now.

Borough Resident Vivian Lenig

Ms. Lenig took the floor and stated that she lives at 441 South High Street (High Street Manor). She stated that the life trail is across the street from her apartment and there are three (3) sides that have a “swamp” around the trail (there is a runoff stream that borders the property). It is never cleaned out. There is garbage in it and it becomes a breeding spot for mosquitos. The water will lie in the stream bed because the pipe is too high for the water to completely run through.

Mgr. Williams stated that he will go and observe what is going on.

Jeremy Boyer – Isle of Que Brewing Company

Mr. Boyer took the floor and stated that he lives at 6 North Front Street. There have been some updates requested regarding the Que Brew’s status. There is a bit of perception within the local media and the social media that there may be some difficulties opening businesses in Selinsgrove. Mr. Boyer is asking if Council has any questions on the Que Brew’s progress or status.

Pres. Rudnitsky asked how the Que Brew views their progress. Mr. Boyer stated that the Que Brew was not prepared for a lot of the issues that have come into play. It has been frustrating quite frankly. Pres. Rudnitsky replied that Council is looking into ways to make it easier to bring new businesses into Selinsgrove. Perhaps some Ordinance changes need to take place.

C/P Charles stated that on the Chamber of Commerce meeting minutes from Tuesday, February 23, 2016 it reports that the Que Brew is opening in June 2016. Mr. Boyer stated that this is a target date – it could change.

Borough Manager Paul Williams

Mgr. Williams introduced Makenzie Stover as the new Parks and Recreation Coordinator/Deputy Zoning Officer.

Borough Resident Hilde Lysiak

Miss Lysiak took the floor and identified herself as the Publisher of the Orange Street News. She stated that Council at their Monday, March 7, 2106 meeting told her that on May 1, 2016 the Borough would have a new Police Officer hired.

Mayor Reed stated that a motion will be made tonight to hire a Police Officer. Mayor Reed stated if the Officer is approved tonight, he is not quite sure when the start date will be.

Borough Resident Paul Grimes

Mr. Grimes took the floor and stated that he brought up an issue in front of Council approximately 10 years ago. Anyone driving down Market Street can see the condition of some of the buildings and the visibility of dumpsters. This is not something that entices businesses to come into town. If Selinsgrove is wanting to get businesses to come into town, the Borough has to make it appealing to that prospective business.

Some of the businesses on South Market Street are in deplorable condition. How can the Borough entice more people to come into the Borough and spend more money when they come into town and it looks like a junk yard? This is not something that encourages business.

Pres. Rudnitsky stated that as one (1) voice on Council he feels that the Maintenance Code is not always easy to enforce because some folks simply cannot afford to do the maintenance the Borough would like to see. On the other hand, when a property is not maintained it brings down the value of the neighboring property. This may need to go to the Borough Administration/Property & Equipment Committee.

V/P Carroll suggested Mr. Grimes talk with new DZO Stover and schedule a meeting to go over his concerns. Mr. Grimes stated over the years he has discussed this with V/P Carroll, Mgr. Williams, the former DZO's and the former Borough Manager. He feels like he's beating a dead horse and if that is the case, he will stop addressing the issue.

COMMITTEE / COMMISSION / BOARD REPORTS

FINANCE & BUDGET COMMITTEE – Tim Charles Chairman

Payment and Ratification of Bills

Motion made by C/P Charles to pay the bills as presented. Motion seconded by C/P Hendricks.

AYES: FIVE (5) NAYS: NONE MOTION CARRIED

Statewide Tax Recovery/Berkheimer – Exoneration Request

Mgr. Williams stated that there is one (1) and it is for James Share and he is deceased. This would grant exemptions for the years 2012, 2013 and 2014 for \$5.50/year. The total is \$16.50.

Motion made by C/P Charles to grant this exception. Motion seconded by C/P Hendricks.

AYES: FIVE (5) NAYS: NONE MOTION CARRIED

Review 1st Quarter 2016 Revenue & Expenditures – Copy Provided

C/P Charles stated this is just a FYI. If there are any questions, please see Treas. Badman.

Approve Act 141 Election for Gelnett Funds – Copy Provided

C/P Charles stated this is done once a year. This outlines the distribution of the fund and gives the Borough an estimate of what they will receive. The last day of fiscal year 2015 saw a Fair Market Value of \$5,648,939.42. A three (3) year average saw \$5,657,587.59. The 2016 monthly distribution for March is \$18,858.62.

Motion made by C/P Charles to approve the Act 141 Election and Financial Cover Sheet. Motion seconded by C/P Hendricks.

