

**SELINGROVE BOROUGH COUNCIL MEETING**  
**Monday, November 2, 2015 – 7:00 P.M.**  
**Borough Council Chambers, One North High Street, Selingsrove, PA 17870**

**AGENDA**

- I. CALL MEETING TO ORDER – Brian J. Farrell, President of Council
  - A. Roll Call of Council Members Present To Establish A Quorum (C/Ps Hendricks, Rudnitsky, Carroll, Mease, Charles, and Viker)
  - B. Identification of Others Present: Borough Manager/Secretary Paul A. Williams, Mayor Jeff Reed, Solicitor Bob Cravitz, Borough Treasurer Sheri Badman, Junior C/ P Jonah Markle, Recording Secretary Chele' Weaver, Other Borough Employees, Persons Listed on Agenda, Others who have signed in and may or may not wish to address Council.
  - C. Moment of Silent Reflection / Pledge of Allegiance
  
- II. REVIEW AND APPROVAL OF COUNCIL MINUTES FROM MEETING OF October 5, 2015. (see attached)
  
- III. PERSONS TO BE HEARD  
(Name and Address to be given prior to comments and comments limited to 5 minutes, without prior notice)  
(Visitors may indicate that they wish to comment on a specific Agenda item when brought up for discussion)
  - A. DH&L Fire Company/ DH&L Ambulance League
  - B. Selingsrove Projects Inc.
    - 1. Board Meeting Minutes (see attached)
    - 2. Executive Summary (see attached)
  - C. Selingsrove Chamber of Commerce
    - 1. Meeting Minutes (see attached)
  - D. SARI (Pool) – Richard Mease
  - E. Selingsrove Parks & Recreation – Megan Will
    - 1. Meeting Minutes (see attached)
  - F. Gretchen Wagoner – Tree Fest Chairman
    - 1. Reception Tuesday, 12/1/15 - 6-9 p.m. at Selingsrove Library
  - G. Others in Attendance
  
- IV. COMMITTEE / COMMISSION / BOARD REPORTS:
  - A. FINANCE & BUDGET COMMITTEE – Tim Charles, Chairman
    - 1. Payment and Ratification of Bills
    - 2. Statewide Tax Recovery, Inc. – Exoneration Request
    - 3. Acknowledge Receipt of 2016 Budget Requests (see attached)
    - 4. Approve Agreement with Berkheimer to Collect Delinquent Per Capita Taxes in 2016 (see attached)
      - a. Approve Resolution 2015-09 Appointing Berkheimer as Delinquent Per Capita Tax Collector (see attached)
      - b. Approve Resolution 2015-10 Appointing Liaison (see attached)
      - c. Approve Resolution 2015-11 Appointing Berkheimer as Tax Hearing Officer (see attached)
      - d. Approve Resolution 2015-12 Authorizing Berkheimer to Impose and Retain Costs of Collection (see attached)
    - 5. Approve Professional Services Agreement with Matt Sauers for Sign Ordinance Updates (see attached)
  - B. PUBLIC FACILITIES & SERVICES COMMITTEE – Shane Hendricks, Chairman
    - 1. Review Results of Selin's Grove Trivia Questions in September 2015 Newsletter
  - C. BOROUGH ADMINISTRATION / PROPERTY & EQUIPMENT – Pete Carroll, Chairman
  - D. COMMUNITY ACTIVITIES AND PUBLIC AFFAIRS – Richard P. Mease, Chairman
    - 1. Approve Santa Fest Pet Parade – December 5, 2015 from 2 to 4 PM (see attached)
  - E. PERSONNEL MANAGEMENT COMMITTEE – Marvin Rudnitsky, Chairman
    - 1. Discussion on wages for Jessie Runkle (see attached)
  - F. PUBLIC SAFETY COMMITTEE – Erik Viker, Chairman
    - 1. Letter of Concern from Penn Township Supervisors (see attached)

- G. PLANNING COMMISSION – Earl Moyer, Chairman
  - H. ZONING HEARING BOARD – Cyril Runkle, Chairman
    - 1. Meeting Minutes (to be provided at meeting)
  - I. CIVIL SERVICE COMMISSION – Dalton Savidge, Chairman
    - 1. Receipt of 2 of 3 decline letters from candidates of former eligibility list
  - J. SHADE TREE COMMISSION – Bo and Joan Fasold
    - 1. Meeting Minutes (see attached)
- V. BOROUGH ADMINISTRATIVE REPORTS:
- A. MAYOR – Jeff Reed
    - 1. Presentation of the Police Reports for September 2015 (to be provided at meeting)
  - B. BOROUGH SOLICITOR – Robert Cravitz, Esq.
    - 1. Adopt Ordinance No. 821 – Civil Service Commission (see attached)
  - C. BOROUGH ENGINEER
    - 1. Update on pending projects – Coukart & Associates, Inc. (see attached)
    - 2. Update on pending projects – Larson Design (see attached)
    - 3. Update on HMGP Elevation Project
      - a. Additional funding approved by PEMA (see attached)
      - b. Approve Proposal for Plot Plans, etc. for elevation project (to be provided at meeting)
      - c. Discussion on property at 106 S. Third Street
  - D. BOROUGH TREASURER – Sharon Badman
    - 1. Approve Treasurer's Report for Month of October 2015 (to be provided at meeting)
  - E. BOROUGH MANAGER / SECRETARY – Paul A. Williams
    - 1. Manager's Monthly Activity Report (see attached)
    - 2. Business Incubator Project Grand Opening – Friday, November 6, 2015 at 1:00 PM (see attached)
  - F. ZONING – Deputy Zoning and Permit Officer – Jessie Runkle
    - 1. Update of ZONING, SIGN, OCCUPANCY & DEMOLITION PERMITS ISSUED (see attached)
  - G. PARKS & RECREATION COORDINATOR – Jessie Runkle
    - 1. Monthly Report (see attached)
  - H. SELINGSGROVE MUNICIPAL AUTHORITY – Donald Bottiger, Chairman
  - I. EASTERN SNYDER COUNTY REGIONAL AUTHORITY – Ed Mann
    - 1. Meeting Minutes (see attached)
  - J. NORTH-EASTERN SNYDER CO. JOINT AUTH. – Bill Hetherington/Dianne Mengel
- VI. NEW BUSINESS
- A. COUNCIL MEMBERS
  - B. MAYOR
  - C. OTHERS

VII. ADJOURNMENT

Adjourn to Executive Session to discuss pending litigation.

**Reminder:**  
**2016 Budget Work Session – November 16, 2015 at 6:30 PM.**