

**SELINSGROVE BOROUGH COUNCIL MEETING**  
**MONDAY, January 4, 2016 – 7:00 P.M.**

**AGENDA**

**I. BI-ANNUAL REORGANIZATION MEETING CALLED TO ORDER**

(This portion of meeting to be conducted by Mayor Jeff Reed)

- A. Verification of Submission of Certificates of Election and Affidavit of Residency for New and Reelected Council Members and Mayor:
  - 1. Shane E. Hendricks – four-year term - received by Borough Office
  - 2. Richard P. Mease – four-year term - received by Borough Office
  - 3. Grant M. Neff – four-year term – received by Borough Office
- B. Oaths of Office Administered to New and Reelected Council Members (Oath of Office forms to be provided)
- C. Roll Call of Council Members Present To Establish A Quorum  
(C/Ps Farrell, Carroll, Hendricks, Rudnitsky, Mease, Charles, and Neff)
- D. Identification of Others Present (others typically present to be recognized include Mayor Jeff Reed, Solicitor Robert Cravitz, Borough Manager/Secretary Paul A. Williams, Borough Treasurer Sheri Badman, Administrative Assistant Chele' Weaver, Junior C/ P Jonah Markle, Other Borough Employees, Persons Listed on Agenda, Others who have signed in and may or may not wish to address Council)
- E. Moment of Silent Reflection / Pledge of Allegiance
- F. Election of Officers of Selinsgrove Borough Council
  - 1. President
  - 2. Vice President
  - 3. President Pro Tem (currently Shane Hendricks)

(Chair of meeting returned to President of Council)

**II. APPOINTMENTS**

- A. Borough Manager/Secretary
- B. Borough Treasurer
- C. Borough Solicitor
- D. Borough Engineer

**III. COMMITTEE ASSIGNMENTS** (past practice has deferred this, as an action by the President of Council, to a later meeting, with all committee assignments of sitting Council Members remaining unchanged until such action)

**IV. REVIEW AND APPROVAL OF COUNCIL MINUTES FROM MEETINGS OF DECEMBER 7, 2015 and RECONVENED MEETING OF DECEMBER 24, 2015** (see attached)

**V. PERSONS TO BE HEARD**

(Name and Address to be given prior to comments and comments limited to 5 minutes, without prior notice)  
(Visitors may indicate that they wish to comment on a specific Agenda item when brought up for discussion)

- A. DH&L Fire Company/ DH&L Ambulance League
- B. Selinsgrove Projects, Inc.
  - 1. Board Meeting Minutes (see attached)
- C. Selinsgrove Chamber of Commerce
- D. SARI (Pool) – Richard Mease
- E. Selinsgrove Parks & Recreation – Megan Will
- F. Others in Attendance

**VI. COMMITTEE / COMMISSION / BOARD REPORTS:**

- A. FINANCE & BUDGET COMMITTEE – Tim Charles, Chairman
  - 1. Payment and Ratification of Bills
  - 2. Statewide Tax Recovery, Inc. – Exoneration Request
  - 3. Approve Resolution No. 2016-02 with SEDA-COG regarding CDBG Funds (see attached)

- B. PUBLIC FACILITIES & SERVICES COMMITTEE – Shane Hendricks, Chairman
- C. BOROUGH ADMINISTRATION / PROPERTY & EQUIPMENT COMMITTEE – Pete Carroll, Chairman
- D. COMMUNITY ACTIVITIES AND PUBLIC AFFAIRS COMMITTEE – Richard P. Mease, Chairman
  - 1. Establish appropriate conditions/limitations/waivers necessary for the conduct of special community events as contained within the list enclosed (see attached)
- E. PERSONNEL MANAGEMENT COMMITTEE – Marvin Rudnitsky, Chairman
- F. PUBLIC SAFETY COMMITTEE – \_\_\_\_\_, Chairman
- G. PLANNING COMMISSION – Earl Moyer, Chairman
- H. ZONING HEARING BOARD – Cyril Runkle, Chairman
- I. CIVIL SERVICES COMMISSION – Dalton Savidge, Chairperson
- J. SHADE TREE COMMISSION – Bo and Joan Fasold

VII. BOROUGH ADMINISTRATIVE REPORTS:

- A. MAYOR – Jeff Reed
  - 1. Presentation of the Police Report for October 2015 and November 2015 (see attached)
- B. BOROUGH SOLICITOR – Robert Cravitz, Esq.
- C. BOROUGH ENGINEERS
  - 1. Coukart & Associates, Inc. - Update on pending projects (see attached)
  - 2. Larson Design Group – Update on pending projects
- D. BOROUGH TREASURER – Sharon Badman
  - 1. Review Treasurer's Report for Month of December 2015 (copy to be provided after year-end closing)
- E. BOROUGH MANAGER / SECRETARY – Paul A. Williams
  - 1. Manager's Monthly Activity Report (see attached)
  - 2. Adopt Resolution 2016-01 Acknowledgement of the Terms of Office, Affirmation of Appointments, Modifications of Assignments and Other General Provisions for 2016 (see attached).
  - 3. Statements of Financial Interest are to be completed and returned to the Borough Office before May 1, 2016. (see attached)
  - 4. Reminder concerning PSAB Newly Elected Municipal Officials Training (see flyer enclosed)
  - 5. Heroes Breakfast Nomination Form (see attached)
- F. ZONING – Jessie Runkle, Deputy Zoning & Permit Officer
  - 1. Update of Zoning, Sign, Demolition Permits Issued (see attached)
- G. PARKS & RECREATION COORDINATOR – Jessie Runkle
  - 1. Monthly Report (see attached)
- H. EASTERN SNYDER COUNTY REGIONAL AUTHORITY – Ed Mann, Borough Representative
  - 1. Meeting Minutes (see attached)
- I. NORTH-EASTERN SNYDER COUNTY JOINT AUTHORITY – William D. Hetherington and Dianne Mengel
- J. SELINGROVE MUNICIPAL AUTHORITY – Donald Bottiger, Chairman

VIII. NEW BUSINESS:

- A. COUNCIL MEMBERS
- B. MAYOR
- C. OTHERS

IX. ADJOURNMENT