Pres. Rudnitsky stated that Act 141 gives the Borough 4% of the value of the fund as calculated December 31st of the rolling three (3) year average.

AYES: FIVE (5)

NAYS: NONE

MOTION CARRIED

Award Contract for 2016 Handicap Ramp Project – Copy Provided

Glenda Ruch from SEDA-COG took the floor. She stated that as Council is aware one (1) of the projects the Borough funds with its Community Development Block Grant Program (CDBG) is the upgrade/rehabilitation or replacement of curb cut ramps throughout the Borough. Each year the Borough identifies a specific street within the Borough for reconstruction. and those curb cuts that are associated with that particular street or those curb cuts that are funded with the Borough's federal CDBG program that year.

Ms. Ruch stated that on Thursday, March 31, 2016 there was a bid opening for 10 curb ramps that are going to be upgraded along Broad Street. There were two (2) bidders – HRI, Inc. for \$58,931.00 and Wolyniec Construction, Inc. for \$46,440.00. SEDA-COG did review the bid submittal from Wolyniec and it was in compliance with all the federal regulations and requirements. SEDA-COG did let Engineer Coukart know that they approved the bid submittal from Wolyniec Construction, Inc. for \$46,440.00.

C/P Hendricks expressed his concern about which identified 10 curb ramps the Borough is looking at. If there are kids walking to school, there is going to be a problem. Mgr. Williams stated that the idea is to have the ramp project completed prior to the Street Program starting. The Street Program should coincide with the summer months. Mgr. Williams stated the Borough will need to work with the contractor on this.

Motion made by C/P Charles to award the contract to Wolyniec Construction the apparent low bidder. Motion seconded by C/P Hendricks.

AYES: FIVE (5)

NAYS: NONE

MOTION CARRIED

Award Contract for Demolition of 106 S. Third Street – Copy Provided

Mgr. Williams stated that the Borough was authorized to seek bids for the demolition of a vacant dwelling on the Isle of Que. The owner of the property is Lillian Griner. After the bid was advertised there were two (2) addendums that were mailed to a list of eight (8) contractors. The week of March 28, 2016 there was an onsite meeting held and two (2) contractors came to the meeting – it was not a required meeting – they volunteered to inspect the property.

One (1) bid proposal has been received from Northeast Industrial Services, Corp., 507 North Shamokin Street, Shamokin, PA 17872. The price is \$16,400.00 and they have met all the criteria of the bid specifications.

Motion made by V/P Carroll to approve. The motion failed for lack of a second.

Award Sale of Skid-Steer Loader – Copy Provided

C/P Charles stated that a bid of \$18,200.00 was received from Evan Robb.

Motion made by C/P Charles to accept the bid of \$18,200.00 for the Borough's 1996 Case Skid Steer Loader. Motion seconded by C/P Hendricks.

AYES: FIVE (5)

NAYS: NONE

MOTION CARRIED

PUBLIC FACILITIES & SERVICES COMMITTEE – Shane Hendricks, Chairman – No Report

BOROUGH ADMINISTRATION / PROPERTY AND EQUIPMENT – Pete Carroll, Chairman

Adopt Resolution 2016-04 Public Participation Policy – Copy Provided

Motion made by V/P Carroll to adopt Resolution 2016-04 with the amendment. Motion seconded by C/P Charles.

Pres. Rudnitsky stated he would like to read Resolution 2016-04 so the members of the public attending will understand the text of the Public Participation Policy that would be adopted if the motion carries.

Pres. Rudnitsky proceeded to read aloud the Resolution.

1. Cell Phones/Pagers. Cell phones and pagers shall be turned off or vibrate during all public meetings. Leave the room with your device if communication is needed.

2. Sign-In Sheet. All persons attending the meeting or desiring to address Council shall complete the sign-in sheet available at the entrance to Council Chambers before the meeting begins.

3. Public Comment.

a. A public comment period will be held during each regularly scheduled Council meeting. The agenda is normally published on the Borough's website 48 hours prior to the public meeting. If an item is added to the agenda thereafter, the presiding officer shall allow members of the public to speak on that item prior to any official action.

b. At the discretion of Council, two comment periods may be allowed. If so, the second will occur prior to adjournment to allow residents and taxpayers to comment on other items of concern.

c. Only residents and taxpayers of Selinsgrove Borough have the right to address Council. All others desiring to address Council will be heard at the discretion of Council.

d. Questions and comments will be heard only after an individual has been recognized by the President.

e. All members of the public shall be asked to speak from the podium and shall be recorded for the purpose of drafting the Borough's minutes. Each person addressing Council shall state his/her name and address for the record. Accommodations will be provided for ADA compliance.

f. Each speaker during the public comment period is limited to a period not to exceed five minutes.

g. Comments should be related to Borough business at hand.

h. Groups of citizens in attendance to address business of a similar nature for the Council are encouraged to select a spokesperson beforehand to present the collective viewpoints.

i. All individuals present at the Council meeting shall observe the commonly accepted rules of courtesy, decorum, and dignity.

j. Any person or persons that cannot follow these rules may be asked to relinquish the microphone and may forfeit any balance of time remaining for comments. If this fails, the person may be requested to vacate the meeting, may be ordered to leave the meeting if deemed appropriate by a Police Officer and may be charged under the crimes code of the Commonwealth of Pennsylvania.

k. This Public Participation Policy shall be posted at the entrance to the Borough Council Chambers.

4. Recording Devices. Those intending to use recording devices and/or video devices must inform the President prior to its use. Those using a device must keep the recording/video device stationary and

shall not use the equipment in such a manner as to draw attention to them or disrupt the proceedings in any way. Those using devices must station all video and/or recording equipment as to not impede ingress, egress, aisles, or intrude upon line of sight of others and may not use supplementary lighting devices. All devices shall be capable of operating on its own battery power.

5. Preview of Resolutions and Policies to be Considered.

a. Whenever a proposed policy or resolution is to be considered as an item on the agenda of a Borough Council meeting, and such policy or resolution is not covered by the confidentiality of attorney-client privilege, litigation, personnel matter, or other open meeting exclusion, the proposed item shall be published whenever possible in advance of the Borough Council meeting.

b. The published item shall have the word "DRAFT" as a watermark.

c. When time permits and it is feasible to do so, such watermarked proposed items shall be published on the Selinsgrove Borough website.

d. When time does not permit website publication or it is not feasible to publish the item there, copies of the proposed items shall be made available to the public as soon as practicable on the day of the Borough Council meeting and at the Borough Council meeting itself.

Pres. Rudnitsky stated that as Council agreed earlier at this meeting this is the time for any member of the public who would like to rise and make public comment in regard to the resolution which has been moved and seconded.

C/P Hendricks stated that under item 3. Public Comment section f. is talking about limiting a speaker to five (5) minutes. There are times when Council has very complex issues – is Council tying their hands by stating a policy this way. Can the President or Council in general have some discretion in these five (5) minutes? Pres. Rudnitsky stated he agrees with the concern and there are times when Council has people speaking for longer than five (5) minutes. It is at the discretion of the President and Council to extend the time.

V/P Carroll stated that when the Borough called down to the Borough's Association a lot of municipalities only allow three (3) minutes. Selinsgrove Borough is being gracious in giving more opportunity. This also includes Council members – this is not just for the public.

C/P Charles wanted to know more about the word "taxpayer". If someone works in the Borough of Selinsgrove, owns a business or rents a business they should be paying the Local Services Tax (LST) of \$52.00. Anyone who lives outside of Selinsgrove and works in the Borough is a taxpayer of Selinsgrove. Anyone who owns a home and they rent it and they live outside of Selinsgrove – they pay taxes on the building – they are a taxpayer of Selinsgrove.

Selinsgrove resident Vincent Stoops took the floor and addressed Council with "Thank you gentlemen, as always he sincerely appreciates the opportunity to speak with and participate in his government as Council casts votes on community matters. He was fully prepared to come tonight and speak for 5 ½ minutes laying out an argument on the importance of citizen involvement and community governance and the uniqueness of the American concept of free speech. Mr. Stoops was also prepared to come before Council tonight and seriously question the motivations behind tonight's proposal. This is a silly idea though – Council's minds are most likely made up and it will take a great deal of courage for anyone on council to vote "no" tonight – instead Mr. Stoops will offer a few words from Cicero, a far greater man and leader than any of us in this room will ever be – "Freedom is participation in power". Please be courageous and vote "no" on this resolution. Don't take our freedom away.

Pres. Rudnitsky stated he would like to make a comment about the fundamentals of representing a form of government. This is not New England where there are Town Hall meetings and people get together once a year – the public discusses and the public votes. The Borough has representative democracy in

Pennsylvania where the members of the public every other year vote its representatives into office – the members of Council are those representatives. Mr. Stoops and any member of the public can get on a soap box and talk as long as they wish. At this meeting, however, Council conducts the public's business. Pres. Rudnitsky stated that he hopes that the public that is attending recognizes that reasonable limits are necessary for the conduct of the public's business.

AYES: FIVE (5) NAYS: NONE MOTION CARRIED

COMMUNITY ACTIVITIES AND PUBLIC AFFAIRS – Richard P. Mease, Chairman

Approve Street Closure of Pear Street from 8th Street to Blueberry Alley for public auction – Copy Provided

Motion made by C/P Mease to approve. Motion seconded by C/P Charles.

AYES: FIVE (5) NAYS: NONE MOTION CARRIED

Approve Temporary Intersection Closings for 5K Run on Saturday, May 28, 2016 – Copy Provided

C/P Mease stated that this application is not for a street closure but more for the approval of running the event and crossing the streets at intersections.

Motion made by C/P Mease to accept the application. Motion seconded by C/P Charles.

AYES: FIVE (5) NAYS: NONE MOTION CARRIED

Approve 5K Run, Walk, Stroll for All Abilities on Sunday, April 24, 2016 – Copy Provided

Mgr. Williams stated that again this is not a street closure but more for the approval of running the event and crossing the streets at intersections.

Motion made by C/P Mease to approve with the stipulation that he will get a hold of the Coordinator Ashley Whary. Motion seconded by C/P Charles.

AYES: FIVE (5) NAYS: NONE MOTION CARRIED

Approve Selinsgrove K5-5K Race and Fun Run on Sunday, April 10, 2016 – Copy Provided

Treas. Badman stated that again this is not a street closure but is providing assistance at the intersections.

Motion made by C/P Mease to approve with the stipulation that he will get a hold of Coordinator Helene Everhart. Motion seconded by C/P Charles.

AYES: FIVE (5) NAYS: NONE MOTION CARRIED

PERSONNEL MANAGEMENT COMMITTEE – Marvin Rudnitsky, Chairman – No Report

PUBLIC SAFETY COMMITTEE – Grant Neff, Chairman – No Report

PLANNING COMMISSION – Earl Moyer, Chairman – No Report

ZONING HEARING BOARD - Cyril Runkle, Chairman – No Report

CIVIL SERVICES COMMISSION – Dalton Savidge, Chairman

Recommendation for Police Officer – Copy Provided

Mgr. Williams stated that the Civil Service Commission met the week of March 28, 2016 – this was an advertised meeting and they did review the results of the written exam, the physical agility test and the oral examination as well as the background investigation which has been completed. The Commission is proposing one (1) candidate for Council to consider. His name is Samuel Kuhns, III. He is presently working as a part time Police Officer.

Commission member Paul Grimes stated that the reason there was only one (1) – there were eight (8) applicants originally – four (4) did not show up for testing and three (3) did not pass the testing. This did minimize the recommendations.

Motion made by C/P Hendricks to extend the offer of Police Officer to Samuel Kuhns, III with the hourly rate to be determined with the current contract and comparison to the most recently hired police officer. Motion seconded by V/P Carroll.

AYES: FIVE (5)

NAYS: NONE

MOTION CARRIED

SHADE TREE COMMISSION – Bo and Joan Fasold

Meeting Minutes 3/17/16 – Copy Provided

BOROUGH ADMINISTRATIVE REPORTS:

MAYOR – Jeff Reed

Presentation of the Police Reports for February 2016 – Copy Provided

Presentation of 2015 Annual Police Report – Copy Provided

Treas. Badman stated that the Department has shown a gradual reduction in the rates of crime occurring within the Borough on this Annual Report.

Mayor Reed stated that he would like to commend the officers for what they had to do on Saturday, April 2, 2016. It is a terrible tragedy. They have been dealing with two (2) deaths this past week. One (1) on the Susquehanna University Campus and one (1) on Ninth Street. They have done a very, very commendable job.

BOROUGH SOLICITOR – Robert Cravitz, Esq.

Adopt Ordinance No. 824-Assessments for Sidewalks and Curbing – Copy Provided

Sol. Cravitz stated that the area to be affected is on Broad Street. This will give notice to the various land owners affected by this street project. They will have until Tuesday, May 31, 2016 in which to perform the work that complies with the Ordinance. If the land owner fails to do so, the Borough will include this as part of their work that needs to be done by the contractor – the affected property owner will then be sent a bill – if they do not pay the bill within 30 days the property will then be liened. It is cheaper for the land owner to complete this on their own.

Motion made by V/P Carroll to approve. Motion seconded by C/P Charles.

AYES: FIVE (5)

NAYS: NONE

MOTION CARRIED

BOROUGH ENGINEER

Update on pending projects – Coukart & Associates, Inc. – Copy Provided

Mgr. Williams stated that the 2016 Street Program can be advertised upon Borough's approval. Mgr. Williams and Treas. Badman believe that Council had already granted this approval when Council authorized the advertisement of the Curb and Ramp Project. Mgr. Williams would like Council to consider a motion to advertise this for bid in case it had not been done previously.

Motion made by V/P Carroll to approve. Motion seconded by C/P Hendricks.

AYES: FIVE (5)

NAYS: NONE

MOTION CARRIED

Update on pending projects – Larson Design Group – No Report

BOROUGH TREASURER – Sharon M. Badman

Approve Treasurer's Report for Month of March 2016 – Copy Provided

Motion made by C/P Hendricks to accept. Motion seconded by C/P Charles.

AYES: FIVE (5)

NAYS: NONE

MOTION CARRIED

BOROUGH MANAGER / SECRETARY – Paul A. Williams

Manager's Monthly Activity Report - Copy Provided

Mgr. Williams stated that the Borough Public Works Department has been preparing for spring.

Notice: PSAB 2016 Annual Conference, June 5-8, 2016 at the Hershey Lodge

Statements of Financial Interest are Due by May 1, 2016

Authorize Borough Manager to bid at Auction for purchase of 8 N. High Street – Copy Provided

Mgr. Williams is asking Council to consider participating in the auction. The Borough has been provided with an evaluation of the property. This is not public information at this point. If Council would like a representative of the Borough to attend, they might like to consider this.

Report on Energy Audit for Municipal Building

Mgr. Williams stated that a meeting was held today, Monday, April 4, 2016 with the representatives that performed the energy audit and that is Canam and Tremco. This is a very detailed report and it does show some things that the Borough can do to improve their energy usage. Mgr. Williams does not have any recommendations this evening but the Borough has accepted the report and they will need to pay the invoice for the remaining 50%. The Borough Administration/Property & Equipment Committee should take some additional time to review the recommendations.

Free Home Weatherization Workshop – Wednesday, April 6, 2016 – 7:00 – 8:30 P.M. – Selinsgrove Area High School Woodshop – Copy Provided

Mgr. Williams stated that this will be led by Technology Education Instructor, John Aument. He will be demonstrating how to use a caulking gun and where to caulk, how to install weather stripping, how to install insulation and how to re-glaze windows. Anyone is invited to attend this **FREE** workshop.

ZONING – Deputy Zoning Officer – Makenzie Stover

Update of ZONING & SIGN PERMITS ISSUED – Copy Provided

PARKS & RECREATION COORDINATOR – Makenzie Stover

March 2016 Report – Copy Provided

SELINGROVE MUNICIPAL AUTHORITY – Donald Bottiger, Chairman – No Report

EASTERN SNYDER COUNTY REGIONAL AUTHORITY – Ed Mann

Meeting Minutes 2/17/16 – Copy Provided

NORTH-EASTERN SNYDER CO. JOINT AUTH. – Bill Hetherington/Dianne Mengel – No Report

NEW BUSINESS

OTHERS – Public Comment Period

Borough Resident Sean Christine

Mr. Christine asked what the intended use for the property at 8 North High Street would be. Mgr. Williams stated that it hasn't been decided yet. This can be a strategic location – it abuts the municipal parking lot and is adjacent to the Police Department.

Borough Resident Vincent Stoops

Mr. Stoops asked Council how many of the Borough's tax dollars is Council planning on spending on this building. Pres. Rudnitsky stated that there has been no decision made by Council. There is no answer at this point. After executive session there may be a decision made about a bid. However, the bid is not to be disclosed because it is an auction.

Recess to Executive Session at 8:50 p.m. to Discuss Possible Purchase of Real Estate and Possible Litigation with ESCRA

Reconvened at 9:17 p.m. with no action taken.

Motion made by C/P Charles to authorize the Borough Manager to attend the public auction on Wednesday, April 27, 2016 to bid on the property at 8 North High Street with a limit of \$10,000.00 above the appraised value. Motion seconded by C/P Mease.

AYES: FOUR (4) NAYS: ONE (1) – C/P Hendricks MOTION CARRIED

ADJOURNMENT

Motion made by C/P Charles to adjourn at 9:20 p.m. Motion seconded by V/P Carroll.

AYES: FIVE (5) NAYS: NONE MOTION CARRIED

Respectfully submitted by

Chele' Weaver
Recording Secretary